

To

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
DISTANCE EDUCATION CENTER
NEW DELHI – 110068

SUBJECT – PROPOSAL FOR CAMPUS RECRUITMENT

Dear Madame,

As per our conversation on 7th June'13, I take the liberty to introduce our self as **BMA GROUP**, who has created its forte by promoting successful ventures in the fields of Coal mining, Refractory, Steel and Ferro alloy. A financial services provider, **BMA Wealth Creators** specializes in extending customized financial solutions to individual and corporate. Our expertise combined with thorough understanding of the financial markets results in appropriate investment solutions for all. Its continuous strive to achieve excellence and growth keeps it abreast of the latest in technology and best business practices, thereby making it customer oriented while forging alliances, high quality standards and proactive business cultures.

Our financial services corporate entities are represented by :-

BMA WEALTH CREATORS LIMITED - which holds corporate membership in National Stock Exchange Ltd, Bombay Stock Exchange Ltd. and Central Depositories Securities Ltd.

BMA COMMODITIES PRIVATE LIMITED - which holds corporate membership in commodities exchange of NCDEX and MCX. It is also is SEBI approved AMFI registered Mutual Fund advisory and intermediary.

Currently we are hiring for **Tele-sales Executive** Profiles for our **Insurance BPO (Domestic Process) under Insurance Broker named RDB Insurance Pvt. Ltd.** for which details are given below –

Vacancies : Noida (300 Openings), Delhi (100 Openings), Jaipur (50 Openings), Ajmer (50 Openings)

Qualification: Min. 12th Completed (any stream)

Remuneration: Annual CTC – 96K-102K + Incentives + Cab Facilities (Noida only) & a defined & lucrative Growth Path

Age : 18 – 25 years

Competencies Required: Communication skills, Customer/Service Orientation

Job Description:

The Person will be responsible for :

1. Understanding customers' needs and achieving Sales targets through Tele-sales.
2. Handling customer queries and ensuring best customer service

In this regard we approach you with a request to give us permission & support to be associated with your esteemed Institute for Campus Recruitment. We would be glad to forward you any other details /information you may require.

Looking forward to a fruitful relationship with a long time existence...

Regards,
Mousam Bedi
Area Head - Training & HR
BMA Wealth Creators
+91-9015181981