

A Report of
A Workshop on the
Use of Innovative PowerPoint Presentations in EDUSAT:
Series II
(31st October 2007)



National Centre for Innovations in Distance Education
Indira Gandhi National Open University

A Report of a Workshop on the Use of
Innovative PowerPoint Presentations in
EDUSAT: Series II (31st October 2007)

Supervision and guidance: *Prof. M. Aslam*

Report prepared by: *Dr. Moumita Das*

© Indira Gandhi National Open University, 2007

All rights reserved. No part of this work may be reproduced, stored in a retrieval system, or transmitted, in any form, by mimeograph or any other means, without permission in writing from the Copyright holder.

Published on behalf of Indira Gandhi National Open University, New Delhi by the Director, National Centre for Innovation in Distance Education.

Background

One of the roles of NCIDE is to promote innovations in distance education. As such the NCIDE is also to act as a facilitator for identifying and developing innovative mechanisms for delivery of content through teleconferencing sessions taken up by the faculty of IGNOU using EDUSAT. Accordingly, NCIDE offered its services to the interested faculty members to develop meaningful PPT slides to be used for EDUSAT teleconferencing sessions with the technical know-how available at the center, through a series of workshops. We conducted the first workshop in the series in 21st March, 2007. We received a positive response from the faculty members. In order to further strengthen our interaction with the IGNOU faculty, NCIDE held the second workshop in the series on 31st October, 2007.

Objectives

This workshop was planned basically to address those faculty members of IGNOU who had just started using PowerPoint Presentation to deliver the content through teleconferencing and who were interested to make it more meaningful and interesting to the distance learners.

Date, Participants and the Resource persons

The second workshop titled “Workshop on innovative PowerPoint presentations in EDUSAT: Series II” was held on 31.10.2007, Wednesday, in the Conference Room of NCIDE, Block G, New Academic Complex, IGNOU. This workshop was attended by ten participants comprising both senior and junior IGNOU faculty. The resource persons comprised Prof M. Aslam, Director, NCIDE, Dr Jyotsna Dikshit Deputy Director, NCIDE, and Dr Moumita Das, Assistant Director, NCIDE, academics who possess expertise in PowerPoint presentations.

Sessions

The workshop began with Dr. Moumita Das, welcoming the participants, followed by a briefing on the programme schedule by Dr Jyotsna Dikshit. Prof. M. Aslam introduced the participants to NCIDE and its activities. He presented a talk on “Pedagogy of learning material with visual impact”. In this talk, he emphasized the need and importance of visual aids for better understanding by the distance learners. He also classified the stages of developing PowerPoint presentations, beginning from the very simple slides through audio/video and animations augmented slides to the very advanced slides with Flash-supported multimedia content. His talk was followed by a joint talk by Dr Jyotsna Dikshit Deputy Director, NCIDE, and Dr Moumita Das on “Developing interesting PowerPoint presentations”. Dr Jyotsna Dikshit explained the different stages of planning, designing and developing a PowerPoint presentation, with inputs from Dr. Moumita Das. Dr Jyotsna Dikshit also demonstrated how the different animations, audio/video components and the Flash-supported multimedia content can be integrated into the PowerPoint slides. Dr Moumita Das explained the important aspects of presentation, such as visibility, clarity, editing etc., and the copyright issues that needed to be taken care of while finalizing a presentation, with inputs from Dr Jyotsna Dikshit.

A hands on training was given to the participants, in which they were asked to prepare 5-6 slides based on topics of their choice. The participants were also asked to incorporate the various audiovisual and animations in their slides, while keeping the general considerations of presentation and copyright issues. The workshop was highly interactive with the participants actively discussing with the resource persons.

Interestingly, in this workshop, the NCIDE helped one participant to prepare *PowerPoint slides in Hindi* for the first time. This has opened up avenues for preparing PowerPoint presentations for (i) unreached learner groups such as the farmers and artisans etc., and also (ii) in other Indian regional languages.

During the workshop, a need assessment for PowerPoint presentations for EDUSAT by the faculty of IGNOU was carried out through a questionnaire that was filled in by the participants.

The one-day workshop was declared closed with Professor Aslam thanking the participants.

Feedback

An analysis of the feedback questionnaires revealed the following results:

1. The faculty members are frequently using PowerPoint (PPT) for their presentations. Most of them use simple PPT presentations while a few use animated presentations.
2. The faculty members are of the opinion that the NCIDE can help them in preparing animated, video clip enriched and multimedia enriched PPT presentation for EDUSAT teleconferencing. These PPTs can be developed in a learner friendly manner and in other languages also such as Hindi and other literature as suggested by the participants.
3. The faculty members suggested that NCIDE should conduct more such workshops where hands on training should be provided to the participants. They suggested that the number of days of the workshop should be extended from one-day to two days so as to provide sufficient time to develop the skills for producing presentations in multiple ways.

Workshop on the Use of PowerPoint Presentations for Edusat: Series II

31 October, 2007

Block G, Conference Room, NCIDE

Programme Schedule

11.30hrs – 12.00hrs	Introduction
12.00hrs – 12.15hrs	Tea
12.15hrs – 13.00hrs	Pedagogy of learning material with visual impact by <i>Prof. M. Aslam</i>
13.00hrs – 14.00hrs	Lunch
14.00hrs – 15.00hrs	Developing an interesting PowerPoint presentation <i>Dr. Jyotsna Dikshit and Dr. Moumita Das</i>
15.00hrs – 16.00hrs	Hands on training <i>Dr. Jyotsna Dikshit & Dr. Moumita Das</i>
16.00hrs – 16.15hrs	Tea
16.15hrs – 16.45hrs	Feedback and Valedictory

**List of participants of the Workshop on the use of
PowerPoint in EDUSAT : Series II
(Attendance in the Morning)**

Sr. No.	Name	Designation	Department
1	Prof Subhasis Maji Mr.	Professor	School of Engineering and Technology
2	Prof Vibha Joshi	Professor	School of Education
3	Prof G Subayama	Professor	School of Management Studies
4	Prof. Ram Bux Jat	Professor	School of Humanities
5	Prof Madhu Tyagi	Professor	School of Management Studies
6	Dr Amrita Nigam	Reader	School of Sciences
7	Dr. Lakshmi Reddy	Lecturer	School of Education
8	Dr. Eisha Kannadi	Lecturer	School of Education
9	Ms. Rakhi Sharma	Lecturer	School of Engineering and Technology
10	Ms. Mridula Rashmi Kindo	Lecturer	School of Humanities
11	Mr. R. Sevukan	Lecturer	School of Social Sciences
12	Dr. P. K. Jain	Lecturer	School of Agriculture
13	Dr. Mita Sinhamahapatra	Lecturer	School of Education School of Agriculture
14	Mr. Anand	Lecturer	School of Law