

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Finance and Accounts Division

Activities of Bank Reconciliation Section (BRS):

1. Preparation of Year-wise Bank Reconciliation Statements of Plan, Non-Plan & EMF Accounts of IGNOU.
2. Correspondence with the Banks of all above Accounts of IGNOU.
3. Preparation of Monthly Bank Reconciliation Statements of all above bank accounts of IGNOU.
4. Submission of BRS Reports of all bank accounts to Accounts Section.

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DR (TKK)/AR (KSB)