

Speed/ Registered Post

IG/RCDEO/B.Ed./2013/Offer

Letter/687-754

Date: 17 / 04 /2013

SUB: PROVISIONAL OFFER OF ADMISSION FOR B.Ed. PROGRAMME COMMENCING FROM JANUARY 2013 SESSION

Dear Applicant,

We are glad to inform you that you have qualified the entrance examination held on **26th August 2012** for Admission in the **Bachelor of Education (B.Ed.)** Programme of the University commencing from **January 2013**. As per NCTE guidelines, the B.Ed. programme of IGNOU is for those who are working as a teacher in a recognized primary/secondary/higher secondary school and having experience of two years.

In order to confirm your admission, you are advised to bring original and one set of attested copies of following documents (in order of sequence) at the time of counselling:

- 1) **Programme Fee of Rs. 17,400/- through Demand Draft from any one of the Scheduled/Nationalized Bank in the name of IGNOU payable at Deoghar. Please write your Name, address, entrance test enrolment number & mobile number at the back of the Demand Draft to ensure proper credit to your fee account.**
- 2) **Filled-in Acceptance form (Annexure-1).**
- 3) **Filled-in certificate for providing facilities of practice teaching with stamp of the secondary/higher secondary school- principal (Annexure-2).**
- 4) **School Recognition Certificate by Centre/State/Union Territory.**
- 5) **Passport size two recent coloured photographs.**
- 6) **Letter of Appointment(s) issued by competent authority and Experience Certificate(s) (if you are a Para teacher, please bring with you an attested copy of your selection from "Gram Shiksha Samiti" attested by your Headmaster with Bank Pass book)**
- 7) **Employment cum experience certificate from the school where presently working in the attached proforma even though you have submitted with entrance test form - (Enquiry will be conducted from the school regarding your teaching experience later by IGNOU RC-Deoghar.) (Annexure-3).**
- 8) **Declaration by mentors (Annexure 4)**
- 9) **Original Hall Ticket (Hall ticket for appearing in entrance examination held on 26th August 2012).**
- 10) **Original Certificates & Mark Sheets of 10th, 10+2, Graduation and Post-Graduation.**
- 11) **Category Certificate in prescribed proforma for SC/ST/OBC (If applicable).**
- 12) **For OBC-Non Creamy Layer student, please come with latest OBC certificate. If you have old OBC certificate, Please bring with you the latest Income certificate not before 6 months old.**
- 13) **Latest Pay/Salary statement from BEEO.**
- 14) **Copy of Proof of Physically handicapped (PH) certificate issued from competent authority (if applicable).**
- 15) **Duly attested copy of Proof of Certificate as claimed for War-Widow/Kashmiri Migrant issued from competent authority (if applicable).**
- 16) **Annexure I and Annexure II regarding ragging (A copy is attached)**

Your admission in B.Ed. Programme is purely on the basis of your merit. Allotment of Programme Study Centre is purely based on the merit of the Entrance Examination. Under no circumstances the Programme Study Centre will be changed. The Student has to attend workshop (1st year and 2nd Year) at the allotted centre only. Change of centre for workshop will not be considered under any circumstances. This offer of admission is provisional and is based on the documents of qualification and experience submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission.

You are advised to submit the above mentioned documents in person on **28th April 2013 at 10 AM at IGNOU Regional Centre, Deoghar (Jharkhand)**. Forms received after the due date of counseling or incomplete form/without-relevant supporting documents will be summarily rejected. The University is not responsible for any delay including Postal delay. **No further request for extension of date and time will be entertained in any case.**

With best wishes,

(Dr Amit Kumar Shrivastava)
Regional Director (I/C)

ACCEPTANCE FORM- B.Ed PROGRAMME COMMENCING FROM JANUARY 2013

With reference to your office letter No. IG/RCDEO/B.Ed./2013/Offer Letter, I opt for the following centre in order of preference. I enclose ALONG WITH THIS FORM identity Card duly completed and demand draft of Rs. 17,400/- (Rs. Seventeen thousand four hundred only) towards the course fee as per details given below:

1. Name of Student (in block letters): _____

2. Entrance Examination Enrolment No. :

3. Programme fee details:

D.D. Number	Date	Month	Year	Amount
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text" value="Rs.17.400/-"/>

Bank Name

4. Medium: English Hindi

5. Please select two courses from Group B and one course from Group C (Course details is given in your respective prospectus) :

Group B : ES ES Group C : ES

6. Please give your choice as per preference from the list of study centres given below:

Sr.No.	Centre Code	Name & Address of the Study Centres	Order of Preference
1.	3612P	DEOSANGHA INSTITUTE OF PROF. STUDIES, DEOGHAR	
2.	3634P	AL-IQRA TEACHERS TRAINING COLLEGE DHANBAD	

DECLARATION BY APPLICANT

I agree with that this admission is provisional and is based on the documents of qualification and experience submitted by me along with the application form. If at later stage, it is found that document(s) submitted by me is /are fake, my admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation

Date: _____

Place: _____

(Signature of the Applicant)

Name: _____

Address _____

Ph. No.(with STD Code) _____

Mobile No. _____

Email:.....

(For office use only)

Documents checked by: _____

Admitted/Not admitted

AE (DP)

ARD

Permission from the School (The Work Centre) for undertaking B. Ed Practicals

I hereby undertake that the school will provide facilities to Mr./Ms. needed for carrying practical work for the B.Ed. programme. This school is Secondary/Higher/Senior Secondary School.

(Signature of Principal/Headmaster/Headmistress)

Place:

Name :

Date :

Designation :

Name of the school :

Address of the school:

Telephone No.:

Mobile No.

Email ID :...../.....

(Seal/Stamp)

Employment Cum Experience Certificate**(To be provided by the Principal/Headmaster/Headmistress)**

This is to certify that Mr./Ms. has been teaching in this School since as PostGraduate/Graduate/Primary/Assistant Teacher teaching at Sr. Sec./Secondary/Primary level and he/she is a full time temporary/permanent teacher of this school. He / She has years of teaching experience. This school is Govt./Govt. aided/unaided and is duly recognised by the central or a state government or a union territory.

Signature of Principal/Headmaster/Headmistress

Place :

Name :

Date :

Designation :

Name of the school :

Registration No. of the school :

(Attach Copy of the registration)

Address of the school :

.....

Telephone No.:

Mobile No.

Email ID :,

(Seal/Stamp)

Note:

1. If the Applicant has worked in more than one School, separate Teaching Experience Certificate should be obtained from each School.
2. For every experience attach attested copy of the registration certificate of the school.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

REGIONAL CENTRE DEOGHAR

Basuwadih, Rohini Road, Jasidih, Deoghar-814142, Ph: 06432-291927

Annexure 4

DECLARATION OF MENTORS

I hereby declare that I have specialized in the Teaching of the subject mentioned below for my B.Ed. qualification. I agree to be a Mentor for the Methods subject referred against my name. I am willing to guide Mr/Ms. _____ Enrolment No. _____ as a mentor within the provisions of IGNOU B.Ed. programme.

Mentor-1 Subject _____ Signature _____

Name: _____

Designation: _____

School Address: _____

Ph. No.(with STD Code) _____

Mobile No. _____

Email:.....

Mentor-2 Subject _____ Signature _____

Name: _____

Designation _____

School Address: _____

Ph. No.(with STD Code) _____

Mobile No. _____

Email:.....

Name and Signature of the candidate