



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Course Re-Registration Form BSCHOT 3rd Year July 2016 SESSION

Date: - __ / __ / 2016

Sub. : Re-Registration July 2016 - B.Sc. (Hons.) in Optometry and Ophthalmic Techniques - 3rd Year.

Dear Student,

You must be busy with your studies of the second year of BSCHOT. Now, it is the time for re-registration for the third year of BSCHOT.

The Re-Registration form is enclosed along with this letter. You are required to fill-in the same irrespective of whether you have appeared/not appeared in the Term-End Examination for the courses registered earlier for BSCHOT programme. For re-registration to the third year BSCHOT following action is required at your end:

- (1) Fill in the enclosed Re-Registration Form.
- (2) Remit Re-Registration fee of Rs. 27000/-. Please read IMPORTANT NOTES for the mode of payment.
- (3) The filled-in form along with the Demand Draft towards the Programme fee for the third year should be mailed to the Regional Centre so as to reach there on or before 31.03.2016.
- (4) The last date for submitting the Re-Registration Form with a late fee is as per the schedule given below:

| For July 2016 session | | Late Fee |
|------------------------------|---|-----------------|
| Upto 31.03.2016 | - | Nil |
| 01.04.2016 to 30.04.2016 | - | Rs. 200/- |
| 01.05.2016 to 31.05.2016 | - | Rs. 500/- |
| 01.06.2016 to 20.06.2016 | - | Rs. 1000/- |

- (5) The Re-Registration Forms received after the due date will be summarily rejected. The envelope containing the Re-Registration Form and Demand Draft should be superscripted with the words **“RE-REGISTRATION FORM - BSCHOT (Third year) July, 2016”** at the top left corner of the envelope.

With best wishes,

Encl.: Re-Registration Form

Yours sincerely,

Mail this “Re-Registration” form along with DD to the Regional Centre from 01st February to 31st March 2016 (without late fee) or 30.04.2016, 31.05.2016 and 20.06.2016 (with a late fee) of Rs. 200/-, Rs. 500/- & Rs. 1000/- respectively)

Regional Director

IMPORTANT NOTES

- (1) Please write your Name, Programme Code and Enrolment Number on the back of the Bank Draft to ensure proper credit to your fee account.
- (2) Programme fee for the 3rd year is to be paid by means of a Bank Draft obtained from any of the Scheduled Banks in the name of IGNOU payable at the city where your Regional Centre is situated.
- (3) Change/Correction of Address: Students are advised to make use of proforma provided in the Programme Guide and send it to the Regional Director concerned who will forward the request after verifying the student's signature to Student Registration Division, Maidan Garhi New Delhi-110 068. Students are advised to make their own arrangements to collect the mail from the old address as it takes 4-6 weeks to effect the change.
- (4) Non-receipt of Study Materials: In case of non-receipt of study material and current assignments you may contact to the concerned Regional Centre.
- (5) Identity Cards are issued by the concerned Regional Centre. In case of loss, the student may get duplicate identity card on payment of Rs. 200/- by means of demand draft drawn in favour of IGNOU and payable at the place of your Regional Centre.
- (6) Re-evaluation of Answer sheet: A student can make a request for re-evaluation of answer sheet, before 31st March for December TEE and 30th September for June TEE or within one month of declaration of result whichever is later. The date of declaration of results will be calculated from the date on which the results are placed on the IGNOU website. Re-evaluation is not permissible for the Projects, Practicals, Assignments, Seminar. For details please visit IGNOU website at www.ignou.ac.in.
- (7) Improvement in Division/Class: The improvement in marks/grades is applicable only for the Bachelor's/Master's Degree Programme for students, who fall short of 2% marks for securing 1st Division or 2nd Division. For further details please see IGNOU website at www.ignou.ac.in.
- (8) For any other problem, please write to the Regional Director.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
RE- REGISTRATION FORM
BSCHOT III Year July, 2016

Dear Sir/Madam,

I hereby submit my Re-Registration Form for BSCHOT III year along with a demand draft for the requisite amount towards the Re-registration fee for the 3rd year as per details given below:

1. Programme Code :

| | | | | | |
|---|---|---|---|---|---|
| B | S | C | H | O | T |
|---|---|---|---|---|---|
2. Programme Study Centre Code :

| | | | | | | | |
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3. Name of the Student:
4. Enrolment No. :

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5. Details of Registration Fee :

For Demand Draft:

Name of the Bank :

Name of Branch :

Demand Draft No.:

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 Dated:

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Amount: Rs 27000/- (in words) Rupees Twenty Seven Thousand only

Thanking you,

Yours faithfully,

Date : _____

Place : _____

(Signature of the Student)

Name of the Student : _____

Address : _____

PIN :

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Mail this "Re-Registration form" along with DD to your Regional Centre as per schedule given in the covering letter.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Course Re-Registration Form BSCHOT 4th Year July 2016 SESSION

Date: - __ / __ / 2016

Sub. : Re-Registration July 2016 – B.Sc. (Hons.) in Optometry and Ophthalmic Techniques – 4th Year.

Dear Student,

You must be busy with your studies of the third year of BSCHOT. Now, it is the time for re-registration for the fourth year of BSCHOT.

The Re-Registration form is enclosed along with this letter. You are required to fill-in the same irrespective of whether you have appeared/not appeared in the Term-End Examination for the courses registered earlier for BSCHOT programme. For re-registration to the fourth year BSCHOT following action is required at your end:

- (1) Fill in the enclosed Re-Registration Form.
- (2) Remit Re-Registration fee of Rs. 27000/-. Please read IMPORTANT NOTES for the mode of payment.
- (3) The filled-in form along with the Demand Draft towards the Programme fee for the fourth year should be mailed to the Regional Centre so as to reach there on or before 31.03.2016.
- (4) The last date for submitting the Re- Registration Form with a late fee is per the schedule given below :

| For July 2016 session | | Late Fee |
|------------------------------|---|-----------------|
| Upto 31.03.2016 | - | Nil |
| 01.04.2016 to 30.04.2016 | - | Rs.200/- |
| 01.05.2016 to 31.05.2016 | - | Rs.500/- |
| 01.06.2016 to 20.06.2016 | - | Rs.1000/- |

- (5) The Re-Registration Forms received after the due date will be summarily rejected. The envelope containing the Re- Registration Form and Demand Draft should be superscripted with the words **“RE-REGISTRATION FORM - BSCHOT (Fourth Year) July, 2016”** at the top left corner of the envelope.

With best wishes,

Encl. : Re- Registration Form

Yours sincerely,

Mail this “Re-Registration” form along with DD to the Regional Centre from 01st February to 31st March 2016 (without late fee) or 30.04.2016, 31.05.2016 and 20.06.2016 (with a late fee) of Rs. 200/-, Rs. 500/- & Rs. 1000/- respectively)

Regional Director

IMPORTANT NOTES

- (1) Please write your Name, Programme Code and Enrolment Number on the back of the Bank Draft to ensure proper credit to your fee account.
- (2) Programme fee for the 4th year is to be paid by means of a Bank Draft obtained from any of the Scheduled Banks in the name of IGNOU payable at the city where your Regional Centre is situated.
- (3) Change/Correction of Address : Students are advised to make use of proforma provided in the Programme Guide and send it to the Regional Director concerned who will forward the request after verifying the student's signature to Student Registration Division, Maidan Garhi New Delhi-110 068. Students are advised to make their own arrangements to collect the mail from the old address as it takes 4-6 weeks to effect the change.
- (4) Non-receipt of Study Materials: In case of non-receipt of study material and current assignments you may contact the Regional Centre.
- (5) Identity Cards are issued by the concerned Regional Centre. In case of loss, the student may get duplicate identity card on payment of Rs. 200/- by means of demand draft drawn in favour of IGNOU and payable at the place of your Regional Centre.
- (6) Re-evaluation of Answer sheet: A student can make a request for re-evaluation of answer sheet, before 31st March for December TEE and 30th September for June TEE or within one month of declaration of result whichever is later. The date of declaration of results will be calculated from the date on which the results are placed on the IGNOU website. Re-evaluation is not permissible for the Projects, Practicals, Assignments, Seminar. For details please visit IGNOU website at www.ignou.ac.in.
- (7) Improvement in Division/Class: The improvement in marks/grades is applicable only for the Bachelor's/Master's Degree Programme for students, who fall short of 2% marks for securing 1st Division or 2nd Division. For further details please see IGNOU website at www.ignou.ac.in.
- (8) For any other problem, please write to the Regional Director.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
RE- REGISTRATION FORM
BSCHOT IV Year July, 2016

Dear Sir/Madam,

I hereby submit my Re-Registration Form for BSCHOT IV year along with a demand draft for the requisite amount towards the Re-registration fee for the 4th year as per details given below :

1. Programme Code

| | | | | | |
|---|---|---|---|---|---|
| B | S | C | H | O | T |
|---|---|---|---|---|---|
2. Programme Study Centre Code :

| | | | | | | | |
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3. Name of the Student:
4. Enrolment No. :

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5. Details of Registration Fee :

For Demand Draft:

Name of the Bank :.....
Name of Branch :

Demand Draft No.:

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Amount : Rs 27000/- (in words) Rupees Twenty Seven Thousand only

Thanking you,

Yours faithfully,

Date : _____

Place : _____

(Signature of the Student)

Name of the Student : _____

Address : _____

PIN :

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| Mail this "Re-Registration form" along with DD to your Regional Centre as per schedule given in the covering letter. |
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