

request for counting of period of service rendered by Prof. Jagannathan at Central Institute of Hindi for the purpose of combined pensionary benefits in the University.

BM 78.2.2

The Board ratified the action taken by the Vice-Chancellor in permitting to count the period of service rendered by Prof. Jagannathan with Central Institute of Hindi, Agra from 1-9-1965 to 14-10-1987 for the purpose of combined pensionary benefits in the University.

ITEM NO. 3

TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETINGS FOR TEACHING / ACADEMIC / NON-ACADEMIC POSTS

BM 78.3.1

The Board considered and approved the recommendations of the Selection Committees / Departmental Promotion Committee meetings as per the dates / details given below:

For Teaching / Academic Posts

Date of the Meeting	Positions	Name of the Selected Persons
31-10-2003	Recruitment to the post of Lecturer in Nursing	None found suitable
24-11-2003	(i) Recruitment to the post of Lecturer in Chemistry	None found suitable
	(ii) Recruitment to the post of Lecturer in Mathematics	Dr. Deepika
25-11-2003	Recruitment to the post of Lecturer in Physics	Dr. Sanjay Gupta
10-12-2003	(i) Recruitment to the post of Professor of Economics	None found suitable
	(ii) Recruitment to the post of Reader in Economics	Dr. Nisha Srivastava
18-12-2003	Placement of Lecturer in Computer Science in the Senior Scale under the Career Advancement Scheme	Shri P.V. Suresh

23-12-2003	(i) Placement of Assistant Regional Directors in Senior Scale under the Career Advancement Scheme.	(i) Dr. G.N. Shiv Kumar (ii) Mrs. Avani Trivedi (iii) Shri Sanjeeb Kumar Katakya
	(ii) Promotion to the post of Deputy Director and equivalent under the Career Advancement Scheme.	(i) Dr. Didcy laloo (ii) Dr. Helen Sangeeta Majhi (iii) Dr. K. Paneerselvam (iv) Dr. Ashvini Kumar
24-12-2003	(i) Placement of an Assistant Director (DEC) in Selection Grade / Promotion to the post of Deputy Director and equivalent under the Career Advancement scheme.	Not found suitable
	(ii) Recruitment to the post of Deputy Director (DEC)	None found suitable
	(iii) Placement of a Lecturer in Mechanical Engineering in Selection Grade under the Career Advancement Scheme.	Selection Committee Meeting was postponed on written request of candidate
26-12-2003	(i) Appointment of an Adjunct Professor in ERT Unit, EMPC	Shri B.S. Bhatia
	(ii) Appointment of an Adjunct Professor in School of Sciences	Dr. Ashok Jain

For Non-academic Posts

Date of the Meeting	Positions	Name of the Selected Persons
1-11-2003	Recruitment to the post of Executive Engineer (Electrical)	Sri Rajib Gupta Sarma
4-11-2003	Recruitment to the post of Executive Engineer (Civil)	Lt. Col. O.P. Sharma
11-12-2003	Recruitment to the post of Joint Registrar (Administration)	Lt. Col. S.N. Katiyar (Retd)

Date of the Meeting	Positions	Name of the Selected Persons
26-12-2003	(i) Recommendations of the Departmental Promotion Committee for Group 'A' positions.	
	(a) Promotion to the post of Deputy Registrar (Printing)	Shri B. Natarajan, Assistant Registrar (P)
	(b) Promotion to the post of Assistant Registrar (Printing)	(i) Shri Jitender Sethi (*) (ii) Shri S. Burman (*) (*) subject to the outcome of the Writ Petition filed by Shri T.R. Manoj, Section Officer (P) in the Hon'ble High Court of Delhi; observations/decisions of the SC/ST Commission; review of the candidature of the senior most Section Officer (P) after the expiry of the penalty awarded to him.
	(c) Placement of Section Officers/ Sr. Personal Assistants in the next scale of pay of Rs.8,000-13,500.	(i) Shri J.K. Chalia, SO w.e.f. 31-10-2003. (ii) Shri G.S. Bhandari, SO w.e.f. 27-12-2003. (iii) Mrs. Geeta Sharda, SO w.e.f. 27-12-2003. (iv) Mrs. Rajni A. Jeet, SPA w.e.f. 24-4-2003.

ITEM NO. 4

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 30TH MEETING OF THE PURCHASE COMMITTEE HELD ON JULY 11, 2003

BM 78.4.1

Prof. S.C. Garg, Pro Vice-Chancellor pointed out that the item should have been placed before the Board in the previous meeting but it was inadvertently left out. The Board considered and approved the Minutes of the 30th Meeting of the Purchase Committee held on 11th July, 2003. It was noted that the Finance Officer has concurred with all the recommendations.

ITEM NO. 5

**TO CONSIDER AND APPROVE THE
RECOMMENDATIONS OF THE 42ND MEETING
OF THE FINANCE COMMITTEE HELD ON
NOVEMBER 19, 2003**

BM 78.5.1

The Minutes of the 42nd Meeting of the Finance Committee held on 19th November, 2003 were considered. The Finance Officer presented :

- (i) The Annual Accounts for the year 2002-2003.
- (ii) The Revised Estimates 2003-2004 and the Budget Estimates 2004-2005 of the University.

BM 78.5.2

The Board noted that the EFC document of the 10th Five Year Plan provides for budgetary support from the Government, primarily to State Open Universities and Institute/Directorate/Centre of Distance Education (IODEs), Gyan Darshan, Gyan Vani, Infrastructure Development and establishment of Regional and Study Centres in the 10th Plan. The Board was of the view that the expenditure on the operational activities may have to be met internally. Therefore, to avoid strain on internal resources of the University, there is need for greater dynamism and automation of accounts to develop a system of monthly reconciliation.

BM 78.5.3

The Board also considered the Audit Report of the Director General of Audit, Central Revenues, on the Accounts of the Financial Year 2001-2002 and approved the replies proposed to the audit paras, therein.

BM 78.5.4

The Board desired that the University should adhere to the schedules of Government of India as far as submission of audited accounts is concerned.

ITEM NO. 6

**TO CONSIDER AND APPROVE THE
RECOMMENDATIONS OF THE 30TH MEETING
OF THE ACADEMIC COUNCIL HELD ON
NOVEMBER 21, 2003**

BM 78.6.1

The Board considered the Minutes of the 30th Meeting of the Academic Council held on November 21, 2003. Prof. S.C. Garg, Pro Vice-Chancellor informed the Board that the Academic Council, while considering the recommendations of the 9th meeting of its Standing Committee with regard to conferment of honorary degrees at the 15th Convocation of the University in February, 2004, had authorized the Chairman to recommend names to the Board for award of the

Doctorate Degrees (*Honoris Causa*) from the list of names submitted by the members for the purpose, for approval of the Board of Management. In keeping with the above decision, the Chairman recommended the names of (i) H.H. Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister, the Kingdom of Bahrain and (ii) Field Marshal SHFJ Manekshaw for award of the D.Litt. (*Honoris Causa*) at its next Convocation. The Board approved the minutes of the Academic Council with the following specific approvals:

BM 78.6.2

The Board approved the proposal for conferment of the honorary degrees as under :

- (i) Doctor of Letters (*Honoris Causa*) on H.H. Shaikh Khalifa Bin Salman Al-Khalifa, Prime Minister, the Kingdom of Bahrain
- (ii) Doctor of Letters (*Honoris Causa*) on Field Marshal SHFJ Manekshaw

The Board further resolved that its recommendations be forwarded to the Visitor for his consideration and approval.

BM 78.6.3

The Board specially noted the decision of the Academic Council that award of degree be linked to the year of successful completion of courses through TEE, if the assignments have been submitted before such examination. In case a learner has not submitted assignment before TEE or has failed to obtain qualifying grade/marks, the result may be withheld and declared with a subsequent TEE result only after successful completion of all requirements.

ITEM NO. 7

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 25TH MEETING OF THE DISTANCE EDUCATION COUNCIL HELD ON NOVEMBER 22, 2003

BM 78.7.1

The Board considered and approved the recommendations of the 25th Meeting of the Distance Education Council held on November 22, 2003. The initiatives of Distance Education Council on corrective measures to improve quality of education and discourage non-viable, sub-standard providers, impact analysis, sanction and utilization of grants, and promotion of research were highly appreciated. The minutes were approved for further necessary action.

BM 78.7.2

The Board noted the action taken by the Vice-Chancellor in entrusting the charge of the Director, Distance Education Council to Prof. S.C. Garg, Pro Vice-Chancellor.

ITEM NO. 8

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 14TH MEETING OF THE STUDENT SUPPORT SERVICES COMMITTEE HELD ON DECEMBER 24, 2003

BM 78.8.1

Prof. S.C. Garg, Pro Vice-Chancellor informed that the Student Support Services Committee in its 14th Meeting held on 24th December, 2003 has made several important recommendations. He informed that the Committee has recommended that working of the DLF Scheme be reviewed, new sub-centres be manned by (i) a DD/ARD (ii) Section Officer/Senior Assistant to be deputed from concerned Regional Centre. Moreover, a multi-skilled worker (DEO Grade C) and an office attendant be appointed locally as per practice in vogue. The Committee has also recommended extension of North-Bihar experiment for expansion of SSS network.

BM 78.8.2

The Board considered and approved the recommendations of the 14th Meeting of the Student Support Services Committee held on 24th December, 2003.

ITEM NO. 9

TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE 37TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON DECEMBER 24, 2003

BM 78.9.1

The Board considered the recommendations of the 37th Meeting of the Establishment Committee held on 24th December, 2003. The Board approved the recommendations of the Establishment Committee with specific approval for counting of past services in respect of (i) Shri T.R. Manoj, Section Officer (Publications), (ii) Dr. Sanjeev Pandey, Regional Director, RC Lucknow, and (iii) Dr. S.A. Chary, Joint Registrar, as the same are covered under the Rules.

BM 78.9.2

With regard to the recommendations on engagement of daily wage staff, the Board approved the recommendations of the Establishment Committee in that the task be outsourced at the earliest. The Board advised that abundant precautions be taken to make sure that the interests of staff engaged by different outsourced agencies are ensured and they regularly receive all their

dues on time. (Appendix-1).

BM 78.9.3

The Board approved the application of second upward scheme as proposed for Drivers. In case of R&P Rules for technical staff, the Board desired that introduction of any new scale be referred to MHRD. (Appendix-2).

ITEM NO. 10

TO RATIFY THE MODIFICATION IN THE ORDINANCE FOR REGULATING LEAVE TO EMPLOYEES (INCLUDING TEACHERS AND ACADEMIC STAFF)

BM 78.10.1

Prof. S.C. Garg, Pro Vice-Chancellor explained that recommendations of Academic Council on Ordinance on Leave Rules of the staff have been approved by the Board of Management. The University has provision for grant of Extra Ordinary Leave to the employees, including the teachers and academic staff. However, there is no provision for deputation of teachers / academics. Moreover, the amendment to the Ordinance, now proposed, envisages a restriction of 20% of the faculty strength in a discipline / academic Division, Centre or Institute for the grant of Study Leave, Sabbatical Leave, and Extra Ordinary Leave, including deputation while considering their request subject to the overall maximum of five years in the entire service. The amendment has been considered necessary so that the work of the Faculty / School / Divisions / Regional Centres does not suffer. Prof. Garg also read out the letter received from the President, IGNOUTA in this regard.

BM 78.10.2

The Board considered and approved the modifications in the Ordinance for regulating leave to the employees as under, subject to the provision that in very exceptional and important assignments, the cases for grant of Extra-Ordinary Leave beyond the ceiling of five years would be considered by the Board, on case to case basis, subject to the condition that application for leave is submitted prior to joining the assignment and the assignment is taken only after the approval of the Board. In case of extension of EOL beyond the initial approval, the employee must apply at least 3 months before the expiry of the period of sanctioned EOL.

Existing Clause	Proposed modifications	Clause after modifications
<p>8(iv) Subject to the provisions of Sub-Clause (vii) below, the total amount of extra ordinary leave granted to a teacher under sub-clauses(ii) and (iii) above shall not exceed five years during his entire service.</p>	<p>To add the words "including the period of deputation, if any," after the words extra ordinary leave and "request for exception in cases of appointments to important positions may be considered on case to case basis" at the end.</p>	<p>8(iv) Subject to the provisions of sub-clause (vii) below, the total amount of extra ordinary leave including the period of deputation, if any, granted to a teacher under sub-clauses 8(ii) and 8(iii) shall not exceed five years during his entire service. Request in exceptional cases for appointments to important positions may be considered on case to case basis by the Board of Management.</p>
<p>To add new Clauses, 8(v) and 8(vi) after the existing Clause 8(iv) and renumber the Clauses thereafter.</p>	<p>8(v) A teacher / academic may be sanctioned two, three and five years of extra ordinary leave if he/she has rendered five, seven and ten years of service in the University respectively. The service rendered shall be actual service, excluding periods of leave sanctioned to him / her such as study leave, sabbatical leave and extra ordinary leave.</p> <p>8(vi) There will be a limit of 20% of faculty strength in a discipline / strength of academics in a Division / Centre/ Institute, who may be on Study Leave /Sabbatical Leave / Extra Ordinary Leave/ Deputation while deciding the request(s) of teachers / academics for sanction of extra ordinary leave. However, important assignments, like those of Vice-Chancellor, Pro Vice-Chancellors, Heads of National Institutes, assignments in International Organisations like UN, Commonwealth and GOI assignments abroad in Embassies, etc. at a senior level and membership of State Legislature and Parliament shall</p>	<p>8(v) A teacher / academic may be sanctioned two, three and five years of extra ordinary leave if he/she has rendered five, seven and ten years of service in the University respectively. The service rendered shall be actual service, excluding periods of leave sanctioned to him/her such as study leave, sabbatical leave and extra ordinary leave.</p> <p>8(vi) There will be a limit of 20% of faculty strength in a discipline / strength of academics in a Division / Centre/ Institute while considering the request(s) of teachers / academics for sanction of extra ordinary leave. However, important assignments, like those of Vice-Chancellor, Pro Vice-Chancellors, Heads of National Institutes, assignments in International Organisations like UN, Commonwealth and GOI assignments abroad in Embassies, etc. at senior level and membership of State Legislature and Parliament shall not be reckoned while imposing the ceiling of 20 per</p>