

Certificate in Library and Information Science (CLIS)

- Sensitise Library and Information Science professionals at grass root level.
- Impart basic skills & training in library management and information handling
- Give an opportunity of professionals skills development to those who are already working in libraries without having any professional qualifications

BLI-011: Libraries: An Introduction

- Understand what libraries are, why are they necessary, what purpose do they serve in the society.
- Describe how libraries function to serve persons with different needs and purposes

- Assessment:
- Assignments
- Term-end examinations

BLI-0112: Document Processing and Organization

- Understand the basic concepts of classification & cataloguing and how they are done in libraries

- Assessment:
- Assignments
- Term-end examinations

BLI-0113: Information Sources & Services

- Understand the various types and categories of information sources and services

- Assessment:
- Assignments
- Term-end examinations

BLI-0114: ICT in Libraries

- Understand the followings: types of computers, Office tools, Basics of Library automation packages, web tools.

- Assessment:
- Assignments
- Term-end examinations