

PROGRAMME GUIDE

Post Graduate Diploma in Intellectual Property Rights (PGDIPR)



**SCHOOL OF LAW,
INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068**

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Dear Student,

We welcome you to the Post Graduate Diploma in Intellectual Property Rights.

This Programme has been revised by school of law in compliance with the present modifications and amendments in the different legislation related to IPR in the year 2013.

The emerging field of Intellectual Property has given rise to many important issues that influence our day-to-day life closely. The equipments and appliances we use daily may have patent protected inventions built in them, the brands of the products we buy may be protected by trademarks, the books we read or movies we watch may be protected by copyright for artistic creations. Hence without being aware, we are living in the world of intellectual property rights. With globalization of markets, these issues have taken a front seat in the economy new as never before.

India, being signatory to international treaties like TRIPS Agreement, has to abide by many of the Intellectual Property Rights protection norms. Therefore, as informed citizens, we must be aware of the International and National scenario in the Intellectual Property regime.

In This PG Diploma Programme, which has been developed by SOL, you will learn about various types of Intellectual Property Rights, International Conventions/Treaties governing them and Indian laws in their respect. This programme comprises **eight course of 4 credit each**. All the courses are compulsory. In the following section, we have given detailed structure of all courses.

With this programme guide, you will receive the course material of all these courses. You should study these courses carefully and submit the assignments by the last dates mentioned therein. While writing assignment responses, you must use your language rather than reproducing from the blocks.

You are expected to take Term-End Examination at the end of completion of your programme i.e. **1 Year**. The date sheet for these will be communicated to you separately.

Your registration for this programme will be valid for **three years** from the date of initial registration.

We are aware that to study through distance mode is a challenging task. To facilitate your learning, the University arranges course-wise counseling sessions, which you can attend at your Study Centre. The time schedule of these sessions will be communicated to you by your Regional Centre/Study Centre coordinator. Although attending these sessions is optional, these will help you interact with experts and clarify your doubts about any concept(s).

Please remember that it is mandatory to complete the assignments for each course and submit them within the prescribed time. You will not be allowed to appear for the Term-End Examination, if the assignments are not completed. The procedure for submission of assignments is detailed in the assignment booklet. You are advised to read and follow all the

instructions carefully in order to facilitate the evaluation process. For future reference and guard against unforeseen situations, you are advised to retain a photocopy of your assignment, as also any correspondence made with the University/Regional Centre/Study Centre.

We advise you to read this programme Guide carefully, which gives you important information about the programme structure and delivery. We have included some useful forms in this programme guide, you may need during the programme and hence we strongly recommend that you retain this programme guide carefully with you.

Our best wishes are with you.

Programme Coordinator

1. THE UNIVERSITY

IGNOU was established in 1985 by an Act of the Indian Parliament to democratize higher education. The University provides cost-effective quality education to large sections of our population. It adopts a learner-centric approach with a policy of openness and flexibility in terms of entry qualifications, duration, pace and place of learning for successful completion of a programme.

It ranks as one of the premier educational institutions in the world. It has contributed significantly to the development of higher education in India. It has been a world leader in open-distance education and that is why the 'Centre of Excellence Award' in distance education was conferred on it in 1993 by the Commonwealth of Learning (COL). It also received the 'Award of Excellence for Distance Education Materials' in 1999 from COL. The academic programmes of the University have multi-media support with state of art facilities for the production of audio/video programmes and their dissemination through radio and television. The University also uses interactive radio counseling as well as Tele-conferencing to provide interactivity in the teaching-learning process. The University has 24 hours educational TV channel and educational satellite, EDUSAT.

1.2 Features

IGNOU has certain unique features:

- National and international jurisdiction
- Flexible admission rules
- Need-based academic programmes at affordable costs
- Diversified learner groups
- Modular programmes and credit system
- Rigorous course development mechanisms
- Multi-lingual and multiple media instructional packages.
- Flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies
- An effective and integrated student support services network
- Resource sharing, collaboration and networking with state open universities and distance education/correspondence course institutions.

1.3 Instructional Medium

The University provides multiple media teaching-learning packages for instruction and self-learning. Different components used for teaching/learning include self-instructional print material, audio-video material, radio and television broadcasts, face-to-face counseling/tutoring, hands-on experience, teleconferencing, videoconferencing, interactive radio counseling, interactive multimedia CD-ROM and internet-based learning. While the traditional distance education delivery through print and study centres support is being strengthened, the University

is gearing more towards interactive multimedia content and learner support through video-conferencing and web-based platforms by utilizing both the Edusat and the Internet. The design of the instructional system as well as teacher and learner capacity building are facilitated by the Staff Training and Research Institute and Electronic Media Production Centre.

Flexibility

In the tradition of Open Learning, IGNOU provides considerable flexibility in entry qualification, place, pace and duration of study to students. For example, a Bachelor's Degree Programme (i.e. BA/B.Com/B.Sc.) of 3 years duration can be completed in 6 years, if the student so desires.

Credit System

IGNOU follows a credit system that is based on the time factor involved in studying. Once credit is equivalent to 30 study hours inclusive of all learning activities: Different programmes have different credit requirements. Students have the right to collect credits at their own pace, convenience and according to their own capability. IGNOU also provides a credit transfer facility whereby credits may be transferred from any other University to IGNOU after fulfilling the necessary requirements.

1.4 Schools of Studies

With the view of developing interdisciplinary studies, the University operates through Schools of Studies. Each School is headed by a Director who arranges to plan, supervise, develop and organize its academic programmes and courses in co-ordination with the faculty, School staff and the different academic, administrative and service wings of the University. The emphasis is on providing a wide choice of courses at different levels. The Schools of Studies currently in operation are as follow:

- 1) School of Management Studies
- 2) School of Agriculture
- 3) School of Computer and Information Sciences
- 4) School of Continuing Education
- 5) School of Education
- 6) School of Engineering & Technology
- 7) School of Health Sciences
- 8) School of Humanities
- 9) School of Sciences
- 10) School of Social Sciences
- 11) School of Law
- 12) School of Journalism and New Media Studies
- 13) School of Gender and Development Studies
- 14) School of Tourism Hospitality Service Sectoral Management
- 15) School of Interdisciplinary and Trans-disciplinary Studies
- 16) School of Social work
- 17) School of Vocational Education and Training

- 18) School of Extension and Development Studies
- 19) School of Foreign Languages
- 20) School of Translation Studies and Training
- 21) School of Performing and Visual Arts

1.5 Academic Programmes

The University offers programmes leading to Certificate, Diploma or Degree, covering conventional as well as innovative programmes. Most of these programmes have been developed after an initial survey of the demand of such studies. They are launched with a view to fulfill the student's needs for:

- Certification
- Improvement of skills
- Acquisition of professional qualifications
- Continuing education and professional development at work place
- Self-enrichment
- Diversification of knowledge.

1.6 Course Preparation

Learning materials are prepared for the courses by teams of experts drawn from conventional Universities, institutions and professionals from all over the country and in-house faculty. These materials are edited by the content experts and language experts at IGNOU before they are finally sent to the press. Similarly, audio and video programmes are produced in consultation with the course writers, in-house faculty and producers. These materials are previewed and reviewed by the faculty as well as outside experts and edited or modified wherever necessary before they are dispatched to the Study Centres and Doordarshan. Print material is supplied directly to the students at the addresses supplied by them and their cost is covered in the programme fee. Audio/Video CDs are made available at the Study Centres where Audio/Video playing equipment is also available. Audio/Video programmes of the University are also broadcast as per a pre-arranged schedule. Print materials and audio/video tapes are available for a price. Interested persons/institutions may request for a catalogue from The Registrar (MPDD), IGNOU, Maidan Garhi, New Delhi-110068.

1.7 Support Services

To provide effective student support, IGNOU has set up a number of Study Centres all over the Country. You will be allotted one of these Study Centres taking into consideration your place of residence or work. However, each Study Centre can handle only a limited number of students and despite our best efforts, it may not always be possible to allot the Study Centre of your choice. The particulars regarding the Study Centre to which you are assigned will be communicated to you.

Every Study Centre will have:

- A Coordinator who will coordinate different activities at the Centre.
- An Assistant Coordinator and other supporting staff appointed on a part-time basis.
- Counsellors in different courses to provide counseling and guidance to you in the courses you have chosen.

1.8 Programme Delivery

The University follows a multi-media approach in imparting instruction to its learners. It comprises of:

Self-Instructional Print Material

The Print material prepared by the University is self-instructional in nature. Each course has been divided into a number of **Block**, generally 8 Blocks for an 8 credit course and 4 or 5 Blocks for a 4credit course. Each Block consists of a number of **Units** (lessons). Normally, all the Units covered in one Block have a thematic unity. The first page of each Block indicates the contents of each Block i.e., the number and titles of the Units covered in that Block.

This is followed by a brief **introduction** to the Block. This Block introduction explains the total coverage of the Block as a whole as well as the coverage of each Unit in the Block. Each Unit is structured to facilitate self study. The section on **Objectives** briefly states what we expect you to attain when you have completed the Unit. In Introduction, there is an attempt to forge a link with the topics of the previous Units and the topic to be covered in the present Unit. This is followed by the main body of the Unit, which is divided into various sections and sub-section. In the main body, there are a few self-check exercises under the caption **Self-assessment Question**. Enough space is given for you to write your answers to the questions set in the self-check exercises. Answer to these exercises are given in the section **Answers and Hints** at the end of the Unit.

The section Summary summarises what has been said in the whole Unit. This summary enables you to recall the main points covered in the Unit. Some books for additional reading are suggested in the section References and Suggested Readings. For your reference purpose some of these books may be available in the study centre.

The section Terminal Questions is intended to give you an idea about the nature of question that may be asked in term end examinations. The Terminal Questions and Self-assessment Questions are for your practice only, and you should not submit answers to these questions to the University for assessment.

Read the units carefully and note down the important points. You can use the space in the margin of the printed pages for making notes and writing your comments. While reading the Units, mark the words that you do not fully understand. Look for the meaning of such words in a dictionary. Read the Unit again and again until you have understood the point. You may also try to find it in earlier Units as it may be explained there. However, if you still do not understand something, consult your counselor during the face-to-face sessions at the Study Centre for clarification.

Try to answer the Self-assessment Questions. These exercise will help you to reinforce the information/knowledge you gain through your first reading of the test. Proper comprehension of the units and the point/notes made by you while reading through the Units will help you in answering the Self-assessment Questions. Once you have written the answer in the blank space provided for each question, you can compare your answers with the answers given at the end of the unit.

2. SCHOOL OF LAW

The School of Law (SOL) was established in 2005 with an objective of imparting legal education through Open and Distance Learning System. The school aims to create awareness about legal rights and responsibilities in the emerging world order. The School strives to ensure high quality education and research through innovative, multi-media learning teaching packages with a focus on learning practical aspects of law, acquiring legal skills and scholarship.

Recognising the importance of legal education and demand for the programmes in Law, IGNOU constituted a five member Committee in 1994 under the Chairmanship of Prof. N.R. Madhava Menon an eminent legal educationist. Prof. Menon's Committee suggested developing professional programmes in Law including programmes in paralegal education, court administration, law office management, legal aid administration, occupation based and management oriented legal education for middle and top level personnel in government and industry. The UGC Curriculum Development Centre in Law (CDC) for middle and top level personnel in government and industry. The UGC Curriculum Development Centre in Law (CDC) setup in 1990 under the leadership of Prof. Upendra Baxi, an eminent jurist also underscored the importance of Distance Education in Law as inclusive legal education for wider participation in legal profession, judicial appointments and government law of offices.

The School of Law organized a Brainstorming Session on 4th June, 2007 to prepare a road map for legal education in India. Number of eminent legal experts, educationists attended the day long session. The important recommendations of the Brainstorming session enabled the School of Law to plan and develop a range of programmes in Law.

The following programmes are on offer at SOL.

Programmes on offer

1) Ph.D in Law (PHDLE)

IGNOU's School of Law is offering the Ph.D Programme since July, 2009. The essential qualification for Ph.D in Law is LL.M., with 55 per cent marks. The candidate has to appear in the Ph.D. Entrance Examination. The candidate seeking admission to Ph.D in law has to submit a research proposal along with the application. The Research proposal should specify the broad field of study, introduction to the specific problem, its importance and significance along with the survey of literature and analysis of Law, policy framework and methodology of the proposed

research, etc. The learner can obtain the application form and other details from Research Unit, IGNOU.

Programme Structure

- RLE-005 Research Methodology
 RLE-006 Constitutional Law (Part-A) and Jurisprudence (Part-B)

2) PG Diploma in Intellectual Property Rights (PGDIPR)

This programme has been revised completely by the School of Law and is offered from July, 2013. Student can take admission in this programme in January as well as July session. The detailed courses of this programmes are as follows:

Course Code	Course Title	Credit
MIP-101	General Introduction to IP Right	4
MIP-102	Patents	4
MIP-103	Industrial Designs and Layout Designs of Integrated Circuits and Utility Models	4
MIP-104	Trademarks, Domain names and Geographical Indications	4
MIP-105	Copyright and Related Rights	4
MIP-106	Plant Varieties Protection, Biotechnology and Traditional Knowledge	4
MIP-107	Trade Secrets, Competition Law and Protection of TCE	4
MIP-108	Management of IPRs	4

3) PG Diploma in Criminal Justice (PGDCJ)

The objective of the Programme is to keep pace with emerging thought and developments in criminal justice, both in India and in the global arena and to create well-informed citizens and professionals in the area of criminal justice. It also aims to enhance the competencies of the professions already working in the various areas of criminal justice system in India. This course is offered to graduates in law, criminology, social work and functionaries of Criminal Justice, Administration to upgrade their skills, knowledge and awareness. This PG Diploma Programme is offered from July, 2010

- MLE-011 Criminal Justice System
 MLE-012 Indian Penal Code
 MLE-013 Criminal Justice Process
 MLE-014 Criminal Justice Administration
 MLE-015 Challenges to Criminal Justice System
 MLE-016 Criminal Justice Research and Advocacy
 MLEP-017 Criminal Justice Clinic

4) Diploma in Paralegal Practice (DIPP)

Paralegal work entails providing assistance to aggrieved individual/groups in accessing legal procedures for seeking legal remedies. A paralegal is a person who assists in the delivery of legal services.

This programme aims to give basic knowledge and awareness on legal rights and to develop functional understanding of laws that affect individuals in their everyday life. It also aims to develop skills in accessing legal and judicial institutions and processes for public advocacy. The programme consists following courses.

BLE-001	Introduction to Indian Legal System
BLE-002	Introduction to Law
BLE-003	Law and Vulnerable Groups
BLE-004	Rural Local Self Governance
BLEP-001	Clinical Course (Research Project and Placement)

On successful completion of the programme, the student will be able to seek employment in any State/Non-state organization working in the field of protection of Human Rights, Legal Aid Centre, Government Departments responsible for enforcement of social legislation and NGOs working for realisations of socio-economic rights.

5) Post Graduate Certification in Cyber Law (PGCCL)

School of Law, is offering the Post Graduate Certificate in Cyber Law from July, 2008. The main objective of the programme is to enable learner to acquire critical understanding of cyber law and the emerging social and intellectual property issues. It also aims to give learners in depth knowledge of Cyber law and legal framework, Right to Privacy, Data Security and Protection.

The programme is of 16 credits and consists of four courses.

MIR-011	Cyberspace Technology and Social Issues
MIR-012	Regulation of Cyberspace
MIR-013	Commerce and Cyberspace
MIR-014	Privacy and Data Protection

6) PG Certificate in Patent Practice (PGCPP)

Patent is the most significant form of Intellectual Property to encourage creativity in science and technology, protect invention, development and creation of new technology and business expansion throughout the world.

The objective of the Programme is to provide learners in-depth knowledge of the Indian patent law, training in writing of patent application , and to develop expertise in patent search. This

programme is offered in collaboration with Council of Scientific and Industrial Research (CSIR). It is of 16 credits and comprises of four courses. It consists the following courses:

MIR-021	Overview of Intellectual Property Rights
MIR-022	International Framework for Patent Protection
MIR-023	Indian Patent Law and Procedures
MIRP-001	Project

7) Certificate in Consumer Protection (CCP)

This certificate programme was developed by School of Social Sciences and recently relocated to School of Law. This 16-credit programme aims at creating an overall awareness and training on Consumer Affairs with special emphasis on Consumer Protection. After completing this programme, the learner can work as consumer activist in the industrial sector, with NGOs and government departments on consumer affairs. The programme consists of two courses and a project work. These are as follows:

ACS-01	Application oriented Course in Consumer Studies
CPI	Consumer Protection Issues
CCP	Project work in Consumer Protection.

8) Certification Programme in Human Rights (CHR)

This programme is meant to sensitise general students and professional groups, e.g. police and army, primary school teachers, NGO functionaries, etc. on issues relating to Human Rights. This 16 credit programme has the following two courses:

CHR-11	Human Rights: Evolution, Concepts and Concerns
CHR-12	Human Rights in India

9) Certificate in Anti Human Trafficking (CAHT)

A Certificate Programme in Anti Human Trafficking is offered from July, 2010. The objectives are to bring about awareness and provide comprehensive understanding to the learners in Anti Human Trafficking, develop functional understanding and coordination amongst learners about various stake holders/agencies associated with the process of Human Trafficking directly or indirectly, awareness building in the area of law, policies, rehabilitation and prevention aspects of Human Trafficking amongst the learners, develop practical skills for learners to engage with the process of understanding, Rehabilitation, prevention and reintegration of Human Trafficking and prepare well informed professionals, those working in the government agencies, civil society organizations and corporate sectors about the courses and depthness of Human Trafficking and the ways for prevention, rehabilitation, and reintegration.

BLE-031	Understanding Human Trafficking
BLE-032	Law Policies and Institutional Response to Human Trafficking
BLE-033	Rehabilitation and Prevention

BLEP-034 Field Based Project Work.

10) Certificate in International Humanitarian Law (CIHL)

A Certificate Programme in International Humanitarian Law will be offered in association with International Committee of Red Cross (ICRC), New Delhi. The main objective of the programme is develop knowledge and skills in the area of International Humanitarian Law, to provide specialists understanding on contemporary issues International Humanitarian Law in South Asian Region and to enhance the competencies of professionals already working in the area of IHL.

BLE-035 Understanding International Humanitarian Law.

BLE-036 Application of IHL

BLE-037 IHL Issues of Concern in South Asia

BLEP-038 Project

11) Certificate in Co-operation, Co-operative Law & Business Laws (CCLBL)

The main objective of the programme have complete understanding and knowledge about the promotion and functioning of the small economic and business enterprise within cooperative framework, to acquire through knowledge about the cooperative legal framework within which the institutions have to function and to have an overview about various business laws governing the functioning of economic and business enterprises.

BLE-011 Cooperation: Genesis, Principles, Values, Growth and Development

BLE-012 Co-operative Law

BLE-013 Business Law as Applicable to Cooperative-I

BLE-014 Business Law as Applicable to Cooperative-II

DETAILED COURSE STRUCTURE

In this section we have given brief introduction and unit-wise contents of each course of PGDIPR.

MIP-101 General Introduction to IP Rights

4 Credits

The Course on Introduction to IP rights will extensively deal with the meaning and concept of Intellectual Property Rights. We encounter intellectual property at every step of our lives today. From the design on the bed sheet to the titles, paints, books, films, the music CDs, in fact each and everything by which we are surrounded falls under some kind of intellectual property.

The concept of Intellectual Property (IP) will be understood better if we understand what is meant by the term property. Property actually means some material object belonging to a

particular person. Speaking legally property refers to the bundle of rights that the law confers on a person by virtue of the ownership and possession of an object.

Intellectual Property on the other hand implies to any property created by the application of human mind. It is non physical (intangible) and it derives its value from idea(s). There is no uniform definition of Intellectual Property. The domain of IP is expanding fast as knowledge and information became key drivers of techno-economic growth and of societal progress in general.

This Course is divided into four blocks

Block-1 of this course deals with the concept of property, kinds of property, different forms of property and how the private rights like patents, copyrights etc. be balanced with public interests.

Block-2 of this course deals with the philosophy of IPR, wherein the history and evolution of IPR, theories of IPR are dealt with. Intellectual Property can be used as a tool for economic development; these concepts are extensively explained in the block.

Block-3 of this Course deals with the different kinds of IPR. As we know that Intellectual Property Rights are divided into two parts Industrial Property Rights and Copyrights and Related rights. This Block is divided into three parts, wherein Copyrights and Related rights and Industrial Property Rights like Designs, Trademarks Patents, Geographical Indications etc are dealt with.

Block-4 of this Course deals with different International Treaties and Convention dealing with trade secrets, Trademarks, Competition law, Copyrights and Related Rights, Designs, Utility Models and classification treaties.

Block 1 Concept of Property

Unit 1: Concept of Property

Unit 2: Kinds of Property

Unit 3: Private Rights and Public Interests

Block 2 Philosophy of IPR

Unit 4: History and Evolution of IPRs

Unit 5: Theories of IPR

Unit 6: Changing dimensions of IPR

Unit 7: IP as a tool for Economic Development

Block 3 Kinds of IPR

Unit 8: Copyright and related Rights

Unit 9: Industrial Property Rights- I

Unit 10: Industrial Property Rights- II

Block 4 International Treaties and Convention

Unit 11: Introduction to International Treaties

Unit 12: Treaties on Copyright and related rights

Unit 13: Treaties on patents, designs and Utility models

Unit 14: Treaty on Trademarks, trade secrets and Competition law etc.

Unit 15: UPOV and CBD

Unit 16: Classification treaties

MIP – 102 BASICS OF PATENTS

4 Credits

Patent is the most significant form of IP to encourage creativity in science and technology and protect invention and innovation from appropriation by others. It is a strategic tool for economic growth facilitating FDI and technology transfer, stimulating R&D and for the creation of new technologies and businesses, empowering enterprises, along with trademarks expanding businesses globally.

The course consists of four Blocks.

Block 1: In the first block of the course (MIP-102) we will present an introduction to the Indian Patent Act. (Unit 1) will deal with the fundamental of patenting (Pros and Cons) evolution of the patent regime in India. The different types of patents. Unit 2 of the block will deal with terms and definitions like patentable subject matter, invention, inventive step. Unit 3 will be dealing with the Rights in Patents (like grant, rights, amended motion of working of patent, renewal, rights relocation and compulsory license). Unit 4 deals with administration of patents where different patent officers in India will be dealt with recent contract details. An attempts will be made to discuss the role of patent agent eligibility of patent agents etc.

Block 2 (Unit 5,6,7,8) will deal with procedure for obtaining a patent in India. International patent search, documentation and analytics, patent specification and claims and commercialization of patents.

Block 3 (Unit 9,10,11,12) deals with the emerging issues in patenting like PCT/International Patent filing strategy, Technology Transfer, Patent and Indian Biodiversity Act and latest Development / Issues in Patenting.

Block 4 (Unit 13, 14, 15, 16) deals with the emerging issues in Patenting like PCT/International Patent filing strategy, Technology Transfer, Patent and Indian Biodiversity Act and latest Development / Issues in Patenting.

Each unit contains Self Assessment Questions (SAQs) that will help you to check yourself. Terminal Questions (TQs) at the end of each unit will further strengthen your grasp of the text material. Annexure and hints to SAQs and TQs given at the end of each unit may be consulted when necessary.

Block 1 Basics of Patents

Unit 1: Fundamentals of Patenting
Unit 2: Terms and definitions
Unit 3: Rights in Patents
Unit 4: Administration of Patents

Block 2 - Patent filing and Commercialization

Unit 5: Procedure for obtaining a Patent in India
Unit 6: International Patent Search
Unit 7: Patent specification and claims
Unit 8: Commercialization of Patents

Block 3 - Pre / Post grant issues in patenting

Unit 9: Infringement Of Patent
Unit 10: Filing Opposition Pre Post Grant Issues
Unit 11: Grounds of Defence
Unit 12: Intellectual Property Appellate Board (IPAB)

Block 4 Emerging issues in patenting

Unit 13: Patent Cooperation Treaty and International Patent Filing Strategies
Unit 14: Technology Transfer
Unit 15: Patents and Indian Biodiversity Act
Unit 16: Latest Developments/ Emerging Issues In Patenting

MIP – 103 Industrial Designs and Layout designs of Integrated Circuits and Utility

Models

4 Credits

Intellectual Property as we understand refers to the creations of mind: invention, literary and artistic works, and symbols, names, images and designs used in commerce. In this Course we will be learning more about semiconductor circuits. In the first block we will be studying about Industrial designs details, the process of registration, the rights of the registered designs and also about infringement and remedies. In the second Block of this course the learners will be made acquainted with layout designs of semiconductor and integrated circuits and the third Block of this Course deals with Utility models, wherein the learners will be made acquainted with the scope of utility model protection, the possible rights or utility models and also about the international experience in utility model protection.

This Course consists of three blocks

Block 1 of the Course will be dealing with industrial designs. An industrial design is that aspect of a useful article, which is ornamental and aesthetic. By protecting an industrial design, the owner is ensured an exclusive right against its unauthorized copying or Imitation by kind

parties for a period of time which is 5 years, and which could be renewed up to a maximum of 15-25 yrs depending on the particular national law.

Block 2 of the Course will be dealing with layout designs of semiconductor and integrated circuits. Semiconductor integrated circuits are the heart of modern information, commutation, entertainment, manufacturing, medical and space technologies and are now finding their way into items as ordinary as household appliances.

Block 3 of the Course will be dealing with utility models. Utility Models is an exclusive right started for an invention which allows the right holder to prevent others from commercially use the protected invention without his authorization for a limit period of time. Utility model is similar to a patent. In fact utility models are referred as ‘petty patent’ or ‘innovation patents’.

Block 1: Industrial Designs

Unit 1: Scope of Industrial Design Protection

Unit 2: Registrations of Designs

Unit 3: Rights of Registered Designs

Unit 4: Infringement and Remedies

Block 2: Layout designs of semi-conductor and integrated circuits

Unit 5: Scope of Protection of Layout-Designs of Semi conductor Integrated Circuits

Unit 6: Registrations of Layout-Designs of Semiconductor ICs

Unit 7: Rights acquired by registration of Integrated Circuits

Block 3: Utility Models

Unit 8: Scope of Utility Model Protection

Unit 9: Possible Rights on Utility Models

Unit 10: International Experience in Utility Model Protection

MIP – 104 TRADEMARKS, DOMAIN NAMES & GEOGRAPHICAL INDICATIONS 4 Credits

This Course will be dealing with the forms of IPR which is trademarks, Domain names and Geographical Indications. Trademark as we understand has to play a vital role in day to day choices made by the consuming public. Trademarks are normally distinctive sign or indicator used by an individual, business organization, or other legal entity to identify that the products or services to consumers with which the trademark appears originate from a unique source, and also it distinguishes from other products or services.

This Course Consists of four blocks.

Block 1 of this Course deals with Trademarks extensively. Block 1 deals with the introduction of Trademarks, Legal concept of trademarks, types of trademarks, registration of trademark, criteria for registration, procedure of registration, and removal of trademark from the register. It also cover the topic of protection of trademarks in India and trademark assignment and licensing.

Block 2 of the Course deals with Trademark, Paris Convention, and the TRIPS agreement. This Block covers topics or certification marks, collective marks. It also deals with Madrid system and international protection of trademarks. Other topics covered in this block includes infringement of trademarks, their remedies and goodwill and passing.

Block 3 of this Course deals with Internet Domain Names. This block will cover topics like the concept of domain names, types of domain names, domain names and trademarks, registration of domain names and disputes, domain name disputes, their nature and reasons, domain name dispute resolution and its policy, procedure of dispute resolution etc.

Block 4 of this Course will extensively deal with geographical indications. In this block topics which are dealt, include Indian law on geographical indications, criteria for registration, procedure for registration, administration of the GI Act, infringement of geographical indications, concept of passing off, remedies for infringement criminal prosecution, protection of geographical indications in international law, the role of WTO & TRIPS in Geographical Indications, Collective marks & Certification Marks etc.

MIP-104: Trademarks, Domain Names, Geographical Indications

Block 1: Trademarks – I

Unit 1: Introduction to Trade Marks

Unit 2: Protection of Trade Mark Rights in India – I

Unit 3: Protection of Trade Marks in India – II

Unit 4: Trade Mark Assignment and Licensing

Block 2 Trademarks – II

Unit 5: Trade Marks: The Paris Convention, TRIP's Agreement of IPR's

Unit 6: The Madrid System's International Protection of Trademark

Unit 7: Infringement of Trade Marks and Remedies

Unit 8: Goodwill and Passing off

Block -3 Domain names

Unit 9: Internet and Domain Names

Unit 10: Registration of Domain Name

Unit 11: Domain Name and Cyber squatting

Unit 12: Domain Name Dispute Resolution

Block 4: Geographical Indications

Unit 13: Introduction to Geographical Indications

Unit 14: Indian Law on Geographical Indications

Unit 15: Infringement of Geographical Indications

Copyright is one of the main branches of Intellectual Property (IP). The word “Intellectual Property” refers to the ‘creations of human mind’ (hence the word intellectual”) and the protection that is granted to the creations or originators of such creations, in the form of exclusive rights (hence the word ‘property’. Examples of Intellectual Property subject matter are: books, paintings, poems, novels, sculptures (all known as “literacy and artistic works” and protected under “Copyright Law” design, trademarks, inventions etc.

Copyright constitutes an essential element in the development process. Experience has shown that the enrichment of the national cultural heritage depends to a large extent on the level of protection afforded to literary and artistic works. The better the protection, the greater the number of productions in literature and the arts, in the book, record and entertainment industries; the greater number of a country’s intellectual creations, the higher it’s renown. In the final analysis, encouragement of intellectual creation is one of the basic prerequisites for social, economic and cultural development.

This Course consists of four blocks. Block 1 to Block 4 of this course extensively deals with Copyright.

Block-1 of this course is completely devoted to basics of copyright. In this course students will learn about the scope of copyright, different rights attached with Copyrights, ownership rights, duration of rights, and the exceptions and limitations of these rights.

In Block-2 of this course students will be acquainted with the administration of Copyrights. Topics like registration of Copyrights, assignments, licenses and revocations, copyright societies, Copyright Board etc are dealt with.

Block-3 of this Course deals with Copyright privacy. In this Course issues like infringement of copyright and the remedies thereof are explained. Also issues like commercial proceedings and border measures are dealt with.

Block -4 of this course deals with related rights and international protection of copyright. In the course certain major issues like rights of sound recording producers, rights of broadcasting organization, performers rights and international protection of copyrights are discussed and explained.

Block 1– Basics of Copyright

Unit 1: Scope of Copyright

Unit 2: Different Rights

Unit 3: Ownership and Duration

Unit 4: Exceptions and Limitations

Block 2 – Administration of Copyright

Unit 4: Registration of Copyright
Unit 5: Assignments, Licences, Revocations
Unit 6: Copyright Societies
Unit 7: Copyright Board

Block 3 – Copyright Piracy

Unit 8: Infringement of Copyright
Unit 9: Civil Remedies
Unit 10: Criminal Proceedings
Unit 11: Border Measures

Block 4 – Related Rights and International Protection of Copyright

Unit 12: Rights of sound Recording Producers
Unit 13: Rights of Broadcasting Organisations
Unit 14: Performers' Rights
Unit 15: International Protection of Copyright

MIP 106: PLANT VARIETIES PROTECTION, BIOTECHNOLOGY, AND TRADITIONAL KNOWLEDGE

4 Credits

The evolution of the Intellectual Property Right Regimes has always been influenced by the prevailing political and economic situations. Patent laws have traditionally exempted plants from the scope of protection. Thus plant variety protection or PVP, a form of IPRs for plant varieties has only recently gained momentum. Till 1990's PVP was exclusively a feature of the developed countries.

The form of intellectual property for protection of plant varieties is widely known as Plant Breeders Rights (PBRs). The PBR like any other IPR system allows the plant variety owner to prohibit specific unauthorized uses of the variety. This course will extensively deal with issues relating plant variety protection.

The Course consists of four blocks.

In **Block 1** of this Course we will concentrate more on the objectives of plant varieties protection and the Plant Breeders Rights (PBRs)

In this Block issues like origin of plant breeding and crop development, approaches for development of new varieties, Plant Patents, Plant Breeders Rights and UPOV, a look on the background of CBD negotiation, biosafety issues, key provisions of the UPOV convention, DUS tests etc are extensively taken and explained.

Block 2 of this course concentrates on plant varieties and farmers rights, wherein topics like objectives of the PPV and FR Act are discussed and explained, other topics like conducting of the DUS tests, scope of breeders rights, procedures in enforcing PBRs, protection of plant varieties and farmers rights, rationale for farmers rights etc are explained.

Block 3 of this course extensively discusses issues based on Genetic resources and biotechnology. In this block major issues like biotechnology and law, biotechnology and ownership mandate of TRIPS Agreement, issues relating to IPR and technology, common inventions related to biotechnology, Indian scenario on this issue etc are discussed in details.

Block 4 of this course is exclusively dedicated to Traditional knowledge. This course explains topics related to the protection and the significance of traditional knowledge.

The efforts for the protection of traditional knowledge global issues for the protection of traditional knowledge and the Indian efforts towards the protection of Traditional Knowledge.

Block 1 International Conventions for the Protection of New Plant Varieties

Unit 1: Objectives of plant varieties protection and plant breeder's rights [PBRs]

Unit 2: Plant Varieties protection and the TRIPS obligation

Unit 3: Obligations under other International Instruments on Plant genetic resources

Unit 4: The International Union for the Protection of New Varieties of Plants

Block 2 Protections of Plant Varieties, Farmers and Breeders Rights in India

Unit 5: Plant Varieties and Farmers' Rights Act

Unit 6: Enforcement of PBRs

Unit 7: The Protection of Plant Varieties and Farmers' Rights Authority

Unit 8: IP Protection for Farmers' varieties and related Traditional Knowledge

Block 3 Intellectual property and Biotechnological Inventions

Unit 9: Genetic resources and Biotechnology

Unit 10: International Legal Framework Relating To Plant Genetic Resources (PGRs)

Unit 11: Mandate of TRIPS Agreement

Unit 12: Patentability of Biotechnological Inventions and Micro Organisms

Block 4 Protection of Traditional Knowledge

Unit 13: Significance of and reasons for protecting traditional knowledge

Unit 14: Current international efforts for the protection of TK

Unit 15: Global issues in the protection of TK

Unit 16: Indian Efforts towards TK Protection

MIP 107: TRADE SECRETS, COMPETITION LAW AND PROTECTION OF TCE

4 Credits

Trade Secrets, 'Undisclosed Information' is a form of Intellectual Property Right which required protection under TRIPS. Trade Secrets are very important aspects of a commercial enterprise. Competition as we understand is healthy for a business enterprise. It has often been described as a public good that can potentially spur economic efficiency, growth and competitiveness. Competition also serves to diffuse socio-economic power and broader economic, social and political participation while providing opportunities for new entrepreneurs. Traditional Cultural Expressions covers an enormous variety of customs, traditions, forms of artistic expressions, knowledge, beliefs, products, processes of production and space that originate in many communities throughout the world.

Although there is not wide definition of TCE, but expressions of folklore or 'traditional cultural expressions' depend upon the context and the purpose for which the definition is developed. A number of expressions like verbal expressions, musical expressions, expressions by action such as dances, plays and shows, tangible expressions such as production of folk art can be covered under the umbrella of traditional cultural expression.

In this course there are three blocks

Block 1 of this course concentrates extensively on trade secrets. The Block, explains the rationale for the protection of trade secrets, protection against trade secrets in India and the judicial approach. It also further explains the reasons for protection against the unfair competition concept.

Block 2 of this course deals with the competition concept. The Block explains the concept of competition, the need for the enactment of the Act, the previous act and the amendments thereof. It also discusses the interaction between competition law and Intellectual Property Rights.

Block 3 of this course concentrates extensively on Traditional Cultural expression. The Block explains the terms 'Traditional Cultural Expression' and 'expression of folklore'. It further discusses topics on the protection of traditional cultural expression, The international traditional cultural expression, The international efforts for the protection of Traditional Cultural Expressions. It also discusses issues like the efforts made by WIPO and UNESCO for the protection of TCE.

Block-1: Trade Secrets and unfair Competition Concept

Unit 1: Concept of Trade Secret and modes of Guarding Trade Secrets

Unit 2: Trade Secrets, Paris Convention and TRIPS Agreement

Unit 3: Protection of Trade Secrets in India

Unit 4: Protection against unfair competition in India

Block-2 Competition Law

Unit 5: Rationale of Competition law in India

Unit 6: Competition Act, 2002

Unit 7: Interaction between competition law and IP

Unit 8: Issues at the interface of IP Law and Competition Law

Block 3 IP and Protection of traditional cultural expression

Unit 9: Signification of and reasons for protecting TCE

Unit 10: Current International efforts for the protection of TCE

Unit 11: WIPO and UNESCO and CBD

Unit 12: Global issues in the protection of TCE

MIP- 108 MANAGEMENT OF IPRS

4 Credits

In this Course we will be dealing with the management of IPR. The concept of management of IPRs gained momentum since the beginning of the era of knowledge based economy.

Many economists and management thinkers suggested various management approaches and financial instruments to guide the IP managers for proper utilization of intangible assets. As a result companies had to hire professional IPR managers to optimize the returns of intangible assets for their companies.

This Course consists of four blocks

Different blocks of this Course will deal with the different aspects of management of IPs.

Block 1 will deal with the economics of IP wherein the concept of IP management, need for IP management, approaches to IP management and attributes of a good manager will be dealt with. Also this block will cover topics like changing concepts in IPRs values, Economic nature of IPRs, Economic relationship of innovation with industry & society. We have tried to cover the important topics like conception of idea, method of inventing, stages from mind to patent and last but not the least the financing of IP.

Block 2 will cover the different theories and approaches of IP valuation, qualitative and quantitative evaluation approach, econometric approaches to valuation, types of valuation, method of valuation, intellectual property audit etc.

Block 3 will cover the commercialization aspect of IP, wherein the concept of intellectual property and its commercialization will be dealt in wholly. This block also deals with licensing, where the topics will relate to different forms of licensing like voluntary license, compulsory license etc. We will also deal with portfolio development and licensing, cross licensing etc.

Block 4 of this Course deals with IP strategies wherein the block will cover topics on royalties patent strategies, patent mapping, patent pool and open source.

Block 1 Economics of Intellectual Property (IP)

Unit 1: Overview of Intellectual Property Management

Unit 2: Economics of Intellectual Property

Unit 3: Stages in IP Asset creation

Unit 4: Financing of IP

Block 2 Valuation of IP

Unit 5: Theories and approaches of IP valuation

Unit 6: Intellectual Property valuation- methods of Patent valuation

Unit 7: IP Audit

Block 3 Commercialization of IP

Unit 8: Concept of Intellectual Property and Commercialization

Unit 9: Types of Licencing

Unit 10: Portfolio development and Licensing / Cross licensing

Block 4 IP Strategies

Unit 11: Royalties for Licensing

Unit 12: IP strategy

Unit 13: Patent mapping /data mining/freedom to operate Etc

Unit 14: IP and Standards/ patent ambush /patent pool

Unit 15: Open Source

3. STUDYING THE COURSES

The study of various courses in the programme involves:

- Studying print materials on your own;
- Attending the Counselling Sessions. Though it is optional, attending these sessions will help you to interact with experts. You will be assigned a Study Centre. (Address of IGNOU Regional Centres are given in the website of IGNOU).
- Preparation assignments responses.

4. DURATION OF PROGRAMME

This programme has minimum duration of one year and maximum duration of three years. In case you cannot complete the programme within three years, you will be required to take re-admission for the courses you might not have completed. You can get re-admission by filling up the re-admission form (**form4**) and paying Rs 1300/- per 4 credits as re-admission fee. This registration is valid only for one year.

Beyond this period (i.e. four years after the admission), you will have to seek fresh admission by paying full programme fees as applicable then. You may however request for credit transfer subject to the credit transfer policy prevalent at that time for the courses you may have already completed by filling in the **Form7** along with payment of requisite credit transfer fee.

As and when it is necessary, the University can revise the re-admission fee and it shall be payable by you as per schedule of payment notified by the University.

Timely payment of re-admission fees is your responsibility. In case you fail to remit the re-admission fee, you will have to wait for the next cycle of admission.

5. EVALUATION SYSTEM

The evaluations system consists of two components: 1) continuous evaluation through assignment, and 2) term end examination. In the final result, assignment (continuous evaluation) carries 30% weightage, while term-end examination carries 70% weightage.

The following is the scheme of evaluation and warding divisions:

I Division	-	60% and above
II Division	-	50% and 59.9%
Pass	-	40% and 49.9%
Unsuccessful	-	Below 40%

5.1 Continuous Evaluation through Assignments

Continuous evaluation in the form of assignments carries 30% weightage in the final result. You must note that the submission of assignments is compulsory. There will be one Tutor Marked Assignment per course. You are required to write answers for all assignments.

The marks that you get in your assignments will count in your final result. Therefore, you are advised to take your assignments seriously.

You have to complete the assignments and submit them within the due dates specified in the assignments booklet. You will not be allowed to appear for the term-end examination for a course if you do not submit the assignment in time for that course. If you appear in term-end examination, without submitting the assignment, the result of term-end examination may be withheld.

Validity of the Assignments is one year. Beyond this period, you should obtain fresh assignments by writing to us or by downloading them from IGNOU website: www.ignou.ac.in

The assignment response should be submitted at your Study Centre.

The main purpose of the assignments is to test your comprehension of the learning material you receive from us and also to help you to pace your learning by providing feed-back. The information given in the printed course material should be sufficient for answering the assignments. Please do not worry about the non-availability of extra reading material for working on the assignments. However, if you have easy access to any other resource, you may use them. But the assignments are designed in such a way as to help you concentrate mainly on the printed course material and harness your personal experience. You must answer the assignment questions in your own words and refrain from copying the answers from provided text material as well as from your peers. You should be precise and brief in your answers.

The assignment responses should be complete in all respects. Before submission you should ensure that you have answered all the questions. Incomplete answers sheets bring you poor marks. Please ensure that all the relevant detail like assignment and course code, your enrollment number, name, address etc. is provided on each assignments response. Once you get the pass marks in an assignment, you cannot resubmit it for improvement of grade. Assignments are not subject to re-evaluation except for factual errors, if any.

For your own record, retain a copy of all the assignment responses which you submit.

5.2 Term-End Examination (TEE)

The term-end examination is another component of the evaluation system. Term-end examination carries 70% weightage in the final result.

The term end examination for each course is for 100 marks and of three hour duration.

The University conducts term-end examination twice a year i.e. in June and in December.

To be eligible to appear at the term-end examination in any course, you are required to fulfil the following conditions:

1. You should have submitted the assignment for the respective courses.
2. You should have submitted the examination form in time.

Examination datesheet (schedule which indicates the date and time of examination for each course) is sent to all the Regional Centres approximately 5 months in advance. The same is also notified through IGNOU News Letter from time to time. Normally, the datesheet for June examination are sent in the month of January and for December examinations in the month of July. The date sheet is also available on the IGNOU website www.ignou.ac.in

It is essential pre-requisite for you to submit the Examination Form along with due exam fee for talking examination in any course. A sample copy of the examination form is enclosed here in this programme guide. The original examination form shall be available from the IGNOU Regional Centres and the Study Centres. Form can also be downloaded from the University website.

- The examination forms are available at the Regional Centres, Study Centres and SED at IGNOU Headquarters. Only one form is to be submitted for all the courses registered for one TEE.
- You can also fill in the examination for online on the IGNOU website www.ignou.ac.in
- Intimation slip will be sent to you by the University, once your examination form is received. If you do not get the intimation slip 15 days before the examinations begin, contact your Regional Centre or Student Evaluation Division at the Headquarters.

If you do not get the intimation slip, check the list of students registered for examinations at the Examination Centre or on the IGNOU website www.ignou.ac.in If your name is in that list, you can take the examination by showing your Identity Card (Student Card) to the examination centre superintendent, alongwith the print out taken from website.

- A change of examination centre is allowed in exceptional cases. For this, you have to make a written request to The Registrar, Student Evaluation Division at least one month before the commencement of examinations.
- Although all efforts are made to declare the result in time, there will be no binding on the University to declare the result of the last examination before commencement of next examination. You are, therefore, advised to fill up the form without waiting for any previous result and get it cancelled at a later date if need be.
- If you are not satisfied with the marks secured, you can apply in the prescribed **Form 8** to **The Registrar (SED), IGNOU, Maidan Garhi, New Delhi-110068 for Re-evaluation of term end examination** result. For this, you will have to pay Rs. 750/- per course by means of Demand Draft from any nationalized bank drawn in favour of IGNOU, New Delhi. You must do this within one month of the date of declaration of result.
- You may apply for duplicate Grade Card/Mark Sheet using Form3 given in this P.G.
- A provisional certificate of completion of programme can be requested using form5 given in this P.G
- While communicating with the university regarding examinations please write your enrollment number and complete address. In the absence of such details, we may not be able to attend to your problems.

6. OTHER USEFUL INFORMATION

For change/correction of your address use a copy of the **Form1** given in this programme guide and send it to the Regional Director concerned who will forward the request after verifying the

student's signature to The SED, IGNOU, Maidan Garhi, New Delhi-110068. Requests directly will not be entertained. The form for change of address can also be downloaded from IGNOU website www.ignou.ac.in Learners are advised not to write letters to any other officer in the University in this regard.

Normally it takes 4-6 weeks to effect the change. Therefore you should make your own arrangements to redirect the mail to the changed address during this period.

6.2 Change of Region

If you want a transfer from one region to another, you have to write to this effect to the Regional Centre from where you seek to transfer.

Send copies of your application to the Regional Centre where you would like to be transferred to and the Registrar, SED, IGNOU, Maidan Garhi, New Delhi-110068.

The Regional Director of the regional Centre from where you are seeking transfer will send all the related records including details of fee payment to the Regional Centre where you are going, under intimation to the Registrar, SED, IGNOU.

6.3 Non-receipt of Study Material

If you do not receive your study material within a month after admission fill up the **Form2** given in this programme guide and send it to address mentioned on it.

6.4 Simultaneous Registration

Students of PGDIPR may take simultaneous registration in any other certificate programme of IGNOU.

If there is any clash of dates of teleconferencing or examination schedule of the two programme, taken, the University will not be in a position to make adjustment.

6.5 Refund of Fee

Fee once paid will not be refunded under any circumstances.

In Cases, where the University denies admission, the programme fee will be refunded after deduction of registration fee.

6.6 Disputes on Admission and Other University Matters

The place of jurisdiction for filling of a lawsuit, if necessary, will be at New Delhi.

7. LIST OF REGIONAL CENTRES (RCS) OF IGNOU

SL NO .	RC CODE	RC NAME	ADDRESS	OPERATIONAL AREA
1	26	AGARTALA	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA - 799 004 TRIPURA PH: 0381-2519391 PH: FAX:0381- 2516266 EMAIL: , rcagartala@ignou.ac.in,	STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA, SOUTH TRIPURA, WEST TRIPURA, GOMATI, KHOWAI, SEPAHIJALA, UNOKOTI)
2	09	AHMEDABAD	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA UNIVERSITY SARKHEJ- GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382 481 GUJARAT PH: 02717-242975- 242976 PH:02717-241579 FAX:02717-241580 EMAIL: rcahmedbad@ignou.ac.in, ,	STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASKANTHA, BHARUCH, DAHOD, GANDHINAGAR, MEHSANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI, ARAVALLI) DAMAN & DADRA NAGAR HAVELI (U.T.)
3	19	AIZWAL	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO. C-4/5 R. HAUTLUANGA BUILDING UPPER REPUBLIC AIZWAL - 796 001 MIZORAM PH: 0389-2311693 / 2311692 PH: FAX:0389-2311789 EMAIL: rcaizwal@ignou.ac.in,	STATE OF MIZORAM (DISTRICT: AIZWAL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI)
4	47	ALIGARH	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3/310 MARRIS ROAD ALIGARH - 202 001 UTTAR PRADESH PH: 0571- 2700120 / 2701365 PH: FAX:0571- 2402147 EMAIL:rcaligarah@ignou.ac.in,	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, AGRA, BUDAUN, ETAH, ETAWAH, FIROZABAD, J.P. NAGAR, KASHIRAM NAGAR/KASGANJ, MAHAMAYA NAGAR/HATHRAS, MAINPURI, MATHURA, MORADABAD, RAMPUR, SAMBHAL)
5	13	BANGALORE	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NSSS KALYANA KENDRA 293, 39TH CROSS, 8TH BLOCK JAYANAGAR BANGALORE - 560 070 KARNATAKA PH: 080- 26654747/26657376 PH:080- 26639711 FAX:080-26644848	STATE OF KARNATAKA (DISTRICT: BANGALORE, BANGALORE RURAL, CHIKBALLAPUR, CHITRADURGA, DAVANAGERE, KOLAR, RAMANAGARA, SHIMOGA, TUMKUR, RAMANAGARA,

			EMAIL: rcbangalore@ignou.ac.in,	CHAMARAJANAGAR & CHIKMAGALURDAKSHINA KANNADA, HASSAN, KODAGU, MANDYA, MYSORE, UDUPI)
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6	82	BHAGALPUR	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 3RD FLOOR, SUMAN PLAZA CENTRAL JAIL ROAD, TILKAMANJHI BHAGALPUR BHAGALPUR BIHAR 812001 PH: 0641-2610055/2610066 PH: FAX: EMAIL:rcbhagalpur@ignou.ac.in,	STATE OF BIHAR (DISTRICT: BHAGALPUR, BANKA & MUNGER)
7	15	BHOPAL	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 12, ARERA HILLS BHOPAL BHOPAL - 462 011 MADHYA PRADESH PH: 0755- 2578455/2578452 PH:0755-2762524 FAX:0755-2578454 EMAIL:rcbhopal@ignou.ac.in,	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BHIND, DATIA, HARDA, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, RATLAM, SHEOPUR, VIDISHA, ASHOK NAGAR, BETUL, BURHANPUR, DHAR, GWALIOR, INDORE, RAISEN, SEHORE, SHIVPURI, UJJAIN)
8	21	BHUBANESHWAR	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR - 751 013 ORISSA PH: 0674-2301348 / 2301250 PH:0674-2301352 FAX:0674-2300349 EMAIL:rcbhubaneswar@ignou.ac.in,	STATE OF ORISSA (DISTRICT: ANGUL, BHADRAK, BARAGARH, BALASORE, CUTTACK, DEOGARH, DHENKANAL, GANJAM, GAJAPATI, JHARSUGUDA, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ, NAYAGARH, PURI, SAMBALPUR, SUNDERGARH)SRC- KANDHMAL (BOLANGIR, SONEPUR, BOUDH)
9	06	CHANDIGARH	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SCO 208 SECTOR 14 PANCHKULA - 134 109 HAYRANA PH: 0172- 2590277,2590278 PH:0172-2590208 FAX:0172-2590279	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA,

			EMAIL:rcchandigarh@ignou.ac.in,	PANCHKULA), CHANDIGARH (U.T.)
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10	25	CHENNAI	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE G R COMPLEX THIRD FLOOR 407-408 ANNA SALAI NANDANAM CHENNAI - 600 035 TAMILNADU PH: 044-24312766/24312979 PH: FAX:044-24312799 EMAIL:rcchennai@ignou.ac.in ,	STATE OF TAMILNADU (DISTRICT: CHENNAI, THIRUVALLUR, KANCHIPURAM, VELLORE, THIRUVANNAMALAI, KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, VILLUPURAM, CUDDALORE, PERAMBALUR, NAGAPATTINAM, THIRUVARUR, ARIYALUR), PUDUCHERRY (U.T.)
11	14	COCHIN	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682 017 KERALA PH: 0484-2340203 / 2348189 2330891 PH: FAX:0484-2340204 EMAIL:., rccochin@ignou.ac.in	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KOTTAYAM, MALAPPURAM, PALAKKAD, THIRUSSUR, LAKSHADWEEP (U.T.)
12	46	DARBHANGA	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIV. CAMPUS, KAMESHWARANAGAR NEAR CENTRAL BANK DARBHANGA - 846 004 BIHAR PH: 06272-251862 PH:06272-251833 FAX:06272-253719 EMAIL:rcdarbhanga@ignou.ac.in	STATE OF BIHAR (DISTRICT:BEGUSARAI, DARBHANGA,EAST CHAMPARAN,GOPALGANJ,SARA N,SHEOHAR,SITAMARHI, SAMISTIPUR, MADHUBANI,MUZAFFARPUR & WEST CHAMPARAN)
13		DEHRADUN	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN RAIPUR ROAD DEHRADUN - 248 008 UTTARAKHAND PH: 0135- 2789200 PH: FAX:0135-2789190 EMAIL:rcdehradun@ignou.ac.in,	STATE OF UTTARAKHAND (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR), STATE OF UTTAR PRADESH (DISTRICT: SAHARANPUR, MUZAFFAR NAGAR, BIJNORE,SHAMLI (PRABUDH NAGAR))

14	07	DELHI 1	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO J-2-1 BLOCK - B 1 MOHAN COOPERATIVE INDUSTRIAL ESTATE, MATHURA ROAD NEW DELHI - 110 044 DELHI PH: 011- 26990082 /26990082-83 PH: FAX:011- 26990084 EMAIL:rcdelhi1@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTH EXTENSION, R.K. PURAM, VASANT KUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G.K., MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRIKA, OKHLA, SANGAM VIHAR, FRIENDS COLONY,BADARPUR), STATE OF HARYANA (DISTRICT: FARIDABAD, PALWAL)
15	29	DELHI 2	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE GANDHI SMRITI & DARSHAN SAMITI RAJGHAT NEW DELHI - 110 002 DELHI PH: 011-23392374 /23392376 23392377 / 23392 PH:737 FAX:011- 23392375 EMAIL:rcdelhi2@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOLPURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURAI, DR. MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR, COLONY, GTB NAGAR,ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI BHR)
16	38	DELHI 3	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE F-634-636 PALAM EXTENSION RAM PHAL CHOWK (NEAR SECTOR 7) DWARKA NEW DELHI - 110 045 DELHI PH: 011-25088964 PH: FAX:011-25088983 EMAIL:rcdelhi3@ignou.ac.in	STATE OF DELHI (COVERING ARAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BAGH, BAKARWALA, MEERA BAGH, MOTI NAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA, PALAM,PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA, MAHIPALPUR, MANSAROVAR GARDEN), STATE OF HARYANA (DISTRICT: GURGAON, MEWAT)

17	24	GANGTOK	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5TH MILE TADONG NH-31A, BELOW CENTRAL REFERAL HOSPITAL, EAST SIKKIM GANKTOK - 737 102 SIKKIM PH: 0359-231102/270923 PH: FAX:0359-231103 EMAIL:rcgangtok@ignou.ac.in,	STATE OF SIKKIM (DISTRICT: EAST SIKKIM, WEST SIKKIM, NORTH SIKKIM, SOUTH SIKKIM)
18	04	GUWAHATI	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO 71, GMCH ROAD CHRISTIAN BASTI GUWAHATI GUWAHATI ASSAM 781005 PH: 0361-2343771 / 2343785 PH:0361-2343786 FAX:0361-2343784 EMAIL:rcguwahati@ignou.ac.in,	STATE OF ASSAM (DISTRICT: KARBI ANGLONG, MØRIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHAR HILLS, CACHAR,HAILAKANDI, KARIMGANJ, KAMRUP METROPOLITAN, BAKSA, UDALGURI, CHIRANG)
19	01	HYDERABAD	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO 207, KAVURI HILLS PHASE II, NEAR MADHAPUR PS, JUBILEE HILLS (P.O.) HYDERABAD - 500 033 ANDHRA PRADESH PH: 040- 23117550-53 PH: FAX:040-23117554 EMAIL:rchyderabad@ignou.ac.in	STATE OF ANDHRA PRADESH (DISTRICT: ADILABAD, HYDERABAD, KARIM NAGAR, KHAMMAM, MEDAK, MAHABOOB NAGAR, NALGONDA, NIZAMABAD, RANGA REDDY, WARANGAL)
20	52	IAEP-CHANDI MANDIR	REGIONAL DIRECTOR, IGNOU ARMY RECOG REG CENTRE COL. EDUCATION HQ WESTERN COMMAND C/O 56APO CHANDIMANDIR-908543 HARYANA 0172-2589355/ 2589423 (CIVIL); 2668 (MIL); 0712-2589355 iaeprc52@rediffmail.com	WESTERN COMMAND AREA
21	56	IAEP-JAIPUR	REGIONAL DIRECTOR IGNOU ARMY RECOG REG. CENTRE EDUCATION BRANCH C/O 56A[P 908546 JAIPUR, RAJSASTHAN 0141-6640 (ARMY) swciaep@gmail.com	SOUTH WESTERN COMMAND
22	51	IAEP-KOLKATA	REGIONAL DIRECTOR, IGNOU ARMY RECOG. REG. CENTRE. COL. EDUCATION, FORT WILLIAM HQ EASTERN COMMAND C/O 99 APO KOLKATA-908542, WEST BENGAL 033-22222668 rc51army_ec@yahoo.co.in	EASTERN COMMAND AREA

23	53	IAEP-LUCKNOW	REGIONAL DIRECTOR, IGNOU ARMY RECOG. REG. CENTRE IAEP HQ. CENTRAL COMMAND- GS (EDN) LUCKNOW-918554 U.P 0522-2482968 (CIVIL); 2670 (MIL) iaepcc53@yahoo.co.in	CENTRAL COMMAND AREA
24	54	IAEP-PUNE	REGIONAL DIRECTOR, IGNOU ARMY REG. CENTRE. COL. EDUCATION. H.Q, SOUTHERN COMMAND C/O 56 APO-908795 020-26616592(CIVIL 3019(MIL) 020-26102669, 020-26102670 armypunerc54@yahoo.co.in	Southern command area
25	55	IAEP-UDHAMPUR	REGIONAL DIRECTOR, IGNOU ARMY REG. CENTRE. COL. EDUCATION. UTTAR KAMAN MUKHYALAYA 908545 C/O 56APO, HQ. NORTHERN COMMAND UDHAMPUR JAMMU & KASHMIR 01992-242486, 01992-242486 iaemarmy55@rediffmail.com	NORTHERN COMMAND AREA
26	81	IAREP SHILLONG	REGIONAL DIRECTOR, IGNOU ASSAM-RIFLES RECOG. R.C., DIRECTORATE GENERAL ASSAM RIFLES (DGAR) LAITUMUKHRAH SHILLONG 793011 MEGHALAYA, 0364-2705181, 0364-2805184 iarrc_81@yahoo.com	COMMAND AREA
27	17	IMPHAL	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX NORTH AOC IMPHAL - 795 001 MANIPUR PH: 0385- 2421190 / 2421191 PH: FAX:0385- 2421192 EMAIL:; rcimphal@ignou.ac.in ,	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMENGLONG, THOUBAL, UKHRUL)
28	74	INEP-KOCHI	REGIONAL DIRECTOR, IGNOU NAVY RECOG. REG. CENTRE, NAVAL BASE HQ SOUTHERN NAVAL COMMAND KOCHI-682004 0484-2667434,0484-2666194 inepkochi_10@rediffmail.com	HQ SOUTHERN NAVAL COMMAND
29	72	INEP-MUMBAI	REGIONAL DIRECTOR, IGNOU NAVY RECOG. REG. CENTRE, HQ. WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH MARG, MUMBAI-400023 022-22752245,022-22665458 inepm@rediffmail.com	HQ WESTERN NAVAL COMMAND
30	71	INEP-NEW DELHI	REGIONAL DIRECTOR (I/C) IGNOU NAVY RECOG. REG., CENTRE DIRECTORATE OF	NAVAL HQS

			NAVAL EDUCATION INTEGRATED HQS. MINISTRY OF DEFENCE WEST BLOCK.5, IIND FLR, WING-II RK PURAM, NEW DELHI-110066 011-26194686, 011-26105067 inepdelhi@rediffmail.com	
31	73	INEP-VISAKHAPATANAM	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ. EASTERN NAVAL COMMAND VISAKHAPATNAM-530014 ANDHRA PRADESH 0891-2812669, 0891-2515834 rc73@ignou.ac.in , inepv@hotmail.com	HQ EASTERN NAVAL COMMAND
32	03	ITANAGAR	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE 'HORNHILL COMPLEX' 'C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR - 791 110 ARUNACHAL PRADESH PH: 0360-23517051/2247536 PH: 0360-23517051/2247536 PH: 0360-2350990 EMAIL: rcitanagar@ignou.ac.in	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNG KUMEY, LOHIT, LOWER DIBANG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
33	41	JABALPUR	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE 2ND FLOOR, RAJSHEKHAR BHAVAN RANI DURGA VATI VISHVA VIDYALAYA CAMPUS, PACHPEDHI JABALPUR - 482 001 MADHYA PRADESH PH: 0761-2600411 /2609896 2600219 PH: 0761-2609919 FAX:0761-2609919 EMAIL: rcjabalpur@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR, BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSHINGAPUR, SEONI, SHAHDOL, SIDDHI, SINGRAULI, UMARIA, DAMOH, PANNA, SAGAR, CHHATTARPUR, REWA, SATNA, TIKAMGARH)
34	23	JAIPUR	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE 70/79, SECTOR - 7 PATEL MARG MANSAROVAR JAIPUR - 302 020 RAJASTHAN PH: 0141-2785730 / 2785750 PH:0141-2396427 FAX:0141-2784043 EMAIL: rcjaipur@ignou.ac.in ,	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BARAN, BHARATPUR, BHILWARA, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, HANUMUNGARH, JAIPUR, JHALAWAR, JHUNJHUNU, KARAUALI, KOTA, SAWAIMADHEPUR, SIKAR, SRI GANGANAGAR & TONK)
35	12	JAMMU	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE AUROBINDO BLOCK 1ST FLOOR CANAL ROAD JAMMU - 180 001	STATE OF JAMMU & KASHMIR (JAMMU REGION - DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI,

			JAMMU & KASHMIR PH: 0191-2579572 / 2546529 PH: FAX:0191-2561154 EMAIL:rcjammu@ignou.ac.in	RAMBAN, REASI, SAMBA, UDHAMPUR)
36	37	JORHAT	REGINOAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO. 337 A.T. TOAD, TARAJAN POOL JORHAT - 785001 ASSAM PH: 0376-2371116/2370214 PH:0376-2371115 FAX: EMAIL:rcjorhat@ignou.ac.in, ,	STATE OF ASSAM (DISTRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGARH, TINSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR)
37	10	KARNAL	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 06 SUBHASH COLONY NEAR HOME GUARD OFFICE KARNAL - 132 001 HARYANA PH: 0184-2271514 / 2260075 PH: FAX:0184-2255738 EMAIL:rckarnal@ignou.ac.in,	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, YAMUNANAGAR)
38	22	KHANNA	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE I.T.I. BUILDING BULEPUR (DISTRICT LUDHIANA) KHANNA - 141 401 PUNJAB PH: 01628-229993 / 237361 PH: FAX:01628-238284 EMAIL:rckhanna@ignou.ac.in	STATE OF PUNJAB (DISTRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA, JALANDHAR, HOSHIARPUR, SBS NAGAR/NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FEROPUR, FARIDKOT, MOGA)
39	20	KOHIMA	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL DON BOSCO HR.SEC SCHOOL ROAD KENDOUZOU KOHIMA - 797 001 NAGALAND PH: 0370-2260366 / 2260167 PH: FAX:0370-2260216 EMAIL:., rckohima@ignou.ac.in	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)
40	28	KOLKATA	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKASH BHAWAN, 4TH FLOOR NORTH BLOCK SALT LAKE, BIDHAN NAGAR KOLKATA - 700 091 WEST BENGAL PH: 033-23349850 PH:033-23592719 / 23589323 (RCL) FAX:033-23347576 EMAIL:rckolkata@ignou.ac.in,	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA, PURBA MEDINIPUR, PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)
41	44	KORAPUT	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE RD BEHIND WOMEN'S COLLEGE AT/PO/DISTT.-KORAPUT 764 020 ORISSA PH: 06852-251535 PH:06852-251535 FAX:06852-252503	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA), STATE OF CHHATTISGARH (DISTRICT: BASTAR, NARAYANPUR,

			EMAIL:rckoraput@ignou.ac.in	DANTEWADA, BIJAPUR, SUKMA, KONDAGAON)
42	27	LUCKNOW	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5-C/INS-1, SECTOR - 5 VRINDAVAN YOJNA, TELIBAGH LUCKNOW 226 029 UTTAR PRADESH PH: PH: FAX: EMAIL:rclucknow@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AURAIYA, BAHRAICH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZABAD, FARUKHABAD (FATEHGARH), FATEHPUR, GONDA, HAMIRPURko, HARDOI, JALAUN(ORAI), JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI,LAKHIMPUR(KHER I), LALITPUR, LUCKNOW, MAHOBA, PILIBHIT, RAEBAREILY, SHAHJANANPUR, SHRAVASTI, SIDHARTHANAGAR, SITAPUR, UNNAO)
43	43	MADURAI	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI ALANGANALLUR ROAD MADURAI 625 018 TAMIL NADU PH: 0452-2380387 / 2370733 PH: FAX:0452-2370588 EMAIL:rcmadurai@ignou.ac.in,	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PUDUKKOTTAI, RAMANATHAPURAM, SIVAGANGA, THANJAVUR, THENI, THIRUVAROOR, TIRUCHIRAPPALLI, TIRUPUR, VIRUDHUNAGAR)
44	49	MUMBAI	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE 2nd AND 3rd FLOOR KAPPEESH BUILDING, M. G. ROAD OPP TO MULUND RLY. STATION MULUND (WEST), MUMBAI- 400 080 MAHARASHTRA PH: 022-25633159 / 25635540 PH: FAX:022-25635411 EMAIL:rcmumbai@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: MUMBAI, THANE, RAIGARH, RATNAGIRI, PALGHAR, MUMBAI SUBURBAN)
45	36	NAGPUR	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GYAN VATIKA 14 HINDUSTAN COLONY AMARAVATI ROAD NAGPUR - 440 033 MAHARASHTRA PH: 0712-2536999,2537999 PH:0712-2022000 FAX:0712-2538999 EMAIL:rcnagpur@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHANA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHANDARA, GONDIA, GADCHIROLI)
46	39	NOIDA	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C-53 SECTOR 62 INSTITUTIONAL AREA NOIDA - 201 305 UTTAR PRADESH PH:	STATE OF UTTAR PRADESH (DISTRICT: GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT, BAGHPAT,

			0120-2405012 / 2405014 PH: FAX:0120-2405013 EMAIL:rcnoida@ignou.ac.in	BARAUT, GHAZIPUR, BULANDSHAHR, HAPUR) STATE OF DELHI (MAYUR VIHAR PH-I & II, MAYUR VIHAR EXTN., VASUNDHARA ENCLAVE)
47	08	PANAJI	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE H. NO. 1576 NEAR P&T STAFF QUARTERS ALTO PORVORIM P.O. 403 521 GOA PH: 0832-2414553 PH: FAX:0832-2414550 EMAIL:rcpanaji@ignou.ac.in	STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA (DISTRICT: BELGAUM, DHARWAD, UTTARA KANNAD), STATE OF MAHARASHTRA (DISTRICT: SINGDHDURG)
48	05	PATNA	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, BISCOMAUN TOWER WEST GANDHI MAIDAN, PATNA - 800 001 BIHAR PH: 0612-2219539 / 2219541 PH: FAX:0612-2219538 EMAIL:rcpatna@ignou.ac.in	STATE OF BIHAR (DISTRICT: ARWAL,AURANGABAD,BHO JPU R, BUXAR, GAYA,JAMUI,JEHANABAD,K AIM UR, LAKSHISARAI,NALANDA,N AWA DA, PATNA, ROHTAS,SHEIKHPURA, VAISHALI,SIWAN, CHAPRA)
49	02	PORT BLAIR	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KANNADA SANGHA BUILDING NEAR SYNDICATE BANK 18, TAGORE ROAD, MOHANPURA PORT BLAIR - 744 101 ANDAMAN & NICOBAR ISLANDS PH: 03192-242888 / 230111 PH: FAX: 03192-230111 EMAIL: rcportblair@ignou.ac.in,	ANDAMAN & NICOBAR ISLANDS [U.T.] (DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)
50	16	PUNE	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MSFC BUILDING, 1ST FLOOR 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA PH: 020-25671867 / 25651321 PH: FAX: 020-25671864 EMAIL: rcpune@ignou.ac.in,	STATE OF MAHARASHTRA (DISTRICT: NANDURBAR, DHULE, JALGAON, AURANGABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, SANGLI, SATARA, KOLHAPUR)

51	50	RAGHUNATHGANJ	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BAGAN BARI NEAR DENA BANK, FULTALA MURSHIDABAD RAGHUNATHGANJ WEST BENGAL-742 225 PH: 03483-271555 / 271666 PH: 03483-271666 FAX: 03483-271666 EMAIL: rcraghunathganj@ignou.ac.in,	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
52	35	RAIPUR	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE IGNOU COMPLEX KACHNA POST: SADDU RAIPUR - 492 014 CHHATTISGARH PH: 0771-2428285 / 5056508 PH: 0771-2445839 FAX: 0771-2445839 EMAIL: rcraipur@ignou.ac.in,	STATE OF CHHATTISGARH (DISTRICT: BILASPUR, DHAMTARI, DURG, JANJGIR- CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA, MAHASAMUND, RAIGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BALRAMPUR, BEMETARA, GARIABANDH, MUNGELI)
53	42	RAJKOT	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS RAJKOT 360 005 GUJARAT PH: 0281-2572988 PH: FAX: 0281-2571603 EMAIL: rcrajkot@ignou.ac.in,	STATE OF GUJARAT (DISTRICT: RAJKOT, KACHCHH, JAMNAGAR, PORBANDER, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR, DEV- BHOO MI DWARKA, GIR- SOMNATH, BOTAD, MORBI), DIU (U.T.)

54	32	RANCHI	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 457/A, ASHOK NAGAR RANCHI - 834 022 JHARKHAND PH: 0651-2244688 / 2244699 / 2244677 PH: 0651-2244677 FAX: 0651-2244400 EMAIL: rcranchi@ignou.ac.in	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA, GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA, KHARASAWAN, E AST SINGHBHUM, HAZARIBAGH, CH ATRA, KODERMA, KHUNTI, RAMGARH, BOKARO, DHANBAD)
55	18	SHILLONG	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE SUNNY LODGE NONGTHYMMI NONGSHILLIANG SHILLONG - 793 014 MEGHALAYA PH: 0364-2521117 / 2521271 PH: 0364-2520503 FAX: 0364-2521271 EMAIL: rcshillong@ignou.ac.in,	STATE OF MEGHALAYA (DISTRICT: EAST GARO HILLS, EAST JAINTIA HILLS, EAST KHASI HILLS, NORTH GARO HILLS, RI BHOI, SOUTH GARO HILLS, SOUTH WEST GARO HILLS, SOUTH WEST KHASI HILLS, WEST GARO HILLS, WEST JAINTIA HILLS, WEST KHASI HILLS)
56	11	SHIMLA	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE CHAUHAN NIWAS BUILDING, KHALINI SHIMLA 171 002 HIMACHAL PRADESH PH: 0177-2624612 / 2624613 PH: FAX: 0177-2624611 EMAIL: rcshimla@ignou.ac.in	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)

57	45	SILIGURI	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE 17/12 J C BOSE ROAD SUBHAS PALLY SILIGURI SILIGURI - 734 001 WEST BENGAL PH: 0353-2526818/2526819 PH: 0353-2526829 FAX: 0353-2526829 EMAIL: rcsiliguri@ignou.ac.in, RCSILIGURI45@GMAIL.COM,	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR, ALIPURDUAR)
58	30	SRINAGAR	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE NEAR LAWRENCE VIDHYA BHAWAN KURSU RAJ BAGH SRINAGAR - 190 008 JAMMU & KASHMIR PH: 0194-2311251 PH: 0194-2311258 FAX: 0194-2311259 EMAIL: rcsrinagar@ignou.ac.in,	STATE OF JAMMU & KASHMIR (SRINAGAR REGION - DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA, BUDGAM, GANDERBAL, KARGIL, KULGAM, KUPWARA, LEH, PULWAMA, SHOPIAN, SRINAGAR)
59	40	TRIVANDRUM	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE RAJADHANI COMPLEX OPP PRS HOSPITAL KILLIPPALAM KARAMANA PO TRIVANDRUM - 695 002 KERALA PH: 0471-2344113/2344120 PH: 0471-2344115 FAX: 0471-2344121 EMAIL: , retrivandrum@ignou.ac.in,	STATE OF KERALA (DISTRICT: KOLLAM, PATHANAMTHITTA, THIRUVANANTHAPURAM), STATE OF TAMIL NADU (DISTRICT: KANYAKUMARI, TUTICORIN, TIRUNELVELI)
60	48	VARANASI	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI 221005 UTTAR PRADESH PH: 0542-2368022 / 2368622 PH: 0522-2364893 FAX: 0542-2369629 EMAIL: rcvaranasi@ignou.ac.in,	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDAULI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI, ALLAHABAD, AMETHI, PRATAPGARH, SULTANPUR)

61	83	VATAKARA	REGIONAL DIRECTOR (I/C) IGNOU REGIONAL CENTRE NUT STREET (PO) VATAKARA KOZHIKODE 873104 KERALA PH: 0496-2525281 PH: FAX: 0496-2515413 EMAIL: rcvatakara@ignou.ac.in,	STATE OF KERALA (DISTRICT: KANNUR,KASARAGOD, WAYANAND, KOZHIKODE)
62	33	VIJAYAWADA	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SKPVV HINDU HIGH SCHOOL KOTHAPET VIJAYAWADA 520 001 ANDHRAPRADESH PH: 0866-2565253 / 2565959 PH: 0866-2565253 FAX: 0866-2565353 EMAIL: rcvijayawada@ignou.ac.in,	STATE OF ANDHRA PRADESH (DISTRICT: KRISHNA, GUNTUR, PRAKASHAM, NELLORE, KHAMMAM, (SRC- TIRUPATI-CHITTOOR, KADAPA, KURNOOL, ANANTAPUR))

8. SOME FORMS FOR YOUR USE

We are enclosing sample copies of certain forms which you will find to be useful. Whenever you have to correspond with the University, please get a photocopy of the relevant form, fill it carefully, and send as per instructions therein. The detailed instructions for all these forms are provided in this programme guide in different sections. The following forms are enclosed.

1. Change/Correction of Address
2. Intimation of non-receipt of study material/assignments
3. Form for duplicate Grade Card/Mark sheet
4. Re-Admission Form
5. Form for Provisional Certificate
6. Assignment remittance-cum-acknowledgement form; change/correction of address/study centre
7. Application for Credit Transfer
8. Form for Re-evaluation of Answer Script
9. Form for Issue of Migration Certificate
10. Term-end Examination form