

DNA

1. Strengthen the knowledge of administrative concepts and their application in improving the nursing services;
2. Develop an understanding of recent trends in health care system and nursing;
3. Participate co-operatively with an individual and groups for improvement of nursing services; and
4. Develop skills in maintaining administrative competencies with effective supervision to provide quality nursing care.

BNS 011

1. Review basic concepts, theories and elements of management and their application in health, hospital and nursing services;
2. Application of basic concepts related to performance appraisal, staff development for nurses; and
3. Critically analyse the career opportunities for nurses at present and in future,

Evaluation
TMA 1 and 2 and
Term End Exam

BNS 012

1. Describe the guidelines related to administration of nursing educational institution, hospital and community;
2. Demonstrate skills of supervision, guidance, counselling and student management of students in teaching institutions;
3. Apply principles of administration in providing care to people and evaluate the care following standards; and
4. Conduct nursing research for quality assurance and evidence based care.

Evaluation
TMA 1 and 2 and Term
End Exam

BNSL 011

1. Participate as a nurse administrator in hospital, community, educational institution for policy making;
2. Demonstrate the skills in writing job description, for various categories of nurses, duty roster, calculation of staff;
3. Participate in committees for recruitment, selection and promotion of nurses, organising staff development programs;
4. Identify personal, professional problems and organise guidance, counselling sessions; and
5. Identify and select work control methods.

Evaluation
Self and Supervised
Activities and
Final Practical Exam

BNS 013

1. Update knowledge on group dynamics;
2. Develop an understanding of communication and leadership; and
3. Explain the concepts of legal and ethical issues in nursing administration.

Evaluation
TMA 1 and 2 and
Term End Exam

BNSL 014

1. Update the knowledge on personnel management;
2. Strengthen knowledge on material management;
3. Develop an understanding of HIMIS; and
4. Explain the concept of office management.

Evaluation
TMA 1 and 2 and
Term End Exam

BNSL 012

1. Develop skills in various areas in nursing administration like public speaking, self perception of leadership style, standard setting of quality nursing care, activity analysis, analysis of records and reports, performance appraisal, administration of nursing educational institutions and evaluation of nursing care.

Evaluation
Self and Supervised
Activities and Final
Practical Exam