

IGNOU

MINUTES OF THE 68TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON DECEMBER 29, 2012 AT 03.00 P.M. IN THE BOARD ROOM, NEW VCO BLOCK, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110 068.

The following were present:

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| 1. Prof. Gopinath Pradhan, Vice-Chancellor | - Chairman |
| 2. Er. R.K. Gupta | - Member |
| 3. Prof. E. Vayunandan | - Member |
| 4. Dr. Arun Banik | - Member |
| 5. Shri U.S. Tolia, Registrar (Admn) | - Member-Secretary |

Prof. C.G. Naidu, Member could not attend the Meeting. Shri Mohan Veer Gautam, Assistant Registrar (Governance) was present to assist the Member-Secretary.

At the outset, the Chairman welcomed the Members to the 68th Meeting of the Establishment Committee. The following items on the Agenda were taken up for consideration seriatim, thereafter:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 67TH MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON 15TH NOVEMBER, 2012

EC 68.1.1 The Member-Secretary informed the Committee that the Minutes of the 67th Meeting of the Establishment Committee were placed before the Board of Management at its 116th Meeting held on 24.11.2012. While consideration the Minutes of the 67th Minutes of the Committee, the Board vide Res. BM116.2.1 has, interalia, directed that the Minutes of the Establishment Committee should be put up before the Board only after the same are confirmed by the Establishment Committee and the Item was deferred.

He further informed that the present meeting was specifically, convened to confirm the Minutes of the 67th Meeting of the Establishment Committee so that the confirmed Minutes of the Establishment Committee could be placed before the Board as decided by the Board at the 116th BOM. He also informed that the Board at its 116th Meeting held on 24.11.2012 constituted a Review Committee to review the composition, powers and functions of the Standing Committees, constituted by the Board at its 18th, 38th, 73rd & 77th meetings under the provision of Statute

16, which includes Establishment Committee.

The Establishment Committee noted the above directions of the Board and accordingly the Minutes of the 67th Meeting were taken up for consideration by the Committee.

EC 68.1.2 As regards the upgradation of the post of Junior Engineer (Automobiles) to that of Assistant Engineer (Automobiles) in the Pay Band-III of Rs.15600-39100, the Member Secretary informed the Committee that as decided in the 67th EC Meeting the proposal involved financial implications and the same has been referred to the Finance Committee for consideration.

EC 68.1.3 Referring to Item Nos.4 and 5 of the Minutes of 67th EC, the Member Secretary informed the Committee that these two Items relate to counting of past services rendered by Group-‘C’ employees of the University which are well covered under Govt. of India Rules/Statute 23(6)(i) of the University and that the two proposals have also been concurred by the F&A Division. Therefore, these cases are to be dealt/decided administratively, with the approval of the Vice Chancellor.

The Committee noted the relevant Rules/statutory provisions and found the proposals are in order. The Committee, therefore, recommended the proposals for approval administratively.

Also with regard to EC Res. 67.4.1, Er. R.K. Gupta suggested that the words appearing in the second line of the last para of the resolution under reference i.e. “*Establishment Committee is only an extended arm of the Board*” may be read as “*Establishment Committee is one of the Standing Committees of the Board, as per the provision under Statute 16*”. The Committee agreed to the modifications suggested by the Member.

EC 68.1.4 As regards EC Resolution Nos.67.2.1 & 67.15.1 (Item Nos.2 and 15 respectively) regarding lifting of probation & confirmation of teachers/academics and Group-‘A’ Officers, the Committee recommended to place its recommendations in the matter before the Board, as the Board is the appointing authority in respect of these cadres/positions, in terms of the provision under Statute 17 (6) and (7).

EC 68.1.5 Regarding the proposals/Item Nos. 6, 7, 8, 9, 11 and 13 which relate to admission to GPF Scheme of the University, the Member

Secretary informed that the Committee at its 67th meeting held on 15.11.2012 has considered and approved these proposals being as per Govt. of India Rules/DOPT guidelines vide OMs dated 26.7.2005 & 28.10.2010 on the subject. The Committee, therefore, reiterated that the decision of the Committee to decide these cases of admission to the GPF Scheme of the University administratively, is in order.

EC 68.1.6 As regards EC Res. EC67.10.1, the Committee further noted the action taken by the Vice Chancellor in accepting the resignation of Mrs. Sandhya N., Research Officer, STRIDE and recommended to place the proposal before the next Board for consideration, as the Board is the appointing authority in respect of academics/teachers.

EC 68.1.7 As regards EC Res. EC67.12.2 the Committee reiterated its view to accept only the first recommendation made by the Committee constituted by the 114th Board to count the services rendered by Dr. Subhangi Vaidya as ARD as qualifying service for the purpose of Career Advancement Scheme in the University. The Committee, however, did not accept the second recommendation of the Committee to incorporate sub clause (3) under Clause (V) of Ordinance on Career Advancement for teachers, which may lead to conflict of interest. The Committee opined that such matters are to be looked into/examined on case to case basis. Er. R.K. Gupta, however, suggested that the words appearing in ninth line of the para under EC Res.67.12.2 i.e. “*infructuous and is, therefore*” be deleted. The Committee agreed to the suggestion made by the Member.

EC 68.1.8 Regarding the EC Res.67.14.1 for counting of the past services rendered by Dr. Geetika S. Johry, Asstt. Professor, SOVET as Lecturer in Dept. of Commerce, Sri Aurbindo College, University of Delhi, for the purpose of career advancement, the Committee recommended to decide the matter administratively, with the approval of the Vice-Chancellor, as per the statutory provisions.

EC 68.1.9 The Establishment Committee confirmed the Minutes of its 67th Meeting with the above observations.

ITEM NO. 2 CONSIDERATION OF THE CASE OF SH. SUBHASH CHANDER, DRAFTSMAN (CIVIL) FOR GRANT OF NEXT HIGHER SCALE ON COMPLETION OF 8/16 YEARS OF SERVICE

EC 68.2.1 The Item was taken up for consideration. The Committee went through the proposal and found that Shri Subhash Chander, Draughtsman (Civil) cannot be granted UMS with retrospective effect as he did not fulfill the prescribed qualification which entitled him to avail the benefits under reference. The Committee, therefore, did not find the proposal of Establishment-I to be in order. The Committee also observed that such benefits, if otherwise due, can have only prospective effect i.e. from the date of acquisition of the prescribed qualifications.

ITEM NO. 3 TO CONSIDER THE CASES OF LIFTING OF PROBATION AND CONFIRMATION OF GROUP-A OFFICERS

EC 68.3.1 The Item was taken up for consideration. The Committee found the proposal in order and approved the cases of lifting of probation and confirmation of five Group-A Officers and recommended to place the same before the next Board for consideration being the appointing authority in respect of Group-A Officers.

ITEM NO. 4 TO CONSIDER THE CASE OF LIFTING OF PROBATION AND CONFIRMATION OF GROUP-A OFFICER

EC 68.4.1 The Committee went through the proposal and found that the adverse entry made by the Reporting Officer of Ms. Indervir Kaur, Assistant Registrar, needed to be communicated to her, as per rules on the subject and decided to take further necessary action by the Section concerned as per rules accordingly. The Item was deferred.

The Meeting ended with a vote of thanks to the Chair.

(U.S. Tolia)
Member-Secretary

List of Teachers/Academics for lifting of probation & confirmation

S.No.	Name and Designation	Date of Joining	Date of completion of probation	Date of confirmation
1	Dr. Dinesh Chander Sharma Dy. Director	21.06.2011	20.06.2012	21.06.2012
2	Dr. Bujayalaxmi Mishra, Dy. Director	21.06.2011	20.06.2012	21.06.2012
3	Dr. K. Ramesh Dy. Director	29.06.2011	28.06.2012	29.06.2012
4	Dr. Bhavana Gulati Assistant Director	20.05.2011	19.05.2012	20.05.2012
5	Dr. Vandana Varma Assistant Director	23.05.2011	22.05.2012	23.05.2012
6	Dr. Praseetha Unnikrishnan Assistant Director	25.05.2011	24.05.2012	25.05.2012
7	Dr. Siby G. Netto Assistant Director	25.05.2011	24.05.2012	25.05.2012
8	Dr. Yasmin Assistant Director	03.06.2011	02.06.2012	03.06.2012
9	Oinam Jayalakshmi Devi Assistant Director	09.06.2011	08.06.2012	09.06.2012
10	Dr. Narendera Kumar Das Assistant Director	13.06.2011	12.06.2012	13.06.2012
11	Sh. Shekhar Suman Assistant Director	07.06.2011	06.06.2011	07.06.2012
12	Prof.M.S.Natawat Professor of Geography, SOs	18.07.2011	17.07.2012	18.07.2012
13	Dr.Asha Upadhyay, ARD RC, Chandigarh	20.05.2011	19.05.2012	20.05.2012
14	Dr.Ajay Behra, ARD RC, Shimla	20.05.2011	19.05.2012	20.05.2012
15	Dr.Raghavendra Tripathi, ARD RC, Jabalpur	18.05.2011	17.05.2012	18.05.2012
16	Dr.Harish Kumar Kewat, ARD RC, Jabalpur	12.05.2011	11.05.2012	12.05.2012
17	Dr.Sweta Singh, ARD, EDNERU	09.08.2011	07.08.2012	09.08.2012
18	Dr.Jagadamba Prasad, ARD RC, Guwahati	23.05.2011	22.05.2012	23.05.2012

19	Dr.LalCharliani, ARD RC, Gangtok	16.06.2011	15.06.2012	16.06.2012
20	Prof.Malati Mathur Professor of English, SOH	22.06.2011	21.06.2012	22.06.2012
21	Dr. Manoj Kumar Das Regional Director, RC-Delhi- III	31.5.2011	30.5.2012	31.5.2012
22	Dr.V. Girja Devi Regional Director, RC- Vijayawada	01.8.2011	31.7.2012	01.8.2012
23	Dr. Atur Rahman ARD, RC-Aligarh	29.6.2011	28.6.2012	29.6.2012
24	Dr.Shireesh Pal Singh ARD, RC-Bhopal	25.8.2011	24.8.2012	25.8.2012
25	Dr.Ajay Vardhan Acharya ARD, RC-Jodhpur	16.5.2011 (A/N)	15.5.2012	16.5.2012

List of Group-A Officers for lifting of probation & confirmation

S. No.	Name & Designation	Period of Probation		Whether the controlling officer has recommended for lifting of probation	Proposed date of lifting of probation	Remarks
		From	To			
1	2	3	4	5	6	7
1.	Sh. P.P. Singh Assistant Registrar	22.10.09	21.10.10	YES	21.10.10 (A/N)	_____
2.	Sh. S. Senthil Raj Assistant Registrar	20.11.09	19.11.10	YES	19.11.10 (A/N)	_____
3.	Sh. Anil Kumar Assistant Registrar	08.02.11	07.02.12	YES	07.02.12 (A/N)	_____
4.	Sh. Anand Kumar Assistant Registrar	03.01.11	02.01.12	YES	02.01.12 (A/N)	_____
5.	Sh. Nikhil Kant Assistant Registrar	03.03.11	02.03.12	YES	02.03.12 (A/N)	_____
6.	Ms. Rosamma George Assistant Registrar	17.04.08	16.04.09	YES	16.04.09 (A/N)	_____
7.	Sh. Z.F. Rehman Assistant Registrar	22.10.09	21.10.10	YES	21.10.10 (A/N)	_____
8.	Sh. D.K. Issrani Dy. Registrar	05.10.11	04.10.12	YES	04.10.12	_____
9	Sh. Sandeep Kumar Dy. Registrar	05.10.11	04.10.12	YES	04.10.12	_____
10	Sh. V.S. Patwal Dy. Registrar	05.10.11	04.10.12	YES	04.10.12	_____