

PGDCFT & MSCCFT

FACILITATIVE GUIDELINES FOR COMPLETING PRACTICAL COURSES, INTERNSHIP & DISSERTATION

(for June 2021 TEE)

For learners who have not been able to complete the practicals of various Supervised Practicum courses, Internship, and Dissertation of the programmes Master of Science in Counselling and Family Therapy (MSCCFT) and Post Graduate Diploma in Counselling and Family Therapy (PGDCFT); with the field work not being possible due to COVID-19 pandemic, guidelines indicating the modified course requirements in terms of the practical activities that need to be carried out and the alternative ways of doing the same, to facilitate course completion, particularly in the context of constraints of the present times, are given below. **These facilitative guidelines; earlier applicable for June and December 2020 TEE, are now applicable for June 2021 TEE as well.**

Further, as you are aware, all the 6 practical courses of PGDCFT, and 9 practical courses, Internship and Dissertation of MSCCFT, have internal evaluation as well as external evaluation components. The Academic Counsellor is required to give internal evaluation marks on the practical file/Internship Report/Dissertation Report. While the learners are required to submit the Supervised Practicum files and Internship Report at Student Evaluation Division (SED) for external evaluation, the Dissertation is to be submitted to the Regional Centre for external evaluation and *viva-voce*.

- **The evaluation process (consisting of internal and external evaluation) for all courses remains the same as before.**
- **Learners must ensure that the Supervised Practicum file/Internship Report submitted by them at SED contains the duly authenticated internal assessment marks given by the Academic Counsellor.**

FACILITATIVE GUIDELINES FOR DOING SUPERVISED PRACTICUM COURSES OF MSCCFT (1st YEAR) AND PGDCFT

Courses:

- MCFTL-001 (2 Credits)
- MCFTL-002 (2 Credits)
- MCFTL-003 (2 Credits)

- MCFTL-004 (2 Credits)
- MCFTL-008 (2 Credits)

1. **You may do ANY THREE practicals of each of the above Supervised Practicum courses.** Each practical will carry 50 marks.
2. For choosing the respondents, first look into your home surroundings. You may conduct the activity through face-to-face interaction (maintaining social distancing and taking other safety measures recommended; including wearing masks), or given the changing times, do so through use of a digital technology/online mode or telephonic conversation. Likewise, if required, you may observe a child/ family setting through use of technology.

- MCFTL-005 (2 Credits)

You may complete MCFTL-005 using only secondary data, and using online material available for doing review of literature and writing the report of your mini research.

GUIDELINES FOR MSCCFT (2nd YEAR)

Courses:

- MCFTL-006 (2 Credits)
- MCFTL-007 (2 Credits)
- MCFTE-004/ MCFTE-005/MCFTE-006 (4 Credits)
- MCFTP-001 (6 Credits)
- MCFTP-002 (8 Credits)

1. **For 2 Credits SUPERVISED PRACTICUM COURSES**
(MCFTL-006 & MCFTL-007)

You may do ANY THREE practicals of each 2-credit Supervised Practicum course. Each practical will carry 50 marks.

For choosing the respondents, first look into your home surroundings. You may conduct the activity through face-to-face interaction (maintaining social distancing and taking other safety measures recommended; including wearing masks), or given the changing times, do so through use of a digital technology/online mode or telephonic conversation. Likewise, if required, you may observe a child/ family setting through use of technology.

2. **For 4 Credits SUPERVISED PRACTICUM COURSE** (MCFTE-004/MCFTE-005/MCFTE-006)

You need to do only the following three practicals:

- i) Write the report of an organisation working in the field. Do the review only by visiting its webpage through online mode. This report will carry 50 marks.
- ii) On YouTube or any other online mode, view a counselling session (in the domain of the elective course) and write an analytical report of the same. Note down and include in the report exact URL of the counselling session with an individual; the type of counselling method used; the details of the case; the emotional environment in the counselling session; your critical analysis of the session; your recommendations, conclusions, and reflections. This report will carry 100 marks.
- iii) On YouTube or any other online mode, view a family therapy session (in the domain of the elective course) and write an analytical report of the same. Note down and include in the report exact URL of the family therapy session; the type of family therapy method used; the details of the case; the emotional environment in the family therapy session; your critical analysis of the session; your recommendations, conclusions, and reflections. This report will carry 100 marks.

3. For 6 Credits INTERNSHIP COURSE (MCFTP-001)

You need to do only the following:

- i) On YouTube or any other online mode, view TWO counselling sessions and write an analytical report of each.

Note down and include in each report exact URL of the counselling session with an individual; the type of counselling method used; the details of the case; the emotional environment in the counselling session; your critical analysis of the session; your recommendations, conclusions, and reflections. Each report will carry 100 marks.

- ii) On YouTube or any other online mode, view TWO family therapy sessions and write an analytical report of each.

Note down and include in each report exact URL of the family therapy session; the type of family therapy method used; the details of the case; the emotional environment in the family therapy session; your critical analysis of the session; your recommendations, conclusions, and reflections. Each report will carry 100 marks.

4. For 8 Credits DISSERTATION COURSE (MCFTP-002)

For Dissertation, only secondary data may be used. Please select a research topic related to counselling and family therapy, and use secondary data/ sources for

finishing your dissertation. There is no need for primary data collection. Use online material available for doing review of literature and writing your dissertation.

Your Supervisor may give marks out of 100, which, as before, would carry 40% weightage. Marks given by the external evaluator will carry 40% weightage, and 20% weightage would be for *viva-voce* marks. The viva can be organized by the Regional Centre online or offline following all safety guidelines as prescribed by the Government.

Most important: PLEASE DON'T PANIC. RELAX, LOOK AFTER YOURSELF AND YOUR FAMILY IN THESE CRUCIAL TIMES. ***Stay safe, stay healthy.***

It is requested that if your registration is getting over, then do try to complete the practical courses, Internship and Dissertation and submit the Files and Reports for external evaluation in time for June 2021 TEE.

WISH YOU ALL THE BEST!!!

PROGRAMME COORDINATORS (PGDCFT & MSCCFT)