

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
SCHOOL OF TOURISM & HOSPITALITY SERVICES MANAGEMENT

Minutes of the 32nd School Board Meeting held on 18th May, 2023 at 11:00 hrs in the classroom of SOTHSM, IGNOU, Maidan Garhi as well as in virtual mode (through Google Meet)

The following members attended the meeting in person:

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| 1. Prof. Paramita Suklabaidya, Director, SOTHSM, IGNOU | - Chairperson |
| 2. Prof. Amiteshwar Ratra, STRIDE, IGNOU | - Member |
| 3. Dr. Akshay Kumar, Associate Professor, SOCE, IGNOU | - Member |
| 4. Dr. Reeta Gupta, Assistant Professor, SOH, IGNOU | - Member |
| 5. Dr. Sonia Sharma, Associate Professor, SOTHSM, IGNOU | - Member |
| 6. Dr. Arvind Kumar Dubey, Associate Professor, SOTHSM, IGNOU | - Member |
| 7. Dr. Jatashankar R. Tewari, Associate Professor, SOTHSM, IGNOU | - Member |

The following members attended the meeting virtually through Google Meet:

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| 8. Prof. S. K. Gupta, Dean, Garhwal University, Srinagar, Uttarakhand | - Member |
| 9. Prof. Luvkush Mishra, Director, ITHM, Ambedkar University, Agra | - Member |
| 10. Prof. Harkirat Bains, Professor, SOTHSM, IGNOU | - Member |

Prof. Sitikantha Mishra, Advisor cum Dean, SOA, Mr. Kamal Manaktola, Hospitality Consultant, New Delhi, Mr. Manoj Mishra, Director, Zenith Leisure Holiday Ltd., Dr. Richa Prakash, Assistant Professor, SOCE and Dr. Tangjakhombi Akoijam, Assistant Professor, SOTHSM could not attend the meeting due to prior commitments.

At the outset, Chairperson and Director, Prof. (Dr) Paramita Suklabaidya welcomed all the members to the 32nd meeting of the School Board. Director gave an introduction to the School and the programme of the School on offer to the members of the School Board; and welcomed new members of the School Board. The Meeting commenced and transacted the following business:

Item No. SB: 32.1:

Confirmation of the minutes of 31st School Board meeting held on 09th February, 2023

31st Minutes of the School Board meeting held on 09th February, 2023 was presented by the Director, Prof. (Dr.) Paramita Suklabaidya. It was proposed by the Director to confirm the minutes placed.

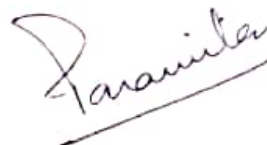
The minutes of the 31st School Board meeting were confirmed with observation that the members who had joined meeting virtually need to be mentioned as such on the minutes. Director informed that the same change will be made in the minutes to reflect members joining in person and via Google Meet. The minutes stand confirmed.

Item No. SB: 32.2:

Consideration of Action Taken Report of 31st School Board meeting

The Action Taken Report of the 31st School Board meeting held on 09th February, 2023 was presented by the Director and discussed with the members.

Action Taken Report of the 31st School Board Meeting placed by the Director was approved by the members.


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Item No. SB: 32.3:

To ratify agenda items approved via circulation

- a) To approve the minutes of 51st Doctoral Committee Meeting held on 28th April, 2023
- b) To approve additional names of Unit writers for BFO 005 Fire Safety in Facilities Course

Director thanked the members for sending approval for the above two agenda items that were sent by email for approval via circulation. Director placed the minutes of the above agenda items before the members for ratification.

Members observed that the above mentioned agenda items were already approved via circulation. Resolutions of the above agenda items were ratified.

Item No. SB: 32.4:

To approve the name of unit writers of the courses offered in the BA in Facility and Services Management (BAFSM) programme

Names of Unit writers for two courses namely –Safety and Security in Facilities (BFO-007) and Hygiene, Sanitation and Waste Management (BFO 010), offered in the BA in Facility and Services Management (BAFSM) programme were placed by the course coordinators for the approval of the School Board Members.

Members suggested that in future school should consider mentioning the years of experience and area of specialization for resource person from the industry. School Board approved the names of Unit writers for Safety and Security in Facilities (BFO-007) and Hygiene, Sanitation and Waste Management (BFO 010) as given below:

BFO 007: Safety and Security in Facilities (Course Coordinator: Dr. Sonia Sharma)

1. Prof. Naqui Anwer, Professor & Head of Deptt, TERI
2. Dr. Tarun Bansal, Sr. Lecturer, IHM, Lucknow
3. Dr. Kumar Satyam, Institute of Hotel Management, Bhopal
4. Dr. D.S. Duke Thavamin, Lecture, IHM, Bangalore
5. Dr. Neeraj Aggarwal, Assistant Professor, University Institute of Hotel and Tourism Management, Panjab University, Chandigarh
6. Dr. Mou Roy, Asstt. Professor, Faculty of Hospitality & Tourism Management Siksha Ó Anusandhan (Deemed to be University), Bhubaneshwar, Odisha
7. Mr.Sourav Shaw, Assistant Professor, Siksha Ó Anusandhan Deemed to be University, Bhubaneshwar, Odisha
8. Prof. Munish Bhardwaj, SOET, IGNOU
9. Prof. Sanjay Aggrawal, SOET, IGNOU
10. Prof. Harkirat Bains, SOTHSM TC, RC Bhopal, IGNOU
11. Dr. Sonia Sharma, Associate Professor, SOTHSM, IGNOU

BFO-010: Hygiene, Sanitation and Waste Management (Course Coordinator: Dr. Tangjakhombi Akoijam)

1. Prof Ashish Dahiya, IHM, M.D. Univ. Rohtak
2. Dr. Ningthoujam Shovarani, Assistant Professor, Department of Environmental Sciences, Y.K. College, Wangjing, Manipur

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3. Dr. Yaphabl Akoijam, Assistant Professor, Departmental Science DM College of Science, DM University, Manipur
4. Dr Anu Gupta, Assistant professor, Department of Environmental Science and Engineering, Guru Jambheshwar University of Science and Technology, Hissar
5. Dr Dinesh Dhankhar, Assistant Professor, Department of Tourism and Hospitality Management, Kurukshetra University
6. Dr Smritee Raghubalan, Assistant Professor, Garden City University, Bangaluru
7. Dr Abhinav Kumar Sandiyal, Associate Professor and Head, Institute of Hotel Management and Catering Technology, BIT Mesra, Ranchi, Jharkhand
8. Dr Naveen Chahal, Dr Ambedkar Institute of Hotel Management, Chandigarh
9. Dr. Deeksha Dave, Assistant Professor, SOITS, IGNOU
10. Dr. Yanglem S. Khuman, Assistant Professor, SOITS, IGNOU
11. Dr. Sushmitha Bhaskar, Assistant Professor, SOITS, IGNOU
12. Dr. Tangjakhombi Akoijam, SOTHSM, IGNOU

Item No. SB: 32.5:

To approve the restructuring of B. A. in Tourism Studies (BTS) ODL programme as per NEP 2020 framework (from 96 credits to 120 credits) for Academic Session, July 2023 onwards

Programme Coordinator Dr. Arvind Kumar Dubey apprised the members that BTS Programme was revised and launched in the year 2021 (July 2021 session) as a 96 credits under graduate programme. As per NEP 2020, any under graduation programme must be of 120 credits. School is receiving queries and RTIs from learners regarding the credits of BTS programme, especially since Common Prospectus mention that all Programmes are on offer as per NEP 2020. In view of the learner feedback, Hon'ble PVC (KH) has directed the School to update/enrich BTS programme to meet the NEP 2020 regulations. Hon'ble PVC has also instructed school to get the required statutory approvals, as per IGNOU norms, so as to ensure that revised BTS programme of 120 credits is offered in July 2023, as per NEP 2020.

Programme Coordinator informed that in view of the directions received from Hon'ble PVC (KH), BTS programme in ODL mode has been revised as per NEP 2020 framework with major, minor, interdisciplinary, ability enhancement, skill and value added components in a faculty meeting. The revised BTS programme in ODL mode of 120 credits as per NEP 2020 along with the PRF was placed before the School Board members by the programme coordinator for approval.

The revised structure of BTS Programme was discussed in detail by School Board members and it was observed that revision is as per the framework of NEP 2020. School Board approved revised programme structure of BTS programme and Programme Revision Form (PRF) since it meets the NEP 2020 framework. Further, members advised that the revised programme structure of BTS Programme along with PRF must be placed before the Academic Council (AC) for approval.

Item No. SB: 32.6:

To approve revised programme structure of Online Bachelor's of Tourism Studies (BTSOL) programme as per NEP framework (Sesion: July 2023) (from 96 credits to 120 credits)

Programme Coordinator, Dr. Arvind Kumar Dubey apprised the members that the BTS Programme was revised and launched online with the code BTSOL from July 2019 session as a 96 credit undergraduate programme. As per NEP 2020, under graduation programme on offer must be of 120 credits and not 96 credits and school has received RTIS and queries regarding the same. Keeping the student queries and RTIs in view, Hon'ble PVC (KH) has instructed School to update/enrich BTSOL programme to meet the NEP 2020 regulations. Hon'ble PVC has also

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directed the School to get the required statutory approvals, as per IGNOU norms, so as to ensure that BTSOL programme is offered in July 2023 with the revised structure of 120 credits.

Programme Coordinator, informed the members that as per above, BTSOL programme has been revised as per NEP framework with major, minor, interdisciplinary, ability enhancement, skill and value added components in a faculty meeting. Revised BTSOL programme of 120 credits as per NEP 2020 along with the PRF was placed by the Programme Coordinator for the approval of the School Board members.

The revised structure of BTSOL programme was discussed in detail by School Board members. Members observed that revision is as per the framework of NEP. After detailed deliberations School Board approved revised programme structure and Programme Revision Form (PRF) of BTSOL programme. Further, members instructed that related PRF along with the revised programme structure should be submitted to Academic Council for its approval.

Item No. SB: 32.7:

To approve revised programme structure of BA in Facility and Services Management (BAFSM) programme (from 132 credits to 120 credits)

Programme Coordinator, Dr. Jatashankar R Tewari informed the members that the School is offering BAFSM, 3 year degree programme, of 132 credits since July 2022 academic session. He further stated that Hon'ble PVC (KH) has advised School to revisit all under Graduate programmes of the school so as to ensure that they meet the NEP 2020 regulations. As per NEP 2020 guidelines, all under graduation programmes need to be of 120 credits whereas BAFSM is of 132 credits. Therefore, Programme coordinator revisited the programme structure and placed a revised programme structure of BAFSM with 120 credits for the approval of the School Board Members.

Members discussed the proposal and observed that the School needs to revisit all undergraduate programmes offered with 132 credits and make changes to meet the NEP requirement of 20 credits per semester, 40 credits per year and 120 credits for 3 year UG programme. Therefore, in principle this change in credit stands approved, subject to the approval of the same from an expert committee. Members observed that the change in credits (reduction in credits) should not affect the quality of the programme, hence expert opinion is necessary. Member further advised that the school should wait for the directives of NEP Cell of the University regarding Programmes of 132 credits and adhered to them.

Item No. SB: 32.8:

To approve the name of Co-editors for courses "Building Services and Maintenance-I and Building Services and Maintenance-II of BA in Facility and Services management (BAFSM) programme

Course Coordinator Dr. Jatashankar R Tewari informed the members that Co-editor was asked for in light of changing the credit of the said courses from 06 credits to 04 credits. In light of the decision to take the view experts for changing the credits of each course, this agenda stands withdrawn.

Members observed that the change of credit of the course will be decided by the experts and therefore consented to the withdrawal of the agenda item.

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Item No. SB: 32.9:

Approval of Question Paper Setters, Moderators, Evaluators (TEE and Projects), for CTS, CTSOL, DTS, DTSOL, BTS, BTSOL, BAVTM, BAFSM, BHM, MHA and MTTM as per REC

Programme Coordinators of CTS, CTSOL, DTS, DTSOL, BTS, BTSOL, BAVTM, BAFSM, BHM, MHA and MTTM placed before the School Board members, a comprehensive list of evaluators (TEE, Project), Question Paper Setters, Moderators and Evaluators for approval. The list of evaluators was placed as per REC for the approval of the School Board members.

The proposed list of Question Paper Setters and Moderators as well as Evaluators (TEE and Projects), for CTS, CTSOL, DTS, DTSOL, BTS, BTSOL, BAVTM, BAFSM, BHM, MHA and MTTM programmes, as per REC were approved by the School Board members. This list will supersede all the previous lists of evaluators for all the above mentioned programmes.

Item No. SB: 31.10:

To consider the programme structure for the students enrolled in the session January 2023 of BTS, BTSOL and BAFSM programme.

Director informed the members that since the revised programme structure of BTS and BTSOL will on offer from July 2023 and the revised programme structure of BAFSM programme is still under review; this agenda item stands withdrawn.

Members consented to the withdrawal of the agenda item.

Item No. SB: 32.11:

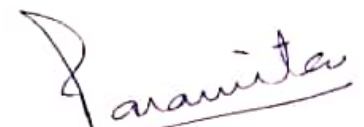
Any other item with the permission of the Chair

(i) CTS, CTSOL, DTS, DTSOL programme

Programme Coordinator Prof. Paramita Suklabaidya informed the members that as per IGNOU norms Certificate is of six months while Diploma is of one year while as per NEP 2020, Certificate is after 01 year and Diploma is after 2 years of study. Programme Coordinator informed the members that the revised BTS and BTSOL programme needs to have an exit policy after 1 year and 2 years of study, as per NEP 2020 which will lead to certificate and diploma respectively.

Members observed that the revised BTS and BTSOL programme needs to have an exit policy after 01 year and 02 years of study. However, for offering the CTS, CTSOL, DTS and DTSOL programmes of the School after 01 and 02 years respectively, the school should wait for the directives of the NEP Cell of the University. For now, School should continue with 6 months and 01 year for Certificate and Diploma Programme of the School till further directives from University / Competent Authority.

The meeting ended with a vote of thanks by the Chair.



Prof. Paramita Suklabaidya
Director, SOTHSM
&
Chairman, School Board