

1. Details of the Teacher/ Academic:

Name & Date of Birth:	HEENA K. BIJLI , 21.08.1975
Date of Joining in IGNOU:	21stNovember 2011
Current Designation :	Director and Professor , School of Continuing Education
Pay Scale as on date :	Pay Band IV, Rs.37,400 – 67,000 + AGP Rs.9000
Qualifications :	Ph.D. in Home Science (University of Delhi) in 2009 M.Sc Home Science (Community Resource Management & Extension) in 1997; B.ScHome Science (Hons) in 1995

2. Honour/Award/Fellowship/membership of Professional body/ Statutory body (internal/ external) received by the Teacher/ Academic:

Name of the recipient	Honour /Award/ Fellowship name	Agency name /Name of statutory body/ institution/ Apex body	Period
Dr.Heena K. Bijli	Commonwealth Fellowship	Commonwealth of Learning (COL)	Asian Association of Open Universities – 31 st Conference – Indonesia – 27-29 September 2017
Dr.Heena K. Bijli	Commonwealth Fellowship	Commonwealth of Learning (COL)	Asian Association of Open Universities – 30 th Conference – Indonesia – 26-28 October 2016
Dr.Heena K. Bijli	Honoured for launching Diploma in Event Management in IGNOU	Event and Entertainment Association of India	August 2018
Dr.Heena K. Bijli	Awarded for Outstanding Contribution to the field of Home Science (Platinum Woman Award)	University of Delhi	November 2007
Ms.Heena K. Bijli	Certificate of Academic Excellence	Aligarh Muslim University	1992-1995
Dr.Heena K. Bijli	Life Member	Home Science Association of India (HSAI)	2001 – till date
Dr.Heena K. Bijli	Life Member	Indian Association of Women's Studies (IAWS)	2001 – till date
Dr.Heena K. Bijli	Life Member	Society of Extension Education (SEE)	2000 – till date
Dr.Heena K. Bijli	Member of the School Board	Deptt of Home Science, School of	2016 till date

		Health Sciences, Uttarakhand Open University	
Dr.Heena K. Bijli	Member of Board of Studies	Centre for Women's Studies, Aligarh Muslim University (AMU)	2015 – 2017
Dr.Heena K. Bijli	Member of Board of Studies	Deptt of Home Sc., Faculty of Agri. Sciences, AMU	2016 till date
Dr.Heena K. Bijli	Member of Academic Council Standing Committee	IGNOU	2015 – 2016 2018 till date
Dr.Heena K. Bijli	Member of School Board	School of Continuing Education, IGNOU	2012 till date
Dr.Heena K. Bijli	Member of School Board	School of Gender and Development Studies, IGNOU	2012 – 2014
Dr.Heena K. Bijli	Member of School Board	School of Education, IGNOU	2012 – 2014
Dr.Heena K. Bijli	Member of School Board	School of Health Sciences	2018 onwards
Dr.Heena K. Bijli	Member of Academic Council	IGNOU	2018 onwards
Dr.Heena K. Bijli	Member of Research Council	IGNOU	2018 onwards
Dr.Heena K. Bijli	Member of School Board	School of Engineering and Technology	2019 onwards
Dr.Heena K. Bijli	Member of Research Council Standing Committee	IGNOU	2019 onwards
Dr.Heena K. Bijli	Member of the Investment Committee	IGNOU	2019 onwards
Dr.Heena K. Bijli	Member of EEMA's (Event and Entertainment Management Association of India) Advisory Committee on Education	EEMA (Event and Entertainment Management Association of India)	2019 onwards
Dr.Heena K. Bijli	Member of Innovations Club	IGNOU	2016 onwards

3. Books/BookChapter:

PUBLISHED BOOK

- Bijli, H.K. (2012): *Women and Health: Intersectional Issues and Social Constraints*. New Delhi: Authorspress.

BOOK CHAPTERS

Co-author/co-editor if any, title, place of publication, publisher, Year, page (no) s, ISBN No.

S N o.	Name of Author1/ Editor 1, & Co- author (s) / Co- editor (s) (if any)	Title of chapter	Place of public ation	Publisher	Year	Total Pages	ISBN No.
1.	Heena K. Bijli (Sole author)	Panchayati Raj and Democratic Decentralisation	Thiruv anant apuram	Modern Book Centre	2019	48-72	978-81-90178-33-4
2.	Heena K. Bijli (Sole author)	Dr. Ambedkar's Vision of Gender Equality through Health Communication Strategies	New Delhi	Excel India Publishers	2016	97- 103	978-93-85777-63-9
3.	Heena K. Bijli (Sole author)	Developing a Model Village Plan for Implementation through CSR	Chandi garh	Centre for Research in Rural and Industrial Developmen t	2016	57-86	978-81-85835-79-9
4.	Heena K. Bijli (Sole author)	New Market Economy and the Problems of Women's health in India	Jaipur	Rawat Publications	2015	167- 179	978-81-316-0705-3
5.	Heena K. Bijli (Sole author)	Extension and Corporate Social Responsibility: New Paradigms and Linkages for Community Development	New Delhi	Atlantic Publishers and Distributors (P) Ltd.	2015	71-98	978-93-83842-23-0

6.	Heena K. Bijli (Sole author)	Importance of an Effective Business Model for Success of SHGs.	New Delhi	Excel India Publishers	2014	76-83	978-93-87960-22-0
7.	Heena K. Bijli (Sole Author)	Women in Distance Education: Challenges and Emerging Trends	New Delhi	Serials Publications (P) Ltd.	2014	59-70	978-81-8387-720-6
8.	Heena K. Bijli (Sole author)	Housing Needs of Women in Today's Context	New Delhi	Authorspress	2009	16-21	978-81-7273-454-1

4. Research Articles/Publications:

S No.	Author/ Co-author (if any)	Title	Name of Journal	Volume	page no. (s)	Year	ISSN No
1.	Heena K. Bijli (Sole Author)	Delivery of Non-formal Education through Open and Distance Learning: Role of CSR	International Journal of Applied Home Science	5 (2)	506-513	Feb 2018	ISSN 2394-1413
2.	Heena K. Bijli (Sole Author)	Learning Event Management through Open and Distance Learning	EduTech e-Journal of Education and Technology	Issue No.1701	1-4	Dec 2017	ISSN 095-5004
3.	Heena K. Bijli (Sole Author)	Migrant and Displaced Women: Gender Dimensions and Crucial Issues for Promoting Health	International Journal of Reviews and Research in Social Sciences.	6 (1)	15-24	Jan – March 2018	ISSN 2347-5145 (print), ISSN 2454-2687 (online).
4.	Heena K.	Living with	Integral	7 (2)	29-31	Dec	ISSN-0974-

	Bijli (Sole Author)	Purdah and Pain: Risks and Concerns in Health and its Management.	Review			2014	8032 (print), ISSN-2278-6120 (online)
5.	Heena K. Bijli (Sole Author)	Financial Literacy: An Essential Tool for Empowerment of Women through Microfinance	Studies on Home and Community Sciences	6 (2)	77-85	Aug 2012	ISSN-0973-7189
6.	Heena K. Bijli (Sole Author)	Reproductive Rights of Muslim Women: A Study of Family Planning Practices	Women's Link	18 (4)	18-23	Oct-Dec 2012,	ISSN 2229-6409
7.	Heena K. Bijli (Sole Author)	Gender Bias and Reproductive Health Risks Faced by Adolescent Girls in India	SAMYUKTA : A Journal of Women's Studies	12 (1)	153-161	Jan 2012	ISSN- 2393-8013
8.	Heena K. Bijli (Sole Author)	Analyzing the Scope for Sustenance and Expansion of Women Self Help Groups.	International Journal of Microfinance	1 (2)	25-38	July – Dec 2011	ISSN-2229-449X
9.	Heena K. Bijli (Ist Author – Co-author)	Extension Education and its Relevance in Higher Education: Emerging Trends	University News	49 (27)	19-24	July 4-10, 2011	ISSN-0566-2257
10	Heena K. Bijli (Ist Author – Co-author)	Maternal Health in India: An Overview	Journal of Extension Systems	26 (2)	34-44	Dec 2010	ISSN 0970-2989
11	Heena K. Bijli (Sole Author)	Gender, Technology and Development: Need for Convergence	Indian Research Journal of Extension Education	4(1& 2)	151-158	Jan – July 2004	ISSN 0972-2181

12	Heena K. Bijli (Sole Author)	Environment and Women: Socio-economic and Health Dimensions	Journal of Region, Health and Health Care- a Biannual Journal of Medical Geography	7(1 & 2)	10-20	May and Nov 2002	Registr. No. 65539/ 96
13	Heena K. Bijli (Sole Author)	Role of Extension in Strengthening Corporate Social Responsibility & Leveraging Partnerships	S R Asia Journal	-	53-61	2012	-
14	Heena K. Bijli (Sole Author)	Reproductive Health of Women in India: Emerging Concerns	Indian Journal of Inclusive Growth	1 (1)	11-16	Jan – June 2013	-

5. Policy Documents Reports/ Mimeos:

Sno.	Title	Institution/ Agency	Year

6. Book Review published :

Sno.	Author/ Co-author (if any)	Title	Name of Journal	Volume	Page no. (s)	Year	ISSN No
1.	Women's Link (Journal)	Women and Health: Intersectional Issues and Social Constraints	Women's Link	19 (1)	44-46	Jan-March 2013	2229-6409

• Monographs Published:

- Two Monographs titled – **SELF HELP GROUPS: THE PATH TO WOMEN'S EMPOWERMENT**- Volume I and Volume II, for S.P. Jain Institute of Management and Research, Mumbai, 2009.
- One Monograph on **Women Leaders in Panchayati Raj: Women's Perspective**-selected case studies , as Researcher, Lady Irwin College and AIWEFA (All India Women's Education Fund Association), 1996-97.

- On Advisory Board – International Journal of Applied Home Science, ISSN: 2394-1413.

(Duly authenticated by the Director/ Head of School/ Division/ Unit/Centre / Cell)

- On Advisory Board -World Journal of Gender and Literature, ISSN: 2349-1620, Volume 1, Issue 1 (June) 2014.

7. Presentation/Invited talk/Chair in National or International Seminar/Conference/ Workshops(Please do not mention if it is only participation without presentation)
(A) PAPERS PRESENTED

S. No	Auth or/ Co author (if any)	Title of presentation, /Talk/Lecture	Name Organizing institute	Conference	City	Date and Year
1.	Sole Author	Women Leaders in Panchayati Raj : Trendsetters for Empowerment	Lady Irwin College, University of Delhi	XXIVth Biennial Conference of the Home Science Association of India	New Delhi	Oct 3-5, 2001
2.	Sole Author	Perceptions of Women on Marriage	Indian Social Institute	Workshop on Muslim Women's Perception on Muslim Personal Law	New Delhi	Aug 25-26, 2003
3.	Sole Author	Gender, Technology and Development: Need for Convergence	Society of Extension Education	1 st National Extension Education Congress	Agra	Sept 12-14, 2003
4.	Sole Author	Need for Communication Strategies in Reproductive Health	Society of Extension Education	2 nd National Extension Education Congress	Udaipur	May 22-23, 2004
5.	Sole Author	Natural Resource Management & Women: Problems & Perspectives	BhartiyaShishuEvamMahilaVividhVikasSamiti	World Women Summit on Gender Equality	New Delhi	June 15 -17, 2004
6.	Sole Author	Strategies in Development Communication for Reproductive Health: A Study in Aligarh District	Centre for Women's Studies, AMU	National Conference on Women & Development: Changing Media Paradigms in the Era of Globalisation	Aligarh	Oct 10-11, 2004
7.	Sole Author	Malnutrition & Reproductive Health: Focus on Literature and Research Needs	Women's College, AMU	National Seminar on Contribution of Women to Sanskrit Literature	Aligarh	Nov 27-28, 2004
8.	Sole Author	Rethinking Population: A Reproductive and Child Health Perspective	Bangalore University	Asia Pacific Summit on Population and Development	Bangalore	Aug 1-3, 2005
9.	Sole Autor	Reproductive Rights of Muslim Women: Lessons from the Field	BhartiyaShishuEvamMahilaVividhVikasSamiti	National Conference on Women's Empowerment	New Delhi	Nov 19, 2005

10.	Sole Author	Mainstreaming of Muslim Women through Extension Education	Women's College, AMU	National Seminar on Women's Education Movement	Aligarh	Feb 8-9, 2007
11.	Sole Author	Food beliefs and Health Seeking Behaviour of Women: A Reproductive Health Study	Global Welfare Society and Department of Unani Medicine, AMU	National Seminar on Nutrition in Health and Disease	Aligarh	March 15, 2007
12.	Sole Author	Need for Consumer Education in India	ICFAI National College	International Conference on Active Teaching & Learning in Higher Education	Trichy	8 th Dec 2007
13.	Sole Author	Family Planning & Reproductive Health of Rural Muslim Women	Tata Institute of Social Sciences	National Seminar on Socio-economic and Educational Status of Muslims in Maharashtra	Mumbai	Dec 21-22, 2009
14.	Sole Author	Catalysing Rural Development Programmes: Role of Extension Education	SMRK – BK – AK Mahila Vidyalaya, SNTD Women's University	UGC Sponsored National Seminar on Home Science in 2020: A Search for Excellence	Nashik	March 26-27, 2010
15.	Sole Author	Reproductive Health of Women in India: Emerging Concerns	Skoch Foundation	24 th Skoch Summit at 7 th Thinkers and Writer's Forum	New Delhi	Nov 10-12, 2010
16.	Sole Author	Health of Women in a Free Market Economy	Mahatma Gandhi Antarashtriya Hindi Vishwavidyalaya, Wardha & Indian Association of Women's Studies	XIII National Women's Studies Conference on Resisting Marginalisations, Challenging Hegemonies: Revisioning Gender Politics	Wardha	Jan 21-24, 2011
17	Sole Author	Challenges Facing Displaced Women: Crucial Issues for Promoting Health	Council for Social Development – ICSSR	National Seminar on Impoverishment vs Reconstruction in Development Induced Displacement	Hyderabad	Feb 18-19, 2011
18	Sole Author	Financial Literacy & Its Relevance in Microfinancing	Skoch Foundation	26 th Skoch Summit at 9 th Thinkers and Writer's Forum	Mumbai	June 2-3, 2011
19	Sole Author	Extension Education: A Perspective Towards Inclusive Education	Lingaya's Group	National Conference – 'Samarthyam 2012'	New Delhi	March 1, 2012
20	Sole Author	Emancipation of Muslim Women for	Skoch Foundation	28 th Skoch Summit at 12 th Thinkers and	New Delhi	March 27 th ,

	r	National Development		Writers Forum		2012
21	Sole Author	Designing a Sustainable Business Model for SHGs	Council for Social Development – ICSSR	National Conference on Regulatory Aspects of Financial Inclusion	Hyderabad	Aug 23-24, 2012
22	Sole Author	Healthcare in Rural Uttar Pradesh : A Murky Reality or a Goal Towards Accomplishment	M.S. University, Baroda	Regional Science Congress	Baroda	Sept 15-16, 2012
23	Sole Author	Food Security and Health Needs of Adolescents	Guru ArjanDev Institute of Development Studies	4 th International Seminar on Water Energy and Food Security Nexus	Amritsar	Feb 8-10, 2013
24	Sole Author	Beliefs Associated with Pregnancy and Breast-feeding Practices in Muslim Women of Uttar Pradesh	MANUU (Maulana Azad National Urdu University)	International Conference on Status of Muslim Women in the Indian Sub-Continent	Hyderabad	March 6-8, 2013
25	Sole Author	Women's Participation in Maternal Health: An Enabling Strategy Towards Improved Healthcare and Inclusive Growth	NIRD & PR (National Institute of Rural Development and Panchayati Raj)	National Seminar on Women's Participation and Inclusive Development	Hyderabad	March 11-13, 2013
26	Sole Author	Technology Transfer and Partnerships for Women's Empowerment: Status in India	NAM (Non Aligned and Other Developing Countries), Jaypee University of Information Technology, Read India & Women in Development	International Conference on Empowering Women in Developing Countries through Information & Communication Technologies	Solan, Himachal Pradesh	June 1-3, 2013
27	Sole Author	Primary Health Care and Women	St. Bede's College	International Conference on Women's Empowerment	Shimla	Aug 23 rd , 2013
28	Sole Author	Women in Distance Education: Challenges and Emerging Trends	Patna University	National Seminar on Higher Education for Women through Open University : Issues & Strategies	Patna	Aug 24 th , 2013
29	Sole Author	Importance of An Effective Business Model for Success	BharatiVidya peeth Deemed	National Seminar on Women's Entrepreneurship,	New Delhi	March 4-5, 2014

		of SHGs	University	Empowerment and Development		
30	Sole Author	Mainstreaming Sexual & Reproductive Health in Education	Regional Institute of Education (NCERT), Ajmer	National Seminar on Adolescence Education: Status and Future Perspectives	Ajmer	Feb 5-6, 2015
31	Sole Author	Developing a Model Village Plan for Implementation through CSR	Centre for Research in Rural Industrial Development (CRRID), Chandigarh	National Seminar on CSR in India: Challenges, Possibilities and Prospects for Socio-Economic Transformation	Chandigarh	March 12-14, 2015
32	Sole Author	Enhancing Impact of CSR, for Socio-economic Development and Livelihoods	BhimraoAmbedkar University and Association of the Socio-economic Development Studies, Lucknow	International Conference on Post-Globalisation Growth and Redistribution in Asia	Lucknow	Dec 16-17, 2015
33	Sole Author	Nutrition and Health Care During Pregnancy: A Study in Rural Uttar Pradesh	National Institute of Rural Development and Panchayati Raj	National Seminar on Strategies for Women and Child Survival	Hyderabad	March 8-10, 2016
34	Sole Author	Dr.Ambedkar's vision of Gender Equality through Health Communication Strategies	Baba SahebAmbedkar University, Lucknow	National Symposium on the Contribution of Baba SahebAmbedkar for Development of Modern India	Lucknow	April 13-14, 2016
35	Sole Author	Fabric and Apparel Science Studies through Open and Distance Learning	STRIDE, IGNOU	National Seminar on Open and Distance Learning in India : Present Status and Future Trends,	New Delhi	Sept 29-30, 2016
36	Sole Author	Experiential Learning in Event Management through Open and Distance Learning	Commonwealth of Learning (COL)	30 th Annual Conference of the Asian Association of Open Universities – Open Education in Asia: Changing Perspectives	Manila, Philippines	Oct 26-28, 2016
37	Sole Author	Exploring Delivery of Non-Formal Education Programmes	STRIDE, IGNOU	International Seminar on Skill Development through OdeL: Innovations,	New Delhi	March 9-11, 2017

		through ODL by Engaging CSR		Entrepreneurship, Employment for Inclusive and Sustainable Livelihoods		
38	Sole Author	Migrant Women and Crucial Issues for Promoting Health	SOITS, ICM and ICSSR ; IGNOU	2 nd International Conference on Migration and Diasporas: Emerging Diversities and Development Challenges	New Delhi	March 22-23, 2017
39	Sole Author	Learning through Blended Approach for a Sustainable Tomorrow	Commonwealth of Learning (COL)	31 st Annual Conference of the Asian Association of Open Universities 2017 – Open University for Inclusive and Equitable Quality Education	Yogyakarta, Indonesia	Sept 27-29, 2017
40	Sole Author	Self Help Groups for Sustainable Business and Empowerment	CCS Haryana Agricultural University, Hisar	Golden Jubilee International Conference on Gender Issues and Socio-Economic Perspectives for Sustainable Rural Development	Hisar	Oct 23-25, 2017
41	Sole Author	Curriculum Development in Event Management through Open and Distance learning	The Open University of Hong Kong, Hong Kong	International Conference on Open and Innovative Education	Hong Kong	July 10-12, 2019

(B) CHIEF GUEST / CHAIRPERSON / PANELIST / RESOURCE PERSON / RAPORTEUR/ MODERATOR - AT CONFERENCE / SEMINAR / PROGRAMME / SPECIAL LECTURES

Title of Conference/Seminar	Date and Venue	Nature of participation
Special Lecture	6 th September 2007 SNDT Women's University, Mumbai	Resource Person Topic – Contemporary Trends in Extension Education
State Level Women's Convention of All India Bank Officer's Confederation, Maharashtra	1 st November 2008 State Level Women's Convention of All India bank Officer's Confederation, Maharashtra; organised in Ruia College, Mumbai University, Mumbai	Guest of Honour Topic – Women Power
24 th Skoch Summit	10 th November 2010 Skoch Foundation, New Delhi	Speaker and Panelist Round Table on Role of ICTs in Education
International programme on Microfinance for Poverty	4 th March 2011 National Institute of Rural	Resource Person Topic – Gender and Poverty:

Alleviation	Development (NIRD) &Panchayati Raj, Hyderabad	Strategies for Empowerment
26 th Skoch Summit	2 nd June 2011 Skoch Foundation – participating organisations – Planning Commission, Ministries of Panchayati Raj, Urban Development, NCW etc, Mumbai	Speaker and Panelist Inclusion Thought Leadership Conclave on Gender Issues in Poverty, Financial Services and Budgeting
National Seminar on Creating Linkages between CSR Foundations and NGOs	28 th June 2012 PHD Chamber of Commerce and Industry, New Delhi	Round Table
National Conference on Regulatory Aspects of Financial Inclusion	23 rd – 24 th August 2012 Council for Social Development, ICSSR, Hyderabad	Session Chair on Financial Inclusion
International Conference on Socially Responsible Products and Services for Sustainable Asia and Beyond	18 th – 19 th October 2012 SR Asia, New Delhi	Panelist Topic – Social Entrepreneurship
3 rd International Conference on CSR-Partnering for a Better India	16 th July 2014 PHD Chamber of Commerce and Industry, in collaboration with Ernst and Young	Guest Speaker Topic- Forging Partnerships for a Better Tomorrow
National Seminar on Women and Health in India : Issues and Concerns	1 st – 3 rd February 2014 Centre for Women’s Studies, Aligarh Muslim University	Session Chair Theme of the Session: Health Issues of Working Women : Organised and Unorganised Sector
Department of Family Resource Management I.C. College of Home Science	15 th November 2014 CCS Haryana Agricultural University, Hissar	Guest Speaker (Two lectures) Topic- Event Management
National Seminar on Adolescence Education: Status and Future Perspectives	5-6 th February 2015 Regional Institute of Education (NCERT) Ajmer, Rajasthan	Chief Guest and Honorable Speaker Topic-Adolescent Reproductive and Sexual Health
National Seminar on “Open and Distance Learning in India: Present Status and Future Prospects”	29-30 th September 2015 STRIDE, IGNOU, New Delhi	Rapporteur
National Seminar on “Stress and Mental Health: Nurturing Positivity in Children and Adolescents”	2 nd March 2016 School of Continuing Education, IGNOU, New Delhi	Rapporteur
National Seminar on Mainstreaming the Marginalised	20 th July 2016 PHD Chamber of Commerce and Industry, New Delhi	Distinguished Speaker Topic – Speeding Digital Inclusion: Building Digital Communities
CSR Fair 2017	4 th – 6 th May 2017 PHD Chamber of Commerce and Industry, PragatiMaidan, New Delhi	Guest Expert / Resource Person Topic – CSR and Sustainable Livelihoods

(Duly authenticated by the Director/ Head of School/ Division/ Unit/Centre / Cell)

UGC Refresher Course in Women's Studies, Centre for Women's Studies, AMU	11 th March 2017 Advanced Centre for Women's Studies, Aligarh Muslim University, Aligarh	Resource Person Topic – Gender and Health
UGC Refresher Course in Women's Studies, Centre for Women's Studies, AMU	13 th March 2017 Advanced Centre for Women's Studies, AMU, Aligarh	Resource Person Topic – Gender and Health
Two Special lectures for M.Sc (Semester III) Home Science	24 th and 25 th May 2017 Department of Home Science, Faculty of Agricultural Sciences, AMU., Aligarh	Resource Person Topic – Developments in Home Science
31 st Annual Conference of the Asian Association of Open Universities 2017 – Open University for Inclusive and Equitable Quality Education	27 th – 29 th September 2017 Commonwealth of Learning, Yogyakarta, Indonesia	Moderator Parallel Session
Golden Jubilee International Conference on Gender Issues and Socio-Economic Perspectives for Sustainable Rural Development (GIRD-2017)	October 23 rd – 25 th 2017 CCS Haryana Agricultural University, Hisar	Rapporteur Session – Micro Financing and Entrepreneurship
One Day Seminar on Innovative Practices in IGNOU on the occasion of World Creativity and Innovation Day	22 nd April 2019 National Centre for Innovations in Distance Education, IGNOU	Resource Person Topic – Innovative Programme on Event Management
Faculty Induction Programme	1 st July 2019 Mahatma Hansraj Faculty Development Centre, Hansraj College, University of Delhi, Delhi	Resource Person Topic – Massive Open and Online Courses: With Special Reference to Instructional Design and SWAYAM
Faculty Induction Programme	1 st July 2019 Mahatma Hansraj Faculty Development Centre, Hansraj College, University of Delhi, Delhi	Resource Person Topic – Open and Distance Learning: Innovations and Curriculum Design

8. Study Tour Organised/ Participated/Attachment Organized/Internship:

Sno.	Details of the tour	Name of coordinating body	Duration

9. Consultancy assignment (if any):

Sno.	Organization/ agency	Cost, title of consultancy	Duration
	-	-	-

(Duly authenticated by the Director/ Head of School/ Division/ Unit/Centre / Cell)

10. Details of Institution/ Government/ Industry / own Institution Sponsored Research Projects (including Programme Evaluation) and Amount (Both completed and ongoing):

Sno.	Agency	Amount	Duration with dates	Status i.e. ongoing/ completed
	-	-		

11. Details of PhD and MPhil Scholars (including those awarded degree):

Sno.	Name and enrolment no:	Year of registration	Year of completion/ award
1.	Ms.Garima Sharma; Enrol no: 173100956	2017	Ongoing

12. Details of Programmes/ Courses coordinated/written/ edited/ translated:

Programme Coordinator and Course Coordinator for all the 07 Courses and all Blocks within the Courses of Diploma in Event Management Programme. Following are the details of Authorship of Units.

S. No	Programme	Course	Unit (print)/ Audio/ Video/ eSLM	Coordinated/ Written/ Edited (content/ language/ format)	Period
1.	Diploma in Event Management (DEVMT)	Course 01 Coordinator: Basics of Event Management – BHC-011	Block 1 – Introduction to Event Management ISBN: 978-93-87960-22-0	<u>Authored</u> Units: 1, 2, 3 and 4	March, 2018
2	DEVMT	----- do -----	Block 2 – Event Manager: Role Requirements ISBN: 978-93-87960-23-7	<u>Co-authored</u> Unit 7	March, 2018
3	DEVMT	----- do -----	Block 3 - Establishing an Event Management Company ISBN: 978-93-87960-24-4	-	March, 2018
4	DEVMT	Course 02 Coordinator: Event Planning – BHC-012	Block 1 – Event Opportunity Assessment ISBN : 978-93-87960-25-1	<u>Authored</u> Units: 1,3 and 4 <u>Co-authored</u> Unit 2	March, 2018
5	DEVMT	---- do ----	Block 2 – Event Planning Pre-Requisites (Regulatory and Compliance issues) ISBN : 978-93-87960-26-8	<u>Co-authored:</u> Unit 7 <u>Editor:</u> Units 6 and 8	March, 2018
6	DEVMT	---- do -----	Block 3 – Event Planning Process ISBN: 978-93-87960-27-5	<u>Co-authored</u> Units: 9 and 10 <u>Editor:</u> Units 12 and 13	March, 2018
7	DEVMT	Course 03 Coordinator: Event	Block 1 – Event Coordination and Execution	<u>Co-authored:</u> Unit 4	March, 2018

		Coordination and Control – BHC-013	ISBN : 978-93-87960-28-2		
8	DEVMT	---- do -----	Block 2 – Event Control and Evaluation ISBN : 978-93-87960-29-9	<u>Authored</u> Units : 5 and 6	March, 2018
9	DEVMT	---- do -----	Block 3 – Special Events ISBN : 978-93-87960-30-5	<u>Authored</u> Units: 10 and 12 <u>Co-authored:</u> Unit 9	March, 2018
10	DEVMT	Course 04 Coordinator: Event Marketing and Promotion – BHC-014	Block 1 – Marketing Concepts ISBN : 978-93-87960-95-4	<u>Co-authored:</u> Unit 4 <u>Editor:</u> Units: 3 and 4	Sept, 2018
11	DEVMT	---- do -----	Block 2 – Event Marketing Approaches ISBN : 978-93-87960-96-1	<u>Co-authored:</u> Unit 2 <u>Editor:</u> Unit: 3	August, 2018
12	DEVMT	---- do -----	Block 3 – Event Promotion ISBN : 978-93-87960-97-8	<u>Co-authored</u> Units: 8 and 11 <u>Editor:</u> Units: 9,10 and 12	August, 2018
13	DEVMT	Course 05 Coordinator: Event Financing and Accounting – BHC-015	Block 1 – Event Revenue Sources and Budgeting ISBN : 978-93-88498-52-4	<u>Co-editor</u> for Block 1	January, 2019
14	DEVMT	---- do -----	Block 2 – Event Accounting ISBN : 978-93-88498-53-1	<u>Co-editor</u> for Block 2	January, 2019
15	DEVMT	---- do -----	Block 3 – Event Taxation and Auditing ISBN : 978-93-88498-54-8	<u>Co-editor</u> for Block 3	January, 2019
16	DEVMT	Programme and	-----	<u>Co-authored</u>	August, 2018

		Manual Coordinator: Practicum – BHCL-011			
17	DEVMT	Programme and Manual Coordinator: Internship – BHCP-011	-----	<u>Authored</u>	August, 2018

AUDIO PROGRAMMES (TITLE, COURSE, PERIOD)
Audio Programmes developed for Diploma In Event Management (DEVMT) – 2015-2018

1. Searching Opportunities for Event Management Business – Course BHC-011
2. Feasibility Assessment of the Event – Course BHC-012
3. Event Risk Management – Course BHC-012
4. Critical Evaluation of Events – Course BHC-013
5. Events as an Effective Marketing Tool – Course BHC-014
6. Event Pricing – Course BHC-015

VIDEO PROGRAMMES (TITLE, COURSE, PERIOD)
Video Programmes developed for Diploma in Event Management (DEVMT)

1. Experiential Marketing and Brand Building through Events – Course BHC-014
2. Venue Design and Decoration – Course BHC-013
3. Planning of Logistics – Course BHC-012

Expert in Welcome Video of SWAYAM PRABHA to orient learners on Lifelong Learning
13. Training Programmes designed and conducted, duration and dates

1. Conducted Faculty Development Workshop as RESOURCE PERSON at the Seminar on Gender Sensitivity & Harassment: The Legal Aspect, on 12th August 2017; Organised by ABES Engineering College, APJ Abdul Kalam Technological University, Ghaziabad; Duration – 6 hours.

Topic – GENDER SENSITIVITY AT WORKPLACE

2. Conducted a workshop as RESOURCE PERSON on ‘CSR and Social Entrepreneurship’ on 3rd May 2013 in Bhopal for Academicians and Industry Experts; Organised by PHD Chamber of Commerce & Industry & Konrad Adenauer Stiftung; Duration – 6 hours

Topic–SOCIAL ENTREPRENEURSHIP: CONCEPTS & LINKAGES WITH CSR.

3. Conducted a Workshop session as RESOURCE PERSON on ‘Gender Awareness’– 27th September 2013, at Aligarh Muslim University, in collaboration with National Commission for Women ; Duration – 6 hours

Topic :GENDER, TECHNOLOGY & DEVELOPMENT.

14. Details of Counselling sessions conducted:

S. No	Programme	Course	Place	Dates	Duration	Mode (Specify- Face to Face Radio counselling Teleconferencing Web conferencing Any Other)
1.	DNHE (Diploma in Nutrition & Health Education)	All Courses	Aligarh Muslim University Study Centre	2005-2006	Twice a month	Face to Face Counselling
2.	Corporate Social Responsibility (CSR) for a better tomorrow	CSR	IGNOU Gyanvani	18 th Dec 2017	01 hour	Interactive Radio Counselling
3.	DEVMT (Diploma in Event Mgmt)	All Courses	IGNOU Gyandarshan	2 nd August 2018	01 Hour	Teleconferencing
4.	DEVMT	BHC-011 Basics of Event Mgmt	IGNOU Gyanvani	29 th Nov 2018	01 Hour	Interactive Radio Counselling
5.	DEVMT	Special Induction Program (Launch of DEVMT)	IGNOU Gyandarshan	12 th Feb 2019	02 Hours	Teleconferencing along with VC and Industry Experts. Release of SLMs
6.	DEVMT	BHC-012	IGNOU Gyandarshan	27 th Sept 2019	01 Hour	Teleconferencing along with Event Manager (Industry Expert)
7.	CFN	Special Induction Program	IGNOU Gyandarshan	15 th Oct 2019	02 Hours	Teleconferencing along with Programme Coordinator, RSD Director and Staff
8.	DECE	Special Induction Program	IGNOU Gyandarshan	25 th Nov 2019	02 Hours	Teleconferencing along with Programme Coordinator, RSD Director and Staff

15. Details of Patents granted (if any): NA
16. Contribution to IGNOU's corporate life:

S.No.	Chairperson/ Member of Committee	Name of the Committee	Date/ period
1.	Member	Examination Committee	Nov 2019 till date
2.	Member	Examination Discipline Committee	August 2019 till date
3.	Member	Finance Committee	August 2019 till date
4.	Member	Investment Committee	May 2019 till date
5.	Member	Centre for Internal Quality Assurance (CIQA) Committee	May 2019 till date
6.	Member	Guest House Management Committee	May 2019 till date
7.	Member	Research Council	Dec 2018 till date
8.	Member	Examination Monitoring Committee, IGNOU	Dec 2018 – Jan 2019
9.	Member	Convocation Committee, IGNOU	2017, and 2016
10.	Member	Subject Matter Committee of SWAYAM PRABHA	2016
11.	Convenor	School Council, School of Continuing Education	2012– 2017

17. Administrative Position/s held in the University (even as in charge)

S.No.	Designation	Period
1.	Director	1 st Jan 2018 – till date

18. Any other Contribution/Information

- Additional Qualifications
 - Qualified UGC-NET and ICAR-NET in Home Science.
 - Certificate in Women's Empowerment and Development from IGNOU, 2002.
 - CAD (Computer Aided Designing) from IEC School of Art and Fashion, 1998.
- Teaching and Research Experience of 22 years in different varsities - Aligarh Muslim University (AMU), University of Delhi, Jamia Millia Islamia, and SNTD Women's University (Permanent faculty – Assistant professor- in AMU from Feb 1998 – Nov 2011; Guest / Visiting / Ad-hoc/ Resource Person in other Universities).
- Completed 02 Orientation Programmes and 03 Refresher Courses till date.
- Programme Coordinator of Diploma in Event Management and of Ph.D in Home Science (Ph.D in Home Science approved in the 71st Academic Council of IGNOU), to be launched in July 2020 session.

(Duly authenticated by the Director/ Head of School/ Division/ Unit/Centre / Cell)

- Developed curriculum at M.Sc and B.Sc levels for AMU and Uttarakhand Open University.
- Examiner for Punjab Public Service Commission in 2012 and Andhra Pradesh Public Service Commission in 2019.
- Ph.D Examiner and M.Phil Examiner for Hyderabad Central University, University of Delhi, University of Kerala, Banasthali Vidyapith, and Integral University (Lucknow).
- Expert for Enhancement from JRF to SRF in the Department of Home Science, University of Delhi and Aligarh Muslim University.
- Examiner for M.Sc and B.Sc (Home Science), for University of Delhi, AMU, G.B. Pant University of Agriculture and Technology, Banasthali Vidyapith and University of Jammu.
- Examiner for B.Sc Home Science admission test, AMU since 2017.
- Was Member of Teachers' Development Group in AMU and Academic Counsellor for IGNOU – DNHE programme in 2005.
- Certified 'Microsoft Faculty Fellow' after undergoing training in the Microsoft Technology Enriched Instruction Faculty Development Workshop organized by Microsoft. 18th March 2015, at International Management Institute, New Delhi.
- Expert for review of Life Skills training package for awareness and prevention of drug abuse among adolescents, by Ministry of Social Justice and Empowerment, & Society for Promotion of Youth and Masses, 2015
- Expert for one-day technical consultation on Sustainable Food Systems in India, organised by the University of East Anglia (United Kingdom), Kalinga Institute of Social Sciences, and NGOs Pradan and Gram Vani, at the UN on 1st Nov 2019.
- Participated in workshops and events within IGNOU and outside IGNOU.

Signature of Teacher /Academic

Signature of Director/ Head