



**CENTRE FOR INTERNAL QUALITY ASSURANCE  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

**REPORT ON TRAINING PROGRAMMES FOR NON- ACADEMIC STAFF**

IGNOU has organized two Training Programmes viz. Induction Programme for Newly Recruited DRs and ARs and Workshop on Financial Management for Newly Promoted Section Officers for IGNOU administrative staff during the year 2022-2023.

These programmes were related to Induction into the OU, Financial Management and other major Administrative Operations. The details of these programmes are given below:

S. No	Title of the administrative training Programme organized for non-academic staff	Number of participants	Dates(from-to-)
1	Induction Programme for Newly Recruited DRs and ARs	21	08-10 May, 2023
2	Workshop on Financial Management for Newly Promoted Section Officers	35	16th -18th August, 2022

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