



## UGC-Approved Short-Term Professional Development Programme (STP)

On

"NEP 2020: Design and Development of Online Programmes"

16-23<sup>rd</sup> November, 2022

### Report

Organised by:

Staff Training and Research Institute of Distance Education

Indira Gandhi National Open University

Maidan Garhi, New Delhi-110068

प्रो. संतोप पांडा विकास, स्ट्रास्ड, इन्नू, नई दिल्ला-68 Prof. Santosh Panda का STRICE IONOU New Debt 1 Eur. G. Mythili

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## Capacity Building of Teachers of Formal Universities

on

### Design and Development of Online Programme

16-23<sup>rd</sup> November, 2022

Prof Santosh Panda Prof Santosh Panda डी. जी. मिंडली I Dr. G. Mythili
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अगर निश्चाम प्रयोगन गर्व अनुसान संस्थान
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Coordinators

### Introduction

Online Learning has become an essential part of the education system especially post COVID. According to UGC Notification of 2020, "Higher Educational Institutions -----shall be permitted to start full-fledged online programmes without prior approval of the UGC".

National Education Policy (NEP) also suggests - "Universities with an accreditation rating of 3.26 and above, along with A++ and A+ status by the National Assessment and Accreditation Council (NAAC) will be able to offer the online degree.

Developing Online Programmes requires a different set of skillsby the teachers than taking face to face classes. What works in a face-to-face learning may not work in an online learning environment. Teachers need to break patterns and learn new skill and behaviors',

Building capacity in online teaching for teachers is the first step as teachers have to play an active role in helping students learn to integrate into the new digitised learning

- Firstly, it is essential that the teachers have adequate knowledge and training, willingness to make change, and learn the necessary tools to design the courses. This can be familiarity with, and use of, online communication tools and virtual learning
- Secondly, teachers themselves require sufficient ICT skills to address technical challenges that may arise for themselves and for students.
- Thirdly, they are required to design different strategies than the usual methods of teaching for an online environment.

The above points demonstrate the significance of building capacity of the teachers and hence the training.

### Learning Outcomes

After attending this programme, teachers will be able to:

- Explain Online Regulatory norms
- Identify various Digital Tools to enhance learning
- Describe the latest features of MOODLE.
- Describe how to make Discussion Forum Interesting
- Describe how to Handle Learners Queries
- Prepare Assignment questions for Online Course

### Target Group

Participants in this programme were the faculty IGNOU who are offering 41 online courses at Masters, Bachelor, Diploma and Certificate Level (https://iop.ignouonline.ac.in/programme/0).

Participants in this programme are the faculties who have joined IGNOU in the last one year.

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Prof. Santosh Panda dor, STRIDE, IGNOU, New Della

হা. গা. মহিলা / Dr. G. Mythili अपर निदेश / Additional Director दूर विकास स्थापन प्रतिसाम एवं अनुसंधान संस्थान Staff Training and Research Institute of Distance Education इ.गॉ.रा.मु.वि., मैदान गढ़ी, नई दिल्ली-110065 IGNOU, Maidan Garhi, New Delhi-110068

### **Brief Proceedings**

### Day 1

The workshop was inaugurated by Prof. Uma Kanjilal. Prof. Santosh Panda, Director STRIDE welcomed the participants. Prof. Madhu Parhar explained about the workshop.

In her Inaugural address Prof. Uma congratulated STRIDE for conducting this workshop as teachers need to be trained in how to design online courses and their handholding is essential. She described the importance of Online Pedagogy, Assessment of learning, Induction of teachers, students and parents, new pedagogies etc.

She also talked about the challenges. She congratulated IGNOU STRIDE for organizing a very significant workshop. There were three more sessions on the first day after the Inauguration.

Prof. Uma Kanjilal in her session described the various initiatives taken by Govt of India, MOE like NPTEL, OER initiatives, EPg Pathshala, Spoken Tutorial, NROER Portal etc. She explained the SWAYAM Platform in detail including the Four quadrant Approach, the weekly lesson plan Template, certification etc.

Prof. Panda in his session described the Curriculum Design for Online Courses in depth.

The last session on the first day was by Dr. G. Mythili where she introduced the MOODLE platform to the participants. Each participant was given individual user ID and Password where they can work and upload the content, videos, and assessment questions.

### Day 2

On day 2 there were two activity sessions. In the first activity, participants presented the course matrix of their own course individually which was described on the first day.

Prof. Madhu Parhar explained the concepts of Online Pedagogy and how learning theories will help the creators of the online courses to design them effectively.

In the third session Dr. Ashish Awadiya explained the format for developing a course for SWAYAM and also for IGNOU Online Courses.

In the last session, the concept of Open Educational Resources were explained and participants searched the OER texts, videos, assignment related to their own course on various OER Search engines.

### Day 3

The first two sessions were conducted by Dr. Ramesh Sharma on various Digital tools.

The next two activity sessions were conducted by Dr. G. Mythili. Participants searched OER content for their own programme/course and identified OER videos and worked on the platform created for the workshop.

Prof. Santosh Panda

डा. जी. निस्ति I Dr. G. Mythili डा. जी. निस्ति I Drector अपन निस्ति I Nutational Director अपन निस्ति I Nutational Distance Education अपन निस्ति प्रति मार्थे अपने मार्थे अपने निस्ति प्रति मार्थे अपने मार्थे इस निस्ति विकास Research Halling Rese In the last session participants uploaded the content of their course on the MOODLE Platform.

### Day 4

Another important component of online courses is the assessment. Participants worked on the MOODLE platform and learnt the types of questions, how to answer and the grading. They prepared five MCQs from their own course and uploaded on the platform. They got the experience of assessment in an online course.

Discussion forum is a very important component of any Online Course. Dr. Ashish Awadiya explained the format, advantages of discussion forum.

Discussion Forum and IGNOUs WEAS Platform were the other two sessions conducted after lunch.

### Day 5

Learning Analytics is a new field and important as it analysis and reports the students data. There was one session on the theme which were conducted by Prof. V.V. Subrahmanyam.

On the fifth day, an important session was conducted by Mr. Rajesh, PRO of IGNOU. He explained how to use Facebook and Twitter for teaching and learning. He also explained as how teachers can integrate social media in their online courses.

Session on Evaluation of Online Course was conducted by Prof. Santosh Panda. He explained the evaluation parameters of LMS, of econtent, interactivity, learning how to align assessment with learning outcomes and presented a case of learner.

### Day 6

Last day of the three day programme started with presentations by the participants. All participants presented their individual online course plan uploaded on the MOODLE Platform. They presented the title of their course, Introduction, Learning Outcomes of the Course, Unit outcomes, a video, few assessment questions.

Few participants made video in the subject and uploaded it.

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Stat: Training and Research Institute of Ustance Education इ.सी. स.मु.चि. - मैदान सही, नई दिल्ली-110068 इ.सी.स.मु.चि., चेदान सही, सह Delhi-110068 IGNOU, Maidan Garhi, New Delhi-110068

Additional Director

# Programme Schedule

16:00-17:30hrs		S4: MOODLE LMS (Technology, Content, Assessment, Create	Individual U.N. FW etc)  Dr. G. Mythill  Additional Director STRIDE	Additional Director, SINDE	S8: How to integrate OER in developing content Dr. G. Mythili Additional Director, STRIDE	S12: Activity 4: Uploading Content (Text, Audio, Video and few Discussion Forum Questions): User Creation  Dr. G. Mythilli	S16: Session on WEAS	Dr. Jyotsana Dixit NCIDE	
15:45-16:00 hrs.			T	ы	<b>«</b>	м «	Э 4	×	- 1
14:15-15:45 hrs		S3: Curriculum Design for Online Courses	Prof. Santosh Panda	Director, STRIDE	S7 Activity 2: How to Finalise Form for SWAYAM Dr. Ashish Awadiya Assistant Director, COE	S11: Activity 3: Content Creation (own and by using OER  Dr. G. Mythili	S15: Discussion Forum in Online Courses	Dr. Ashish Kumar Awadhiya	Assistant Director, COE
13:15-	hrs.		Г	A	z o	н п	× п	<	7
11:45-13:15 hrs		S2: Online Education in India (SWAYAM	Courses, Regulatory Norms etc.)	Prof. Uma Kanjilal PVC, IGNOU	S6: Digital Pedagogy  Prof. Madhu Parhar  STRIDE	S10: Digital Tools (Video)  Dr. Ramesh. C. Sharma.	S14: Activity 5 Assessment Strategies	Dr. K. Gowthaman Deputy Director, COE	Br. G. Mythili Additional Director. STRIDE
11:30-	hrs.			F	ы <	m m	A .	×	
10:00-11:30 hrs.		SI: Inaugural Session	Welcome, Director, STRIDE	Inaugural Address by Prof. Uma Kanjilal PVC 1GNOU	SS: Activity 1: Presentation on Curriculum Design	S9: Digital Tools (Audio) Dr. Ramesh C. Sharma Associate Professor. SOGA & Director, HRDC. Dr. B. R. Ambedkar University	Delhi S13: E Assessment	Dr. K. Gowthaman Deputy Director, COE	
Day, Date		Day I: 16 <sup>th</sup>	November, 2022	(Wednesday)	Day 2 17th November, 2022 (Thursday)	Day 3 18 <sup>th</sup> November, 2022 (Friday)	Day 4	November, 2022	(Monday)

द्रा. जी. मेहिली I Dr. G. Mythili अपर निरेशम I Additional Director हर शिभा स्थार मंशियान संस्मान संस्मान इर शिभा स्थार मंशियान संस्मान संस्मान इ.मॉ.स.मु.शि., मेदान गरी, नई दिल्ली-110068 इ.मॉ.स.मु.शि., मेदान गरी, नई दिल्ली-110068

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S20: Activity 7							S24: Valedictory Session		Concluding Session			
							4					
S19: Evaluation of Online Courses	Prof. Santosh Panda	Director, STRIDE	Mr. Rajesh	Integration of FB in Online	Courses	A	S23; Presentation + Programme	Evaluation/Feedback		Coordinators of the programme		
								The same of the sa	Titesdi		- 19	est.
S18: Activity 6: Uploading Content	(Text, Audio, Video	and few Discussion	User Creation	Dr. G. Mythili	Additional Director,	STRIDE	S22: Presentation of	Draft Course by	Participants		Coordinators of the	programme
S17: Learning Analytics	Prof. 1.1.	Subrahmanyam	SOCIS				S21: Presentation of	Draft Course by	Participants		(Wednesday)   Coordinators of the	programme
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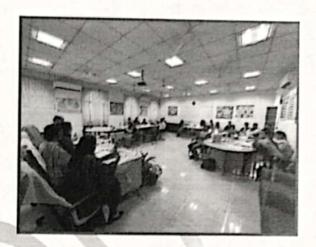


List of participants

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16.	Dr. Chitresh Soni	Assistant Professor	Translation Studies	School of Translation Studies and Training	chitreshsoni@ignou.ac.in	9414035577	

भा. संतीय पांडा हारेशह, हराइड, हर्ग, नई हिल्ली-63 Prof. Santosh Panda Prof. Santosh Panda









प्रो<u>म निर्माण पांडा</u> Figure, स्ट्राइड, स्मृत, गई दिल्ली-68 Prof. Santosh Panda add. STRIDE IGNOU New Dealers 6. rous

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