

Minutes of the 55th School Board Meeting of School of Health Sciences

The 55th School Board Meeting of SOHS was held on the 21st May 2014, in the Conference Room of School of Sciences, D-Block, New Academic Complex, IGNOU at 11.00 am having Director, School of Health Sciences as the Chairperson.

The Following Members were present:

1. Prof. T. K. Jena, Director, IGNOU, New Delhi (Chairperson)
2. Dr. (Prof.) R.N. Salhan, Pro -VC, SMU and Dean, Sikkim Manipal Institution of Medical Sciences, 5th Mile, Tadong, Gangtok, Sikkim
3. Dr. R.K. Srivastava, Former DGHS, Govt. of India, 25/504, East End Apartments, Mayur Vihar Phase -1 Delhi
4. Dr. K. Lalitha , Professor and Head Dept. of Nursing, NIMHANS, Houseer Road, Bangalore
5. Ms. Rafath Razia, Nursing Consultant, No.204, Prime Basera Apartments, Darushofa, Hyderabad – 500 024
6. Prof. Annu J. Thomas, Professor, SOGDS, IGNOU, New Delhi
7. Dr. Rabindra Kumar, Associate Professor, SOSS, IGNOU, New Delhi
8. Prof. S.B. Arora, School of Health Sciences , IGNOU, New Delhi
9. Prof. Pity Koul, School of Health Sciences, IGNOU, New Delhi
10. Dr. Ruchika Kuba, Associate Prof. School of Health Sciences, IGNOU, New Delhi
11. Dr. Biplab Jamatia, Assistant Prof. (Sr. Scale), School of Health Sciences, IGNOU, New Delhi
12. Mrs. Laxmi, Assistant Prof. School of Health Sciences, IGNOU, New Delhi
13. Ms. Neerja Sood, Assistant Prof. School of Health Sciences, IGNOU, New Delhi (Convener)

The Following Members could not attend the meeting:

1. Dr. Sanjay Chaturvedi, Professor, Department of Community Medicine, UCMS & GTB Hospital , New Delhi
2. Prof. Saroj Pandey, Professor, SOE, IGNOU, New Delhi
3. Dr. P. V. Suresh, Assistant Professor, SOCIS, IGNOU, New Delhi

The Chairperson welcomed the Members of the School Board to its 55th Meeting and made a special mention of the new members, which among others included Prof. Annu. J. Thomas, Prof. Saroj Pandey Dr. P. V. Suresh and Dr. Rabindra Kumar, who joined this meeting for the first time. He also kept on record appreciation for the contribution made by the outgoing members namely Prof. P. K. Biswas, Dr. Nilima Srivastava, Dr. Suhas Shetgovekar and Dr. G. Mahesh.

The agenda items were then taken up for discussion as mentioned below:

55.1 Approval of Minutes of 54th School Board Meeting

School had received observation from Dr.K.Lalitha that item 54.1 should have included "*experts from Nursing background should also be invited in the meeting related to CHCWM Programme*".

Dr.Ruchika Kuba, Programme Co-ordinator, CHCWM Programme clarified that experts from all the fields including Nursing are put in the panel of experts.

With the above clarification, the minutes of the 54th School Board Meeting were approved.

55.2 Approval of Phase Zero form of Post Graduate Diploma in District Health Management (PGDDHM) Programme

Prof. S. B. Arora, Programme Co-ordinator, PGDDHM Programme, informed that the Programme has been discontinued as it was being offered through MOU with Public Health Resource Society (PHRS). It is being planned to revise the Programme before restarting it. The Programme is targeted to be re-launched from July, 2015 session. He also clarified that only a minor modification in the content is needed. Therefore, it will undergo a minor revision.

During the discussion, it was highlighted that as old material would be having the name of the PHRS, all the material needs to be reprinted. Therefore, while updating the material, if needed, restructuring could be considered during the revision process. Director also asked the Programme Co-ordinator to get a clarification from Planning Division that if restarting of the programme would need approval in Phase forms (phase-1,2,3). In that situation, Phase-I form has to be submitted to school Board. Members also mentioned that the costing of the programmes needs to be worked out in detail.

With the above observations, the Phase Zero form was approved in principle. However, observations needs to be taken care before further procession.

55.3 Approval of Phase Zero form of BSCHOT Programme

Prof.T.K.Jena, Director, SOHS clarified that the BSCHOT Programme has been kept in abeyance as the Programme was being implemented in a full time mode which is against the IGNOUs mandate of Distance Education. Prof.S.B.arora, Programme Co-ordinator, mentioned that the total Programme duration will continue to be of 4 years duration. The present content spread over 4 years will be repackaged into 3 year training and 1 year of internship. He also suggested that nomenclature will be changed as per the UGC guideline.

During the discussion, it was pointed out that the course code needs to be changed as per IGNOU rules for revision. The duration of the Programme should also be as per the Government of India guidelines. Moreover, the exact nomenclature of the Programme should be specified in the proposal if it needed change. Need of approval of Government / Professional bodies for launching of the Programme was also discussed. It was mentioned that the detailed implementation strategy on semester / annual basis also needs to be reflected in the proposal.

As the above discussion suggests the need for a major revision, it was finally agreed that the proposal needs to be further worked out and resubmitted in the next School Board for approval.

55.4 Approval of Phase Zero form of CHCWM Programme

Dr. Ruchika Kuba, Programme Co-ordinator briefed the members that an exploratory meeting involving all the stakeholders like WHO, Ministry etc., was held for revision of the CHCWM programme in October, 2013. Accordingly, the programme needs a major revision. Online platform and Workshop method of training could also be integrated with the revised programme which could also be designed as separate packages. In addition, small training packages in modular pattern could also be initiated.

Dr.R.K..Srivastava, highlighted the need of the different types of training package/s mentioned by the Programme Co-ordinator. He felt that all these should be developed as separate Programmes / training Packages. Dr.Ruchika Kuba, agreed to include the suggestion after discussing them in the Expert Meeting planned to be held after the approval of the School.

With the above observations, Phase-zero form was approved.

55.5 Approval of Phase Zero form of CAHC Programme

Mrs.Laxmi, Programme Co-ordinator informed that the CAHC Programme has been kept on hold for July, 2014 admission cycle as the implementation of the practical training component is yet to be streamlined and the students admitted over last 2 years were facing difficulty in completing the programme. She proposed that the training of the existing students could be organized in identified work centres which could be either a Hospital set up or an educational institution. Director clarified that to make the Programme viable and minimize the admission fee, it has been proposed not to appoint a Programme Incharge for this programme; rather link it with the existing PSCs/SCs of SOHS

During discussion, Dr.Salhan highlighted that adolescent training needs a focused approach as it is a national priority. It was proposed that Programme should undergo a major revision to incorporate the latest policy decisions of Government of India.

With these observations, the change in the implementation strategy proposed by the Programme Coordinator was approved by the School Board.

55.6 Approval for MOC with The Government of NCT Delhi

Director mentioned that the MOC with the Department of Health, Government of NCT Delhi has expired on 31st July, 2013. Therefore to start a fresh MOU, the terms and conditions including the expected roles of both parties are placed before the School Board for approval.

Members in principle agreed to the terms and conditioned mentioned in the proposed MOU and also agreed to the proposal of signing MOU with Government of NCT Delhi. It was suggested that the final details regarding the Joint Co-ordination Committee and other issues could be finalized during legal vetting.

With the above observations, the signing of MOC with DOHFW, GNCTD was approved.

55.7 Approval for MOC with ICMR

Director, mentioned that IGNOU is interested to have a long term collaboration with ICMR. So, signing of a MOC with ICMR is being proposed as per terms & conditions mentioned in the proposed MOU.

Members discussed the terms and conditions and agreed to the proposal in principle. The details will have to be finalized after legal vetting.

With the above observation, the signing of MOC with ICMR was approved.

55.8 Approval of Issues related to Ph.D. Nursing

55.8.1 Progress Report of the Ph.D Scholars

Progress report of 21 Ph.D scholars as approved by Doctoral Committee were reported to the School Board.

55.8.2 List of Experts for Ph.D. Entrance Examination and Course Work

IGNOU has introduced entrance for applicants of Ph.D in Nursing. So, the Programme Co-ordinator provided a list of the experts to be involved in the entrance examination of Ph.D nursing. During discussion, it was agreed that for setting entrance questions, the experts need not possess a Ph.D Degree in nursing. However, they should be subject experts at the level of Professor./ Associate Professor.

With the above observations, the names of experts suggested by Programme Co-ordinator was approved.

55.9 Approval of Creation of Pharmaceutical Discipline in SOHS

Director mentioned that the Research Unit, IGNOU has notified Zimz Laboratories Ltd., Nagpur as one of the Recognized Research Centre (RRC) for offering Ph.D in

Pharmaceutical Sciences through SOHS. However, as the School does not have any faculty in the subject area, Academic Co-ordination Division (ACD) had advised the School to create a Discipline in Pharmaceutical Sciences so that new faculty could be sanctioned and recruited.

During deliberations, it was agreed that Pharmaceutical Sciences is a distinct specialty and should be created as a separate discipline having atleast 4-5 faculty so that in addition to running Ph.D in Pharmaceutical sciences, they could also start Diploma / Bachelor / Master Degree and various other specialised programmes in pharmaceuticals Sciences.

Director clarified that the academic Council had proposed to form a Committee to look into the allotment of disciplines in various Schools Therefore, in addition to the old proposal of the School to create Dental, AYUSH and Allied Health sciences discipline, this also could be proposed.

With the above observations, creation of Discipline in Pharmaceutical Sciences was approved by the School Board.

55.10 Approval of Transfer policy for students of Post Basic B.Sc. Nursing Programme

Prof.Pity Koul, Programme Co-ordinator mentioned that the admission to Post Basic B.Sc. Nursing is being carried out through an Entrance examination followed by Centralised Counselling. As students are admitted on merit basis, most of the applicants get seats in States other than that of their home states and apply subsequently for transfer. To process these requests, a transfer policy is proposed for approval.

During discussion it was agreed that mutual transfer and transfer against vacant positions should be allowed. It was further clarified that all the transfers should be in the knowledge of the Programme Co-ordinator. Therefore, the final clearance from the Co-ordinator should be incorporated in the guidelines. It was also added that students should be allowed only for one transfer during the whole programme period.

With above observation, the transfer Policy of Post Basic B.Sc. Nursing Students was approved.

55.11 Approval for Revision of Programmes in SOHS

Director, mentioned that as per the IGNOU guidelines all the programmes should be revised within every 5 years. Therefore revision of the following programmes namely Post Graduate Diploma in Maternal & Child Health (PGDMCH), Post Graduate Diploma in Geriatric Medicine (PGDGM), Post Graduate Diploma in Hospital & Health Management (PGDHHM), Post Basic B.Sc. Nursing [B.Sc.N (PB)] and Diploma in Nursing Administration (DNA) needs to be carried out. Approval of School Board in principle, is needed for the same. Members agreed to the proposal and approved for initiating the process for revision of the above mentioned programmes.

55.12 Approvals Related to Certificate in Diabetes Care for Community Worker (CDCW) Programme of SOHS

Ms. Neerja Sood, Programme Co-ordinator, mentioned that the CDCW programme has been kept in abeyance as the programme faced implementation problems related to Skill training. Therefore, she proposed to stop the existing CDCW Programme and instead initiate two new programmes for two different target groups namely:

- a Programme on Life Style Diseases at awareness level, and
- a Diploma level programme to skill the health personnel and graduates with Science background.

Members discussed the proposed strategy and agreed in principle to the proposal of the Programme Co-ordinator. It was clarified that the WHO definition of non-communicable disease includes accident and trauma. But this component need not be a part of the proposed package.

With the above observations, it was approved to stop the CDCW Programme and take steps for initiating proposed programmes following the laid down guidelines.

55.13 Approval of List of Experts for Revision of SOHS Programmes:

Director mentioned that for conduction of the Expert Committee Meetings, the names of experts to be involved for the development process of various programmes needs to be approved by the School Board. Accordingly, the panel of experts for

PGDMCH, PGDGM, CHCWM, PGDDHM, PDGHHM, BSCHOT, DNA, CAHC, CDCW have been placed before the School Board for approval.

During discussion it was clarified by the members that the experts listed in one programme should also be allowed to participate in other programme if the field of specialty is common to both. It was also suggested that all the faculty members of respective disciplines should be part of the expert Committee Meetings and be included in the panel of experts.

With the above observations the list of the proposed names of experts were approved.

55.14 Allotment of Programme Coordinatorship for SOHS Programmes

Director informed the members that usually the name of the Programme Coordinators gets approved by various constitutional bodies of IGNOU along with the Phase forms (Phase-1,2 3,). However, after the retirement of Prof. A.K.Agarwal and Prof.Bimla Kapoor, the Programmes Co-ordinatorship needed change. The reallocation of Co-ordinatorship was done through mutual discussion and accordingly printed in the School brochure as mentioned below. The same is being reported to the School Board.

Health Science Discipline	Name of the Programme	Name of programme coordinator
1.	Post Graduate Diploma in Maternal and Child Health (PGDMCH)	Prof. T.K. Jena Dr. Ruchika Kuba
2.	Post Graduate Diploma in Hospital and Health Management (PGDHHM)	Prof. S.B. Arora Prof. T.K. Jena
3.	Post Graduate Diploma in Geriatric Medicine (PGDGM)	Dr. Ruchika Kuba Prof. S.B. Arora
4.	Post Graduate Diploma in Bio Ethics (PGDBE)	Prof. S.B. Arora Prof. T.K. Jena
5.	Post Graduate Diploma in HIV Medicine (PGDHIVM)	Prof. T.K. Jena Dr. Biplab Jamatia
6.	Post Doctoral Certificate in Dialysis Medicine (PDCDM)	Prof. T.K. Jena

		Dr. Ruchika Kuba
7.	Certificate in Health Care Waste Management of South-East Asian Countries (CHCWM)	Dr. Ruchika Kuba Dr. Biplab Jamatia
Nursing Discipline		
1	Ph.D. Programme in Nursing	Prof. Pity Koul
2	Post Bachelor of Science in Nursing [(B.Sc.N.) (PB)]	Prof. Pity Koul Mrs. Reeta Devi (1 st Year) Mrs. Laxmi (2 nd Year) Ms. Neerja Sood (3 rd Year)
3	Diploma in Nursing Administration (DNA)	Ms. Laxmi Ms. Neerja Sood
4	Diploma in Critical care Nursing (DCCN)	Prof. Pity Kaul
5	Certificate in Maternal and Child Health Nursing (CMCHN)	Prof. Pity Kaul
6	Certificate in New born and Infant Nursing (CNIN)	Prof. Pity Kaul
7	Certificate in Home Based Health Care (CHBHC)	Mrs Reeta Devi

55.15 Approval of List of Paper Setter, Moderator, Evaluator, Course Writers and Editors for SOHS Programmes

Programme Coordinators for PGDCC, PGD in Critical Care Medicine, PGD in Diabetes Mellitus, PGDHIVMCAHC, BMLT & CHCWM Programme presented list of names of experts for various activities like Paper Setters, Moderator, Evaluator, Course Writers and Editors for their respective programmes.

Members approved the panels of names of experts as presented by the respective Programme Co-ordinators.

55.16 Any Other

55.16.1 Approval of Phase Zero form of PGDCC Programme

Dr. Biplab Jamatia, Programme Co-ordinator mentioned that the Phase zero form of PGDCC was already approved in the 54th School Board Meeting. However, there was an apprehension amongst the experts that cardiology department of Medical Colleges may not agree to have the PG Diploma in Clinical Cardiology programme. Therefore some changes were needed to the implementation strategy and hence the Phase zero form is submitted again with the modifications.

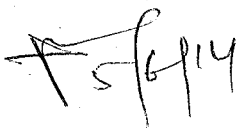
The matter was discussed and it was agreed by the experts that the programme is of national importance and needs to be continued. It was also mentioned that the quality of the training is of paramount value. Therefore, the work experience of students in the form of residency in cardiology should be from recognized institutions. The training component planned for Programme Study Centre could be carried out in workshop method at DNB recognized institutions if medical Colleges do not agree to participate in PGDCC training.

With these observations, the modified implementation strategy & phase zero form was approved.

55.16.2 Approval for PGDDM Programme

Director mentioned that the PG Diploma Diabetes Mellitus Programme was started in collaboration with Hansa Vision. As per BOM decision, the programme development process has been kept in abeyance. However, the programme development work could be resumed in the line of IGNOU's own Programme. Members agreed that as the Programme is of national importance, IGNOU should take steps to start the programme of its own.

The meeting ended with vote of thanks to the Chairperson and the participants.


Prof. T.K. Jena
Director (SOHS)