

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
(Planning & Development Division)

MINUTES OF THE 58th MEETING OF THE ACADEMIC PROGRAMME COMMITTEE (APC) HELD ON 22nd NOVEMBER (FRIDAY) AT 11.00 A.M. IN THE BOARD ROOM, VCO BLOCK, IGNOU, MAIDAN GARHI, NEW DELHI - 110068.

The following were present:-

1.	Prof. Nageshwar Rao, Vice Chancellor.	Chairman
2.	Prof. Ravindra Ramachandra Kanhere, Pro-Vice-Chancellor	Member
3.	Dr. Kshiti Bhusan Das, Pro-Vice-Chancellor.	Special Invitee
4.	Prof. Rajendra Prasad Das, Pro-Vice-Chancellor.	Special Invitee
5.	Prof. Gracious Thomas, Director, SOSW.	Member
6.	Prof. M.S.Senam Raju, Registrar, MPDD.	Member
7.	Dr. Jagdish Sharma, Director, SOTST.	Member
8.	Dr. M. Shanmugam, Director, RSD.	Member
9.	Dr. Seema Chandok, Librarian.	Member
10.	Prof. Pardeep Sahni, Professor, SOSS.	Special Invitee
11.	Dr. Himanshu K. Bose, Registrar, SRD.	Special Invitee
12.	Dr. V.B.Negi, Registrar, SED.	Special Invitee
13.	Dr. V.P. Rupam, Dy. Director, SRD.	Special Invitee
14.	Dr. Pankaj Khare, Director, P&DD.	Member Secretary

Prof. Sunil S. Bhat, National Institute of Technology, Nagpur, (*Member of the Planning Board*) as Member and Prof. Satyakam, Pro-Vice-Chancellor & Chairman CBCS, as Special Invitee were invited to the Academic Programme Committee, could not attend the meeting due to pre occupation. Dr. Pankaj Khanna, Deputy Director, P&DD and Dr. Sunil Kumar, Sr. Analyst, P&DD were also present to assist the meeting.

At the outset, the Member Secretary welcomed Chairman, Members and Special invitees to the 58th Meeting of the Academic Programme Committee. After which, the Chairman placed on record appreciation for the valuable contributions made by Prof. Satyakam during his tenure as member of the APC. He then formally welcomed Prof. Gracious Thomas, Director, SOSW as a new member of the APC.

The Chairman observed a long gap in convening meetings of the APC; the previous meeting was convened in the month of April 2019. He advised that meetings of may be convened frequently at scheduled time intervals as per the availability of Agenda items. He apprised that the University Grants Commission (UGC) exempted the University from its ODL 2017 regulations for offering academic programmes in various streams. It was also informed that there is substantial improvement in the enrollment in the current

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academic year. The enrollment of fresh students in July 2019 admission cycle is recorded approx. 5.4 lakhs. He also informed the members that admission through online mode have been further streamlined for the convenience of aspirants by offering admission through MIIRD-SMARTH web portal from January 2020 admission cycle. The university has introduced new academic programmes from January 2020 session to meet the diversified needs of youth of the nation. Further, the SC/ST students can avail the scheme of fee exemption through online mode without visiting the Regional Centre(s).

The Member Secretary thereafter presented the agenda items with the permission of the Chair. He briefed that the agenda contains 11-items in addition to action taken reports (ATRs). There were four programme proposal forms (4-items), 13-programme launch forms (5-items), one related to the low enrollment programmes and another one was the receipt of LOI under UGC (online courses or programmes).

A.P.C. 58.1 To confirm the minutes of the 57th meeting of the Academic Programme Committee held on 16th April 2019 and action Taken Reports (ATRs).

A.P.C. 58.1.1 The Member Secretary informed that the minutes of the 57th meeting of the Academic Programme Committee were circulated to the Members of the Committee. As no comments were received, the Member Secretary proposed for confirmation of the same.

The committee took note of the Action Taken Reports (ATRs) on the recommendations of the Academic Programme Committee (APC). The APC also suggested presenting an analytical progress on the decisions taken related to programme proposal forms and programme launch forms.

A.P.C. 58.1.2 Refer item No. 57.1.2 -Policy guidelines for the nomenclature of degrees having minimum entry qualifications, credit structure and duration of the programme in view of recent UGC regulations.

The Director (P&DD) submitted that the policy guidelines for the nomenclature of degrees having minimum entry qualifications, credit structure and duration of the programme in view of recent UGC regulations were submitted to Academic Coordination Division (ACD) for placing it before the Academic Council.

After deliberations, the APC opined that while proposing new academic programmes, the School of Studies must adhere to nomenclature notified by the UGC. An advisory letter to Schools may be issued by Planning and Development Division in this regard to all Schools.

(Action: ACD and P&DD)

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A.P.C. 58.1.3 *Refer item No. 57.12 Programme Proposal Form (PPF) of BA(Philosophy) – CBCS programme.*

The Committee after deliberations observed that the 46th Academic Council held 13th January 2009 recommended for operationalisation of the discipline of Philosophy in the School of Humanities. The Committee also noted that there is no faculty in Philosophy discipline in any of the School(s). Hence the Committee recommended maintaining status quo. Further, action may be taken by the concerned School / Division as per the 47th Planning Board meeting on 26th April 2019 vide item no. 47.5.

(Action: ACD and SOITS)

A.P.C. 58.1.4 The Committee confirmed the Minutes of its 57th meeting with above observations.

A.P.C. 58.2 To consider the Programme Proposal Form (PPF) of Post Graduate Diploma in Development Communication.

A.P.C. 58.2.1 The Member Secretary informed that the School of Journalism and New Media Studies (SOJNMS) has submitted Programme Proposal Form (PPF) of Post Graduate Diploma in Development Communication.

A.P.C. 58.2.2 Dr. Ramesh Yadav, Programme Coordinator and Director, SOJNMS, briefed about the findings of need assessment study, academic / training outcomes of the proposed programme. He submitted that the expected enrolment shall be around one thousand per admission cycle and hence, the cost of design and development of the programme would be recovered within 2-years after launch of the programme.

After deliberations, the Committee advised that maximum duration for completion of this programme should be as per University norms. The programme shall be offered with technology enabled learning support and the self instructional resources may be made available in soft copy.

A.P.C. 58.2.3 The Committee recommended for approval of Programme Proposal Form (PPF) of Post Graduate Diploma in Development Communication.
(Action: SOJNMS)

A.P.C. 58.3 To consider the Programme Proposal Form (PPF) of Diploma in Spanish Language and Culture.

A.P.C. 58.3.1 The Member Secretary informed that the School of Foreign Languages has submitted the Programme Proposal Form (PPF) of Diploma in

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Spanish Language and Culture.

- A.P.C. 58.3.2 Shri Vikash Kumar Singh, Programme Coordinator from SOFL, briefed about target group and academic/training outcomes of the proposed programme. The curriculum consists of 4 courses of 6 credits each.
- A.P.C. 58.3.3 After deliberations, the Committee observed that being a Diploma programme, its credits should be increased from 24 credits to 32 credits as per University norms. The School was advised to increase the content load in the proposed courses or add a new course to make it 32 credits. This change in the credit structure be discussed in respective Expert Committee and School Board, before getting it finalised.
- A.P.C. 58.3.4 The Committee recommended for approval of the Programme Proposal Form (PPF) of Diploma in Spanish Language and Culture. The school was requested to make corrections in credit structure and re-submit the revised PPF in P&DD for record purposes.
(Action: SOFL)
- A.P.C. 58.4 **To consider the Programme Proposal Form (PPF) of BA General Philosophy (CBCS).**
- A.P.C. 58.4.1 The Member Secretary informed that the School of Interdisciplinary and Trans disciplinary (SOITS) has re-submitted Programme Proposal Form (PPF) of BA General (Philosophy) (CBCS).

The Committee has already deliberated on the approval of PPF of BA General Philosophy (CBCS), while noting Action Taken Report (ATR) placed at Item no. 58.1.3.
- A.P.C. 58.4.2 The Committee recommended for approval of the Programme Proposal Form (PPF) of BA General (Philosophy) (CBCS).
(Action: SOITS)
- A.P.C. 58.5 **To consider the Programme Launch Approval Form of Post Graduate Certificate in Medical Management of CBRNE Disasters Programme.**
- A.P.C. 58.5.1 The Member Secretary informed that the School of Health Sciences (SOHS) has submitted the Programme Launch Form of Post Graduate Certificate in Medical Management of CBRNE Disasters Programme.
- A.P.C. 58.5.2 Prof. Ruchika Kuba, Programme Coordinator and Prof. T.K.Jena, Director, SOHS, briefed about the readiness of the programme. She informed that the University has taken necessary approval from the Medical Council of India (MCI) for launch of this programme. The

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programme will be launched from January 2020 admission cycle and the second batch of students shall be sponsored by INMAS /DRDO.

A.P.C. 58.5.3 The Committee approved the Programme Launch of Post Graduate Certificate in Medical Management of CBRNE Disasters Programme w.e.f. January 2020 admission cycle.

(Action: SOHS)

A.P.C. 58.6 To consider ratification of the Programme Launch of B.A.(Vocational Studies Tourism Management (BAVTM) programme – CBCS Scheme.

A.P.C. 58.6.1 The Member Secretary informed that the School of Tourism Hospitality Service Management (SOTHSM) has submitted the Programme Launch Form of B.A.(Vocational Studies) Tourism Management (BAVTM) programme – CBCS Scheme for ratification. The programme had been already launched since July 2019 admission cycle.

A.P.C. 58.6.2 The Committee ratified the approval of the Programme Launch Form of B.A.(Vocational Studies) Tourism Management (BAVTM) programme – CBCS Scheme

(Action: SOTHSM / SRD)

A.P.C. 58.7 To consider the Programme Proposal Form (PPF) of Bachelor of Business Administration (Services Management).

A.P.C. 58.7.1 The Member Secretary informed that the School of Management Studies (SOMS) has submitted the Programme Proposal Form (PPF) of Bachelor of Business Administration (Services Management) for ratification of approval. The programme is to be launched from January 2020 admission cycle.

A.P.C. 58.7.2 Dr. Anjali Ramteke and Dr. Leena Singh, Programme Coordinators from SOMS submitted that the curriculum structure is almost ready. This programme has been developed in collaboration with Maharashtra Knowledge Corporation Ltd. (MKCL) and admission will be completed through an entrance test.

A.P.C. 58.7.3 The Committee recommended for ratification of approval of the Programme Proposal Form (PPF) of Bachelor of Business Administration (Services Management).

(Action: SOMS)

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A.P.C. 58.8 To consider the Programme Launch Approval Form(s) of Post Graduate Diploma in Journalism & Mass Communication (*revised*) and M.A. (Journalism & Mass Communication).

A.P.C. 58.8.1 The Member Secretary informed that the School of Journalism and Mass Communication (SOJNMS) has submitted the Programme Launch Approval Form(s) of Post Graduate Diploma in Journalism & Mass Communication (*revised*) and M.A. (Journalism & Mass Communication).

A.P.C. 58.8.2 Dr. Kiron Bansal and Dr. Shika Rai, Programme Coordinators and Director, SOJNMS apprised the readiness for launching of both the programmes. They submitted that the workshop component(s), identification of study centres and support services were all in place.

The Committee observed that the School has proposed two workshops of 15-days each for the MA(JMC) programme through face to face mode. After deliberations, the Committee recommended that both the workshop may be held in Virtual / Online mode as target group for the programme consists of in-service professionals and it may be difficult for in-service learners to spare one month for these workshops.

A.P.C. 58.8.3 The Committee recommended for approval of the Programme Launch Approval Form(s) of Post Graduate Diploma in Journalism & Mass Communication (*revised*) and M.A. (Journalism & Mass Communication) with online faculty-learner support and practical through virtual labs / MOOC videos / Online technologies.
(Action: SOJNMS)

A.P.C. 58.9 To consider the Programme Launch Approval Form(s) of CBCS programmes:

1. B.Sc. (Hons.) Anthropology
2. B.A. (Hons.) Economics
3. B.A. (Hons.) History
4. B.A. (Hons.) Political Science
5. B.A. (Hons.) Public Administration
6. B.A. (Hons.) Psychology
7. B.A. (Hons.) Sociology

A.P.C. 58.9.1 The Member Secretary informed that the School of Social Sciences (SOSS) has submitted the Programme Launch Forms of the B.Sc (Hons.) Anthropology and B.A (Hons.) programmes in Economics, History, Political Science, Public Administration, Psychology and Sociology.

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A.P.C. 58.9.2 Prof. Rashmi Sinha, Director, SOSS informed the readiness for launch of the CBCS programmes. Further, it was submitted that School has already fulfilled all the established procedures and approvals from statutory bodies for design, development and delivery of the above mentioned 7-CBCS academic programmes.

A.P.C. 58.9.3 The Committee took note of the readiness and recommended for approval of the Programme Launch Approval Form(s) of:

1. B.Sc. (Hons.) Anthropology
2. B.A. (Hons.) Economics
3. B.A. (Hons.) History
4. B.A. (Hons.) Political Science
5. B.A. (Hons.) Public Administration
6. B.A. (Hons.) Psychology
7. B.A. (Hons.) Sociology

(Action: SOSS)

A.P.C. 58.10 To consider the Programme Launch Approval Form(s) of CBCS programmes:

1. B.A. (English Hons.).
2. B.A. (Hindi Hons.).

A.P.C. 58.10.1 The Member Secretary informed that School of Humanities (SOH) has submitted the Programme Launch Forms of B.A (Hons.) English and B.A (Hons.) Hindi.

A.P.C. 58.10.2 The Committee took note of the readiness and recommended for approval of the Programme Launch Approval Form(s) of:

1. B.A. (English Hons.).
2. B.A. (Hindi Hons.).

(Action: SOH)

A.P.C. 58.11 To consider the progress on the Letter of Intent (LoI) for online programmes given by University Grants Commission (UGC) for four Academic Programmes of IGNOU.

A.P.C. 58.11.1 The Member Secretary informed the committee that the University has submitted an online application to University Grants Commission (UGC) for the following programmes to be offered through online mode:-


1. Certificate in Tourism Studies - SOTHSM
2. Certificate in Russian Language -SOFL
3. Certificate in Arabic language - SOFL

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4. Master of Art (Hindi)- SOH

- A.P.C. 58.11.2 The Committee took note of the Letter of Intent (LoI) for online programmes given by University Grants Commission (UGC) and the progress made for these four programmes.
- A.P.C. 58.11.3 The Committee recommended for approval for launch of the 4-programmes subject to clearances / approvals for all the established procedures from statutory bodies and University Grants Commission (UGC) for design, development and delivery of online programmes.
(Action: COE)
- A.P.C. 58.12 To consider the outcomes of Director(s) meeting held on 15th November 2019 at 3.00 p.m. in the Board Room VCO to discuss the various issues, technology driven aspects and learner support services for the academic programmes having low enrollment.
- A.P.C. 58.12.1 The Committee noted the recommendations of the Director(s) meeting held on 15th November 2019. The technology enabled learning support directly by programme coordinators of the Schools and withdrawal of study centres / LSCs for 31-academic low enrolment programmes were noted by the Committee.
- A.P.C. 58.12.2 The Committee recommended its approval of the recommendations made by the Director(s) meeting held on 15th November 2019 for the various technology driven aspects, online learning support directly by the School faculty and withdrawal of study centers / LSCs for 31-programme(s).
(Action: P&DD and all 21-Schools)

The Meeting ended with thanks to the Chair.


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(Pankaj Khare)
Member Secretary-APC