



**Walk-in Interview for Engagement of Consultant (Guest House) on contractual basis**

IGNOU invites applications for walk-in interview for engagement of Consultant (Guest House) purely on contractual basis initially for a period of six months and extendable further on satisfactory performance, as per University norms at its Headquarters located in New Delhi.

<b>Name of Post</b>	:	Consultant
<b>No. of Post</b>	:	01
<b>Remuneration</b>	:	₹ 30,000/- per month consolidated
<b>Age Limit</b>	:	65 years maximum

**Essential Educational Qualifications & Experience:**

- 3 years degree preferably in Hotel/ Hospitality Management etc.
- OR
- A graduate with knowledge and experience of working in a Hotel/Guest House of reputed Institution in Supervisory capacities.

**Job profile:**

To look after the accommodation management, kitchen, food preparation, ensure the quality of food, house-keeping of entire Guest House Complex, Guest Relations and having good communication skills in English and Hindi.

**Mode of Selection:** Through Walk-in Interview only.

<b>Venue of Interview</b>	<b>Date of Interview</b>	<b>Time of Interview</b>
IGNOU Guest House, Maidan Garhi, New Dehi-110068	20-06-2016	11.00 a.m.

**Medical Fitness:**

Applicant shall produce a medical fitness certificate to the effect that he/she did not suffer from any infectious disease for the last three years.

**IGNOU reserves the right to relax any qualification/experience prescribed for the post.**

**Documents to bring:**

The candidates are advised to bring their Curriculum Vitae along with latest passport size photograph having the details of Name, Father/Husband's Name, Date of Birth, Address for communication, Gender, Nationality, Educational/Professional/Technical qualifications, Experience, Salary drawn etc. along with self attested copies of educational qualification and experience certificates appearing before the Interview. No TA/DA will be paid for appearing in the interview.

**Chairman (Guest House)**