

## **CERTIFICATE PROGRAMME IN GUIDANCE (CIG)**

### **ABOUT THE UNIVERSITY**

The Indira Gandhi National Open University, one of the largest open universities in the world, was established by an Act of Parliament in 1985, to advance and disseminate learning and knowledge by a diversity of means, including the use of information and communication technology, to provide opportunities for higher education to a large segment of the population. The University offers academic, professional, vocational, awareness generating and skill-oriented programmes at the level of Certificate, Diploma, Bachelor's Degree, Master's Degree, and Doctoral Degree through its 21 Schools of Studies and a countrywide network of Regional Centres and Learner Support Centres. These Programmes are offered through multiple instructional packages with the convergence of different methodologies and technologies. The University is making all efforts to take higher education to the doorsteps of the hitherto unreached. Based on its contribution in Distance Education, it was conferred with Award of Excellence by the Commonwealth of Learning (COL), Canada, in 1993.

The recent initiatives of the university to provide technology-enabled education within the framework of blended learning includes SWAYAM based Massive Open Online Courses (MOOCs), 24x7 SWAYAMPURABHA channels, e-Gyankosh and IGNOU e-Content App for digital study material.

### **School of Education**

The School of Education is one of the first Schools to be established in IGNOU in the year 1987. The functions of the SOE, within the broad framework of the objectives of IGNOU, are to carry out academic activities addressing education as a field of knowledge and as an area of practice. Four disciplines/ areas namely, Education, Distance Education, Educational Technologies and Adult Education have been assigned to the School. The School has been undertaking three types of activities –development of academic programmes, research, documentation, and extension activities.

## **CERTIFICATE PROGRAMME IN GUIDANCE**

The Certificate Programme in Guidance (CIG) caters to the needs of teachers, parents, social workers and others interested in guiding children in the age group of 5-11 years for their better learning and social-emotional development. This is an awareness programme, which will help you in dealing with the problems faced by the children.

The programme is developed in collaboration with the National Council of Educational Research and Training (NCERT), Delhi, the apex body concerned with school education in the country.

### **HOW WILL THIS PROGRAMME HELP YOU?**

The programme has been specially designed to help you develop understanding of child development. You will know how individual differences play a vital role in the context of child's education. You will know concepts and processes involved in guiding elementary school children for learning and socio-emotional development. You will be able to identify children with special needs and problems. This programme will suggest strategies to facilitate all round development of children.

## **TARGET GROUP**

This programme is meant for a target group comprising teachers, parents, social workers, personnel from voluntary agencies or any individual who is interested in understanding and guiding children.

## **ELIGIBILITY**

- Teachers at pre-primary and primary schools.
- Anyone with 10<sup>th</sup> / matriculation pass and minimum 18 years of age.

## **PROGRAMME STRUCTURE**

NES-101: Understanding the Elementary School Child

NES-102: Facilitating Growth and Development

NES-103: Guiding Children's Learning

NES-104: Guiding Socio-emotional Development of Children

## **INSTRUCTIONAL SYSTEM**

Instruction is imparted through a multi-media package comprising the following:

- Printed materials sent to you by post which you can easily read and understand on your own;
- Video and Audio programmes provided at the Study Centres;
- Programmes telecast through national hook up of Doordarshan;
- Facility for further help for learning from the academic counsellors at the Study Centres;
- Feedback provided on written and activity-oriented home assignments done by you;
- Live interaction between teachers at the Headquarters and students at Regional Centres through teleconferencing and radio counselling at select places.

## **EVALUATION**

When you successfully complete all the courses mentioned above, you will be eligible for the award of Certificate in Guidance. There are three types of evaluation methods used under this programme.

- a) There are exercises in the printed learning material which you are required to do while studying the learning material (no weightage).
- b) There will be continuous examination in the form of assignments.
- c) There will be term-end (final) examination.
- d) The weightage given to the final and continuous assessment will be 70% and 30% respectively.

<b>Duration</b>	-	Minimum: 6 months Maximum: 2 Years
<b>Programme fee</b>	-	Rs.2000/- plus registration fee of Rs.300/-
<b>Medium of instruction</b>	-	English/Hindi
<b>Admission Cycle</b>	-	January and July Every Year

For more details of the programme please contact:

The Director

Or

The Programme Coordinator

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