PROGRAMME GUIDE

PG Diploma in Information Security (PGDIS)  
(with an exit option of PG Certificate in Information Security  
(PGCIS) after successfully completion of first semester)  
&  
Advanced Certificate in Information Security (ACISE)  
(With an exit option of Certificate in Information Security (CISE)  
after successfully completion of first three courses of 12 Credits)

School of Vocational Education and Training  
Indira Gandhi National Open University  
New Delhi
**RECOGNITION**

IGNOU is a CENTRAL UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985). IGNOU Degrees/Diplomas/Certificates are recognized by all the member institutions of the Association of Indian Universities (AID) and are at part with Degrees/Diplomas/Certificates of all Indian Universities/Deemed Universities/Institutions.
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MESSAGE FROM PROGRAMME COORDINATOR

Dear Student,

We welcome you to these programmes in the area of Information Security leading to Certificate, Advanced Certificate, PG Certificate and PG Diploma through integrated mode. In integrated mode, you will receive support from IGNOU through Internet as well as through the network of our Regional and Study Centres. You will be attached to a Study Centre which will offer counselling sessions (Both Theory and Practical). You will receive printed course material in accordance with our dispatch schedule. You are advised to attend theory and practical counselling sessions regularly. You need to have a minimum of 75% attendance for practical counselling sessions to appear for Term End Practical Examinations. You need to submit requisite assignments before the due dates to become eligible to appear for Term End Theory Examinations.

Also, students are requested to take note of the following: 

“The study materials are distributed (by post/by hand) to the student by Material Production and Distribution Division (MPDD) 

“The University sends study materials to the students by registered post and if a student does not receive the same for any reason whatsoever, the University shall not be held responsible for that.,”

“The students can download the assignments from the IGNOU website- http://www.ignou.ac.in.”

“The students are specifically instructed to submit on-line Examination Forms through IGNOU Website and they are also advised to submit the Re-registration Forms On-line through IGNOU website. If any student sends the Re-registration Form, Examination Forms to wrong places and thereby misses the scheduled date and consequently a semester/year, he/she will have no claim on the University for regularisation.”

Programme Guide is a very important document for you, as a distance learner you may have several queries, many of them would be answered by this booklet. Preserve it until you successfully complete these Programmes.

You are advised to visit IGNOU website-http://www.ignou.ac.in, and your study center regularly for latest information if any. We wish you success in pursuing these programmes.

Wishing you all the best,

Ms. Urshla Kant  
(Programme Coordinator)  
Email ID: urshlakant@ignou.ac.in
Programme Guide for Applicants
for
PG Diploma in Information Security (PGDIS)
(With an exit option of PG Certificate in Information Security (PGCIS) after successfully completion of first semester)
&
Advanced Certificate in Information Security (ACISE)
(With an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits)

Admissions to various programmes of the University are open as per the academic calendar. These announcements are widely published through national and regional media.
1. ABOUT THE UNIVERSITY

1.1 Introduction

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- Democratizing higher education by taking it to the doorsteps of the learners
- Providing access to high quality education to all those who seek it irrespective of age, region, religion and gender
- Offering need-based academic programmes by giving professional and vocational orientation to the courses
- Promoting and developing distance education in India
- Setting and maintaining standards in distance education in the country as an apex body.

1.2 Prominent Features

IGNOU has certain unique features such as:

- International jurisdiction
- Flexible admission rules
- Individualised study: flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies
- Nationwide student support services network
- Cost-effective programmes
- Modular approach to programmes
- Resource sharing, collaboration and networking with conventional universities, open universities and other institutions/organisations
- Socially and academically relevant programmes based on students need analysis
- Convergence of open and conventional education systems

1.3 Important Achievements

- Emergence of IGNOU as the largest Open University in the World.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Taking IGNOU programmes to African and West Asian countries including Maldives, Mauritius, Nepal and Seychelles in all to 35 countries.
- Award of Excellence for Distance Education Materials by Commonwealth of Learning (1999).
- Launch of a series of 24 hour Educational Channels ‘Gyan Darshan’. IGNOU is the nodal agency for these channels and regular transmissions are done from the studio at EMPC, IGNOU.
- Launch of ‘Edusat’ videoconferencing channel (2 way video, 2 way audio)
- Launch of Gyan Vani and other dedicated educational FM channels.
1.4 The Schools of Studies

With a view to develop interdisciplinary studies, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organize its academic programmes and courses in coordination with the School staff—different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The following Schools of Studies currently are in operation:

- School of Humanities (SOH)
- School of Social Sciences (SOSS)
- School of Sciences (SOS)
- School of Education (SOE)
- School of Continuing Education (SOCE)
- School of Engineering & Technology (SOET)
- School of Management Studies (SOMS)
- School of Health Sciences (SOHS)
- School of Computer & Information Sciences (SOCIS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies (SOJNMS)
- School of Gender and Development Studies (SOGDS)
- School of Tourism Hospitality Service Sectoral Management (SOTHSSM)
- School of Interdisciplinary and Trans-disciplinary Studies (SOITS)
- School of Social Work (SOSW)
- School of Vocational Education and Training (SOVET)
- School of Extension and Development Studies (SOEDS)
- School of Foreign Languages (SOFL)
- School of Translation Studies and Training (SOTST)
- School of Performing & Visual Arts (SOPVA)

1.5 Academic Programmes

The University offers both short-term and long-term programmes leading to Certificates, Diplomas and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after an initial survey of the demand for such Programmes. They are launched with a view to fulfill the learner’s needs for:

- Certification,
- Improvement of skills,
- Acquisition of professional qualifications,
Continuing education and professional development at work place,
Self-enrichment,
Empowerment

2. BASIC INFORMATION ABOUT PROGRAMMES

2.1 Introduction

This PG Diploma in Information Security (PGDIS) (With an exit option of PG Certificate in Information Security (PGCIS) after successfully completion of first semester) programme has been designed to bridge the gap in the awareness and competency required by various categories of people as the users of Internet and various IT enabled services about deeper aspects of Information Security, responsible use and management of IT services. This is a PG Diploma level programme with an exit option of PG Certificate in Information Security (PGCIS) after successfully completion of first semester and 32 credits of worth. Student can complete this programme in minimum period of one year or the maximum period of three years.

The programme aims at imparting:
- To spread awareness of information security and protection.
- To provide protection and security to personal data and to built data oriented infrastructure in the companies.
- To raise high professional ethics in the individuals and students towards providing information security.
- To experiment and learn the skills and techniques needed for providing protection and security to our information.

This Advanced Certificate in Information Security (ACISE) (With an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits) programme has been designed to prepare the youth to experiment and learn the skills and techniques needed for providing protection and security to our information available in the virtual environment and to make learners both responsible and smart netism. This is an Advanced Certificate level programme with an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits and total 18 Credits of worth. Student can complete this programme in minimum period of six months or the maximum period of two years.

This programme emphasized and specifically stressed on the User’s Security Awareness and Needs as follows:
1. Securing one’s own desktop.
2. Securing one’s own data.
3. Securing one’s connectivity.
4. Secure browsing. (E-mail, Internet application)
5. Secure Internet transaction.
This programme also brought out the issues of Authentication, Confidentiality, Privacy, Unique ID and Digital Certification in relation to Security. It will be useful to any serious internet user including homemakers or any individual users of the computers.

2.2 Programme Codes

**PG Diploma in Information Security: PGDIS** (With an exit option of PG Certificate in Information Security (PGCIS) after successfully completion of first semester)

**Advanced Certificate in Information Security: ACISE** (With an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits)

2.3 Credit System

The University follows the ‘Credit System’ for its programmes. Each credit is of 30 hours of study comprising all learning activities. Thus, a four-credit course involves 120 study hours. This helps the student to understand the academic effort one has to put into successfully complete a course. **Completion of the Programme requires successful completion of both assignments and the Term-end Examination of each course in the programme.** Every course of PGDIS/PGCIS programme contains four credits and overall programme credit is 32. Three courses of ACISE/CISE programme contains four credits each and one course contains six credits and overall programme credit is 18.

2.4 Student Support Services

In order to provide individualised support to its learners the University has created a number of Study Centres throughout the country for these programmes. These are administratively coordinated by the Regional Centres.

The Study Centres are the contact points for the participants on all major aspects of the programme. These include counselling sessions, practicals, library facilities, disseminating information and advice and facilities for audio-visual training aids. The Study Centres are also equipped with some useful books on the subjects of this programme. These will be accessible to the participants during their visits to the Study Centre. **The University may not always be able to communicate to all the students individually. All the important communications are sent to the Regional Directors.** The Coordinators would display a copy of such important circulars/notifications on the notice board of Study Centre for the benefit of all the students. **You are, therefore, advised to keep in touch with your Study Centre Coordinator on a more or less regular basis so as to get advance information about assignments, submission schedule (assignments & examination forms), list of students admitted to a particular examination, declaration of results, etc.** “The candidates are required to opt for only such Study Centre as is activated for the programme. As far as possible, the University will allot the Study Centre opted by the candidate. However, the University may change the Study
Centre at its convenience without concurrence of the student at any time”.

2.5 Newsletter

IGNOU Newsletter is published twice in a year (April and October) in English and Hindi. This periodical communication is delivered by post to all the students of IGNOU along with course material. Information regarding Examination schedule, new courses to be launched, admissions etc., is also provided through IGNOU newsletter. It covers various activities at IGNOU Headquarters, Regional Centres and Study Centres. It also carries important notifications from time to time.

2.6 Duration of the Programme

To fulfill the requirements for acquiring the PG Diploma in Information Security (PGDIS), a student may clear all the courses in one year. If a student fails to clear all the requirements of courses in one year, he/she may be permitted to stretch it over a period of another 2 year. In case the student is unable to pass all the courses of this programme in 3 years, he/she has to seek readmission as per ‘Re-admission’ rules and pay the requisite fee.

To fulfill the requirements for acquiring the Advanced Certificate in Information Security (ACISE), a student may clear all the courses in six months. If a student fails to clear all the requirements of courses in six months he/she may be permitted to stretch it over a period of another 1 year six months. In case the student is unable to pass all the courses of this programme in 2 years, he/she has to seek readmission as per ‘Re-admission’ rules and pay the requisite fee.

You may contact the Regional Centre for further information about the same. But, you are advised to pass all the courses successfully in minimum duration.

2.7 Medium of Instruction - English

The medium of instruction is English only. The course material is also printed in English.

2.8 Fee Structure

Please refer to the IGNOU Website/ Common Prospectus of your academic session for recent information related to fee.

2.9 Eligibility

For PG Diploma in Information Security (PGDIS) (With an exit option of PG Certificate in Information Security (PGCIS) after successfully completion of first semester)

Eligibility

A. B.Sc (Computer Science)/ B.C.A/B.Tech (Computer Sc.)/ B.Tech (IT) or its equivalent

or

B. Bachelor Degree in any discipline or its equivalent from a recognized University/ Institute with CIT/CIC/ACISE/CISE from IGNOU or a Certificate in Computer Science/Computer Application from a Govt. recognized institute with a minimum duration of 6 months or studied Computer Course as part of the curriculum in Bachelor/PG Degree.

or
C. Bachelor Degree in any discipline or its equivalent from the recognized University/ Institute with 1 year working experience in Computer application/IT.

For Advanced Certificate in Information Security (ACISE) (With an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits)

Eligibility : 10th or its equivalent

3. INSTRUCTIONAL SYSTEM

The methodology of instruction in this university is different from that in the conventional universities. The Open University system is more learner-oriented, and the student has to be an active participant in the teaching-learning process. Most of the instructions are imparted through distance rather than face-to-face communication.

The University follows a multi-channel approach for instruction. It comprises a suitable mix of:

- Self-instructional printed material (SIM/SLM)
- Audio and video cassettes (A/V)
- Audio-video programmes transmitted through Radio and Doordarshan
- Face-to-face counselling at Study Centres by academic counsellors
- Web based academic support
- Assignments
- Practicals
- Gyan Darshan Channel, EDUSAT
- GyanVani
- Egyan kosh (http://www.egyankosh.ac.in)

Figure 1: Home page of IGNOU website-http://www.ignou.ac.in

Figure 2: Home page of eGyanKosh-http://www.egyankosh.ac.in
3.1 Print Material

Printed materials are the primary form of instructional materials. These are supplied to the participants in the form of several booklets. A course, which comes in the form of a booklet comprises several units. The size of a unit is such that the material given therein may be expected to be studied by a student in a session of about 2 to 6 hours of study. Therefore, you have to concentrate mainly on the print materials, which we send to you. However, the fast pace of computer industry necessitates that students must do some additional readings. Students are advised to study reference books without fail. Studying the printed material alone may not be sufficient to write assignments and prepare for the term-end Examinations. It may not be sufficient to just study course material that is received by you from university to pass all the courses. You are hereby advised to study the Reference books also.

3.2 Audio-Video Material

There are video-cassettes or CDs (ppt.,pdf files etc.) meant for clarification and enhancement of understanding. The audio-video material is supplementary to print material. Hence, we advise you to make use of it as that will help you to understand the subject better. However, audio-video material will normally not be supplied to the students individually but will be made available at the Programme study Centres. You can watch these programmes during counselling sessions. The schedule for screening these films has been synchronised with the progress of relevant written material. Students desirous of buying the audio-video tapes can procure them from: The Director, EMPC, Sanchar Kendra, Maidan Garhi, New Delhi-110068.

The programmes of IGNOU are also telecast on DD-I (National Channel), Gyan Darshan, Gyan Vani and Gyan Dhara. The telecast schedule of transmission of programmes is available at IGNOU’S website.

3.3 Counselling Sessions

In distance education, face-to-face contact between the learners and their tutors/counsellors is relatively less and, therefore, is an important activity. The purpose of such a contact is to answer some of your questions and clarify your doubts which may not be possible through any other means of communication.

It also intends to provide you an opportunity to meet your fellow students. There are academic counsellors at the Study Centres to provide counselling and guidance to you in the courses that you have chosen for study. Normally, these sessions will be held at the Study Centres during week-ends (Saturdays and Sundays).

You should note that the counselling sessions will be very different from the classroom teaching or lectures. Counsellors will not be delivering lectures as in conventional teaching. They will try to help you to overcome difficulties which you face while studying for the programme. In these sessions, you must try to resolve your subject-based difficulties and any other related problems.

Before you go to attend the counselling sessions, please go through your course materials and make a plan of the points to be discussed. Unless you have gone through the Units, there may not be much to discuss.

The detailed schedule of the counselling sessions will be made known to you by the Coordinator of your Programme Study Centre.
3.4 Practical

These programmes has practical component also.

3.5 Web Based Support

The learners can have access to IGNOU’s website at the following address (URL):

http://www.ignou.ac.in. This website offers relevant information to the general public and student support facilities to the learners through the Single Window Information and Student Support (SWISS). These include:

- Results of the term End Examinations
- Downloadable prospectus/application forms of various programmes
- Catalogue of audio/video programmes
- Schedule of Gyan Darshan/Gyan Vani/EDUSAT/IRC programmes
- Admission announcements
- Addresses of regional and study centres
- Update on the latest happenings at the University
- Checking of student’s mailing address
- Online submission of Term-End Examination Form
- TEE date-sheet
- Examination Hall Ticket
- Course Completion Status
- Accesse-eGyanKosh (http://www.egyankosh.ac.in): using this web site you can download your course material and view video related to your courses. You can download Programme Guide and Assignments from website.

4. PROGRAMMES-OBJECTIVES, STRUCTURE & CONTENT

4.1 Programme Objectives

The programme **PG Diploma in Information Security** (PGDIS) aims at imparting:

- To spread awareness of information security and protection.
- To provide protection and security to personal data and to built data oriented infrastructure in the companies.
- To raise high professional ethics in the individuals and students towards providing information security.
- To experiment and learn the skills and techniques needed for providing protection and security to our information.

The programme **Advanced Certificate in Information Security** (ACISE) emphasized and specifically stressed on the User’s Security Awareness and Needs as follows:

1) Securing one’s own desktop.
2) Securing one’s own data.
3) Securing one’s connectivity.
4) Secure browsing. (E-mail, Internet application)
5) Secure Internet transaction.
6) W3C Compliance. (What is W3C(World Wide Web Consortium), Practices)
7) Employee perspective of ISO 27000
8) Securing Web servers/services.
9) Cyber Forensics.
10) Securing in the mobile world
11) Govt. rules in IT Security

This programme also brought out the issues of Authentication, Confidentiality, Privacy, Unique ID and Digital Certification in relation to Security. It will be useful to any serious internet user including home makers or any individual users of the computers.

### 4.2 Programme Structure

The University follows the credit system for these Programmes. Each credit amounts to 30 hours of study comprising all learning activities. Thus, a four credit course includes 120 study hours. To successfully complete PG Diploma in Information Security (PGDIS) programme, the student will have to earn 32 credits over a period of 1 year to 3 years by passing all the prescribed courses. To successfully complete Advanced Certificate in Information Security (ACISE) programme, the student will have to earn 18 credits over a period of 6 month to 2 years by passing all the prescribed courses. **The basic structures of the programmes are as follows:**

**Programme Structure**

**PG Diploma in Information Security (PGDIS) (With an exit option of PG Certificate in Information Security (PGCIS) after successfully completion of first semester)**

**Semester one:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Course Code</th>
<th>Title of the course</th>
<th>Type of course compulsory/optional</th>
<th>Credits</th>
<th>Theory/Practical/Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>MSEI-022 MSEI-022(P)</td>
<td>Network Security</td>
<td>Compulsory</td>
<td>4</td>
<td>Integrated (Theory &amp; Practical)</td>
</tr>
<tr>
<td>4.</td>
<td>MSE-024</td>
<td>Policy, Standards and Laws</td>
<td>Compulsory</td>
<td>4</td>
<td>Theory</td>
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<td></td>
<td><strong>Total</strong></td>
<td></td>
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<td><strong>16</strong></td>
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### Semester Two:

<table>
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<th>Sl. No.</th>
<th>Course Code</th>
<th>Title of the course</th>
<th>Type of course compulsory/optional</th>
<th>Credits</th>
<th>Theory/Practical/Project</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>MSEI-025(P)</td>
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<tr>
<td>6.</td>
<td>MSEI-026</td>
<td>BCP, DR Planning and Audit</td>
<td>Compulsory</td>
<td>4</td>
<td>Integrated (Theory &amp; Practical)</td>
</tr>
<tr>
<td></td>
<td>MSEI-026(P)</td>
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<td>7.</td>
<td>MSEI-027</td>
<td>Digital Forensics</td>
<td>Compulsory</td>
<td>4</td>
<td>Integrated (Theory &amp; Practical)</td>
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<td></td>
<td>MSEI-027(P)</td>
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<td>8.</td>
<td>MSEP-028</td>
<td>Project</td>
<td>Compulsory</td>
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<td><strong>16</strong></td>
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Advanced Certificate in Information Security (ACISE) (With an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Course Code</th>
<th>Title of the course</th>
<th>Type of course compulsory/optional</th>
<th>Credits</th>
<th>Theory/Practical/Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>OSEI-041</td>
<td>Information Security</td>
<td>Compulsory</td>
<td>4</td>
<td>Integrated (Theory &amp; Practical)</td>
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<tr>
<td></td>
<td>OSEI-041(P)</td>
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<tr>
<td>2.</td>
<td>OSEI-042</td>
<td>Securing Internet Access</td>
<td>Compulsory</td>
<td>4</td>
<td>Integrated (Theory &amp; Practical)</td>
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<td></td>
<td>OSEI-042(P)</td>
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<td>3.</td>
<td>OSE-043</td>
<td>Information Technology Security</td>
<td>Compulsory</td>
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<td>Theory</td>
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<td>4.</td>
<td>OSEI-044</td>
<td>Server Security</td>
<td>Compulsory</td>
<td>6</td>
<td>Integrated (Theory &amp; Practical)</td>
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<td>OSEI-044(P)</td>
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<td><strong>18</strong></td>
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### 4.3 Contents

Brief descriptions of the individual courses are given below:

PG Diploma in Information Security (PGDIS) (With an exit option of PG Certificate in Information Security (PGCIS) after successfully completion of first semester)

Duration: 1 Year  Semester: 2 Semesters  No. of Credits: 32
1st Semester

Course 1: Introduction to Information Security-(4 Credits, Compulsory, Theory and Practical): MSEI-021

Block 1: Business Needs and Security Awareness
Unit 1 Information Technology Concept and Application
Unit 2 Security Awareness
Unit 3 Information Security: Overview
Unit 4 Legal and Ethical Issues.

Block 2: Security Threat and Vulnerability
Unit 1 Introduction to Security threats and Vulnerability
   (Computer as a Target, as a Mean of Resource or as a Mean of Attack)
Unit 2 Malware
   (Viruses, Worms, Trojan Horses)
Unit 3 Hacking: Issues and Techniques
Unit 4 Security Counter Measures

Block 3: Networking Concepts and Attacks
Unit 1 Introduction to Data Communication and Transmission Media
Unit 2 Overview of Networking Technologies
   (Topologies)
Unit 3 Network Management and Protocol
Unit 4 Network Attacks

Block 4: Operating System Concepts
Unit 1 Introduction to Operating System
Unit 2 Operating System Security: An Overview
   (Authentication, Access Controls, Security Models, Updates, Patches,
   Integrity Checks, Antivirus Software)
Unit 3 Operating System Hardening and Controls
Unit 4 ADC/SAMBA
   (File Servers)

Course 2: Network Security-(4 Credits, Compulsory, Theory and Practical): MSEI-022

Block 1: Introduction to Network Security
Unit 1 Network Security Concepts
   (Threats, Mechanism)
Unit 2 Network Security Techniques
   (Digital Water Marking, ATC)
Unit 3 Identity Management
   (Biometrics, All Physical Security, Login, Finger Printing)
Unit 4 Security Issues in Wireless and Next Generation Networks

Block 2: Secure Protocols
Unit 1 Introduction to Secure Protocols
Unit 2 Specific Protocol-I
   (at Network Level eg. IPSec, VPN, SHCN, SSL)
Unit 3 Specific Protocol-II
   (at Application Level eg. PGP, SHTTP, SSH etc)

Block 3: Cryptography Techniques
Unit 1 Introduction to Cryptography
Unit 2 Symmetric Key Cryptography
Unit 3 Asymmetric Key Cryptography (Hash function)
Unit 4 Applications of Cryptography
   (Steganography, PK (Public Key Infrastructure), DH (Diffe-Hellman Key),
   (Electronic Signatures).

Block 4: Network Security Technology (Firewalls, Routers etc.)
Unit 1 Firewalls
   (Network, Application and Host based Firewalls, Proxy)
Unit 2 IDS/IPS/Honey Pots
Unit 3 Scanning and Analysis Tools

Course 3: Cyber Security- (4 Credits, Compulsory, Theory and Practical)
MSEI-023

Block 1: Information Gathering
Unit 1 Social Engineering
Unit 2 E-mail Crime and Investigation
Unit 3 Reverse Engineering
Unit 4 Cracking Methodology

Block 2: Database Security
Unit 1 Introduction to Database Concepts
Unit 2 Haddon Database usage and Hacking Attempt
Unit 3 Database Security-I
   (Distributed Databases, Security aspects related to centralized
   Distributed Database)
Unit 4 Database Security-II
(Concurrence, Failure recovery, Fault tolerance, Transaction theory)

**Block 3: WEB Technology**
Unit 1 Introduction to WEB Architecture
(W3C)
Unit 2 Client Site Scripts
Unit 3 Server Site Scripts
Unit 4 Attacks on WEB Application

**Block 4: Internet Technology**
Unit 1 Internet Architecture
Unit 2 Social Networking Sites
Unit 3 Advanced Searching Techniques
(Search engines like Google etc)
Unit 4 Latest trend in Internet Securities
(Web 2.0)

**Course 4: Policy, Standards and Laws-(4 Credits, Compulsory, Theory): MSE-024**

**Block 1: Security Standards**
Unit 1 Introduction to Security Policies and Standards
(Need, Methods, Various Standards: ISO 27001, HIPA, Vertical)
Unit 2 Security Framework Standards
(ISO Standards-all)
Unit 3 Security Mechanism Standards
(Encryption, Digital Signatures, Techniques, Algorithm)
Unit 4 Security Protocol Standards
(Entity Authentication protocol, Key establishment, Time Stamping)

**Block 2: ISO Standards**
Unit 1 Study of ISO Standards: A complete Case Study

**Block 3: Cyber Laws**
Unit 1 International Treaties, Conventions and Protocols Concerning Cyberspace
(Guidelines issued by various ministries, Alternative Dispute Resolution, Online Dispute Resolution)
Unit 2 Information Technology Amendment Act 2008-1
(In Introduction: Criminal Law & Constitutional Law in brief)
Unit 3 Information Technology Amendment Act 2008- II (Limitations)
Unit 4 Cyberspace and IPR
(Search engines, Web Crawling, Indexing, Searching, Ranking of Web Pages, Spamdexing)

Block 4: Cyber Crimes and Regulation
Unit 1 Introduction to Computer Crimes
Unit 2 Conventional Crimes through Computer
Unit 3 Crimes and Torts Committed on a Computer Network
Unit 4 Crimes relating to Data Alteration/ Destruction/ Theft of Source Code and Database
(Online Dispute Resolution, theft of source code; a case study)

2nd Semester

Course 5: Application and Business Security Developments- (4 Credits, Compulsory, Theory and Practical) : MSEI-025

Block 1: Application Development Life Cycle
Unit 1 Application Design
Unit 2 Application Coding
Unit 3 Application Testing
Unit 4 Application Production and Maintenance

Block 2: Secure Application Development-I
Unit 1 Critical Application Security Concepts
Unit 2 Input Validation and Encoding
Unit 3 Authentication, Authorization and Session Management
Unit 4 Encryption, Confidentiality and Data Protection

Block 3: Secure Application Development-II
Unit 1 Data Access
Unit 2 Error Handling and Logging
Unit 3 Server Configuration and Code Management
Unit 4 Application Threat Modeling

Block 4: Application Testing and Ethical Hacking
Unit 1 Assessment Methodologies and Tools
Unit 2 Application Security Assessments
Unit 3 WEB Application Scanning and Vulnerability Assessment
Unit 4 WEB Application Ethical Hacking
Course 6: BCP, DR Planning and Audit-(4 Credits, Compulsory, Theory and Practical) : MSEI-026

Block 1: Risk Analysis
Unit 1 Introduction to Risk Analysis
Unit 2 Risk Assessment
Unit 3 Risk Analysis Techniques and Methodologies
Unit 4 Risk Mitigation

Block 2: Business Continuity
Unit 1 Need for a Business Continuity Program
Unit 2 Overview of Business Continuity Management Life Cycle
Unit 3 Defining Organization’s Business Continuity Requirements
Unit 4 Identifying and Selecting Business Continuity Strategies

Block 3: DR Strategies
Unit 1 Developing Plans for Computer System Recovery
Unit 2 Developing Plans for Business Resumption
Unit 3 Plan Templates and Software Tools
Unit 4 Implementing Crisis Management Framework

Block 4: BCM Program Management
Unit 1 Maintaining and Administering BCM Plans
Unit 2 Auditing and Evaluating BCM plans
Unit 3 Developing and Implementing a BCM Response
Unit 4 Disaster Simulation Exercise

Course 7: Digital Forensics- (4 Credits, Compulsory, Theory and Practical) : MSEI-027

Block 1: Cyber Crime and Cyber Forensics
Unit 1 Various Types of Cyber Crimes
Unit 2 Banking and Financial Crimes
Unit 3 Identify Thefts and Data Thefts/ Source Code Thefts
Unit 4 SPAM and BOTNETS
(1 Case Study on Nigerian Letter Fraud)

Block 2: Digital Forensics: Tools and Techniques
Unit 1 Digital Investigation
Unit 2 Data Acquisition and Information Gathering
Unit 3 Forensic Examination of Systems
(Keyword, Data recovery, Various tools NKS)
Unit 4  Forensic Examination of Network Devices
(Routers, Firewalls, IDS/IPS etc)

Block 3:  Mobile Forensics
Unit 1  Introduction to Mobile Forensics and Technologies
Unit 2  Analysis of CDR’s
Unit 3  Application of SIM Card Reader’s
Unit 4  Forensic Examination of Mobile Devices
(Mobile Frauds)

Block 4:  Security Issues in Wireless Technologies
Unit 1  Introduction to Wireless Technologies
Unit 2  Wireless Devices
Unit 3  Securing Wireless Network
Unit 4  Ethical Hacking- Wireless Security

Course 8: MSEP-028 Project- 4 Credits
Advanced Certificate in Information Security (ACISE) (With an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits)

Duration: 6 Months  No. of Credits: 18

Course 1:  Information Security- (4 Credits, Compulsory, Theory and Practical) : OSEI -041

Block 1:  Overview of Information Security
Unit 1  Information Security Concepts
(How to Secure Software)
Unit 2  User Habits
Unit 3  Threats, Vulnerability and Malware
(Viruses, Worms, Trojan horses)
Unit 4  Impact of Hardware and Software Protocols with Preventive Measures

Block 2:  Securing Desktop
Unit 1  Securing Desktop Concerns
Unit 2  Securing Files and Folders with Password
(Poweron Password, Login Password)
Unit 3  User Restricted Data, Sharing of Files and Secure Downloading from Internet
Unit 4  Security Threats due to Software Piracy
### Block 3: Securing Data

<table>
<thead>
<tr>
<th>Unit</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Securing, Backup and Restore Strategies for Data</td>
</tr>
<tr>
<td>2</td>
<td>Concepts of PC auditing</td>
</tr>
<tr>
<td>3</td>
<td>Snapshot Utility</td>
</tr>
<tr>
<td>4</td>
<td>Defragmentation</td>
</tr>
</tbody>
</table>

### Block 4: Securing Connectivity

<table>
<thead>
<tr>
<th>Unit</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Secure Network Connectivity</td>
</tr>
<tr>
<td>2</td>
<td>Firewalls</td>
</tr>
<tr>
<td>3</td>
<td>Encryption</td>
</tr>
<tr>
<td>4</td>
<td>Using Some Secure Protocols</td>
</tr>
</tbody>
</table>

### Course 2: Securing Internet Access-(4 Credits, Compulsory, Theory and Practical) : OSEI-042

### Block 1: Secure Browsing

<table>
<thead>
<tr>
<th>Unit</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Browsing History</td>
</tr>
<tr>
<td>2</td>
<td>Cookies, E-mail and Internet Applications</td>
</tr>
<tr>
<td>3</td>
<td>Log Files, Plug-ins and Scripts</td>
</tr>
<tr>
<td>4</td>
<td>Protecting from Fake Websites</td>
</tr>
</tbody>
</table>

### Block 2: Internet Transaction Security

<table>
<thead>
<tr>
<th>Unit</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Secure Protocols</td>
</tr>
<tr>
<td>2</td>
<td>Privacy Policies</td>
</tr>
<tr>
<td>3</td>
<td>How Identity Theft Works and its Prevention</td>
</tr>
<tr>
<td>4</td>
<td>Credit Card Fraud</td>
</tr>
</tbody>
</table>

### Block 3: Securing Web Services

<table>
<thead>
<tr>
<th>Unit</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Security Challenges Specific to Web Services</td>
</tr>
<tr>
<td>2</td>
<td>Web Application Security Testing</td>
</tr>
<tr>
<td>3</td>
<td>Cyber Forensics, Digital Certificates and Digital Watermarking</td>
</tr>
<tr>
<td>4</td>
<td>Threat Profile, Risk Analysis and Defence Against Threats</td>
</tr>
</tbody>
</table>

### Block 4: Securing during Mobility

<table>
<thead>
<tr>
<th>Unit</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Security in Wireless Environment</td>
</tr>
<tr>
<td>2</td>
<td>Wi-fi, Blue tooth, LAN</td>
</tr>
<tr>
<td>3</td>
<td>Digital Incident Response</td>
</tr>
<tr>
<td>4</td>
<td>Industry Perspective</td>
</tr>
</tbody>
</table>
Course 3: Information Technology Security- (4 Credits, Compulsory, Theory): OSE-043

Block 1: W3C Compliance
Unit 1 Introduction to W3C
Unit 2 Recommendations and Certifications of W3C
Unit 3 W3C Standards and Practices
Unit 4 How do we Improve Internet Privacy using W3C

Block 2: Introduction to ISO 27000
Unit 1 Need of Certification
Unit 2 ISO/IEC 27000 family of Information Security Management Systems (ISMS) Standards
Unit 3 Cyber Security Standards
Unit 4 Employee perspective of ISO 27000

Block 3: Information Technology Act
Unit 1 Introduction to Information Technology Amendment Act 2008 (Unique ID (UID), Limitations of Information Technology Amendment Act 2008)
Unit 2 Legal Implications of Personal Security
Unit 3 Common Cyber Crimes and Government Laws and Rules in Information Security

Course 4: Server Security (6 Credits, Compulsory, Theory and Practical): OSEI-044

Block 1: Email Security
Unit 1 Email Servers
Unit 2 Email Forgery and Spamming
Unit 3 Password Attack Vectors
Unit 4 Account Security

Block 2: Windows Security
Unit 1 Windows System Architecture
Unit 2 Windows System Security
Unit 3 Hacking Windows

Block 3: Linux Security
Unit 1 Linux System Architecture
Unit 2 Linux System Security
Unit 3 Hacking Linux
<table>
<thead>
<tr>
<th>Block 4: Web server Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit 1 Understanding Web Technologies</td>
</tr>
<tr>
<td>Unit 2 Web Application Attacks</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Block 5: Wireless Network Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit 1 Wireless Network Concepts</td>
</tr>
<tr>
<td>Unit 2 Wireless Attacks</td>
</tr>
<tr>
<td>Unit 3 Wireless Security Measures</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Block 6: Software Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit 1 Recovering Software Codes</td>
</tr>
<tr>
<td>Unit 2 Understanding Software Code</td>
</tr>
<tr>
<td>Unit 3 Developing Software Patches and Code</td>
</tr>
</tbody>
</table>

**5. CONDUCT OF PRACTICAL SESSIONS**

Practicals are essential components of these programmes. The number of available computers restricts the number of participants per Study Centre. It is, therefore, imperative that the allotted practical sessions on computers are put to the best use. For successful completion of the programme, a participant is required to have a minimum of 75% attendance in the practical sessions. A participant will not be eligible to appear in the term-end practical examinations if the percentage of attendance in practical sessions falls below 75%. He/she can, however, appear for the theory papers. In order to make up deficiency of attendance in practical sessions, the student will be required to pay the requisite fee as per directions issued by the University from time to time.

**6. EVALUATION**

PG Diploma in Information Security (PGDIS) (With an Exit Option of PG Certificate in Information Security (PGCIS) after Successfully Completion of First Semester)

<table>
<thead>
<tr>
<th>01. Weightage for Continuous Evaluation :</th>
<th>For Theory 10% (Course MSEI-021, MSEI-022, MSEI-023, MSEI-025, MSEI-026, MSEI-027), 30% (Course MSE-024)</th>
</tr>
</thead>
<tbody>
<tr>
<td>02. Weightage for Term-end Examination  :</td>
<td>For Theory 30% (Course MSEI-021, MSEI-022, MSEI-023, MSEI-025, MSEI-026, MSEI-027), 70% (Course MSE-024)</td>
</tr>
<tr>
<td>(if any)                                  : For Practical 60% (Course MSEI-021, MSEI-022, MSEI-023, MSEI-025, MSEI-026, MSEI-027)</td>
<td></td>
</tr>
<tr>
<td>03. Weightage for practical/Lab courses  : Term End Evaluation with weightage of 60% as indicated above.</td>
<td></td>
</tr>
<tr>
<td>(if any)                                  :</td>
<td></td>
</tr>
<tr>
<td>A. Number of components contains          : 02</td>
<td></td>
</tr>
<tr>
<td>in a practical/ Lab course                :</td>
<td></td>
</tr>
</tbody>
</table>
B. If number of component is more than one, whether each component is required to be completed separately

OR

comprehensive score is required to complete a course

4. Whether any project Report/Dissertation is prescribed
If yes, weightage for Project Report/Dissertation: 100%

Dissertation

Viva-Voce

75% 25%

5. Whether evaluation is under ‘Numeric Marking’ or ‘Letter Grading’ system: Numerical Marking

6. Minimum marks/grade required for completion of various components & overall marks/grade in a course

A. Where assignment (continuous evaluation) & term end examination are components: (Course MSE-024)

Continuous Evaluation | Term-end Examination | Overall Marks
50% | 50% | 50%

B. Where assignment, term end examination & practical are components: (Course MSEE-021, MSEE-022, MSEE-023, MSEE-025, MSEE-026, MSEE-027)

Continuous Evaluation | Term-end Examination | Overall Marks
50% | 50% | 50%

C. Where practical examination is the only components: Not applicable

D. Where project report is the only components: (Course MSEP-028)

Project Report | Viva-Voce | Overall Marks
50% | 50% | 50%

07 Overall percentage wise division of the program:

<table>
<thead>
<tr>
<th>Division</th>
<th>Percentage of Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Division with Distinction</td>
<td>75% &amp; Above</td>
</tr>
<tr>
<td>1st Division</td>
<td>60 - 74%</td>
</tr>
<tr>
<td>2nd Division</td>
<td>50 - 59%</td>
</tr>
<tr>
<td>Failed</td>
<td>&lt; 50%</td>
</tr>
</tbody>
</table>
A student needs to secure at least 50% marks in continuous assessment and term end examination separately in a course to be declared successful in that particular course. This requirement is applicable for all the courses of PGCIS/PGDIS.

**For Course MSEI-021, MSEI-022, MSEI-023, MSEI-025, MSEI-026, MSEI-027 only (theory and practical)**

1. **Term end theory examination:** Max marks: 50 (weightage: 30%)
   - Duration of TEE: 2 hours
   - Pattern of TEE:
     - 10 objective type questions (1 x 10 = 10 marks)
     - 5 very short answer type questions (5 x 2 = 10 marks)
     - 2 out of 3 short answer type questions (2 x 5 = 10 marks)
     - 2 out of 3 long questions (2 x 10 = 20 marks)

2. **Assignment (continuous assessment):** Max marks 20 (weightage: 10%)

3. **Term end practical examination:** Max marks: 100 (weightage: 60%)
   - Duration: 3 hours
   - Pattern: 2 out of 3 questions: Max marks 80
   - Viva voce: Max marks 20
   - (A student needs 75% attendance in Lab sessions to appear for term end examination for all courses)

**For course MSE-024 only (theory).**

1. **Term end theory examination:** Max marks: 70
   - Duration of TEE: 3 hours
   - Pattern of TEE:
     - 5 very short type questions (5 x 3 = 15 marks)
     - 5 short answer type questions (5 x 5 = 25 marks)
     - 3 out of 4 long questions (3 x 10 = 30 marks)

2. **Assignment (continuous assessment):** max marks 30

**For course MSEP-028 only (project)**

1. Project work: Max marks 150
2. **viva voce:** Max marks 50

**Advanced Certificate in Information Security (ACISE) (With an exit option of Certificate in Information Security (CISE) after successfully completion of first three courses of 12 Credits)**

01. Weightage for Continuous Evaluation: For Theory 10% (Course OSEI-041, OSEI-042 and OSEI-044), 30% (Course OSE-043)
02. Weightage for Term-end Examination: For Theory 30% (Course OSEI-041, OSEI-042 and OSEI-044), 70% (Course OSE-043)
03. Weightage for practical/Lab courses (if any): Term End Evaluation with weightage of 60% as indicated above.

A. Number of components contains in a practical/Lab course: 02

B. If number of component is more than one, whether each component is required to be completed separately OR comprehensive score is required to complete a course: comprehensive score

4. Whether any project Report/Dissertation is prescribed: No

If yes, weightage for Project Report/Dissertation: Not applicable

5. Whether evaluation is under ‘Numeric Marking’ or ‘Letter Grading’ system: Numerical Marking

6. Minimum marks/grade required for completion of various components & overall marks/grade in a course:

A. Where assignment (continuous evaluation) & term end examination are components: (Course OSE-043)

<table>
<thead>
<tr>
<th>Continuous Evaluation</th>
<th>Term-end Examination</th>
<th>Overall Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>50%</td>
<td>50%</td>
<td>50%</td>
</tr>
</tbody>
</table>

B. Where assignment, term end examination & practical are components: (Course OSEI-041, OSEI-042 and OSEI-044)

<table>
<thead>
<tr>
<th>Continuous Evaluation</th>
<th>Term-end Examination</th>
<th>Overall Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>50%</td>
<td>50%</td>
<td>50%</td>
</tr>
</tbody>
</table>

C. Where practical examination is the only components: Not applicable

D. Where project report is the only components: Not applicable

07. Overall percentage wise division of the program:

<table>
<thead>
<tr>
<th>Division</th>
<th>Percentage of Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>01st Division with Distinction</td>
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</tr>
<tr>
<td>01st Division</td>
<td>60 - 74%</td>
</tr>
<tr>
<td>02nd Division</td>
<td>50 - 59%</td>
</tr>
<tr>
<td>Failed</td>
<td>&lt; 50%</td>
</tr>
</tbody>
</table>
A student of Advanced Certificate in Information Security needs to secure at least 50% marks in continuous assessment and term end examination separately in a course to be declared successful in that particular course. This requirement is applicable for all the courses of Advanced Certificate in Information Security.

**For Course OSEI-041, OSEI-042 and OSEI-044 only (Theory and Practical)**

1. **Term end theory examination:** Max marks: 50 (weightage: 30%)
   
   Duration of TEE: 2 hours

   Pattern of TEE:
   
   10 objective type questions (1 x 10 = 10 marks)
   5 very short answer type questions (5 x 2 = 10 marks)
   2 out of 3 short answer type questions (2 x 5 = 10 marks)
   2 out of 3 long questions (2 x 10 = 20 marks)

2. **Assignment (continuous assessment):** Max marks: 20 (weightage: 10%)

3. **Term end practical examination:** Max marks: 100 (weightage: 60%)

   Duration: 3 hours

   Pattern: 2 out of 3 questions: Max marks 80   Viva voce : Max marks 20

   (A student needs 75% attendance in Lab sessions to appear for term end examination for all courses)

**For course OSE-043 only (theory)**

1. **Term end theory examination:** Max marks: 70

   Duration of TEE : 3 hours

   Pattern of TEE :

   5 very short type questions (5 x 3 = 15 marks)
   5 short answer type questions (5 x 5 = 25 marks)
   3 out of 4 long questions (3 x 10 = 30 marks)

2. **Assignment (continuous assessment) :** max marks 30

   **In order to be able to appear for the Term-end examination, it is a pre-requisite that the students submit all the assignments according to the prescribed schedule.** The students are required to give an undertaking to this effect in the examination form and should it be later found that they had in fact not submitted the assignments as prescribed, the results for the Term-end examination will be treated as cancelled.

**6.1 Assignments**

The main purpose of assignments is to test students’ comprehension of the learning materials and reference books for the courses and also to help them before to comprehend the courses by providing feedback to them. If the students have easy access to other books, they should make use of them. But the assignments are designed in such a way as to help them concentrate on the printed course material, reference books and exploit their personal experience with some additional readings.
6.2 (a) Guidelines Regarding Submission of Assignments

1. It is compulsory for the students to submit all the prescribed assignments. They will not be allowed to appear for the term-end examination of a course if they do not submit the specified number of assignments in time for that course.

2. Assignment will be download from the IGNOU website at www.ignou.ac.in.

3. The assignment responses should be complete in all respects. Before submission, the students should ensure that they have answered all the questions in all assignments. Incomplete answer sheets bring poor grades.

4. The University/Co-ordinator of the Study Centre has the right to reject the assignments received after the due date. Therefore, the students are advised to submit their assignments before the due date.

5. Students should enclose a self-addressed stamped assignment remittance-cum-acknowledgement card with each assignment response to ensure the delivery of assignments before the last dates prescribed for submission of assignments.

6. In case the students have already done some assignments prescribed in a course, they are required to do the left-over assignments before taking the Term-end Examination. If they have qualified in a course on the basis of lesser number of assignments and Term-end Examination, they will not be eligible to re-do the assignments with a view to improve the overall qualifying score of that course.

7. In case any student fails to submit the assignments or fails to score minimum qualifying marks, s/he has to wait for fresh assignments meant for the current batch of students on the IGNOU’S website.

8. For their own record, students should retain a copy of all the assignment responses, which they submit to the Co-ordinator of their Study Centre.

9. Once the students get the pass marks in an assignment, they can not re-submit it for improvement of marks.

10. Assignments are not subject to re-evaluation.

6.2 (b) Instructions for doing Assignments

While answering Assignments, the following guidelines are required to be observed:

1. The student should write their Complete correct Enrolment Number, Name, Full Address, Signature and Date on the top right hand corner of the first page of the response sheet.

2. The students should write the Programme Title, Course Code, Course Title, Assignment Code and Name of the Study Centre on the left hand corner of the first page of their response sheet. Course code and assignment code may be reproduce from the assignment.

The top of the first page of your response sheet for each assignment should look like this:

<table>
<thead>
<tr>
<th>PROGRAMME TITLE</th>
<th>ENROLMENT NO</th>
</tr>
</thead>
<tbody>
<tr>
<td>COURSE CODE</td>
<td>NAME</td>
</tr>
<tr>
<td>COURSE TITLE</td>
<td>ADDRESS</td>
</tr>
<tr>
<td>ASSIGNMENT CODE</td>
<td>SIGNATURE</td>
</tr>
<tr>
<td>STUDY CENTRE</td>
<td>DATE</td>
</tr>
</tbody>
</table>
3. The students should write the responses in their own hand. **They should not print or type the answers. The should not reproduce their answers from the units sent to them by the University. If they reproduce from units, they will get poor marks for the respective question.**

4. The students should write each assignment separately. All the assignment should not be written in continuity.

5. The students should write the question number with each answer.

6. The students should use only foolscap size paper for their response and tie all the pages carefully. Avoid using very thin paper. They should allow a 4 cm margin on the left and at least 4 line in between each answer. This may facilitate the evaluator to write useful comments on the margins at appropriate places.

7. The student should not copy from the response sheets of other students. If copying noticed, the assignments of such students will be rejected, and disciplinary action can be taken against the students as per rules of the University.

8. **The completed assignment should be sent to the Coordinator of the Study Centre allotted to the student. Under no circumstances should they be sent to the (SED) for evaluation.** After submitting the assignment at the Study Centre in person, the students should get the acknowledgement from the Co-ordinator of the Study Centre on the prescribed assignment - cum-acknowledgement card otherwise, the assignment should be sent under certificate of posting through post.

### 6.3 General Guidelines Regarding the Term-End Examination

1. To be eligible to appear for the Term-end Examination in any course, the students are required to fulfil the following conditions:
   a) they should have opted and pursued the prescribed course
   b) they should have submitted the on-line examination form in time along with the requisite fees.
   c) they should have submitted the required number of assignments within due dates before taking the examination
   d) their registration for the programme should be valid.

2. The University conducts term-end examinations twice a year, in June and December.

3. Examination date schedule indicating the date and time of examination for each course is displayed on the IGNOU’s website.

4. The student can submit the on-line examination form as per guidelines through IGNOU website at www.ignou.ac.in

5. Hall Ticket will be downloaded from the University’s website www.ignou.ac.in. In case any student fails to receive the Examination Hall Ticket on the university website within one week before the commencement of the examination the students are advised to contact Student Evaluation Division (SED).

6. Results of Term-end examination are available on University website www.ignou.ac.in.

7. Students will be allowed to appear in Term-end Examination for those courses only whose registration is valid and have completed the prescribed minimum duration of study.

8. Students should carry their **Identity Card and Hall Ticket** (received from SED indicating Centre & Date of Examination) to the Examination Centre.

9. **Early Declaration of Results**
   Please refer IGNOU website at www.ignou.ac.in.
10. **Re-evaluation of Answer-script(s)**

Please refer IGNOU website at www.ignou.ac.in.

11. The student should submit the fees separately for term end practical examination. The date of term end practical examination will be first Friday, first Saturday and first Sunday of July and January every year which as follows:

### Schedule of Term end Practical Examination of PGDIS and ACISE

<table>
<thead>
<tr>
<th>DATE</th>
<th>10.00am- 1.00pm PGDIS/ACISE</th>
<th>2.00pm-5.00pm PGDIS/ACISE</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Friday of Jan and July every year</td>
<td>MSEI -025(P)</td>
<td>MSEI -026(P)</td>
</tr>
<tr>
<td>First Saturday of Jan and July every year</td>
<td>OSEI-041(P) / MSEI-027(P)</td>
<td>MSEI -021 (P)</td>
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<td>First Sunday of Jan and July every year</td>
<td>OSEI-042(P) / MSEI-022(P)</td>
<td>OSEI-044(P) / MSEI-023(P)</td>
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* PS: In case if the month begins with Saturday (1st Jan/July) then the exam should be conducted on 1st Friday (7th Jan/July), 2nd Saturday (8th Jan/July) and 2nd Sunday (9th Jan/July) of Jan and July every year

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**7. UNIVERSITY RULES**

The University reserves the right to change the rules from time to time. Please refer IGNOU website at www.ignou.ac.in.

**PRE-ADMISSION ENQUIRY ON THESE PGDIS AND ACISE ACADEMIC PROGRAMMES**

If you have any queries on academic aspects of these programmes, please contact the Programme Coordinator as indicated below on the address of the University.

---

**For further information, contact:**

**Ms. Urshla Kant**

Programme Coordinator
School of Vocational Education and Training
SOVET, Block-15E, New Building
Indira Gandhi National Open University
Maidan Garhi New Delhi- 110068
Ph: 011-29571648,
Email: urshlakant@ignou.ac.in.

For any further detail please visit our website: http://www.ignou.ac.in
8. ADDRESSES

8.1 Some Useful Addresses

1. Identity Card, Fee Receipt, Bonafide Certificate, Migration Certificate, Scholarship Forms/Change of Programme/Medium/Course/Elective/ Opting of left over electives
   Concerned Regional Centre

2. Non-receipt of study material
   Concerned Regional Centre / MPDD

3. Schedule/ Information regarding Exam-form, Entrance Test, Date-sheet, Hall ticket
   Assistant Registrar (Exam.II), SED, Block-12,
   Room No.-2 IGNOU, Maidan Garhi New Delhi-110068 sgoswami@ignou.ac.in.
   Ph. 29535064, 29572202, 29572209

4. Result, Re-evaluation, Grade Card, Provisional Certificate, Early Declaration of Result, Transcript.
   Deputy Registrar (Exam-III), SED, Block-12,
   Room No.-11IGNOU, Maidan Garhi, New Delhi-110068 dpresult@ignou.ac.in
   or cpreresult@ignou.ac.in Ph. 29536103, 29572208, 29535924-32, 29572211.

5. Non-reflection of Assignment Grades/Marks
   Asstt. Registrar, (Assignment) SED, Block-3,
   Room No.12, IGNOU, Maidan Garhi, New Delhi - 110068 assignments@ignou.ac.in
   29571319, 29571325

6. Original Degree/ Diploma/verification of degree/diploma
   Asstt. Registrar (Exam.I), SED, Block-9,
   IGNOU, Maidan Garhi, New Delhi - 110068 convocation@ignou.ac.in Ph. 29535438,
   29535924-32,29572224,29571516, 29571524, 29572213

7. Student Grievance (SED)
   Asstt. Registrar (Student Grievance) SED, Block-3, Room No.13, IGNOU, Maidan Garhi, New Delhi-110068 sedgrievance@ignou.ac.in Ph
   29532294,29535924-32-29571313

8. Purchase of Audio/Video Tapes
   Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi - 110068

9. Academic Content
   Programme Coordinator, School of Vocational Education and Training, IGNOU, Maidan Garhi, New Delhi 110068, Ph. 011-29571648

10. Student Support Services and Student Grievances, pre-admission Inquiry of various courses in IGNOU
    Regional Director, Student Service Centre, IGNOU, Maidan Garhi, New Delhi-110068
    E-mail: ssc@ignou.ac.in Telephone Nos.: 29533870, 29572516, 29572514, 29572513 29533869, 29533129, 29535714.
## 8.2 REGIONAL CENTRE CODES AND ADDRESSES

### ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES (RCs)

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<td>AGARTALA</td>
<td>26</td>
<td>REGIONAL DIRECTOR IGNOU REGIONAL CENTRE P.O. AGARTALA COLLEGE TILLA AGARTALA - 799 004 TRIPURA 0381-2516714 0381-2516266 <a href="mailto:rcaagartala@ignou.ac.in">rcaagartala@ignou.ac.in</a></td>
<td>STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA, SOUTH TRIPURA, WEST TRIPURA, GOMATI, KHOWAI, SEPAHIJALA, UNOKOTI)</td>
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<td>REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA UNIVERSITY SARKHEJ-GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382 481 GUJARAT 02717-242975-242976 02717-241579 02717-256458 02717-241580 <a href="mailto:rcaahmedbad@ignou.ac.in">rcaahmedbad@ignou.ac.in</a></td>
<td>STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASKANTHA, BHARUCH, DAHOD, GANDHINAGAR, MEHSANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI, ARAVALLI, MAHISAGAR AND CHHOTAUDAIPUR) DAMAN (U.T.) AND DADARA &amp; NAGAR HAVELI (U.T.)</td>
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<td>STATE OF MIZORAM (DISTRICT: AIZAWL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI)</td>
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<td>REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3/310 MARRIS ROAD ALIGARH - 202 001 UTTAR PRADESH 0571-2700120 / 2701365 0571-2402147 <a href="mailto:rcaligarh@ignou.ac.in">rcaligarh@ignou.ac.in</a></td>
<td>STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, BUDAUN, ETAH, ETAWAH, FIROZABAD, KASHIRAM NAGAR/KASGANJ, MAHAMAYA NAGAR/ HATHRAS, MAINPURI</td>
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# ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES (RCs)

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<td>STATE OF KARNATAKA&lt;br /&gt;(DISTRICT: BANGALORE,&lt;br /&gt;BANGALORE RURAL,&lt;br /&gt;CHIKBALLAPUR, CHITRADURGA,&lt;br /&gt;DAVANAGERE, KOLAR,&lt;br /&gt;RAMANAGARA, SHIMOGA,&lt;br /&gt;TUMKUR, RAMANAGARA,&lt;br /&gt;CHAMARAJANAGAR &amp; CHIKMAGALURDAKSHINA&lt;br /&gt;KANNADA, HASSAN,&lt;br /&gt;KODAGU, MANDYA, MYSORE, UDUPI)</td>
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<td>BHAGALPUR</td>
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<td>REGIONAL DIRECTOR&lt;br /&gt;IGNOU REGIONAL CENTRE&lt;br /&gt;3RD FLOOR, SUMAN PLAZA CENTRAL JAIL ROAD,&lt;br /&gt;TILKAMANJHI, BHAGALPUR&lt;br /&gt;BIHAR 812001&lt;br /&gt;0641-2610055/2610066&lt;br /&gt;0641-2610077&lt;br /&gt;<a href="mailto:rcbhagalpur@ignou.ac.in">rcbhagalpur@ignou.ac.in</a></td>
<td>STATE OF BIHAR (DISTRICT:&lt;br /&gt;BHAGALPUR, BANKA,&lt;br /&gt;MUNGER)</td>
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<td>STATE OF MADHYA PRADESH&lt;br /&gt;(DISTRICT: ALIRAJPUR,&lt;br /&gt;BHIND, DATIA, HARTA,&lt;br /&gt;HAMDWA, MANDSAUR,&lt;br /&gt;NEEMUCH, RAJAGARH,&lt;br /&gt;SHAJAPUR, BAWANI, BHOPAL,&lt;br /&gt;DEwas, GINA,&lt;br /&gt;HOSHANGABAD, JHABUA,&lt;br /&gt;KHARGONE, MORENA,&lt;br /&gt;RATLAM, SHEOPUR, VIDISHA,&lt;br /&gt;ASHOK NAGAR, BETUL,&lt;br /&gt;BURHANPUR, DHAR,&lt;br /&gt;GWALIOR, INDORE, RAISEN,&lt;br /&gt;SEHORE, SHIVPUR, UIJJIN,&lt;br /&gt;AGAR-MALWA)</td>
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<td>STATE OF ODISHA (DISTRICT:&lt;br /&gt;ANGUL, BHADRAG,&lt;br /&gt;BARAGAR, BALASORE,&lt;br /&gt;CUTTACK, DEOGARH,&lt;br /&gt;DHENKANAL, GANJAM,&lt;br /&gt;GAJAPATI, JHARSUGUDA,&lt;br /&gt;JAIPUR, JAGATSINGHPUR,&lt;br /&gt;KHORDHA, KEONJHAR,&lt;br /&gt;KANDHAMAL, KENDRAPARA,&lt;br /&gt;MAYURBHANJ, NAYAGARH,&lt;br /&gt;PURI, SAMBALPUR,&lt;br /&gt;SUDEGAR)</td>
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<td>STATE OF KARNATAKA COVERING(DISTRICTS BAGALKOT, BIJAPUR, BIDAR, GULBARGA, KOPPAL, RAICHUR, YADGIRI, HAVERI, GADAG, BELLARY, BELGAUM, DHARWAD) STATE OF MAHARASHTRA COVERING (DISTRICTS SOLAPUR, Latur)</td>
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<td>STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)</td>
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<td>STATE OF TAMILNADU (DISTRICT: CHENNAI, THIRUVALUR, KANCHIPURAM, VELLORE, THIRUVANNAMALAI, KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, VILLUPURAM, CUDDALORE, PERAMBALUR, NAGAPATTINAM), PUDUCHERRY (U.T.)</td>
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<td>STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KOTTAYAM, PALAKKAD, THRISUR, LAKSHADWEEP (U.T.)</td>
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| 13     | DARBHANGA       | 46      | REGIONAL DIRECTOR
IGNOU REGIONAL CENTRE
LALIT NARAYAN MITHIL AUNIV. CAMPUS,
KAMESHWAR NAGAR NEAR CENTRAL BANK
DARBHANGA - 846 004 BIHAR
06272-251862
06272-251833
06272-253719
redarbhanga@ignou.ac.in | STATE OF BIHAR (DISTRICT:
BEGUSARAI, DARBHANGA,
EAST CHAMPARAN,
GOPALGANJ, SHEOHAR,
SITAMARHI, SAMASTIPUR,
MADHUBANI, MUZAFFARPUR & WEST CHAMPARAN) |
| 14     | DEHRADUN        | 31      | REGIONAL DIRECTOR
IGNOU REGIONAL CENTRE
NANOOR KHERA, TAPOVAN RAIPUR ROAD
DEHRADUN - 248 008
UTTARAKHAN
0135-2789200
0135-2789205
0135-2789180
reddehradun@ignou.ac.in | STATE OF UTTARAKHAND
(DISTRICT: DEHRADUN,
PAURI, CHAMOLI, TEHRI,
UTTARAKASHI,
RUDRAPRAYAG, HARIDWAR,
NAINITAL, ALMORA,
PITHORAGARH, US NAGAR,
CHAMPAWAT, BAGESHWAR) |
| 15     | DELHI 1         | 07      | REGIONAL DIRECTOR
IGNOU REGIONAL CENTRE
PLOT NO J-2/1 BLOCK - B 1
MOHAN COOPERATIVE INDUSTRIAL
ESTATE, MATHURA ROAD
NEW DELHI - 110 044
DELHI
011-26990082 /26990082-83
011-26058354
011-26990084
rcdelhi1@ignou.ac.in | STATE OF DELHI (COVERING
AREAS OF MEHRAULI,
CHANAKYAPURI, LODHI
COLONY, SOUTH EXTENSION,
R.K. PURAM, VASANT KUNI,
SAKET, GREEN PARK, LJPAT
NAGAR, G.K., MALVIYA
NAGAR, BHOGAL, ASHRAM,
HAUZ KHAS, MUNIRIKA,
OKHLA, SANGAM VIHAR,
FRIENDS COLONY,
BADARPUR), STATE OF
HARYANA (DISTRICT:
FARIDABAD, PALWAL) |
| 16     | DELHI 2         | 29      | REGIONAL DIRECTOR
IGNOU REGIONAL CENTRE
GANDHI SMRITI & DARSHAN
SAMITI RAJGHAT
NEW DELHI - 110 002
DELHI
011-23392374 /23392376
23392377
011-26493257
011-23392375
rcdelhi2@ignou.ac.in | STATE OF DELHI (COVERING
AREAS OF KARALA,
PRAHLADPUR, BANGAR,
LIBASPUR, RAMA VIHAR,
RANI BAGH, SULTAN PURI,
BUDH VIHAR, MANGOLPURI,
PITAMPURA, JAHANGIR PURI,
JHARODA MAJRA, BURARI,
DR. MUKHERJEE NAGAR,
MODEL TOWN, SHAKURPUR,
COLONY, GTB NAGAR, ASHOK
VIHAR, SHAHTRI NAGAR, CIVIL
LINES, YAMUNA VIHAR, NAND
NAGRI) |
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| 17      | DELHI 3         | 38      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
F-634-636 PALAM  
EXTENSION SHAHEED  
RAMPHAL CHOWK  
(NEAR SECTOR 7) DWARKA  
NEW DELHI - 110 077  
DELHI  
011-25088964  
011-25088939  
011-25088944  
011-25088983  
rcdelhi3@ignou.ac.in | STATE OF DELHI (COVERING AREAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BAGH, BAKARWALA, MEERA BAGH, MOTI NAGAR, TILAK NAGAR, TILANGPUR KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAJAFGARH, MAHAVIR ENCLAVE, SAGARPUR, DWARKA, PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA, MAHIPALPUR, MANSAROVAR GARDEN), STATE OF HARYANA (DISTRICTS: GURUGRAM, MEWAT) |
| 18      | DEOGHAR         | 87      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
MANDAKINI SADAN  
BASUWADIH, ROHINI ROAD  
DEOGHAR  
JASIDIH  
JHARKHAND 814142  
06432-34448  
9234455958-957-975  
rcdeoghar@ignou.ac.in | STATE OF JHARKHAND COVERING (DISTRICTS DEOGHAR, GODDA, SAHIBGANJ, PAKUR, DUMKA, JAMTARA & GIRIDIH) |
| 19      | GANGTOK         | 24      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
5TH MILE TADONG  
NH-10-A BELOW CENTRAL REFERRAL HOSPITAL, EAST SIKKIM  
GANKTOK - 737 102  
SIKKIM  
0359-231102/270923  
0359-231103  
rcgangtok@ignou.ac.in | STATE OF SIKKIM (DISTRICT: EAST SIKKIM, WEST SIKKIM, NORTH SIKKIM, SOUTH SIKKIM) |
## ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES (RCs)

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| 20      | GUWAHATI       | 04      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
HOUSE NO 71, GMCH ROAD  
CHRISTIAN BASTI  
GUWAHATI  
GUWAHATI ASSAM 781005  
0361-2343771 / 2343785  
rcguwahati@ignou.ac.in | STATE OF ASSAM (DISTRICT:  
KARBI ANGLONG (EAST),  
KARBI ANGLONG (WEST),  
MORIGAON, DARRANG,  
KAMRUP, KAMRUP  
METROPOLITAN, NALBARI,  
BARPETA, BONGAIGAON,  
DHUBRI, SOUTH SALMARA-  
MANKACHAR, GOALPARA,  
KOKRAJHAR, BAKSA,  
UDALGURI, CHIRANG, DIMA  
HASAO,  
CACHAR, HAILAKANDI,  
KARIMGANJ) |
| 21      | HYDERABAD      | 01      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
PLOT NO 207, KAVURI HILLS  
PHASE II, NEAR MADHAPUR  
PS,  
JUBILEE HILLS (P.O.)  
HYDERABAD - 500 033  
TELANGANA  
040-23117550  
9492451812  
rchyderabad@ignou.ac.in | STATE OF TELANGANA (DISTRICT:  
ADILABAD, BHADRADRI  
KOTHAGUDEM, HYDERABAD,  
JAGTIAL, JANAGAON,  
JAYASHANAR BHOOPALPALLY,  
JOGULAMBA GADWAL,  
KAMAREDDY, KARIMNAGAR,  
KHAMMAM, KOMARAM  
BHEEM ASIFABAD,  
MAHABUBABAD,  
MAHABUBNAGAR,  
MANCHERIAL, MEDAK,  
MEDCHAL, NAGARKURNOOL,  
NALGONDA, NIRMAL,  
NIZAMABAD, PEDdapalli,  
RAJANNA SIRCILLA, RANGA  
reddy, SANGA REDDY,  
SIDDIPET, SURYAPET,  
VIKARABAD, WANAPARTHY,  
WARANGAL RURAL,  
WARANGAL URBAN, YADADRI  
BHUANAGIRI) |
| 22      | IMPHAL         | 17      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
ASHA JINA COMPLEX  
NORTH A.O.C.  
IMPHAL - 795 001  
MANIPUR  
0385-2421190 / 2421191  
0385-2421192  
rcimphal@ignou.ac.in | STATE OF MANIPUR (DISTRICT:  
BISHNUPUR,  
CHURACHANDPUR,  
CHANDEL, IMPHAL EAST,  
IMPHAL WEST, SENAPATI,  
TAMENGLONG, THOUBAL,  
UKHRUL, KACKING,  
TENGNOUPAL, KAMJONG,  
KANGPOKPI, JIRIBAM,  
ONEY, PHERZAWL) |
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<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE’&lt;br&gt;HORNHILL COMPLEX’&lt;br&gt;’C’ SECTOR (NEAR CENTRAL SCH.)&lt;br&gt;NAHALARGUN, PAPUM PARE&lt;br&gt;ITANAGAR - 791 110&lt;br&gt;ARUNACHAL PRADESH&lt;br&gt;0360-2351705/2247536&lt;br&gt;0360-2247538&lt;br&gt;00360-2350990&lt;br&gt;<a href="mailto:rcitanagar@ignou.ac.in">rcitanagar@ignou.ac.in</a></td>
<td>STATE OF ARUNACHAL&lt;br&gt;PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNG KUMEY, KARADADI, LONGDING, LOHIT, LOWER DIBANG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)</td>
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<td>24</td>
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<td>41</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;2ND FLOOR, RAJSHEKHAR BHAVAN&lt;br&gt;RANI DURGA&lt;br&gt;VISHVAVIDYALAYA CAMPUS, PACHPEDHI&lt;br&gt;JABALPUR - 482 001&lt;br&gt;MADHYA PRADESH&lt;br&gt;0761-2600411 /2609896&lt;br&gt;0761-2609919&lt;br&gt;<a href="mailto:rcjabalpur@ignou.ac.in">rcjabalpur@ignou.ac.in</a></td>
<td>STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR, BALAGHAT, CHHANDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSHINGAPUR, SEONI, SHAHDOL, SIDDI, SINGRAULI, UMARIA, DAMOH, PANNA, SAGAR, CHHATTARPUR, REWA, SATNA, TIKAMGARH)</td>
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<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;70/79, SECTOR - 7&lt;br&gt;PATEL MARG&lt;br&gt;MANSAROVAR&lt;br JAIPUR - 302 020&lt;br&gt;RAJASTHAN&lt;br&gt;0141-2785730&lt;br&gt;0141-2396427&lt;br&gt;0141-2785763&lt;br&gt;0141-2784043&lt;br&gt;<a href="mailto:rcjaipur@ignou.ac.in">rcjaipur@ignou.ac.in</a></td>
<td>STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BARAN, BHARATPUR, BHILWARA, BUNDI, CHITTORGARH, CHURU, DAUSA, DHALPUR, HANUMANGARH, JAIPUR, JHALAWAR, JHUNJHUNU, KARAUJ, KOTA, SAWAIMADHEPUR, SIKAR, SRIGANGANAGAR &amp; TONK)</td>
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<td>26</td>
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<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;GOVT. SPMR COLLEGE OF COMMERCE&lt;br&gt;AUROBINDO BLOCK, 1ST FLOOR CANAL ROAD&lt;br&gt;JAMMU - 180 001&lt;br&gt;JAMMU &amp; KASHMIR&lt;br&gt;0191-2579572 / 2546529&lt;br&gt;0191-2502921&lt;br&gt;0191-2585154&lt;br&gt;<a href="mailto:rcjammu@ignou.ac.in">rcjammu@ignou.ac.in</a></td>
<td>STATE OF JAMMU &amp; KASHMIR (JAMMU REGION - DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI, RAMBAN, REASI, Samba, UDHAMPUR)</td>
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### Addresses and Codes of IGNOU Regional Centres (RCs)

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<tr>
<td>27</td>
<td>Jodhpur</td>
<td>88</td>
<td>Regional Director&lt;br&gt;IGNOU Regional Centre&lt;br&gt;Plot No. 439&lt;br&gt;Pal Link Road&lt;br&gt;Opp. Kamala Nagar Hospital&lt;br&gt;Jodhpur&lt;br&gt;Rajasthan 342008&lt;br&gt;0291-2755424&lt;br&gt;0291-2751524&lt;br&gt;0291-2756579&lt;br&gt;<a href="mailto:rcjodhpur@ignou.ac.in">rcjodhpur@ignou.ac.in</a>&lt;br&gt;<a href="mailto:studentsrcjodhpur@ignou.ac.in">studentsrcjodhpur@ignou.ac.in</a></td>
<td>State of Rajasthan (Covering districts: Jodhpur, Barmar, Jaisalmer, Rajasmand, Udaipur, Bikaner, Jalore, Sirohi, Nagour, Dungarpur, Pali, Pratapgarh, Banswara)</td>
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<td>28</td>
<td>Jorhat</td>
<td>37</td>
<td>Regional Director&lt;br&gt;IGNOU Regional Centre&lt;br&gt;Janambhumi Building&lt;br&gt;Tulshi Narayan Sarma&lt;br&gt;Pathnear Nehru Park&lt;br&gt;Jorhat - 785001&lt;br&gt;Assam&lt;br&gt;0376-2301116&lt;br&gt;0376-2301115/2301114&lt;br&gt;<a href="mailto:rcjorhat@ignou.ac.in">rcjorhat@ignou.ac.in</a></td>
<td>State of Assam (District: Nagaon, Golaghat, Jorhat, Sivasagar, Dibrugarh, Tinsukia, Lakhimpur, Dhemaji, Sonitpur, Biswanath, Charaideo, Hojai &amp; Majuli)</td>
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<td>29</td>
<td>Karnal</td>
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<td>Regional Director&lt;br&gt;IGNOU Regional Centre&lt;br&gt;06 Subhash Colony&lt;br&gt;Karnal - 132 001&lt;br&gt;Haryana&lt;br&gt;0184-2271514&lt;br&gt;<a href="mailto:rckarnal@ignou.ac.in">rckarnal@ignou.ac.in</a></td>
<td>State of Haryana (District: Bhiwani, Fatehabad, Hisar, Jhajjar, Jind, Kaithal, Karnal, Kurukshetra, Mahendragarh, Panipat, Rewari, Rohtak, Sirsa, Sonipat, Yamunanagar) and Charkhi Dadri</td>
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<td>30</td>
<td>Khanna</td>
<td>22</td>
<td>Regional Director&lt;br&gt;IGNOU Regional Centre&lt;br&gt;I.T.I. Building&lt;br&gt;Bulepur&lt;br&gt;(District Ludhiana)&lt;br&gt;Khanna - 141 401&lt;br&gt;Punjab&lt;br&gt;01628-229993&lt;br&gt;01628-237361&lt;br&gt;<a href="mailto:rckhanna@ignou.ac.in">rckhanna@ignou.ac.in</a></td>
<td>State of Punjab (District: Gurdaspur, Amritsar, Tarn Taran, Kapurthala, Jalandhar, Hoshiarpur, SBS Nagar/Nawanahar, Barnala, Sangrur, Bathinda, Mansa, Muktsar, Ludhiana, Ferozepur, Faridkot, Mogha, Faizlka, Pathankot)</td>
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| 31     | KOHIMA         | 20      | REGIONAL DIRECTOR 
IGNOU REGIONAL CENTRE 
NEAR MOUNT HERMON 
SCHOOL 
DON BOSCO HR.SEC SCHOOL ROAD 
KENOUZOUM 
KOHIMA - 797 001 
NAGALAND 
0370-2260366 / 2260167 
0370-22419680 
370-2260216 
rcKohima@ignou.ac.in | STATE OF NAGALAND 
(DISTRICT: KOHIMA, 
DIMAPUR, WOKHA, 
MOKOKCHUNG, ZUNHEBOTO, 
TUENSANG, LONGLENG, 
KIPHERE, MON, PEREN, PHEK) |
| 32     | KOLKATA        | 28      | REGIONAL DIRECTOR 
IGNOU REGIONAL CENTRE 
BIKASH BHAWAN, 4TH FLOOR 
NORTH BLOCK 
SALT LAKE, BIDHAN NAGAR 
KOLKATA - 700 091 
WEST BENGAL 
033-23349850 
033-23592719 / 23589323 
033-24739393 
033-23347576 
rcKolkata@ignou.ac.in | STATE OF WEST BENGAL 
(DISTRICT: KOLKATA, NORTH 
24 PARAGANAS, SOUTH 24 
PARAGANAS, PURBA 
MEDINIPUR, PASCHIM 
MEDINIPUR, BANKURA, 
HOWRAH, HOOGHLY, 
PURULIA, BURDWAN, NADIA) |
| 33     | KORAPUT        | 44      | REGIONAL DIRECTOR 
IGNOU REGIONAL CENTRE 
DISTRICT AGRICULTURE OFFICE RD 
BEHIND WOMEN’S COLLEGE AT/PO/DISTT.-KORAPUT 
764 020 
ODISHA 
06852-251535 
06852-251535 
06852-252503 
rcKoraput@ignou.ac.in | STATE OF ODISHA (DISTRICT: 
KORAPUT, MALKANGIRI, 
RAYAGADA, NABARANGPUR, 
KALAHANDI, NUAPADA, 
BOLANGIR, SONEPUR, 
BOUDH) |
### Addresses and Codes of IGNOU Regional Centres (RCs)

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<thead>
<tr>
<th>SL. NO.</th>
<th>REGIONAL CENTRE</th>
<th>RC CODE</th>
<th>ADDRESS</th>
<th>JURISDICTION</th>
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| 34      | LUCKNOW         | 27      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
5-C/INS-1, SECTOR - 5  
VRINDAVAN OJNA,  
TELIBAGH  
LUCKNOW  
226 029  
UTTAR PRADESH  
0522-2442832  
rclucknow@ignou.ac.in | STATE OF UTTAR PRADESH  
(DISTRICT: AMETHI, AURAIYA,  
BAHRAICH, BALRAMPUR,  
BANAS, BARABANKI,  
BAREILLY, BASTI, CHITRAKUT,  
FAIZABAD, FARUKHABAD  
(FATEHGANJ), FATEHPUR,  
GONDA, HAMIRPUR, HARDOI,  
JALAUN(ORAI), JHANSI,  
KANNAUJ, KANPUR RURAL,  
KANPUR URBAN, KASHISHMURI,  
LAKHIMPUR(KHERI),  
LALITPUR, LUCKNOW,  
MAHABA, PILIBHIT,  
RAEBARELY,  
SHAHJANANPUR, SHRAVASTI,  
SIDHARTHNAGAR, SITAPUR,  
UNNAO) |
| 35      | MADURAI         | 43      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
SIKKANDAR CHAVADI  
ALANGANALLUR ROAD  
MADURAI  
625 018  
TAMIL NADU  
0452-2380775 / 2380733  
0452-2380588  
rcmadurai@ignou.ac.in | STATE OF TAMIL NADU  
(DISTRICT: COIMBATORE,  
DINDIGUL, ERODE, KARUR,  
MADURAI, NILGIRIS,  
PUDUKKOTTAI,  
RAMANATHAPURAM,  
SIVAGANGA, THANJAVUR,  
THENI, THIRUVARUR,  
TIRUCHIRAPPALLI, TIRUPUR,  
VIRUDHUNAGAR, ARIVAKULAM) |
| 36      | MUMBAI          | 49      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
2nd AND 3rd FLOOR  
KAPPEESH BUILDING G, M. G.  
ROAD OPP TO MULUND RLY.  
STATION MULUND (WEST),  
MUMBAI- 400 080  
MAHARASHTRA  
022-25925540 / 25923159  
0 25925411  
rcmumbai@ignou.ac.in | STATE OF MAHARASHTRA  
(DISTRICT: MUMBAI, THANE,  
RAIGAD, RATNAGIRI,  
PALGHAR, MUMBAI  
SUBURBAN) |
| 37      | NAGPUR          | 36      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
GYANVATIKA, 14, HINDUSTAN  
COLONY AMARAVATI ROAD  
NAGPUR - 440 033  
MAHARASHTRA  
0712-2536999,2537999  
0712-2538999  
rcnagpur@ignou.ac.in | STATE OF MAHARASHTRA  
(DISTRICT: AKOLA, AMRAVATI,  
BHANDARA, BULDHANA,  
CHANDRAPUR, GADCHIROLI,  
GONDIA, HINGOLI, NAGPUR,  
NANDED, PARBHANI,  
WARDHA, WASHIM,  
YAVATMAL) |
### Addresses and Codes of IGNOU Regional Centres (RCs)

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<th>SL. NO.</th>
<th>REGIONAL CENTRE</th>
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<td>NOIDA</td>
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<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;C-53 SECTOR 62&lt;br&gt;INSTITUTIONAL AREA&lt;br&gt;NOIDA - 201 305&lt;br&gt;UTTAR PRADESH&lt;br&gt;0120-2405012 / 24050140&lt;br&gt;120-2405013&lt;br&gt;<a href="mailto:rcnoida@ignou.ac.in">rcnoida@ignou.ac.in</a></td>
<td>STATE OF UTTAR PRADESH&lt;br&gt;(DISTRICT: GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT, BAGHPAT, BULANDSHAHAR, HAPUR, SAHARANPUR, MUZAFFARNAGAR, BIJNOR, SHAML, AMROHA, MORADABAD, SAMBHAR RAMPUR, AGRA, MATHURA)STATE OF DELHI&lt;br&gt;(MAYUR VIHAR PH-I &amp; II, MAYUR VIHAR EXTN., VASUNDHARA ENCLAVE, EAST DELHI)</td>
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<td>39</td>
<td>PANAJI</td>
<td>08</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;H. NO. 1576&lt;br&gt;NEAR P&amp;T STAFF QUARTERS&lt;br&gt;ALTO PORVORIM 403&lt;br&gt;521GOA0832-&lt;br&gt;<a href="mailto:2414553rcpanaji@ignou.ac.in">2414553rcpanaji@ignou.ac.in</a></td>
<td>STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA&lt;br&gt;(DISTRICT: UTTARA KANNAD), STATE OF MAHARASHTRA (DISTRICT: SINDHUDURG)</td>
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<td>40</td>
<td>PATNA</td>
<td>05</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;2ND FLOOR, BISCOMAUN TOWERWEST GANDHI MAIDAN,&lt;br&gt;PATNA - 800 001&lt;br&gt;Bihar&lt;br&gt;0612-2219539 / 2219541&lt;br&gt;0612-2687042&lt;br&gt;0612-2219538&lt;br&gt;<a href="mailto:rcpatna@ignou.ac.in">rcpatna@ignou.ac.in</a></td>
<td>STATE OF BIHAR&lt;br&gt;(DISTRICT: ARWAL, BHOJPUR, BUXAR, JEHANABAD, LAKHISARAI, NALANDA, PATNA, SHEIKHPURA, VAISHALI, SIWAN, SARAN, ROHTAS, KAIMUR, NAWADA, GAYA, AURANGABAD, JAMUI)</td>
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<td>41</td>
<td>PORT BLAIR</td>
<td>02</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;KANNA SANGHA BUILDING&lt;br&gt;NEAR SYNDICATE BANK&lt;br&gt;18, TAGORE ROAD,&lt;br&gt;MOHANPURA&lt;br&gt;PORT BLAIR - 744 101&lt;br&gt;ANDAMAN &amp; NICOBAR ISLANDS&lt;br&gt;03192-242888 / 230111&lt;br&gt;03192-230111&lt;br&gt;<a href="mailto:rcportblair@ignou.ac.in">rcportblair@ignou.ac.in</a></td>
<td>ANDAMAN &amp; NICOBAR ISLANDS [U.T.] (DISTRICT: NORTH &amp; MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)</td>
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<td>STATE OF MAHARASHTRA (DISTRICT: AHMEDNAGAR, AURANGABAD, BEED, DHULE, JALGAON, JALNA, KOLHAPUR, NANDURBAR, NASHIK, OSMANABAD, PUNE, SANGALI, SATARA)</td>
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<td>REGIONAL DIRECTORIGNOU REGIONAL CENTRE</td>
<td>STATE OF CHHATTISGARH (DISTRICT: BILASPUR, DHAMTARI, DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA, MAHASAMUND, RAIGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BALRAMPUR, BEMETARA, GARIABANDH, MUNGELI, DANTEWADA, BASTAR, KONDAGAON, NARAYANPUR, BIJAPUR, SUKMA)</td>
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<td>IGNOU COMPLEX, KACHNA POST: SADDU RAIPUR - 492014 CHHATTISGARH</td>
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<td>0771-2283285 / 2971322 E-Mail: <a href="mailto:rcrapur@ignou.ac.in">rcrapur@ignou.ac.in</a></td>
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<td>Saurashtra University CAMPUS RAJKOT 360 005 GUJARAT</td>
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<td>0281-2572988 0281-2571603 <a href="mailto:rcrerajcot@ignou.ac.in">rcrerajcot@ignou.ac.in</a></td>
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<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;457/A, ASHOK NAGAR&lt;br&gt;RANCHI - 834 022&lt;br&gt;JHARKHAND&lt;br&gt;0651-2244688 / 2244699&lt;br&gt;0651-2244677&lt;br&gt;0651-2244400&lt;br&gt;<a href="mailto:rcranchi@ignou.ac.in">rcranchi@ignou.ac.in</a></td>
<td>STATE OF JHARKHAND&lt;br&gt;(DISTRICT: RANCHI,&lt;br&gt;LOHARDAGA, GUMLA,&lt;br&gt;SIMDEGA, LATEHAR, WEST&lt;br&gt;SINGHBHUM, SARAIKELA,&lt;br&gt;KHARASAWAN, EAST&lt;br&gt;SINGHBHUM, HAZARIBAGH,&lt;br&gt;CHATRA, KODERMA, KHUNTI,&lt;br&gt;RAMGARH, BOKARO,&lt;br&gt;DHANBAD, PALAMU,&lt;br&gt;GARIHWA)</td>
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<td>86</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;NAYABAZAR, SAHARSA&lt;br&gt;852201, BIHAR&lt;br&gt;06478-219014, 219015&lt;br&gt;06478-219018&lt;br&gt;<a href="mailto:rcsaharsa@ignou.ac.in">rcsaharsa@ignou.ac.in</a></td>
<td>STATE OF BIHAR COVERING&lt;br&gt;(DISTRICTS: KHAGARIA,&lt;br&gt;SAHARSA, SUPAUL,&lt;br&gt;MADHEPURA, KATIHAR,&lt;br&gt;ARARIA, KISHANGANJ &amp;&lt;br&gt;PURNIA)</td>
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<td>48</td>
<td>SHILLONG</td>
<td>18</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;UMSHING, MAWKYNROH&lt;br&gt;NEHU CAMPUS&lt;br&gt;SHILLONG - 793 022&lt;br&gt;MEGHALAYA&lt;br&gt;0364-2550088/2550102 /&lt;br&gt;2550015&lt;br&gt;0364-2551010&lt;br&gt;<a href="mailto:rcshillong@ignou.ac.in">rcshillong@ignou.ac.in</a></td>
<td>STATE OF MEGHALAYA&lt;br&gt;(DISTRICT: EAST GARO HILLS,&lt;br&gt;EAST JANTIA HILLS, EAST&lt;br&gt;KHASI HILLS, NORTH GARO&lt;br&gt;HILLS, RI BHOI, SOUTH GARO&lt;br&gt;HILLS, SOUTH WEST GARO&lt;br&gt;HILLS, SOUTH WEST KHASI&lt;br&gt;HILLS, WEST GARO HILLS,&lt;br&gt;WEST JANTIA HILLS, WEST&lt;br&gt;KHASI HILLS)</td>
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<td>49</td>
<td>SHIMLA</td>
<td>11</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;CHAUHAN NIWAS BUILDING,&lt;br&gt;KHALINI, SHIMLA- 171 002&lt;br&gt;HIMACHAL PRADESH&lt;br&gt;0177-2624612&lt;br&gt;18001808055 (TOLL FREE)&lt;br&gt;0177-2624611&lt;br&gt;<a href="mailto:rcshimla@ignou.ac.in">rcshimla@ignou.ac.in</a></td>
<td>STATE OF HIMACHAL&lt;br&gt;PRADESH (DISTRICT:&lt;br&gt;BILASPUR, CHAMBA,&lt;br&gt;HAMIRPUR, KANGRA,&lt;br&gt;KINNAUR, KULLU, LAHUL &amp;&lt;br&gt;SPITI, MANDI, SHIMLA,&lt;br&gt;SIRMAUR, SOLAN, UNA)</td>
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<td>50</td>
<td>SILIGURI</td>
<td>45</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;17/12 J. C. BOSE ROAD&lt;br&gt;SUBHAS PALLY, SILIGURI&lt;br&gt;SILIGURI - 734 001&lt;br&gt;WEST BENGAL&lt;br&gt;0353-2526818/2526819&lt;br&gt;0353-2526829&lt;br&gt;0353-2526829&lt;br&gt;<a href="mailto:rcsiliguri@ignou.ac.in">rcsiliguri@ignou.ac.in</a>&lt;br&gt;<a href="mailto:RCSILIGURI45@GMAIL.COM">RCSILIGURI45@GMAIL.COM</a></td>
<td>STATE OF WEST BENGAL&lt;br&gt;(DISTRICT: COOCHBEHAR,&lt;br&gt;JALPAIGURI, DARJEELING,&lt;br&gt;UTTAR DINAJPUR, DAKSHIN&lt;br&gt;DINAJPUR, ALIPURDUAR)</td>
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## ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES (RCs)

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| 51      | Srinagar        | 30      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
NEAR LAWRENCE VIDHYA BHAWAN  
KURSU RAJ BAGH  
SRINAGAR - 190 008  
JAMMU & KASHMIR  
0194-2311251  
0194-2311258  
0194-24215  
060194-2311259  
rcrsrinagar@ignou.ac.in | STATE OF JAMMU & KASHMIR  
(SRINAGAR REGION -  
DISTRICT: ANANTNAG,  
BANDIPORE, BARAMULLA,  
BUDGAM, GANDERBAL,  
KARGIL, KULGAM,  
KUPWARA, LEH, PULWAMA,  
SHOPIAN, SRINAGAR) |
| 52      | Trivandrum      | 40      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
RAJADHANI BUILDING  
KILLIPALAM  
KARAMANA P O  
TRIVANDRUM – 695 002  
KERALA  
0471 – 234413/ 2344120  
MOB : 9447044132  
0471-2344121  
rctrivandrum@ignou.ac.in | STATE OF KERALA(DISTRICTS:  
KOLLAM, PATHANAMTHITTA,  
THIRUVANANTHAPURAM)STATE  
OF TAMIL NADU (DISTRICTS:  
KANYAKUMARI, TUTICORIN,  
TIRUNELVELI) |
| 53      | Varanasi        | 48      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
GANDHI BHAWAN B.U.  
CAMPUS  
VARANASI  
221005  
UTTAR PRADESH  
0542-2368622  
0542-2369629  
0542-2368448  
rcvaranasi@ignou.ac.in | STATE OF UTTAR PRADESH  
(DISTRICT: AMBEDKAR NAGAR,  
AZAMGARH, BALLIA,  
CHANDAULI, DEORIA,  
GHIZIPUR, GORAKHPUR,  
JAUNPUR, KUSHINAGAR,  
MAHARAJGANJ, MAU,  
MIRZAPUR, SANT KABIR  
NAGAR, SANT RAVIDAS  
NAGAR, SONEBHADRA,  
VARANASI, ALLAHABAD,  
PRATAPGARH, SULTANPUR) |
| 54      | Vatakara        | 83      | REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE  
MADHAVI BUILDING,  
2ND FLOORNUT STREET  
(PO), Vatakara  
KOZHIKODE  
673104  
KERALA  
0496-2525281  
0496-2516055  
0496-2515413  
rcvatakara@ignou.ac.in | STATE OF KERALA (DISTRICT:  
KANNUR, KASARAGOD,  
WAYANAD, KOZHIKODE,  
MALAPPURAM), [MAHE- 
PUDUCHERRY(UT)] |
### ADDRESSES AND CODES OF IGNOU REGIONAL CENTRES (RCs)

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<td>VIJAYAWADA</td>
<td>33</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;SKPVV HINDU HIGH SCHOOL PREMISES, KOTHAPET&lt;br&gt;VIJAYAWADA&lt;br&gt;520 001&lt;br&gt;ANDHRA PRADESH&lt;br&gt;0866-2565253 / 2565959&lt;br&gt;<a href="mailto:rcvijayawada@ignou.ac.in">rcvijayawada@ignou.ac.in</a></td>
<td>STATE OF ANDHRA PRADESH&lt;br&gt;(DISTRICT: KRISHNA, GUNTUR, PRAKASHAM, NELLORE, CHITTOOR, KADAPA, KURNOOL, ANANTAPUR)</td>
</tr>
<tr>
<td><strong>56</strong></td>
<td>VISAKHAPATNAM</td>
<td>84</td>
<td>REGIONAL DIRECTOR&lt;br&gt;IGNOU REGIONAL CENTRE&lt;br&gt;2ND FLOOR VUDA COMPLEX SECTOR-12, MVP COLONY&lt;br&gt;USHODAYAJUNCTION&lt;br&gt;VISAKHAPATNAM - 530017&lt;br&gt;ANDHRA PRADESH&lt;br&gt;0891-25112000891-2511300&lt;br&gt;<a href="mailto:rcvisakhapatnam@ignou.ac.in">rcvisakhapatnam@ignou.ac.in</a></td>
<td>STATE OF ANDHRA PRADESH&lt;br&gt;COVERING (DISTRICTS: EAST GODAVARI, WEST GODAVARI, VISAKHAPATNAM, VIZIANAGARAM &amp; SRIKAKULAM), [YANAM-PUDUCHERRY(UT)]</td>
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# IGNOU – ASSAM RIFLES RECOGNIZED REGIONAL CENTRES

(For ASSAM RIFLES Personnel Only)

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| 1.      | 81      | IAREP–SHILLONG  | REGIONAL DIRECTOR  
IGNOU ASSAM-RIFLES RECOG R.C.  
DIRECTORATE GENERAL ASSAM  
RIFLES (DGAR)  
LAITUMUKHRAH  
SHILLONG - 793011  
MEGHALAYA  
0364-2705181  
0364-2705184  
iarrc_81@yahoo.co.in | COMMAND AREA |

# IGNOU – NAVY RECOGNIZED REGIONAL CENTRES

(For NAVY Personnel Only)

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<th>SL. NO.</th>
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| 1.      | 71      | INEP-NEW DELHI  | REGIONAL DIRECTOR  
IGNOU NAVY RECOG REG CENTRE  
DIRECTORATE OF NAVAL EDUCATION  
INTEGRATED HQS.MINISTRY OF DEF  
WEST BLOCK.5, IND FLR,WING-II  
RK PURAM, NEW DELHI - 110066  
DELHI  
011-26194686  
011-26105067  
inepdelhi@rediffmail.com | NAVAL HQS |
| 2.      | 72      | INEP-MUMBAI     | REGIONAL DIRECTOR  
IGNOU NAVY RECOG REG CENTRE  
HQ. WESTERN NAVAL COMMAND  
SHAHID BHAGAT SINGH MARG  
MUMBAI - 400023  
MAHARASHTRA  
022-22752245  
022-22665458  
inepm@rediffmail.com | HQ WESTERN NAVAL COMMAND |
| 3.      | 73      | INEP-VISAKHA-  
PATNAM  | REGIONAL DIRECTOR  
IGNOU NAVY RECOG REG CENTRE  
HQ EASTERN NAVAL COMMAND  
VISAKHAPATNAM - 530014  
ANDHRA PRADESH  
0891-2812669  
0891-2515834  
inepv@hotmail.com  
rc73@ignou.ac.in | HQ EASTERN NAVAL COMMAND |
| 4.      | 74      | INEP-KOCHI      | REGIONAL DIRECTOR  
IGNOU NAVY RECOG REG CENTRE  
NAVAL BASE  
HQ SOUTHERN NAVAL COMMAND  
KOCHI - 682004, KERALA  
0484-266210,2662515  
0484-2666194  
inepkochi_10@rediffmail.com | HQ SOUTHERN NAVAL COMMAND |
## IGNOU - Sub-Regional Centres

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<th>SL. NO.</th>
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<tr>
<td>1</td>
<td>DARJEELING</td>
<td>Siliguri</td>
<td>ARD (I/C) IGNOU SUB REGIONAL CENTRE C/O RAMESH CUPTA LASA VILLA H. C. ROAD DARJEELING WEST BENGAL 08116903933</td>
<td>DARJEELING, KALIMPONG, KURSEONG, MIRIK SUB-DIVISION</td>
</tr>
<tr>
<td>2</td>
<td>KANDHAMAL</td>
<td>Bhubaneswar</td>
<td>ASSISTANT REGIONAL DIRECTOR IGNOU SUB-REGIONAL CENTRE GOVT. COLLEGE CAMPUS PHULBANI ODISHA</td>
<td>KANDHAMAL, BOUDH, GAJAPATI, BOLANGIR, SONEPUR</td>
</tr>
<tr>
<td>3</td>
<td>PITHORAGARH</td>
<td>Dehradun</td>
<td>ASSISTANT REGIONAL DIRECTOR IGNOU SUB REGIONAL CENTRE L.S.M. GOVT. P.G. COLLEGE PITHORAGARH UTTARAKHAND-262502 05964-264077</td>
<td>BAGESHWAR, CHAMPAWAT, ALMORA, NAINATL</td>
</tr>
<tr>
<td>4</td>
<td>TIRUPATI</td>
<td>Vijayawada</td>
<td>ARD (I/C) IGNOU SUB-REGIONAL CENTRE OPERATING FROM MENTOR RC</td>
<td>ANANTPUR, CHITOOR, KADAPA, KURNOOL</td>
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8.3 LIST OF LCSs ACTIVATED FOR PGDIS PROGRAMME
(Pl. refer IGNOU’s website for updated list)

<table>
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<tr>
<th>Sl. No.</th>
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<td>AHMEDABAD</td>
<td>09</td>
<td>0901</td>
<td>SC</td>
<td>AHMEDABAD</td>
<td>DR. M. D. CHAVDA COORDINATOR IGNOU STUDY CENTRE L.D. ARTS COLLEGE NAVRANGPURA AHMEDABAD GUJARAT 380009 079-26302260</td>
<td>BA BCOM MP MPB BTS DTS CTS BSC BSCN(PB) BCA MCA CIT PGDDE PGDHE DCE LIS BLIS DNHE DECE CIG CNCC PGIMC NES CTE PGDRD CFN MTM MEG PGDMRR PGDT POCR DCH CTPM CPLT CAFE CRD CHR CCP CDM BSW MPS PGDAPP GDRP MAR MRO MEO ME PGDESD MSW MSC(CFT) PGP(CFT) PGDIS PGDDM BAPC MAPC PCIS ACISE</td>
</tr>
<tr>
<td>2</td>
<td>BANGALORE</td>
<td>13</td>
<td>1311</td>
<td>SC</td>
<td>DEVANGERE</td>
<td>DR. A.G SHANKARA MURTHY COORDINATOR IGNOU STUDY CENTRE BAPUJII INST OF ENGG &amp; TECH. SHAMANUR ROAD DAVANGERE KARNATAKA 577004 08192-223575 08192-221750, 08192-222326</td>
<td>BPP BA B OM MP MPB PGDIBO BCA CIT DCE DNHE DECE CNCC PGDRD CFN DCH MCA CTPM CCP CDM CAFE CRD DAFE MAH MCOM MRO MRA MEC MGDDM PGDIS PGDIS PCIS ACISE</td>
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<td>3</td>
<td>BHUBANESHWAR</td>
<td>21</td>
<td>2101</td>
<td>SC</td>
<td>BHUBANESHWAR</td>
<td>SH. J.R. MOHANTY COORDINATOR IGNOU STUDY CENTRE KALINGA INST OF INDL. TECH., PATIA BHUBANESHWAR ORISSA 751024 0674-441997, 443271, 554464 0674-581147</td>
<td>MP MPB PGDIBO MCA MLIS BLIS BCTM BFWRE MCOM PGDIS PGDIS ACISE</td>
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<td>DARBHANGA</td>
<td>46</td>
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<td>P</td>
<td>MUZAFFARPUR</td>
<td>MS RENU PROG EC IGNOU PROG STUDY CENTRE BRITISH SCHOOL OF COMPUTERS, PARAW POKHAR LANE, AMGOLA, RAMNA MUZAFFARPUR BIHAR 842002 09934053771, 9931765495</td>
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<td>2746</td>
<td>P</td>
<td>SAHARANPUR</td>
<td>SH. VIPIN KUMAR SAINI PROG EC IGNOU PROG STUDY CENTRE C.I.M., 2463/2 GILL COLONY NARAYANPUR GATE SAHARANPUR UTTAR PRADESH 247001 0132-727424, 725512</td>
<td>MCA BCA CIT PGDIS PGDIS ACISE</td>
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|   | DELHI 1  | 07 | 0742 | D | DELHI | MR. TANVIR AHMAD COORDINATOR
IGNOU SPL STUDY CENTRE (M)
ALAMEEN EDNL & WELFARE TRUST, (NORTH INDIA), NEW HORIZON SCH. COMPLEX,
NIZAMMUDIN EAST
NEW DELHI 110013
011-6845691, 6841261 | CAL BCA MCA BPP BA
BCOM DAFE CAFE CUL
dul PGDIS PGCIS ACISE
CISE PGDEDS PGCEDS
MAEDS |
|---|---|---|---|---|---|---|---|---|
| 7 | DELHI 1  | 07 | 0750 | P | DELHI | MR. SANTOSH KUMAR
PROG I/C
IGNOU PROG STUDY CENTRE
P.I. OF EDN & COMP. STUDIES
F 322/A ADARSH HOUSE
LADO SARAI, NEW DELHI
DELHI 110030
011-6969589, 6529959 | BCA MCA CIT PGDIS PGCIS ACISE CISE |
| 8 | DELHI 2  | 29 | 0731 | DELHI | SH ANIL AGARWAL
COORDINATOR
IGNOU STUDY CENTRE
PC TRAINING INSTITUTE
PCTH HOUSE, UL-II
NORTH PITAMPURA, NEW DELHI
DELHI 110034
011-7083676, 7426970 | CIT PGDTRM PGDIS PGCIS
ACISE CISE CFI. DECE MP
MCOM BCOM BA BPP
PGDIBO MAEDS PGDEDS
PGCEDS PGDUPDL |
| 9 | DELHI 3  | 38 | 38012 | P | DELHI | DR REKHA KANDWAL
PROG I/C
IGNOU PROG STUDY CENTRE
MAHAN INSTITUTE OF TECHNOLOGY
G-I0, SHIVAJI ENCLAVE
NEW DELHI 110027
011-25916832-33 | MCA BCA ACISE PGDIS |
| 10 | DELHI 3  | 38 | 38020 | JANAK PURI | MR MUKUL GIRIDHAR
PROG I/C
IGNOU PROG STUDY CENTRE
SEDULITY SOLUTIONS & TECH
310 SUNEJA TOWER - II
DISTRICT CENTRE
JANAK PURI, NEW DELHI
NEW DELHI 110058
011 25595729 | PGDIS ACISE |
| 11 | HYDERABAD  | 01 | 0107 | HYDERABAD | MR. P.S.R.K.S. SARMA
COORDINATOR
IGNOU STUDY CENTRE
VIVEKANANDA SCH. OF PG STUDIES
SRINAGAR COLONY ROAD NEAR SBI,
PUNJAGUTTA, HYDERABAD
ANDHRA PRADESH 500036
040-3753146 | BCA MCA CIT DNHE
DECE CNCC CFN
PGDIS PGCIS |
| 12 | HYDERABAD  | 01 | 0111 | HYDERABAD | SH. G SAI KRISHNA
COORDINATOR
IGNOU STUDY CENTRE
AURORA’S DEGREE & PG COLLEGE
H NO 16-11-210 KRISHNA
TULSINAGAR, MOOSARAMBAGH,
HYDERABAD
ANDHRA PRADESH 500036
046-7651634 | BPP BA BCOM BSC BTS
DTS CTS MCA BCA CIT
MEG PGDDE PGDHED
PGMC PGRDP PGDT
PCCR ADCM ADWRE
BTWRE DCH DCE CTPM
CPLT CIG CRD CES CTE
CHR CDP CDM PGDMRR
CAFE DAFF MH MBSW
MPG PGDRP PARD MPA
MSO MEC PGDDM
PGDEDS PGCAP DGAC
COS MSW CETM MAEDS
PGDEDS PGCRDS CS CJS
PGDSWT DPLAD PGDIS
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<td>JAIPUR</td>
<td>MS. MANJU NAIR</td>
<td>COORDINATOR</td>
<td>I. N. T. Inst. of MGT, MAHAVEER MARG, MANSAROVAR, JAIPUR, RAJASTHAN-302020</td>
<td>0141-395309, 398118, 399036</td>
<td><a href="mailto:ignou1201@gmail.com">ignou1201@gmail.com</a></td>
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<td>14</td>
<td>JAMMU</td>
<td>12</td>
<td>JAMMU</td>
<td>DR. VIBHAKAR MANSOTRA</td>
<td>COORDINATOR</td>
<td>UNIVERSITY OF JAMMU, JAMMU TAWI, J &amp; K 180001</td>
<td>0191-2454351, 94902-34789</td>
<td><a href="mailto:ignou1201@gmail.com">ignou1201@gmail.com</a></td>
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<tr>
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<td>KOLKATA</td>
<td>28</td>
<td>KOLKATA</td>
<td>MRS. SUPARNA BANERJEE</td>
<td>COORDINATOR</td>
<td>THE INDIAN INST OF PSYCHOMETRY, EVERGREEN PLAZA, II TO V FLOOR, 117, BARRACKPORE TRUNK ROAD, KOLKATA, BENGAL</td>
<td>033-5772696/4393/4207, 033-5775062</td>
<td><a href="mailto:ignou1201@gmail.com">ignou1201@gmail.com</a></td>
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<td>LUCKNOW</td>
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<td>LUCKNOW</td>
<td>MR. AMIT KUMAR BAJPAI</td>
<td>PROG I/C</td>
<td>IGNOU PROG STUDY CENTRE, UPTEC COMPUTER CONSULTANCY LTD, LUCKNOW, UTTAR PRADESH-226001</td>
<td>0522-206021-22, 209329, 0522-635592</td>
<td><a href="mailto:ignou1201@gmail.com">ignou1201@gmail.com</a></td>
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<td>NAGPUR</td>
<td>MR. DHIRAJ RANA</td>
<td>PROG I/C</td>
<td>ANKUSH SHIKSHAN SANSTHA GH. RAISONI INSTIT OF INF. TEC CRPF GATE # 3, DIIDDOH HILLS, NAGPUR, MAHARASHTRA</td>
<td>07104-32560, 36383, 36350</td>
<td><a href="mailto:ignou1201@gmail.com">ignou1201@gmail.com</a></td>
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<td>GHAZIABAD</td>
<td>SH. RAVINDER SINGH</td>
<td>PROG I/C</td>
<td>ACADEMY OF COMPUTER STUDIES 2ND FLOOR, RAHUL PALACE LOHIA NAGAR, GHAZIABAD UTTAR PRADESH-210001</td>
<td>91-4724156, 4718612</td>
<td><a href="mailto:ignou1201@gmail.com">ignou1201@gmail.com</a></td>
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<tr>
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<td>MEERUT</td>
<td>MRS. RUCHI AGGARWAL</td>
<td>PROG I/C</td>
<td>I. N. T. Inst. of MGT, SHIVAM PLAZA, HAPUR ROAD, MEERUT, UTTAR PRADESH-250002, 912-666045</td>
<td>912-666045, <a href="mailto:multirek@nde.vsnl.net.in">multirek@nde.vsnl.net.in</a></td>
<td><a href="mailto:ignou1201@gmail.com">ignou1201@gmail.com</a></td>
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<td>No.</td>
<td>City</td>
<td>Code</td>
<td>Contact</td>
<td>Coordinator/Program Director</td>
<td>Address</td>
<td>Courses Offered</td>
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### 8.4 LIST OF LSCs ACTIVATED FOR ACISE PROGRAMME
(Pl. refer IGNOU’s website for updated list)

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<td>KOLLAM</td>
<td>MRS. T. MAHALAKSHMI</td>
<td>PROG I/C IGNOU PROG STUDY CENTRE NATIONAL INSTIT OF COMPUTER TEC SHINES COMPLEX HOSPITAL ROAD KOLLAM KERALA 691001 0474-2760399 0474-2741128</td>
<td></td>
<td><a href="mailto:malakshmi.g@gmail.com">malakshmi.g@gmail.com</a></td>
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<td>21</td>
<td>Varanasi</td>
<td>2723</td>
<td>Uttar Pradesh</td>
<td>Azamgarh</td>
<td>Dr. Sanjay Kumar</td>
<td>COORDINATOR IGNOU RECOG STUDY CENTRE CHILDREN COLLEGE AICEDS C/O CHILDREN COLLEGE AZAMGARH UTTAR PRADESH 276001 05462-24192 05462-20918</td>
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<td>Mrs. Gunjan Srivastava</td>
<td>PROG I/C IGNOU PROG STUDY CENTRE UPTEC COMPUTER CONSULTANCY LTD 2ND FLOOR, SHIV COMPLEX RATH YATRA CROSSING VARANASI UTTAR PRADESH 226001 0522-361473</td>
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<td>Vijayawada</td>
<td>0148</td>
<td>Andhra Pradesh</td>
<td>Khammam</td>
<td>Mr. V. Devendar</td>
<td>COORDINATOR IGNOU STUDY CENTRE KAVITHA MEMORIAL DEG COLLEGE N.S.T. ROAD KHAMMAN ANDHRA PRADESH 507002 08742-23799, 20799</td>
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**Note:** More study centres are likely to be added shortly in other states also.
R.P. Gangurde  
Additional Secretary  
Tel. No. 3319659  
D.D. No. F.1-25/93 (CPP-II)  

28 July 1993

Dear Vice Chancellor,

As you are aware, the Open Universities have been established in the country by an Act of Parliament or State Legislature in accordance with the provisions contained in Section 2(f) of University Grants Commission Act. 1956. These universities are, therefore, empowered to award degrees in terms of Section 22 (1) of the UGC Act, 1956.

It has been brought to the notice of the Commission that the students who have done their M.A. from open universities are debarred by universities from registration for Ph.D. studies. This is most unfair in view of the importance attached to the Open University and distance learning in National Policy on Education, 1986. The Programme of Action-02 also aims at promoting the mobility of students among open universities and among the traditional universities. This can be made possible only when there is a workable understanding between Open Universities and traditional universities for recognition of each other’s degrees on reciprocal basis. A memorandum of understanding has already been signed between University of Pondicherry and Indira Gandhi National Open University which provides for recognition of each other’s degrees and diplomas as well as transfer of credits for courses successfully completed by students between the two universities. The other universities may also make similar arrangements so that the mobility of students from Open University stream to traditional universities is ensured without any difficulty.

I hope that your university will make necessary efforts in this direction and let the commission know the progress.

With regards,

Yours sincerely

—Sd—

(R.P. Gangurde)
May, I therefore request you to treat the Degrees/Diploma/Certificates awarded by the Open Universities in conformity with the UGC notification on Specification of Degrees as equivalent to the corresponding awards of the traditional Universities in the country.

Yours faithfully,

–Sd–

(Dr. [Mrs.] Pankaj Mittal)
Joint Secretary

Encl: As above.

Copy to:
1. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education and Higher Education, Shastri Bhavan, New Delhi-110001
2. The Secretary, All India Council for Technical Education, I.G. Sports Complex, Indraprastha Estate, New Delhi-110002
3. The Secretary, Association of Indian Universities (AIU), 16 Comrade Inderjit Gupta Marg (Kotla Marg), New Delhi-110002
4. The Secretary, National Council for Teacher Education, I.G. Stadium, I.P. Estate, New Delhi-110002
5. The Director of Distance Education Council, IGNOU Campus, Maidan Garhi, New Delhi-110068
6. The Vice-chancellor Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068
7. The Vice-chancellor Dr. B.R. Ambedkar Open University, Road No. 46, Jubilee Hills, Hyderabad-500033 (Andhra Pradesh)
8. The Vice-chancellor Nalanda Open University, West Gandhi Maidan, Patna-800001 (Bihar)
9. The Vice-chancellor Dr. Babasaheb Ambedkar Open University, Shahibaug, Ahmedabad-380003 (Gujarat)
10. The Vice-chancellor Karnataka State Open University, Manasagangotri, Mysore-570006 (Karnataka)
11. The Vice-chancellor Yashwant Rao Chavan Maharashtra Open University, Nashik-422222 (Maharashtra)
12. The Vice-chancellor, Kota Open University (Vardhaman Mahaveer Open University), Kota-324010 (Rajasthan).
13. The Vice-chancellor Netaji Subhash Open University, Kolkata-700020 (West Bengal)
14. The Vice-chancellor, Madhya Pradesh Bhoj (Open) University, Bhopal-462016 (M.P.)

–Sd–

(V.K. Jaiswal)
Under Secretary
The Registrar/Director  
of all the Indian Universities  
(Deemed, State, Central Universities/  
Institutions of National importance)  

Subject: Equivalence of Degrees awarded by Open and Distance Learning (ODL) Institutions at par with Conventional Universities/Institutions  

Sir/Madam,  

There are a number of Open and Distance Learning Institutions (ODLIs) in the country offering Degree/Diploma/Certificate programmes through the mode of non formal education. These comprise Open Universities, Distance Education Institutions (either single mode or dual mode) of Central Universities, State Universities, Deemed to be Universities, Institutions of National Importance or any other Institution of Higher learning recognized by Central/State/Statutory Council/Societies registered under the Society Registration Act 1860.  

2. A circular was earlier issued vide UGC letter F1 No.-52/2000 (CPP-II) dated May 05, 2004 (copy enclosed) mentioning that Degrees/Diplomas/Certificates/awarded by the Open Universities in conformity with the UGC notification of degrees be treated as equivalent to corresponding awards of the traditional Universities in the country.  

3. Attention is also invited to UGC circular No. F1-25/93 (CPP-II) dated 28th July 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional universities/institutions is ensured without any difficulty.  

4. The Government of India, in exercise of its power conferred under section 20(1) of UGC Act 1956, issued directions dated 29th December 2012 entrusting UGC with the responsibility of regulating higher education programme in open and distance learning (ODL) mode. Consequently, Universities/Institutions desirous of offering any programme through distance mode would require recognition of UGC.  

5. As you are aware, the Government of India has envisaged a greater role for the Open and the Distance Education System. The envisioned role may be fulfilled by recognizing and treating the Degrees/Diplomas/Certificates awarded through distance mode at par with the degrees obtained through the formal system of education. Open and Distance Education System in the country is contributing a lot in expansion of Higher Education and for achieving target of GER, without compromising on quality. Non recognition/non
equivalence of degrees of ODL institutions for the purpose of promotion/employment and pursuing higher education may prove a deterrent to many learners and will ultimately defeat the purpose of Open and Distance Education.

6. Accordingly, the Degrees/Diplomas/Certificates awarded for programmes conducted by the ODL institutions, recognized by DEC (erstwhile) and UGC, in conformity with UGC Notification on specification of Degrees should be treated as equivalent to the corresponding awards of the Degree/Diploma/Certificate of the traditional Universities/institutions in the country.

– Sd –

(Vikram Sahay)
Director (Admn)
Tel: 011 2323 0405
Email: vikramsahay7@gmail.com

Encl: As above

Copy to:


2. Secretary, All Indian Council for Technical Education, 7th Floor, Chandra Lok Building, Janpath, New Delhi.

3. Secretary, Association of Indian Universities, AIU House, 16 Comrade Indrajit Gupta Marg (Kotla Marg), New Delhi-110002
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002

No. F.1-8/92 (CPP) February, 1992

The Vice-Chancellors/Director’s
of all the Indian Universities/
Deemed Universities/Institutions
of National Importance.

Sub: Recognition of Degrees/Diplomas awarded by Indira Gandhi National
Open University, New Delhi

Sir,

I am directed to say that Indira Gandhi National Open University, New Delhi has been established
by Sub-Section (2) of Section (1) of the IGNOU Act, 1985 (50 of 1985) vide notification No. F.13-
Development (Department of Education), New Delhi and is competent to award its own degrees/
Diplomas.

The Certificates, diplomas and degrees awarded by Indira Gandhi National Open University are
to be treated equivalent to the corresponding awards of the Universities in the country.

Yours Faithfully

—Sd—

(Gurcharan Singh)
Under Secretary
Subject: **Recognition of Degrees awarded by Open Universities**

Sir/Madam,

There are a number of open Universities in the country offering various degrees/diploma through the mode of non-formal education. The Open Universities have been established in the country by an Act of Parliament or State Legislature in accordance with the provisions contained in Section 2(f) of University Grants Commission Act, 1956. These universities are, therefore, empowered to award degrees in terms of Section 22(1) of the UGC Act, 1956.

A circular was earlier issued vide UGC letter No.F.1-8/92 (CPP) dated February, 1992 mentioning that the Certificate, Diplomas and Degrees awarded by Indira Gandhi National Open University are to be treated equivalent to the corresponding awards of the Universities in the country.

Attention is further invited to UGC circular No. F1-25/93 (CPP-II) dated 28th July, 1993 (copy enclosed) for recognition of degrees and diplomas as well as transfer of credit for courses successfully completed by students between the two types of universities so that the mobility of students from Open University stream to traditional Universities is ensured without any difficulty.

The UGC has specified the nomenclature of degrees under Section 22(3) of the UGC Act, 1956 to ensure mandatory requirements viz. minimum essential academic inputs required for awarding such degrees. A copy of Gazette Notification regarding specification of degrees issued vide. No. 1-52/97 (CPP-II) dated 31st January 2004 is enclosed. The details are also given in UGC Web site: www.ugc.ac.in
The Standing Committee at its 237th meeting held at Utkal University and the 68th Annual Session of the AIU and in December, 1993 at the University of Delhi have decided in principle that the Degrees of the Open Universities be recognized in terms of the following resolutions:

“Resolved that the examinations of one University should be recognized by another on reciprocal basis, provided that the entrance qualification, duration of course and the general standard of attainment are similar to those prescribed by the recognized university.”

“Further resolved that in case of Degrees awarded by Open Universities, the conditions regarding entrance qualifications and duration of the course be relaxed provided that the general standard of attainment are similar to those prescribed by the recognized university.”

The decision is brought to the notice of the Universities for favour of appropriate action in the matter. The additional information, if required in this behalf, may kindly be obtained from the Registrar of the Universities direct.

Thanking you,

Your faithfully,

Sd/-

(K.C. KALRA)

Joint Secretary
To

The Secretaries/Directors,
Technical Education,
All State Governments/Union Territories

Subject: Recognition of MBA, MCA programmes awarded by Indira Gandhi National Open University, (IGNOU) New Delhi.

IGNOU, New Delhi has been established by sub-section (2) of section (1) of the IGNOU Act, 1985 (50 of 1985) vide Notification No. F.13-12/85-Desk(U) dated September 19, 1985 issued by the Department of Education, Ministry of HRD, Government of India, New Delhi.

I am directed to say that the Master of Business Administration (MBA) and Master of Computer Application (MCA) degrees awarded by IGNOU are recognized by AICTE.

Your faithfully,

–Sd–

(Nagin Chand)

Copy to:
All Regional Officers, AICTE.