

Minutes of the 57th School Board Meeting of School of Health Sciences

The 57th School Board Meeting of SOHS was held on the 16th January, 2015, in the Conference Room of School of Sciences, D-Block, New Academic Complex, IGNOU at 11.30 am with Director, School of Health Sciences as the Chairperson.

The Following Members were present:

1. Prof. Pity Koul, Director, IGNOU, New Delhi (Chairperson)
2. Dr. R.K. Srivastava, Former DGHS, Govt. of India, 25/504, East End Apartments, Mayur Vihar Phase -1 Delhi
3. Dr. Sunderlal, Former Head of Department, Department of Community Medicine, Rohtak, 1046, Sector 17, Jagadari, Yamuna Nagar, Haryana
4. Prof. Amit Banerjee, Vice – Chancellor, Shiksha 'O' Anusandham University, Bhubaneswar
5. Prof. Annu J. Thomas, Director, SOGDS, IGNOU, New Delhi
6. Dr. Rabindra Kumar, Associate Professor, SOSS, IGNOU, New Delhi
7. Dr. P. V. Suresh, Associate Professor, SOCIS, IGNOU, New Delhi
8. Prof. Saroj Pandey, Professor, SOE, IGNOU, New Delhi
9. Prof. S.B. Arora, School of Health Sciences, IGNOU, New Delhi
10. Prof. T.K.Jena, School of Health Sciences, IGNOU, New Delhi
11. Dr. Ruchika Kuba, Associate Professor, School of Health Sciences, IGNOU, New Delhi (Convener)
12. Mrs. Laxmi, Assistant Professor, School of Health Sciences, IGNOU, New Delhi
13. Ms. Neerja Sood, Assistant Professor, School of Health Sciences, IGNOU, New Delhi

The Following Member could not attend the meeting:

1. Dr. Josephine Littleflower Nursing Advisor to Government of India, MOHFW, Nirman Bhawan, New Delhi
2. Dr. Biplab Jamatia, Assistant Prof. (Sr. Scale), School of Health Sciences, IGNOU, New Delhi.

Prof. Pity Koul, Director, SOHS and Chairperson welcomed the Members, of the School Board. She appreciated the valuable services and contributions made by the outgoing external members - Dr.Sanjay Chaturvedi, Dr.R.N.Salhan, Dr.K.Lalitha and Ms.Rafath Razia, during the last two years.

She also thanked Dr. T.K. Jena for coordinating the School Board meetings as Chairperson during his tenure as Director, School of Health Sciences. There was a round of self introduction by the members. This was followed by a presentation by Director, School of Health Sciences (SOHS) about IGNOU and SOHS.

The agenda items were then taken up for discussion as mentioned below:

57.1 Approval of minutes of 56th meeting of School Board.

There was an observation on item no. 56.14 of the minutes of the 56th School Board Meeting which is detailed below:

Item no. 56.14.1. Para 1 as recorded in the minutes of 56 School Board Meeting is - "the option of project is being removed and 8 optional courses of one credit is being proposed out of which a student has to opt any 2 courses". The 4 courses have been erroneously recorded as - 2 courses. Hence the minutes need to be corrected with this statement modified as - "the option of project is being removed and 8 optional courses of one credit is being proposed out of which a student has to opt any 4 courses"

There is also an inadvertent error in the following line where 3 optional courses should be replaced by four optional courses. Hence the statement - "It was also suggested to increase the credit load upto 16 credits so that 3 optional courses of 2 credits each could be accommodated" should read as "It was also suggested to increase the credit load upto 16 credits so that 4 optional courses of 2 credits each could be accommodated".

The necessary corrections in the minutes for item no. 56.14.1 of the 56th School Board Meeting were approved for incorporation and correction of the minutes.

There were no observations on any other items. The minutes of the School Board of the 56th School Board Meeting were approved subject to the modification in item No.56.14.1.

57.2 Approval of modified phase zero form of Certificate in Healthcare Waste Management (CHCWM) Programme

The programme Coordinator Dr. Ruchika Kuba presented the modified Phase Zero Form for revision of CHCWM, after incorporating the suggestions in the 56th School Board Meeting. As suggested by the School Board Members in the 56th meeting, optional courses would be for two credits each. The project will not be compulsory. A student would have to take four optional courses of two credits each. The total credit load of the programme would be increased to 16 credits. In addition, the School Board Members noted and recorded the change in credits of BHM-002 from 6 to 4.

The Modified Phase Zero Form of CHCWM programme was approved after incorporating suggestions by the School Board Members in the 56th School Board Meeting.

57.3 Extension of Maximum Registration period of 1st batch of students of PG Diploma in HIV Medicine (PGDHIVM) programme

Prof.Pity Koul, Director, SOHS mentioned that PGDHIVM programme has been launched in July, 2012 in collaboration with NACO and Programme Study Centre/s had to be established in six centres of excellence notified by NACO. Prof T.K. Jena programme coordinator explained that although six centres of excellence had been identified by NACO as programme study centres for the programme, only three of them could be activated (B J Medical College Ahmedabad, School of Tropical Medicine Kolkata and Maulana Azad Medical College New Delhi).

Later, the students assigned to two centres namely the CMC Vellore and GHTM, Tambaram, Chennai were transferred to STM Kolkata and BJ Medical College Ahemdabad respectively and completed their training in 2014. However, the students from the sixth centre, PGIMER

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Chandigarh were not provided any opportunity for practical training. The maximum registration period of this batch of students has finished in December, 2014.

Since the delay is due to operational reasons beyond the control of the enrolled students, the programme coordinator requested the School Board to consider and approve extension of the validity of registration period of 2012 batch PGDHIVM students by one more year i.e. till December 30, 2015.

The Members of the Board approved to extend the validity of the registration period of 2012 batch of PGDHIVM students by one more year starting from the session subsequent to the approval by Academic Council. The Members further suggested that an approval of the Hon'ble Vice Chancellor may be initiated, to extend the validity of registration period simultaneously to speed up the process and the same be placed before Academic Council for ratification.

57.4 Extension of session of July, 2011 batch of PG Diploma programme in Bioethics (PGDBE).

The Programme Coordinator, Prof. S.B.Arora explained that PGDBE was launched in July, 2011 in collaboration with ICMR as an online programme. The minimum duration of the program is 1 year and maximum duration 3 years. During the maximum duration of the programme, the students were to be given five chances for completing the programme.

Since the students of the first batch have been given only two chances, it is proposed that the students of 2011 batch be given 3 more attempts so as to enable them to complete the programme.

After detailed discussion on the issue School Board approved that students of PGDBE, 2011 session be given three more chances for appearing in Term End Examination.

57.5.1 Approval of evaluators of Ph.D in Nursing Programme

Prof. Pity Koul, Chairperson and Programme Coordinator, Ph.D in Nursing informed that eight candidates have presented their Pre-Submission Seminar before the Doctoral Committee held on 8th July, 27th September and 22nd November, 2014 respectively and Doctoral Committee approved the Pre-Submission Seminar of the following eight scholars. She further mentioned that the list of evaluators for evaluation of thesis of following Ph.D in Nursing Scholars is placed for approval of School Board.

S.No.	Name & Address	Enrollment No.	Doctoral Committee Held On	Problem Statement
1	Ms. Mehmooda Regu 19 A Lane 1, Gousia Colony Lal Nagar Channa Pora Srinagar, J & K 190015	100165496	8 th July, 2014	A study to assess the Effectiveness of Comprehensive Nursing Care Strategy for stroke patients (CNCSSP) on the outcome of the patients with stroke in a selected hospital of Kashmir.

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2	Ms. S Punitha Jose Phine 3, 67 West Street Periyavarseeli, Post, Lalgudi Trichy, Tamilnadu 621218	105352008	8 th July, 2014	Topic – A study to assess the effectiveness of Lymphedema Prevention Protocol on quality of life among breast cancer patients with mastectomy in a selected hospital, of Tamilnadu
3	Sonia Sunny #25 II A Main I cross ayyappa layout marthahalli Bangaluru – 560037	122877340	8 th July, 2014	A study to assess the effect of selected interventional package on knowledge and reported practice regarding management of menopausal problems among women of rural community in Bangaluru District.
4	Ms. Dilshada Wani Mohamed Rafiq H.No.- 159, Sector – B, Lane-5, Gulshan, Nagar, Nowgam By pass, Sri Nagar, J&K	112247466	8 th July, 2014	Topic – A study to evaluate the effectiveness of 'Nursing Intervention strategies on Physiological & Psychosocial Problems' among patients with Chronic Kidney disease in a selected Hospital of Kashmir.
5	Mr. Srinivasan G Bishop Benziger College of Nursing Post Box no. 46 Sastri Junction Kollam – Kerala	118700259	27 th September, 2014	Topic – A study to evaluate the selected innovative teaching methods of family health assessments to nursing students of bachelor degree programme in a selected college of nursing in Kerala.
6	Ms. Vijender Kaur 48 Vill Tilang Pur Kotla PO- Najafgarh New Delhi – 110043	122877364	27 th September, 2014	Topic– A study to assess the effectiveness of self instructional module for improvement in quality of life of breast cancer patient in a selected hospital of Delhi.
7	Daisy Thomas 3/Type 4, Campus Qrs., Raj Kumari Amrit Kaur College of Nursing Lajpat Nagar – 4, N.D.24.	100165489	22 nd November 2014	A study to evaluate the effectiveness of Pulmonary Rehabilitation Program (PRP) on physiological parameters, psychological parameters and quality of life among patients undergoing Coronary Artery Bypass Grafting (CABG) in selected hospitals of Delhi.
8	Lissa Peter Adukailil (H) 21/1753 Vidya Nagar Road Kalamassery (S) Cochin, Ernakulam, Kerala – 682022	112247450	22 nd November 2014	A study to assess the effectiveness of nursing interventions on perimenopausal problems of women in a selected community in Kerala

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The School Board approved the names of evaluators of Ph.D Thesis of above mentioned Ph.D in Nursing scholars.

57.5.2 Approval of extension of Ph.D period of Ms. Raminder Kalra

Prof. Pity Koul, Programme Coordinator of Ph.D in Nursing explained that Ms. Raminder Kalra will not be able to complete her Ph.D within stipulated time due to some problems with data collection. The Doctoral Committee in the Meeting held on 27th September, 2014 recommended the extension for Ph.D in Nursing to Ms. Raminder Kalra for one year. School Board approved the extension of one year to be granted to Ms. Raminder Kalra Ph.D in Nursing Scholar.

57.6 Approval of region wise Admission to Post Basic B.Sc. Nursing (P.B.B.Sc. N) January, 2016 session

Prof. Pity Koul, Director, SOHS and Programme Coordinator of Post Basic B.Sc. Nursing programme explained that the Admission for Post Basic B.Sc. Nursing Programme before 2012 was being done on the basis of the merit in General Nursing & Midwifery (GNM) and total years of experience over and above the minimum years of experience (two years after 10+2 with GNM or 5 years after matriculation and GNM) required for meeting the minimum eligibility criteria for admission. Seat allotment was being done on Regional Basis.

However, since 2012, admission of Post Basic B.Sc. Nursing is being done through common entrance examination and seats are being allotted as per National Merit list and caste category. The Programme Study Centres (PSCs) are allotted according to the merit of candidates and as per the option / choice given by the candidates based on their merit in common entrance examination. In such case, students working in one region have to go to different regions for attending theory counseling and practical contact sessions. As a result, students face difficulty in attending these theory / Practical sessions because of multiple problems.

It is proposed to do region wise admission for Post Basic B.Sc. Nursing for January, 2016 session onwards as is being done in M.B.A., B.Ed & M.Ed Programmes of IGNOU.

Regional Centres where Post Basic B.Sc (N), Programme Study Centres are located will do the admissions. Candidates from any Region/State can apply through any Regional Centre/s where PSCs for Post Basic BSc. Nursing are located as per their choice. Application forms will be processed at Regional Centre (RC) concerned and data will be transferred by Regional Centre to Student Evaluation Division (SED) IGNOU. Entrance Test will be conducted by SED, Hall Tickets will be issued by the Regional Centre/s. Result will be processed by SED.. Merit List will be prepared on the Region – wise basis by SED. Counseling will be conducted by the Regional Centres. Counselling Committee will be constituted at all the concerned RCs with atleast two external nursing experts, under the coordination of Programme Coordinator B.Sc. N(PB) and Nursing faculty of SOHS.

After detailed deliberation on the issue the School Board approved region wise admission to Post Basic B.Sc. Nursing programme from January, 2016 session onwards and appreciated the proposal as it is within the framework of philosophy of distance education. Prof.Reddamma, Former Dean, College of Nursing NIMHANS, Bangalore and Nodal Officer, Indian Nursing Council, Ph.D Nursing Consortium focussed on the need for close monitoring of B.Sc. N(PB) to strengthen the programme.



57.7 Approval of Modification in eligibility criteria of Programme Study Centres (PSC), Academic Counselors (AC), Programme In- Charge (PIC) of Certificate in Adolescence Health Counseling (CAHC).

The Programme Coordinator Ms. Laxmi presented the modification in the eligibility criteria of PSC/PIC/AC of CAHC Programme. She explained that new PSCs of the Programme can be opened in institutions involved in training of health personnel, hospitals etc. and the programme can be activated in the existing programme study centre of SOHS programmes. She also proposed the modified norms for the programme in charge PIC/ Academic Counselors AC. The details of modification for PSC, PIC and AC are given below:

a) Modification in the Norms for Programme Study Centre

Existing Norms for PSC	Modified norms as approved by School Board
<ul style="list-style-type: none"> • A Programme study centre can be located in 10+2 Schools, Teachers Training and Research centre Under National Service Scheme in North east and in South India centre of Rajiv Gandhi National Youth Development institute (RGNVD) & Expression India. • Existing I.G.N.O.U PSC for B. Ed programme. • Total Seats 30 Students in one programme study centre • District Institute of Education and Training (D.I.E.T) can also be a programme study centre 	<ul style="list-style-type: none"> • In Existing PSC of SOHS Programme or • NGO exclusively working for Adolescent Health and Development for more than five years or • Training Centre of H&FW, SIHFW or • District or Tertiary Hospital with Adolescent Clinic.

b) Change in the Norms for appointing Academic Counselors (Course Wise)

Courses	Existing Norms for ACs	Modified norms as approved by School Board
Fundamentals of Adolescence CNS AH-001	School Teachers having 5 years experience of teaching the middle , secondary and Higher Secondary School and a master trainer (attended the training Programme Planned by IGNOU, SOHS)	<ul style="list-style-type: none"> • MSC Nursing in Pediatric Nursing, Community Health Nursing and OBG Nursing with 1 year of experience.
Issues and Challenges During Adolescence CNS AH-002		<ul style="list-style-type: none"> • Post Graduate in psychology, Child Development, PSM, Pediatrics, Obs Gyne with 1 year of experience.
Skills related to Adolescent Health & Counseling CNS-AHL-001		<ul style="list-style-type: none"> • MSC Nursing in pediatric, community health nursing and OBG with 1 year of experience Or • B.Sc. Nursing or • Post Basic B.Sc. Nursing with 5 years of experience

		<ul style="list-style-type: none"> • Post Graduate in psychology, Child Development, PSM, Paediatrics, Obs Gyne with 1 year of experience.
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e) Change in the Norms for appointing Programme In-charge

Existing Norms for PIC	Modified norms as approved by School Board
The Programme In-charge will be Principal of the School or Head of the Organization/NGO	Head of the Institutions or a person nominated by head with Post Graduation having 5 years experience.

The members suggested that the academic counselors should have teaching experience. However for practicals minimum 5 years of working experience/ teaching experience at the level of NS/DNS/ANS can be considered. With these modifications, the members approved the modified norms for PSC/PIC/AC for CAHC programme.

57.8 Approval for restart of Certificate in Diabetes Care for Community Worker (CDCW) programme and modification in implementation strategy

Ms. Neerja Sood programme coordinator of CDCW programme presented the status of CDCW programme. She informed that the Programme was launched in July, 2009. Due to problems in implementation strategy. School Board in its 50th School Board Meeting decided to keep the CDCW programme in abeyance.

She informed that PIC-Cum-Review Committee Meeting was held to discuss the modification in implementation strategy and the expert committee suggested following modifications in implementation and eligibility criteria for Programme Study Centre (PSC), Programme Incharge (PIC) and Academic Counsellor (AC).

S. No.		Existing	Proposed
A Implementation Strategy			
1	Theory	4 Credits / 120 hours / 5 Blocks	04 Credits / 120 Hours 5 Blocks
2	Practical	10 Credits / 300 hours / 1 Block	10 Credits / 300 Hours Existing 1 Block
3	Assignment	One	One
4	Theory Counselling	120 hours / 15 days	12 Hours
5	Attendance	90%	75%
6	Practical Contact Session	150 hours / 19 days	• 48 Hours
7	Attendance	90%	75%
8	Self Activities	150 hours / 19 days	252 Hours

B Criteria for PSC, PIC and Academic Counsellor			
9	Criteria for Programme In-Charge	Programme In-charge (PIC) will be Head of the Nursing Department nominated by the Head of the Institution. Or Head of the Medicine Department nominated by the Head of the Institution or Head of the Hospital / Nursing Home.	PIC will be Head of the Institution Or Head of Medicine Department Or Nursing or Medical personnel nominated by Head of the Institution Or Medical Officer to be designated as Doctor with Qualification to be mentioned e.g. MBBS/MD Nursing Professional Qualification to be mentioned e.g. B.Sc/M.Sc. Nursing with 2 years of professional / working experience
10	Criteria for Academic Counsellor Theory	Medical Officer Medicine/Diabetic Clinic Nursing College Faculty/NS/DNS/ANS/Ward Sister/Staff Nurse with 2 years of experience	Medical Officer to be designated as Doctor with Qualification to be mentioned e.g. MBBS/MD Nursing Professional Qualification to be mentioned e.g. B.Sc/M.Sc. Nursing with 2 years of professional / working experience
11	Criteria for Academic Counsellor Practical	Nursing College Faculty/NS/DNS/ANS/Ward Sister/Staff Nurse with 2 years of experience	Medical Officer to be designated as Doctor with Qualification to be mentioned e.g. MBBS/MD Nursing Professional Qualification to be mentioned e.g. B.Sc/M.Sc. Nursing with 2 years of professional / working experience
12	Programme Study Centre Criteria	Government or Private Hospital, Diabetic Clinic/Nursing Home with 100 Diabetic patients in OPD per Month; School or College of Nursing with minimum 15 students	In existing PSC of SOHS or Government or Private Hospital, Diabetic Clinic/Nursing Home with 100 Diabetic patients in OPD per Month; Training Centers or Cell of GOI, State Government with facilities for practical activities in health centre/hospital Minimum 15 students

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Programme Co-ordinator also submitted phase zero form. The Members felt that Phase Zero form is not required. The School Board approved the restart of CDCW Programme with revised implementation strategy including criteria for PSC, PIC & AC.

57.9 Approval of Modification in eligibility criteria of Programme In- Charge (PIC) and Academic Counselors (AC) of Diploma in Nursing Administration (DNA) Programme

Ms. Laxmi, Programme Coordinator presented the modified criteria for the programme in charge and the academic counselors for theory and practical counseling. She explained that the modifications are being done to increase the involvement of senior nursing administrators in the hospitals as PIC/AC with B.Sc/ M.Sc having adequate number of experience as placed below..

Programme In-Charge

Existing Criteria	Proposed Criteria
Programme In-charge may be Principal of College/School of Nursing/Nursing Superintendent or Senior Nursing faculty nominated by Principal/Nursing Superintendent. Clinical supervisors/ academic counselors would be required to have B.Sc./Post Basic B.Sc. Nursing with 5 years experience in clinical field in respective area (Refer Appendix III)	<ul style="list-style-type: none"> • M.Sc. Nursing or • CNO or NS or DNS or ANS with B.Sc. Nursing or Post Basic B.Sc. Nursing with 5 year of experience. • PIC to be nominated by Head of the Institution.

Academic Counselor

Existing Criteria	Proposed Criteria (Theory)
M. Sc. Nursing Or B. Sc. Nursing with 5 years experience as ANS/ DNS/ NS/Nurse Administrator or teaching nursing administration in School/College of Nursing Or Diploma in Nursing Education and Administration with 10 years experience in Nursing Administration.	<ul style="list-style-type: none"> • M.Sc. Nursing or • B.Sc. Nursing or Post Basic B.Sc. Nursing with 5 year of teaching experience.
	Proposed Criteria (Practical)
M. Sc. Nursing Or B. Sc. Nursing with 5 years experience as ANS/ DNS/ NS/Nurse Administrator or teaching nursing administration in School/College of Nursing Or Diploma in Nursing Education and Administration with 10 years experience in Nursing Administration.	<ul style="list-style-type: none"> • M.Sc. Nursing or • B.Sc. Nursing with minimum 3 year of experience or • Post Basic B.Sc. Nursing with minimum 3 year of experience.

After detailed discussion School Board Members recommended that the experience should be in administrative/teaching capacity for academic counselors involved in practical/theory counseling as well as for Programme In-Charge. With these observations, the members of the School Board approved the modifications of eligibility criteria of Programme In-Charge and Academic Counselors of Diploma in Nursing Administration (DNA) Programme

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57.10 Approval for starting Certificate Programme in First Aid.

Prof. Pity Koul, Director, SOHS presented the proposal to develop and launch Certificate programme in First Aid.

The members felt that this is an important programme and IGNOU can launch the programme to reach to large number of clientele. The members suggested that IGNOU can explore the possibility of collaborating with other organization/agencies involved in training of First Aid so that a good enrolment could be achieved. School Board Members approved in principal the Certificate Programme in First Aid to be developed and launched by SOHS.

Dr. Srivastava, emphasized the need for catering to the training requirement of health professionals in National Programmes and offered his expertise to implement the same by IGNOU.

Members felt that a Core Group / Expert Group need to be constituted to work in this direction

57.11 Approval for course writers/editors for Post Graduate Diploma in Clinical Cardiology (PGDCC) Programme.

The names for course writers/editors for Post Graduate Diploma Clinical Cardiology (PGDCC) Programme were place before the School Board. The Members approved the same.

57.12 Approval for Panel of experts, evaluators paper setters and moderators of Post Basic B.Sc. Nursing [B.Sc.N(P.B.)] and Diploma in Critical Care Nursing (DCCN).

Prof. Pity Koul, Programme Coordinator presented the panel of experts of B.Sc.N(P.B) and DCCN for various activities such as revision, course writing, editing, moderation, evaluation and paper setting etc. for approval of School Board Members. The panel of experts of B.Sc.N P.B and DCCN was approved by School Board for all the activities.

57.13 Approval for extension for six months to Dr. Pranay Kumar Swarnkar enrolment no. 128116190 student of PDCDM programme – 2012 batch

Dr. Ruchika Kuba explained that PDCDM programme has been developed in collaboration with DGHS, MOHFW. The admission fee of Rs.30,000/- has been given by the Ministry for this batch. In addition an amount of Rs.4.2 lacs for training of non sponsored students towards stipend for the six months practical training is also borne by the Ministry.

The result of practical term end examination held in June 2014 was declared in December, 2014.

The students enrolled in PDCDM programme in June, 2012 session completed their maximum validity period of two years in June, 2014 and their six months re-admission period in December, 2014.

One of the students Dr. Pranay Kumar Sawarnkar enrolment no. 128116190 (enrolled as non sponsored student) who appeared in this examination could not clear the examination.



There was a delay in declaration of the result. The delay in declaration of results has prevented the student from taking re-admission. The delay of the results of the Practical Term End Examination was due to administrative reasons and not due to fault of the students.

Since such a large investment has been made for training Post Graduates in the certificate programme, she proposed extension for six months to Dr. Pranay Kumar Sawarnkar.

After detailed discussion, School Board Members approved a six months extension to enable the students of 2012 batch to get one more chance to appear in the term end practical examination. The six month period should begin from the session subsequent to approval by Academic Council. The Members further suggested that an approval of the Hon'ble Vice Chancellor may be initiated, to extend the validity of registration period simultaneously, to speed up the process and the same be placed before Academic Council for ratification.

The meeting ended with vote of thanks to the Chairperson and the participants.



(Prof.Pity Koul)
Director - SOHS

प्रो. पित्त कौल / Prof. Pity Koul
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