



Skill-based Bachelor Degree Programmes for Agniveers

Indira Gandhi National
Open University

RECOGNITION

IGNOU is a **CENTRAL OPEN UNIVERSITY** established by an Act of Parliament in 1985 (Act No. 50 of 1985).

The University has been accredited with the highest **A++ Grade by NAAC**.

The Degrees/ Diplomas/ Certificates awarded by IGNOU are recognized by all the member institutions of the Association of Indian Universities (AIU) and are at par with the corresponding Degrees/ Diplomas/ Certificates issued by all Indian Universities/ Deemed Universities/ Institutions etc.

The UGC Notification No. F. 1-1/2020(DEB-I) dated 4th Sept., 2020 regarding recognition of Degrees and

Certificate acquired through ODL mode states as under:

Equivalence of qualification acquired through Conventional or Open and Distance Learning and Online modes.– Degrees at undergraduate and postgraduate level in conformity with UGC notification on Specification of Degrees, 2014 and post graduate diplomas awarded through Open and Distance Learning mode and/or Online mode by Higher Educational Institutions, recognized by the Commission under these regulations, shall be treated as equivalent to the corresponding awards of the Degrees at undergraduate and postgraduate level and post graduate diplomas offered through conventional mode.

The **National Council for Vocational Education and Training (NCVET)** has granted **Dual Recognition** to IGNOU as an Awarding Body as well as an Assessing Body for skill education.

CUT OFF DATES

Please check the admission advertisement on IGNOU Website (www.ignou.ac.in) for the last date of submission of admission form for the January & July admission cycles.

Important Links

IGNOU website: <https://ignou.ac.in>

Admission Portal for Agniveers: <https://ignou-defence.samarth.edu.in/>

Student Portal (after admission): <https://ignou.samarth.edu.in/>

All students are advised to register on the Student Portal after confirmation of their admission and create their own Student Account.

e-Gyankosh (to access digital study material): <https://egyankosh.ac.in>

Submission of examination form: <https://exam.ignou.ac.in/>

Technology-based teaching support: <http://gd.ignouonline.ac.in/>

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ABOUT THE UNIVERSITY

1.1 Introduction

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- democratizing higher education by taking it to the doorsteps of the learners;
- providing access to high quality education to all those who seek it irrespective of age, region, religion and gender;
- offering need-based academic programmes by giving professional and vocational orientation to the courses, and
- promoting and developing distance education in India.

1.2 Prominent Features

Some of the prominent features of IGNOU are:

- National jurisdiction with international presence
- Flexible admission rules
- Individualized study: flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies
- Nationwide student support services network
- Cost-effective programmes
- Modular approach to programmes
- The programmes follow the multidisciplinary and inter-disciplinary approach
- Resource sharing, collaboration and networking with conventional universities, open universities and other institutions/organizations
- Socially and academically relevant programmes based on students' need analysis, and

1.3 The Schools of Studies

The University has the following Schools of Studies:

- λ School of Humanities (SOH)
- λ School of Social Sciences (SOSS)
- λ School of Sciences (SOS)
- λ School of Education (SOE)
- λ School of Continuing Education (SOCE)
- λ School of Engineering and Technology (SOET)
- λ School of Management Studies (SOMS)
- λ School of Health Sciences (SOHS)
- λ School of Computer and Information Sciences (SOCIS)
- λ School of Agriculture (SOA)
- λ School of Law (SOL)

- λ School of Journalism and New Media Studies (SOJNMS)
- λ School of Gender and Development Studies (SOGDS)
- λ School of Tourism and Hospitality Service Management (SOTHSM)
- λ School of Interdisciplinary and Trans-disciplinary Studies (SOITS)
- λ School of Social Work (SOSW)
- λ School of Vocational Education and Training (SOVET)
- λ School of Extension and Development Studies (SOEDS)
- λ School of Foreign Languages (SOFL)
- λ School of Translation Studies and Training (SOTST)
- λ School of Performing and Visual Arts (SOPVA)

1.4 Academic Programmes

The University offers Certificates, Diplomas, Advance Diplomas, Post Graduate Diplomas and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after need based survey for such programmes. The details of the programmes are available in the Common Prospectus available at <http://www.ignou.ac.in/userfiles/Common-Prospectus-English.pdf>

1.5 Credit System

The University follows the 'Credit System' for its programmes. Each credit in our system is equivalent to 30 hours of learner study comprising all learning activities (i.e., reading and comprehending the print material, listening to audio, watching video, attending counselling sessions, teleconference and writing assignment responses). Thus, a 4-credit course involves 120 hours of study and a 6-credit course involves 180 hours of study. This helps the learner to know the academic effort he/she has to put in, to successfully complete a course. Completion of an academic programme (Degree/Diploma/Certificate) requires successful completion of the assignments, practical, projects and the Term-End Examination as per requirement of each course in a programme.

STUDENT SUPPORT SERVICES

In order to provide individualized support to its learners, the University has a national network of Learner Support Centres, spread across the country. These Learner Support Centres are coordinated by 69 Regional Centres and Recognized Regional Centres. At the Learner Support Centres, the learners interact with the Academic Counselors, other learners and the Coordinator on administrative and academic matters. The list of Regional Centres is given in this Prospectus.

2.1 Online Admission System

A dedicated Online Admission Portal - <https://ignou-defence.samarth.edu.in/> has been deployed for the admission of Agniveers. The Admission Forms can be submitted online through Online Admission System. The prospective learners are required to create their user ID and password for logging into the system and upload the required documents along with the submission of the Admission Form. There is no need to send the printed copy of the Admission Form to the Regional Centre. The programme fee can be paid online using payment Gateway through net banking, debit/credit card. Once the admission form is submitted online, the students can track the progress of their admission. A message is sent on the mobile number and email ID registered with the System once admission is confirmed. In case of any discrepancy in the Admission Form, the prospective students are advised to remove the discrepancy within a stipulated time. Failing to do so will lead to rejection of admission form.

The prospective learners submitting the Admission Form through this System can download the Prospectus free from IGNOU website <http://www.ignou.ac.in>.

2.2 Programme Delivery

The methodology of instruction in this University is different from that of the conventional Universities. The Open University system is more learner-oriented and the learner is an active participant in the pedagogical (teaching and learning) process. Most of the instructions are imparted through distance/online education methodology as per the requirement.

The University follows a multimedia approach for instruction, which comprises:

Self Instructional Printed Material: The printed study material (written in self-instructional style) for both theory and practical components of the programmes is provided to the learners in the form of a single printed book and/or e-book, comprising blocks and units or in the form of separate printed blocks for every course (on an average 1 block per credit). A block which comes in the form of a booklet usually comprises 3 to 5 units.

Audio-Visual Material Aids: The learning package contains audio and video programmes which have been produced by the University for better clarification and enhancement of understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration.

The Video content is available on e-Gyankosh (www.egyankosh.ac.in) – the digital learning repository of the University. The video programmes are also telecast on National Network of Gyan Darshan and Swayamprabha channels. All Gyan Vani stations broadcast curriculum-based audio programmes as per their schedule that is notified in advance. In addition, some selected stations of All India Radio also broadcast the audio programmes. Learners can confirm the dates for the programmes from their Learner Support Centres. The information is also provided through the university website.

Counselling Sessions: Counselling sessions are organized in both face-to-face mode at the Learner Support Centres and online mode through Teleconference/Swayamprabha/virtual meetings. While participation in theory counselling is not mandatory, participation in the practical counselling sessions is mandatory.

For a theory course of 4/6 credits, there will be 4/6 academic counselling sessions respectively. Some of the sessions shall be organized in online mode.

For BSc courses in core subjects viz Physics, Chemistry etc, the distribution of credits is :-

- (i) Theory - 4 credits
- (ii) Practical - 2 credits
- (iii) Total - 6 credits

For a practical course with 2 credits, IGNOU would provide seven days of practical classes with two sessions daily. Each session would be of four hours. For each subject with practicals, *Agniveers* have to complete 14 sessions (56 hours) of practicals, at the nearest IGNOU Study Centre.

The schedule of theory/practical counselling sessions shall be prepared by the Learner Support Centre/Regional Centre and shall be available on the website.

Practicals/Project Work: Some Programmes have practical/project component also, depending upon the learning requirements. Practical sessions are held at designated institutions for which schedule is provided by the Learner Support Centres. Attendance at practical sessions is compulsory. For project work, comprehensive project guide, in the form of a booklet, is provided to the learner along with the study material.

Submission of Assignments: Each course has one assignment. The assignments can be downloaded from the University website (<https://webservices.ignou.ac.in/assignments/>). Learners are required to submit the assignments as per the schedule announced from time to time. The assignments are to be submitted online. In exceptional cases, they can be submitted offline at the Learner Support Centre. Guidelines for submission of assignments are available on the website. *Submission of assignments is a pre-requisite for appearing in the term-end examination.*

Term-end Examination: The University conducts Term-end Examination (TEE) twice a year in the months of June & December. A learner is permitted to appear in TEE subject to the following conditions: -

- Registration for the courses is valid and not time barred.
- Required number of assignments in the courses have been submitted by due date wherever applicable.
- Minimum time to pursue these courses as per the provision of the programme has been completed.
- Examination fee for all the courses the learner is appearing in the examination has been paid.

In the case of non-compliance of any of the above conditions, the result of all such courses is liable to be withheld by the University. The learners are required to fill in the Examination form to appear in the TEE each time i.e., for every exam (June/ December) a learner has to apply a fresh. The Examination Forms are accepted online only as per the schedule available on the IGNOU website (<https://ignou.ac.in>) from time to time.

The examination fee to be paid is as under:

Examination Fee	Mode of Payment
@ Rs.200 per theory course/as notified from time to time	Credit Card/Debit Card/Net Banking

The fee applicable to Projects and Practical Exams is as under:

Project Evaluation Fees

Up to 4 credits project work: 300

Above 4 credits project work: 500

The fee is to be submitted by the students along with the Term End Examination form.

Practical Examination

Up to 4 credits: 300

Above 4 credits: 500

The fee is to be submitted along with the Term End Examination form.

Examination fee once paid is neither refundable nor adjustable even if the learner fails to appear in the examination.

Examination hall tickets of all eligible examinees are uploaded on the University Website (www.ignou.ac.in), 7-10 days before the commencement of the Term-end Examinations. They are not dispatched by post. Therefore, learners are advised to visit IGNOU website for updates.

Students are advised to take the print out of the Hall Ticket from University website and report at the examination centre along with the Identity Card issued by the University. Without a valid IGNOU Student ID Card issued by the University, examinees will not be permitted to appear in the examination.

In case a learner has misplaced the Identity Card issued by the University, s/he can download the same from her/his student account.

2.3 e-Gyankosh

The IGNOU Gyankosh (<http://egyankosh.ac.in/>) is a national digital repository of educational resources in higher education. It is available for the learners and teachers, and public at large for free. The e-Gyankosh houses the study material of all the programmes in digital form, which can be read online/downloaded. Video resources/recordings of live lectures are also available on e-Gyankosh.

2.4 IGNOU e-Content Mobile App

IGNOU-e-Content Mobile App is the official mobile app of Indira Gandhi National Open University (IGNOU), New Delhi. This app is an ICT initiative of IGNOU to provide Digital Learning Environment to IGNOU learners and extending Technology Enhanced Learner Support Services to them. The aim of this initiative is to disseminate the digitized course material to IGNOU Learners. IGNOU learners can use this app to access their course material through their hand held devices such as Mobile Phones and Tablets. The app can be downloaded from the Google Playstore.

PROGRAMMES ON OFFER FOR AGNIVEERS

Indira Gandhi National Open University (IGNOU) has signed MoUs with the Indian Army, the Indian Navy and the Indian Air Force to facilitate recognition of in-service skill education/training of *Agniveers* and award of skill-based Bachelor's Degree. Following academic programmes are offered under the Scheme:

- BAAS: Bachelor of Arts (Applied Skills)
- BAASTM: Bachelor of Arts (Applied Skills) Tourism Management
- BAASMSME: Bachelor of Arts (Applied Skills) MSME
- BCOMAS (Bachelor of Commerce (Applied Skills)
- BSCAS: Bachelor of Science (Applied Skills)

Eligibility: The eligibility for admission in BA/B.Com is 10+2 or its equivalent. For B.Sc. the eligibility is 10+2 in science stream.

Duration: Duration for completion of the degree under this scheme shall be of minimum three (03) years and maximum six (06) years.

In order to get the bachelor's degree from IGNOU under this scheme, Agniveers have to successfully complete the skill component imparted by the IA/IN/IAF (60 credits) as well as the courses under IGNOU component (60 credits)

3.1 Programme Details

3.11 Bachelor of Arts (Applied Skills)

The programme aims to provide opportunities for higher education leading to the award of B.A (Applied Skills) degree to the Agniveers that would help them in post-service employment and further professional development.

The Degree programme is a broad based programme with a mix of disciplinary, interdisciplinary and skill based courses. It has the following objectives:

1. Introduce the learners to the main themes and topics of disciplines in Humanities and Social Sciences;
2. Provide the learners with the information and skills necessary to understand and analyse their world; and
3. Enable the learners to work towards ability and skill enhancement through exposure to different job roles.

The three-year degree programme consists of 120 credits. Out of this, courses worth 60 credits shall be offered by IGNOU. The remaining 60 credits shall be offered by the defence services through in-service skill training. Students have to earn all the credits offered by IGNOU and the defence services to successfully complete the programme.

Programme Structure

Semester	Theory / Core courses, Ability Enhancement Course (AECC) and Skill enhancement courses offered by IGNOU	Skill Courses of Defence Services approved by AICTE / NCVET	Credits
One	DSC-1A (6 credits) AECC-1(4 credits) Environmental Study	Credit Transfer – 10 credits	20
Two	DSC-2A (6 Credits) AECC-2 (4 Credit) Communication Skill	Credit Transfer – 10 credits	20
Three	DSC-1B (6 Credits) SEC-1 (4 Credits)	Credit Transfer – 10 credits	20

Four	DSC-2B (6 Credits)	Credit Transfer – 14 credits	20
Five	DSC-1C DSC-2C (12 credits)	Credit Transfer – 08 credits	20
Six	DSC-1D DSC-2D (12 credits)	Credit Transfer – 08 credits	20
	60 credits	CT – 60 credits	120

Courses offered

Core courses

Economics

BECC 131	Principles of Microeconomics-I	6
BECC 132	Principles of Microeconomics-II	6
BECC 133	Principles of Macroeconomics-I	6
BECC 134	Principles of Macroeconomics-II	6

History

BHIC 131	History of India from the Earliest Times upto c. 300 CE	6	
BHIC 132	History of India from c.300 to 1206	6	
BHIC 133	History of India from c.1206 to 1707	6	
BHIC 134	History of India from c. 1707 to 1950	6	

Political Science

BPSC 131	Introduction to Political Theory	6
BPSC 132	Indian Government and Politics	6
BPSC 133	Comparative Government and Politics	6
BPSC 134	Introduction to International Relations	6

Public Administration

BPAC 131	Perspectives on Public Administration	6
BPAC 132	Administrative Thinkers	6
BPAC 133	Administrative system at Union Level	6
BPAC 134	Administrative system at State and District Levels	6

Sociology

BSOC 131	Introduction to Sociology	6
BSOC 132	Sociology of India	6
BSOC 133	Sociological Theories	6
BSOC 134	Methods of Sociological Enquiry	6

Hindi

BHDC 131	हिंदी साहित्य का इतिहास	6
BHDC 132	मध्यकालीन हिंदी कविता	6
BHDC 133	आधुनिक हिंदी कविता	6
BHDC 134	हिंदी गद्य साहित्य	6

Urdu

BUDC 131	Study of Prose & Poetic Form in Urdu	6
BUDC 132	Study of Urdu Classical Ghazal	6
BUDC 133	Origin & Development of Urdu Language	6
BUDC 134	Study of Urdu Nazm	6

English

BEGC 131	Individual & Society	6
BEGC 132	Selections From Indian Writing: Cultural Diversity	6
BEGC 133	British Literature	6
BEGC 134	Reading The Novel	6

Sanskrit

BSKC 131	संस्कृत पद्य साहित्य	6
BSKC 132	संस्कृत गद्य साहित्य	6
BSKC 133	संस्कृत नाटक	6
BSKC 134	संस्कृत व्याकरण	6

Mathematics

BMTC 131	Calculus	6
BMTC 132	Differential Equations	6
BMTC 133	Real Analysis	6
BMTC 134	Algebra	6

Education

BESC 131	Education: Concept, Nature and Perspectives	6
BESC 132	Structure and Management of Education	6
BESC 133	Curriculum, Teaching-Learning and Assessment	6
BESC 134	Education as a Practice	6

Philosophy

BPYC 131	Indian Philosophy	6
BPYC 132	Ethics	6
BPYC 133	Logic	6
BPYC 134	Western Philosophy: Modern	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SKILL ENHANCEMENT COURSES

BPCS 183	Emotional Intelligence	4
BPAS 184	Logistics Management	4
BSOS 184	Techniques of Ethnographic Film Making	4
BHDS 183	अनुवाद सिद्धांत और प्रविधि	4
BEGS183	Writing And Study Skills	4
BCOS183	Computer Application in Business	4

3.12 Bachelor of Commerce (Applied Skills)

The programme aims to provide opportunities for higher education leading to the award of B.Com (Applied Skills) degree to the Agniveers that would help them in post-service employment and further professional development.

The Degree programme is a broad based programme with a mix of disciplinary, interdisciplinary and skill based courses. It has the following objectives:

1. Introduce the learners to the main themes and topics in the area of Commerce;
2. Provide the learners with the information and skills necessary to understand and analyse their world; and
3. Enable the learners to work towards ability and skill enhancement through exposure to different job roles.

The three-year degree programme consists of 120 credits. Out of this, courses worth 60 credits shall be offered by IGNOU. The remaining 60 credits shall be offered by the defence services through in-service skill training. Students have to earn all the credits offered by IGNOU and the defence services to successfully complete the programme.

Programme Structure

Semester	Theory / Core courses, Ability Enhancement Course (AECC) and Skill enhancement courses offered by IGNOU	Skill Courses of Defence Services approved by AICTE / NCVET	Credits
One	DSC-1A (6 credits) AECC-1 (4 credits) Environmental Study	Credit Transfer – 10 credits	20
Two	DSC-2 (6 Credits) AECC-2 (4 Credit) Communication Skill	Credit Transfer – 10 credits	20
Three	DSC-3 (6 Credits) SEC-1 (4 Credits)	Credit Transfer – 10 credits	20
Four	DSC-4 (6 Credits)	Credit Transfer – 14 credits	20
Five	DSC-5 DSC-6 (12 credits)	Credit Transfer – 08 credits	20
Six	DSC-7 DSC-8 (12 credits)	Credit Transfer – 08 credits	20
	60 credits	CT – 60 credits	120

Courses offered

CORE COURSES

Course Code	Title of the Course	No of Credits
BCOC 131	Financial Accounting	6
BCOC 132	Business Organization and Management	6
BCOC 133	Business Law	6
BCOC 134	Business Mathematics and Statistics	6
BCOC 135	Company Law	6
BCOC 136	Income Tax Law and Practice	6
BCOC 137	Corporate Accounting	6

BCOC 138	Cost Accounting	6
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ABILITY ENHANCEMENT COMPULSORY COURSE

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SKILL ENHANCEMENT COURSES

Course Code	Title of the Course	No. of Credits
BCOS183	Computer Application in Business	4

3.13 Bachelor of Science (Applied Skills)

The programme aims to provide opportunities for higher education leading to the award of B.Sc (Applied Skills) degree to the Agniveers that would help them in post-service employment and further professional development.

The Degree programme is a broad based programme with a mix of disciplinary, interdisciplinary and skill based courses, and has the following objectives:

1. Introduce the learners to the main themes and topics of the disciplines in Physics, Chemistry, Mathematics and Geography, and provide them theoretical as well as practical knowledge in their chosen discipline;
2. Provide the learners with the information and skills necessary to understand and analyse their world; and
3. Enable the learners to work towards ability and skill enhancement through exposure to different job roles.

The three-year degree programme consists of 120 credits. Out of this, courses worth 60 credits shall be offered by IGNOU. The remaining 60 credits shall be offered by the defence services through in-service skill training. Students have to earn all the credits offered by IGNOU and the defence services to successfully complete the programme.

Programme Structure

Semester	Theory / Core courses, Ability Enhancement Course (AECC) and Skill enhancement courses offered by IGNOU	Skill Courses of Defence Services approved by AICTE / NCVET	Credits
One	DSC-1A (6 credits) AECC-1 (4 credits) Environmental Study	Credit Transfer – 10 credits	20
Two	DSC-2A (6 Credits) AECC-2 (4 Credit) Communication Skill	Credit Transfer – 10 credits	20
Three	DSC-1B (6 Credits) SEC-1 (4 Credits)	Credit Transfer – 10 credits	20
Four	DSC-2B (6 Credits)	Credit Transfer – 14 credits	20
Five	DSC-1C DSC-2C (12 credits)	Credit Transfer – 08 credits	20

Six	DSC-1D DSC-2D (12 credits)	Credit Transfer – 08 credits	20
	60 credits	CT – 60 credits	120

Courses offered

CORE COURSES

Chemistry

Course Code	Title of the Course	No of Credits	Remarks
BCHCT 131	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons	04	To be taken together
BCHCL 132	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons: Laboratory	02	
BCHCT 133	Chemical Energetics, Equilibria and Functional Group Organic Chemistry-I	04	To be taken together
BCHCL 134	Chemical Energetics, Equilibria and Functional Group Organic Chemistry-I : Laboratory	02	
BCHCT 135	Solutions, Phase equilibrium, Conductance, Electrochemistry and Functional Group Organic Chemistry-II	04	To be taken together
BCHCL 136	Solutions, Phase equilibrium, Conductance, Electrochemistry and Functional Group Organic Chemistry-II : Laboratory	02	
BCHCT 137	Coordination Chemistry, States of Matter and Chemical Kinetics	04	To be taken together
BCHCL 138	Coordination Chemistry, States of Matter and Chemical Kinetics: Laboratory	02	

Geography

Course Code	Title of the Course	No of Credits	Remarks
BGGCT 131	Physical Geography	06	
BGGCT 132	Human Geography	06	
BGGCT 133	General Cartography	04	To be taken together
BGGCL 134	General Cartography: Laboratory	02	
BGGCT 135	Environmental Geography	06	

Mathematics

Course Code	Title of the Course	No of Credits	Remarks
BMTC131	Calculus	06	
BMTC132	Differential Equations	06	

BMTC133	Real Analysis	06	
BMTC134	Algebra	06	

Physics

Course Code	Title of the Course	No of Credits	Remarks
BPHCT 131	Mechanics	04	To be taken together
BPHCL 132	Mechanics: Laboratory	02	
BPHCT 133	Electricity and Magnetism	04	To be taken together
BPHCL 134	Electricity and Magnetism: Laboratory	02	
BPHCT 135	Thermal Physics and Statistical Mechanics	04	To be taken together
BPHCL 136	Thermal Physics and Statistical Mechanics: Laboratory	02	
BPHCT 137	Wave and Optics	04	To be taken together
BPHCL 138	Wave and Optics: Laboratory	02	

ABILITY ENHANCEMENT COMPULSORY COURSE

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SKILL ENHANCEMENT COURSES

BPCS 183	Emotional Intelligence	4
BPAS 184	Logistics Management	4
BSOS 184	Techniques of Ethnographic Film Making	4
BHDS 183	अनुवाद सिद्धांत और प्रविधि	4
BEGS 183	Writing and Study Skills	4
BCOS 183	Computer Application in Business	4

3.14 Bachelor of Arts (Applied skills) Tourism Management

The programme aims to provide opportunities for higher education leading to the award of BA (Applied Skills) Tourism Management degree to the Agniveers that would help them in post-service employment and further professional development. The Degree programme is a broad based programme with a mix of disciplinary, interdisciplinary and skill based courses. It has the following objectives:

1. Introduce the learners to the main themes and topics in the area of Tourism and Hospitality Services;
2. Provide the learners with the information and skills necessary to understand and analyse their world; and
3. Enable the learners to work towards ability and skill enhancement through exposure to different job roles.

The three-year degree programme consists of 120 credits. Out of this, courses worth 60 credits shall be offered by IGNOU. The remaining 60 credits shall be offered by the defence services through in-service skill training. Students have to earn all the credits offered by IGNOU and the defence services to successfully complete the programme.

Programme Structure

Semester	Theory / Core courses, Ability Enhancement Course (AECC) and Skill enhancement courses offered by IGNOU	Skill Courses of Defence Services approved by AICTE / NCVT	Credits
One	DSC-1 (6 credits) AECC-1 (4 credits) Environmental Study	Credit Transfer – 10 credits	20
Two	DSC-2 (6 Credits) AECC-2 (4 Credit) Communication Skill	Credit Transfer – 10 credits	20
Three	DSC-3 (6 Credits) SEC-1 (4 Credits)	Credit Transfer – 10 credits	20
Four	DSC-4 (6 Credits)	Credit Transfer – 14 credits	20
Five	DSC-5 DSC-6 (12 credits)	Credit Transfer – 08 credits	20
Six	DSC-7 DSC-8 (12 credits)	Credit Transfer – 08 credits	20
	DSC – 60 credits	CT – 60 credits	120

Courses offered

CORE COURSES

Course Code	Title of the Course	No. of Credits
BTMC-131	History of Tourism – I	6
BTMC-132	Fundamentals of Management	6
BTMC-133	History of Tourism – II	6
BTMC-134	Entrepreneurship and Small Business	6
BTMC-135	Concept and Impacts of Tourism	6
BTMC-136	Tourism Marketing	6
BTMC-137	Profile of Modern Tourism	6
BTMC-138	Managerial Accounting and Finance in Tourism	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SKILL ENHANCEMENT COURSES

Course Code	Title of the Course	No. of Credits
BCOS-183	Computer Applications in Business	4
BCOS-184	E-Commerce	4
BTMS-185	Airport Handling	4

BEGS-186	Business Communication	4
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3.15 Bachelor of Arts (Applied skills) MSME

The programme aims to provide opportunities for higher education leading to the award of BA (Applied Skills) MSME degree to the Agniveers that would help them in post-service employment and further professional development.

The Degree programme is a broad based programme with a mix of disciplinary, interdisciplinary and skill based courses. It has the following objectives:

1. Introduce the learners to the main themes and topics in the area of MSME;
2. Provide the learners with the information and skills necessary to understand and analyse their world; and
3. Enable the learners to work towards ability and skill enhancement through exposure to different job roles.

The three-year degree programme consists of 120 credits. Out of this, courses worth 60 credits shall be offered by IGNOU. The remaining 60 credits shall be offered by the defence services through in-service skill training. Students have to earn all the credits offered by IGNOU and the defence services to successfully complete the programme.

Programme structure

Semester	Theory / Core courses, Ability Enhancement Course (AECC) and Skill enhancement courses offered by IGNOU	Skill Courses of Defence Services approved by AICTE / NCVET	Credits
One	DSC-1 (6 credits) AECC-1 (4 credits) Environmental Study	Credit Transfer – 10 credits	20
Two	DSC-2 (6 Credits) AECC-2 (4 Credit) Communication Skill	Credit Transfer – 10 credits	20
Three	DSC-3 (6 Credits) SEC-1 (4 Credits)	Credit Transfer – 10 credits	20
Four	DSC-4 (6 Credits)	Credit Transfer – 14 credits	20
Five	DSC-5 DSC-6 (12 credits)	Credit Transfer – 08 credits	20
Six	DSC-7 DSC-8 (12 credits)	Credit Transfer – 08 credits	20
	DSC – 60 credits	CT – 60 credits	120

Courses offered

CORE COURSES

Course Code	Title of the Course	No. of Credits
BEGLA -136	English at work place	6
BECC-101	Entrepreneurship and Small Business	6
BTMC-134	Introductory Microeconomics	6
BCOLA-138	Business Communication	6

BEGLA -135	English in Daily Life	6
BCOC-131	Financial Accounting	6
BERC-131	CSR Projects and Programmes:	6
BCOC -132	Business Organization and Management:	6
BCOC- 133	Business Law	6
BERC-132	IPR for MSME'S and STARTUPS	6
BCOE -141	Principals of Marketing	6
BERC-133	MSMEs and Rural India	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SKILL ENHANCEMENT COURSES

Course Code	Title of the Course	No. of Credits
BPCS -186	Managing Stress	4
ECO- 13	Business Environment	4
BPAS-184	Logistics Management	4
BCOS-184/ BCOS 183	E-commerce/ Computer Application in Business	4

UNIVERSITY RULES

4.1 Re-Registration

Re-registration means registration in the next semester/year of a programme, as the case may be. Learners are advised to submit the Re-Registration (RR) forms online at <https://onlinerr.ignou.ac.in>.

Learners should register for the next year of the programme irrespective of whether they have completed the courses of the previous year. This will enable them to complete the programme in the minimum duration of three years.

The schedule for re-registration is announced on the University website. Learners are advised to visit the University website regularly.

4.2 Cancellation of Admission and Refund of Fee

A non-refundable Registration Fee as prescribed from time to time shall be charged along with the programme fee of first semester/year at the time of admission.

If a student applies for cancellation of admission and refund of fee, the refund request will be considered as per the Refund Policy of the University:

If a student applies for cancellation of application/admission and refund of fee, the refund request will be considered as under:

Before confirmation of admission: Full Programme fee paid shall be refunded.

After confirmation of admission:

Within 15 days of confirmation of admission: Programme Fee paid shall be refunded after deduction of Rs.500/- .

Within 16-90 days of confirmation of admission: Programme Fee paid shall be refunded after deduction of Rs.1000/- .

After 90 days of confirmation of admission: No refund shall be allowed.

Notes:

1. While counting the period, the date on which request for cancellation of admission is received from the candidate, shall be taken into account. The date on which admission is confirmed, shall be excluded while counting the period.
2. The refund will be reverted to the same Debit/Credit Card/ Net Banking Account from where the payment has been received. However, where the validity of the Debit/Credit Card expires in between, and the bank accepts the refund in spite of expiry of validity of the card, the user will be responsible for getting the money refunded from such bank. In cases the refund is not accepted by the bank under the said Debit/ Credit Card account, or the closure of the payment gateway through which the payment was initially received, the refund of fee will be made through NEFT after obtaining the account details from the student. In such cases, the candidate will make a written/email request to the Registrar, SRD for such a refund.

4.3 Digital Study Material

The study material prepared by the University is available in both printed and digital form. The University encourages the use of digital study material. As an incentive, a learner opting for the **digital study material is given a discount of 15% in the Programme Fee**. The Option to this effect has to be indicated by the learners while filling in the Online Admission Form. Such learners will not be given printed study material. The digital study material is available on e-Gyankosh, the digital repository of the University (<https://egyankosh.ac.in>).

4.4 Change of address, study centre and regional centre

Students can initiate the request for change of address, study centre and regional centre online by logging into their student account at <https://ignou.samarth.edu.in>. They can also make a request for the same to their Regional Centre through email.

4.5 Correction/change of name/surname

Spelling mistakes, if any, committed at the time of entering the name in the online application form, shall be rectified at the Regional Centre. In case any change in the name (other than the one mentioned in his/her High School Certificate), it is mandatory to furnish legal evidence of having changed his/her name/ surname while submitting the admission form.

For Change of Name/Surname, after confirmation of admission, the learners are required to submit the following documents at the Student Registration Division:

- Original copy of Notification in a daily newspaper notifying the change of name;
- Affidavit, in original, on non-judicial Stamp Paper of the appropriate value sworn in before 1st Class Magistrate specifying the change in the name;
- Gazette Notification, in original, reflecting the change of name/surname;
- Demand Draft of Rs.500/- drawn in favour of IGNOU payable at New Delhi.

Request for correction and/or change of Name / Surname will be entertained only before award of the Degree/Diploma/Certificate. For change/correction of name after completion of programme, but before award of degree please see the guidelines available at: [http://www.ignou.ac.in/userfiles/Notification%20\(4\)\(3\).pdf](http://www.ignou.ac.in/userfiles/Notification%20(4)(3).pdf)

4.6 Disputes on Admission & other University Matters

The University takes appropriate administrative and disciplinary measures for smooth functioning of its day-to-day operations in accordance with the prevailing rules and guidelines. In case of disputes on Admission and other University Matters, the place of jurisdiction of filing of law suit, if necessary, will be New Delhi/Delhi ONLY.

APPENDICES

5.1 Format of Permission Letter to be uploaded

Certificate
(To be issued by the Commanding Officer)

This is to certify that _____, Service No. _____ is serving in the (IA/IN/IAF) as _____. S/he has requested for permission to pursue a Skill-based Bachelor Degree Programme from the Indira Gandhi National Open University (IGNOU). S/he is hereby permitted to enroll in the Programme.

Commanding Officer
Seal

Place _____
Date _____

5.2 List of Regional Centres

SI. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
1.	AGARTALA RC CODE :26	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA – 799004,TRIPURA PH.OFF : 0381-2519391/2516714 FAX :0381-2516266 E-MAIL : rcagartala@ignou.ac.in	STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA,SOUTH TRIPURA, WEST TRIPURA, GOMATI, KHOWAL, SEPAHIJALA, UNOKOTI)
2.	AHMEDABAD RC CODE : 09	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA UNIVERSITY SARKHEJ GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382481, GUJARAT PH.OFF : 02717-242976 FAX : E-MAIL : rcahmedabad@ignou.ac.in	STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASHKA NTHA, BHARUCH, DAHOD, GANDHI NAGAR, MESHANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI ARAVALLI), DAMAN & DADRA NAGAR HAVELI (U.T)
3.	AIZWAL RC CODE : 19	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO. YC-10, ROPIRA BUILDING, CHALTLANG DAWRKAWN, AIZAWL - 796012, MIZORAM PH.OFF : 0389-2391692/2390669 E-MAIL : rcaizwal@ignou.ac.in	STATE OF MIZORAM (DISTRICT : AIZWAL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI,SAITUAL,HNAHTHIAL)
4.	ALIGARH RC CODE : 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SRI TIKI RAM KANYA MAHAVIDYALAYA,RAMGHAT ROAD, ALIGARH-202001, UTTAR PRADESH PH.OFF : 0571-2700120,2701365 FAX :0571-2402147 E-MAIL : rcaligarh@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, BUDAUN, ETAH, ETAWAH,FIROZABAD, KASGANJ (KASHIRAM NAGAR), HATHRAS (MAHAMAYA NAGAR), MAINPURI
5.	ANGUL RC CODE : 89	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ANGUL PLOT NO.758 -759, SIMILIPADA CHOWK ANGUL 759122 ODISHA PH.OFF: 06764 - 230016/17 (For Students Support Services) 230018 (RC Office: Administration & Finance) 230019 (RD Office) E- MAIL: rcangul.ignou.ac.in	STATE OF ODISHA (DISTRICT : SAMBALPUR, JHARSUGUDA, SUNDARGARH, BARGARH, DEBAGARH, SUBARNAPUR, BOUDH AND ANGUL)
5.	BANGALORE RC Code: 13	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BMTc Old Divisional Office (South)No.70-46-30/11 Ward No.117, Behind BMTc Bus Stand, Shanthinagar, BA NGALORE-560027,KARNATAKA PH.OFF :080-29607272/29601235, Mob.No.9449337272 FAX :080-26644848 E-MAIL : rcbangalore@ignou.ac.in	STATE OF KARNATAKA (DISTRICT: BANGALORE, BANGALORE RURAL, CHIKBALLAPUR, CHITRADURGA, DAVANAGERE, KOLAR, SHIMOGA, TUMKUR, RAMANAGARA, CHAMARAJANAGAR, CHIKMAGALUR DAKSHINA KANNADA, HASSAN, KODAGU, MANDYA, MYSORE, UDUPI)
6.	BHAGA LPUR RC CODE: 82	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ROOM NO.305, INSTITUTIONAL AREA MITHAPUR, PATNA-800001, Bihar Ph. No. 0641-2610055 E-MAIL : rcbhagalpur@ignou.ac.in	STATE OF BIHAR (DISTRICT: BHAGALPUR, BANKA & MUNGER)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
7.	BHOPAL RC CODE: 15	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 12, ARERA HILLS, BHOPA L-462 011 MADHYA PRADESH PH.OFF : 0755-2578455/ 2578452/ 2762524 FAX :0755-2578454 E-MAIL : rcbhopal@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BHIND, DATIA, HARDA, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, RATLAM, SHEOPUR, VIDISHA, ASHOK NAGAR, BETUAL, BURHANPUR, DHAR, GWALIOR, INDORE, RAISEN, REWA, SEHORE, SHIVPURI, UJJAIN)
8.	BHUBANESHWAR RC CODE: 21	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR-751 013 ORISSA PH.OFF : 0674-2301348/2301250/2301352 FAX :0674-2300349 E-MAIL : rcbhubaneswar@ignou.ac.in	STATE OF ORISSA : BHA DRAK, BALASORE, CUTTACK, DHENKANAL, GANJAM, GAJAPATI, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ,NAYAGARH, PURI, SRC-KANDHMAL
9.	BIJAPUR RC CODE: 85	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1st Floor, Plaza II, Tourism Department Building (Opposite to Dr.B.R.Ambedkar Stadium) Indi Road VIJAYAPURA-586101 KARNATAKA PH.OFF : 08352-252006 FAX : 08352-256005 E-MAIL : rcbijapur@ignou.ac.in	STATE OF KARNATAKA COVERING (DISTRICTS BAG LKOTE, BIJAPUR, BIDAR, GULBARGA, KOPPAL RAICHUR, YADGIR, HAVERI, GADAG, BELLA RY, BELGAUM AND DHARWAD) STATE OF MAHARASHTRA (DISTRICTS SOLAPUR,LATUR)
10.	CHANDIGARH RC CODE: 06	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE Chaudhry Devi Lal Memorial Centre for Learning (CCDL) Plot No 5 Madhya Marg Sector-28 Chandigarh-160002 E-Mail: rcchandigarh@ignou.ac.in E-MAIL : rcchandigarh@ignou.ac.in	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)
11.	CHENNAI RC CODE: 25	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PERIYAR THIDAL, # 84/1,EVK SAMPATH SALAI VEPERY, CHENNAI-600007, TAMILNADU PH.OFF : 044-26618040,26618489 FAX :044-24312799 E-MAIL : rcchennai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: CHENNAI, CHENGALPATTU,THIRUVALLUR, KANCHIPURAM, VELLORE, RANIPET,TIRUPATTUR,THIRUVANNAMALAI , KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, KALLAKURICHI, VILLUPURAM, CUDDALORE,MAYILADUTHURAI, PERAMBALUR, NAGAPATTINAM, PUDUCHERRY (U.T.)
12.	COCHIN RC CODE: 14	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682 017, KERALA PH.OFF : 0484-2340203 FAX :NA E-MAIL : rccohin@ignou.ac.in	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KOTTAYAM, PALAKKAD, THIRUSSUR, LAKSHADWEEP(U.T.)
13.	DARBHANGA RC CODE: 46	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIVERSITY CAMPUS, KAMESHWAR NAGAR, NEAR CENTRAL BANK, DARBHANGA -846004, BIHAR PH.OFF : 06272-251833,251862 Mob.No. 9431691933 RC website : www.rcdarbhanga.ignou.ac.in E-MAIL : rcdarbhanga@ignou.ac.in	STATE OF BIHAR (DISTRICT: BEGUSARAI, DARBHANGA, EAST CHAMPARAN, GOPALGANJ, SHEOHAR, SITAMARHI, SAMISTIPUR, MADUBANI, MUZAFFARPUR & WEST CHAMPARAN)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
14.	DEHRADUN RC CODE:31	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN, RAIPUR ROAD DEHRADUN - 248 008 UTTRAKHAND PH.OFF : 0135-2789200/2789205 FAX : NA E-MAIL : rcdehradun@ignou.ac.in	STATE OF UTTARAKHAND (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR)
15.	DELHI 1 RC CODE: 07	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO J-2-1 BLOCK- B 1, MOHAN COOPERATIVE INDUSTRIAL ESTATE, MATHURAROAD, NEW DELHI - 110 044 PH.OFF : 011-26990085, 26990089 FAX :011-26990084 E-MAIL : rcdelhi1@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTH EXTENSION, R.K. PURAM, VASANT KUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G.K., MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRKA, OKHLA, SANGAM VIHAR, FRIENDS COLONY, BADA RPUR) STATE OF HARYANA (DISTRICT: FARIDABAD, PALWAL)
16.	DELHI 2 RC CODE: 29	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C/o IAEA HOUSE, 17-B, INDRAPRASTHA ESTATE, MAHATMA GANDHI MARG, NEW DELHI - 110 002 PH.OFF : 011-23392374/ 23392376, 23392737 FAX :011-23392375 E-MAIL : rcdelhi2@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOLPURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURARI, DR. MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR COLONY, GTB NAGAR,ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI BHR)
17.	DELHI 3 RC CODE: 38	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DELHI LIBRARY ASSOCIATION BUILDING, RANGANATHAN BHAWAN NEAR, _C BLOCK, COMMUNITY CENTRE, NARAINA VIHAR, NEW DELHI - 110 028 PH.OFF : 011-25774255/25774256 E-MAIL : rcdelhi3@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BA GH, BAKA RWALA, MEERA BAGH, MOTI NAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA,PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA, MAHIPALPUR, MANSAROVAR GARDEN) STATE OF HARYANA (DISTRICT: GURGAON, MEWAT)
18.	DEOGHAR RC CODE: 87	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MANDAKINI SADAN BASUWA DIH, ROHINI ROAD, DEOGHAR, JASIDIH, JHARKHAND- 814142 PH.OFF : 06432-34448 E-MAIL : rcdeoghar@ignou.ac.in	STATE OF JHARKHAND COVERING (DISTRICTS DEOGHAR, GODDA, SAHIBGANJ, PAKUR, DUMKA, JAMTARA, & GIRIDIH)
19.	GANGTOK RC CODE: 24	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5 TH MILE TADONG, NH-10, BELOW CENTRAL REFERRAL HOSPITAL, GANGTOK - 737102 SIKKIM PH.OFF :03592-231102 FAX : 03592-231103 E-MAIL : rcgangtok@ignou.ac.in	STATE OF SIKKIM (DISTRICT:GANGTOK,PAKYONG,GYALS HING,SORENG,MANGAN,NAMCHI)

SI. NO	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
20.	GUWAHATI RC CODE:04	REGIONAL DIRECTOR IGNOU REGIONALCENTRE HOUSE NO 71, GMCH ROAD, CHRISTIAN BASTI GUWAHATI-781005, ASSAM PH.OFF : 0361-2343771/ 2343785 FAX :0361-2343784 E-MAIL : rcguwahati@ignou.ac.in	STATE OF ASSAM (DISTRICT: KARBIANGLONG, MARIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHAR HILLS, CACHAR, HAILAKANDI, KARIMGANJ, KAMRUP METROPOLITAN, BAKSA, UDALGURI, CHIRANG,BAJALI)
21.	HYDERABAD RC CODE: 01	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE First Floor, M-5 Block, Manoranjan Complex, Telangana State Housing Board Complex, (Adjacent to Gandhi Bhavan Metro Station, M J Road Nampally, HYDERABAD - 500001,Telangana PH.OFF : 040-23117550, Mob.No.9492451812 FAX :NA E-MAIL : rchyderabad@ignou.ac.in	STATE OF TELENGANA (DISTRICT: ADILABAD,BHADRADRI- KOTHAGUDEM, HYDERABAD, JAGTIAL,JANGAON,JYAYASHANKAR BHOOPALPALLY,JOGULAMBA- GADWAL,KARIM NAGAR, KAMAREDDY,KOMARAM BHEEM ASIFABAD,KHAMMAM, MEDAK, MAHABUB NAGAR, MAHABUBABAD,MANCHERIAL, MEDCHAL,MEDAK, NALGONDA, NAGARKURNOOL, NIZAMABAD,NIRMAL,PEDDAPALLE, RAJANNA SIRCILLA, RANGA REDDY,SANGAREDDY,SIDDIPET,SU RYAPET,VIKARABAD,WANAPARTHY, WARANGAL (RURAL), WARANGAL (URBAN),YADADRI-BHUVANAGIRI, MULUGU,NARAYANPET
22.	IMPHAL RC CODE: 17	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX, NORTH AOC IMPHAL-795001MANIPUR PH.OFF : 0385-2421190/2421191 FAX :0385-2421192 E-MAIL : rcimphal@ignou.ac.in , ignouimp@gmail.com	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMEMLONG, THOUBAL, UKHRUL)
23.	ITANAGAR RC CODE: 03	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HORNBILL COMPLEX, 'C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR -791110, ARUNACHAL PRADESH PH.OFF : 0360-2247536, 0360-2351705 FAX :0360-2350990 E-MAIL : rcitanagar@ignou.ac.in	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNG KUMEY, LOHIT, LOWER DIBA NG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
24.	JABALPUR RC CODE: 41	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, RAJSHEKHAR BHA VAN, RANI DURGAVATI VISHVAVIDYALAYA CAMPUS, PACHPEDHI, JABALPUR - 482001 PH.OFF : 0761-2600411/2609896 / 2600219 FAX :0761-2609919 E-MAIL : rcjabalpur@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSINGAPUR, SEONI, SHAHDOL, SIDDHI, SINGRAULI, UMARIA, DAMOH, PANNA, SAGAR, CHHATARPUR, REWA , SATNA,TIKAMGARH)
25.	JAIPUR RC CODE: 23	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 70/ 79, SECTOR-7, PATEL MARG, MANSAROVAR, JAIPUR - 302 020 RAJASTHAN PH.OFF : 0141-2785730 FAX : E-MAIL : rcjaipur@ignou.ac.in	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BARAN, BHARATPUR, BHILWARA, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, HANUMANGARH, JAIPUR, JHALAWAR, JHUNJHUNU, KARALI, KOTA, SAWAI MADHOPUR, SIKAR, SRI GANGANAGAR & TONK)

SI. NO	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
26.	JAMMU RC CODE: 12	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE, PREMISES AUROBINDO BLOCK, 1ST FLOOR,CANAL ROAD, JAMMU - 180 001, JAMMU & KASHMIR PH.OFF : 0191-2546529 FAX :0191-2585154 E-MAIL : rcjammu@ignou.ac.in	STATE OF JAMMU & KASHMIR (JAMMU REGION –DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI, RAMBAN, REASI, SAMBA, UDHAMPUR)
27.	JODHPUR RC CODE:88	REGIONAL DIRECTOR IGNOU REGIONALCENTRE, PLOT NO. 439, OPP. PAL LINK ROAD, KAMLA NAGAR HOSPITAL, JODHPUR-342008 RAJASTHAN PH.OFF : 0291-2012987 E-MAIL : rcjodhpur@ignou.ac.in	STATE OF RAJASTHAN COVERING DISTRICTS JODHPUR, BARMER, JAISALMER, RAJASMAND, UDAIPUR, BIKANER, JALORE, SIROHI, NAGOUR, DUNGARPUR, PALI, PRATAPGARH,BANSWARA
28.	JORHAT RC CODE: 37	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE P.O. KOROKATOLY,BALIGAON, JORHAT-785015, ASSAM PH.OFF : 0376-2951116, 2951114 E-MAIL : rcjorhat@ignou.ac.in	STATE OF ASSAM (DISTRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGA RH, TINSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR, CHARAIDEO, MAJULI
29.	KARNAL RC CODE: 10	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KARNAL PLOT No.05,SECTOR-12 (PART 1) URBAN ESTATE KARNAL -132001 (HARYANA) PH.OFF :0184-2271514 E-MAIL : rckarnal@ignou.ac.in	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, CHARKHI DADRI, YAMUNANAGAR)
30.	KHANNA RC CODE: 22	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE I.T.I. BUILDING BULEPUR, (DISTRICT LUDHIANA) KHANNA – 141401 PUNJAB PH.OFF : 01628-229993/237361 E-MAIL : rckhanna@ignou.ac.in	STATE OF PUNJAB (DISTRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA,MALERKOTLA,PATHANKOT,S RI MUKTSAR SAHIB, JALANDHAR, HOSHIARPUR, SBS NAGAR/NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FAZILKA,FEROZEPUR, FARIDKOT,MOGA)
31.	KOHIMA RC CODE: 20	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL, DON BOSCO, HR. SEC SCHOOL ROAD, KENDOUZOU, KOHIMA – 797001 NAGALAND PH.OFF : 0370-2260366/2260167 FAX :0370-2260216 E-MAIL : rckohima@ignou.ac.in	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)
32.	KOLKATA RC CODE: 28	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKA SH BHA WAN, 4TH FLOOR, NORTH BLOCK, SALT LAKE, BIDHAN NAGAR, KOLKATA - 700 091 WEST BENGAL PH.OFF : 033-23349850, 23592719, 033-23589323(RCL) FAX :033-23347576 E-MAIL : rckolkata@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA, MEDINIPUR, PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)

SI. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
33.	KORAPUT RC CODE: 44	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE ROAD, BEHIND WOMEN'S COLLEGE AT/PO/DISTT.- KORAPUT-764020,ORISSA PH.OFF : 06852-251535 FAX : 06852-252503 E-MAIL : rkoraput@ignou.ac.in	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA, BALANGIR)
34.	LUCKNOW RC CODE: 27	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5-C/INS- 1, SECTOR-5, VRINDAVAN YOJNA, TELIBAGH LUCKNOW-226029 PH. OFF : 0522-2442832 E-MAIL : rlucknow@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AURAIYA, BAHRACH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZA BAD, FARUKHABAD (FATEHGARH), FATEHPUR, GONDA, HAMIRPUR, HARDOI, JALAUN (ORAI), JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI, LAKHIMPUR(KHERI), LALITPUR, LUCKNOW, MAHOBA, PILIBHIT, RAEBAREILY, SHAHJANANPUR, SHRAVASTI, SIDHARTHANAGAR, SITAPUR, UNNAO)
35.	MADURAI RC CODE: 43	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI, ALANGANALLUR ROAD, MADURAI-625018 TAMIL NADU PH.OFF : 0452-2380733 : 0452-2380775 FAX : 0452-2380588 E-MAIL : rcmadurai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PUDUKKOTTAI, RAMA- NATHPURAM, SIVAGANGAI, THANJAVUR, THENI, THIRUVARUR, THOOTHUKUDI, TIRUNELVELI AND TENKASI TIRUCHIRAPPALLI, TIRUPUR, VIRUDHUNAGAR AND ARIYALUR)
36.	MUMBAI RC CODE: 49	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO.43, SECTOR 09, OPP.DAV PUBLIC SCHOOL, NEW PANVEL EAST, TALUKA- PANVEL, DISTT-RAIGAD, MUMBAI-410206, MAHARASHTRA PH.OFF : 022-27489764 FAX : 022-25925411 E-MAIL : rcmumbai@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: MUMBA I, THANE, RAIGARH, RATNAGIRI PALGHAR, MUMBAI SUBURBAN)
37.	NAGPUR RC CODE: 36	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GYAN VATIKA 14, HINDUSTAN COLONIY AMARAVATI ROAD NAGPUR 440033 MAHARASHTRA PH. OFF : 0712-2536999, 2537999, 0712-202200 FAX : 0712-2538999 E-MAIL : rcnagpur@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHA NA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHA NDARA, GONDIA, GADCHIROLI)
38.	NOIDA RC CODE: 39	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C- 53, SECTOR 62 INSTITUTIONAL AREA NOIDA 201305 UTTAR PRADESH PH.OFF : 0120-2405012/2405014 FAX : 0120-2405013 E-MAIL : rcnoida@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AGRA, AMROHA, BIJNOR, MATHURA, MORADABAD, MUZAFFARNAGAR, RAMPUR, SAMBAL, SAHARANPUR AND SHAMLI GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT, BA GHPAT, BULA NDSHAHR, HAPUR) STATE OF DELHI (MAYUR VIHAR PH – I & II, MAYUR

SI. NO	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
39.	PANAJI RC CODE: 08	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE H. NO. 1576, NEAR P&T STAFF QUARTERS, ALTO PORVORIM P.O. POVORIM-403521 GOA PH.OFF : 0832-2414553 E-MAIL : rcpanaji@ignou.ac.in	STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA (DISTRICT: UTTARAKANNAD) STATE OF MAHARASHTRA (DISTRICT: SINGHDHURG)
40.	PATNA RC CODE: 05	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE INSTITUTIONAL AREA, MITHAPUR PATNA-800 001, BIHAR PH.OFF : 0612-2219539/2219541 FAX : 0612-2219538 E-MAIL : rcpatna@ignou.ac.in	STATE OF BIHAR (DISTRICT: ARWAL, AURANGABAD, BHOJPUR, BUXAR, GAYA, JAMUI, JEHANABAD, KAIMUR, LAKSHISARAI, NALANDA, NAWADA, PATNA, ROHTAS, SHEIKHPURA, VAISHALI, SIWAN, SARAN)
41.	PORT BLAIR RC CODE: 02	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KANNADA SANGHA BUILDING, OPPOSITE CENTRAL WORKSHOP APWD, 18, TAGORE ROAD, MOHANPURA, PORT BLAIR, SOUTH-744104 ANDAMAN & NICOBAR, ISLANDS PH.OFF :03192242888 FAX : 03192-230111 E-MAIL : rcportblair@ignou.ac.in	ANDAMAN & NICOBAR ISLANDS (U.T.) (DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBAR)
42.	PUNE RC CODE: 16	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA PH.OFF : 020-25671867/25651321 FAX : 020-25671864 E-MAIL : rcpune@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: NANDURBAR, DHULE, JALGAON, AURANGABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, , SANGLI, SATARA, KOLHAPUR)
43.	RAGHUNATHGANJ RC CODE: 50	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KARMATIRTHA COMPLEX, 1 ST FLOOR, B- 9, UMARPUR, (NEAR UMARPUR CROSSING HAAT BAZAR), P.O-GHORSHALA, P.S- RAGHUNATHGANJ, DIST- MURSHIDABAD WEST BENGAL-742 235 PH.OFF : 03483-271555/271666 E-MAIL : rcraghunathgani@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
44.	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE IGNOU COMPLEX, KACHNA RAIPUR - 492014 CHHATTISGARH PH.OFF : 0771-2283285, 2971322 FAX : 0771-2971323 E-MAIL : rcraipur@ignou.ac.in	STATE OF CHHATTISGARH (DISTRICT: BILA SPUR, DHAMTARI, DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA, MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BALAMPUR, BEMETARA, GARIABA NDH, MUNGELI, BASTA R, NARAYANPUR, DANTEWADA, BIJAPUR, SUKMA, KUNDAGOAN)

SI. NO	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
44.	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE IGNOU COMPLEX, KACHNA RAIPUR - 492014 CHHATTISGARH PH.OFF : 0771-2283285, 2971322 FAX :0771-2971323 E-MAIL : rcraipur@ignou.ac.in	STATE OF CHHATTISGARH (DISTRICT: BILA SPUR, DHAMTARI, DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA,MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BA LRAMPUR, BEMETARA, GARIABA NDH, MUNGELI, BASTA R, NARAYANPUR, DANTEWADA, BIJAPUR, SUKMA, KUNDAGOAN)
45.	RAJKOT RC CODE: 42	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS RAJKOT-360005,GUJARAT PH.OFF : 0281-2572988 FAX : 0281-2571603 E-MAIL : rcrajkot@ignou.ac.in	STATE OF GUJARAT (DISTRICT: RAJKOT, KACHCHH, JAMNAGAR, PORBANDAR, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR, DEV-BHOOMI DWARKA, GIR-SOMNATH, BOTAD, MORBI), & DIU(U.T.)
46.	RANCHI RC CODE: 32	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2 nd FLOOR, KRISHNA MALL, ASHOK NAGAR RANCHI - 834022, JHARKHAND PH.OFF : 0651-2244688, 2244699, 2244677 FAX :NA E-MAIL : rcranchi@ignou.ac.in	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA, GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA KHARSAWAN, EAST SINGHBHUM, HAZARIBAGH, CHATRA, KODERMA, KHUNTI, RAMGARH,BOKARO, DHANBAD)
47.	SAHARSA RC CODE: 86	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KOSHI CHOWK SAHARSA-852201, BIHAR PH.OFF : 06478-219015/295252 FAX : E-MAIL : rcsaharsa@ignou.ac.in	STATE OF BIHAR (DISTRICTS: KHAGARIA, SAHARSA, SUPAUL, MADHEPURA, KATI HAR, ARARIA, KISHANGANJ & PURNEA)
48	SHILLONG RC CODE: 18	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE UMSHING, MAWKYNROH, NEHU CAMPUS, SHILLONG - 793 022 MEGHALAYA PH.OFF : 0364-2521117/2521271/0364-2520503 FAX :0364-2521271 E-MAIL : rcshillong@ignou.ac.in	STATE OF MEGHALAYA (DISTRICT: EAST GARO HILLS, EAST JAINTIA HILLS , EAST KHASI HILLS, NORTH GARO HILLS, RI-BHOI, SOUTH GARO HILLS, SOUTH WEST GARO HILLS, SOUTH WEST KHASI HILLS, WEST GARO HILLS, WEST JAINTIA HILLS, WEST KHASI HILLS)
49	SHIMLA RC CODE: 11	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BLOCK NO. 9,SDA COMPLEX,KASUMPTI SHIMLA-171 009, HIMACHAL PRADESH PH.OFF : 0177-2624612/2624613 FAX :0177-2624611 E-MAIL : rcshimla@ignou.ac.in	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)

SI. NO	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
50	SILIGURI RC CODE: 45	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 17/ 12 J. C. BOSE ROAD, SUBHAS PALLY, SILIGURI - 734001 WEST BENGAL PH.OFF :0353-2526818 FAX : NA E-MAIL : rcsiliguri@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR, ALIPURDUAR)
51	SRINAGAR RC CODE:30	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SRINAGAR SAIDA KADAL, RAINWARI, SRINAGAR - 190003 JAMMU & KASHMIR (UT) PH.OFF : 0194-3501851 FAX :0194-2311259 E-MAIL : rcsrinagar@ignou.ac.in	STATE OF JAMMU & KASHMIR (SRINAGAR REGION-DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA , BUDGAM, GANDERBAL, KARGIL, KULGAM, KUPWARA, LEH, PULWAMA SHOPIAN, SRINAGAR)
52	TRIVANDRUM RC CODE: 40	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE RAJADHANI COMPLEX OPP PRS HOSPITAL, KILLI PPALAM KARAMANA PO, TRIVANDRUM -695002 KERALA PH.OFF : 0471-2344113/2344120 FAX :0471-2344121 E-MAIL : rcrivandrum@ignou.ac.in	STATE OF KERALA (DISTRICT: KOLLAM, PATHANAMTHITTA, THIRUVANANTHAPURAM) STATE OF TAMILNADU (DISTRICT: KANYAKUMARI)
53	VARANASI RC CODE: 48	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI-221005 ,UTTAR PRADESH PH.OFF : 0542 2368622/2369629/2368448 FAX : NA E-MAIL : rcvaranasi@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDALI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI, ALLAHABAD, PRATAPGARH, SULTANPUR)
54	VATAKARA RC CODE: 83	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NO.14/329 B-E,(ADJ.TO 110 KV.KSEB SUBSTATION), ARAKKILAD ROAD,PUTHUR, KOZHICODE VATAKARA-673104,KERALA PH.OFF : 0496-2516055/2515413/2525281 E-MAIL : rcvatakara@ignou.ac.in	STATE OF KERALA (DISTRICT: KANNUR, KASARAGOD WAYANAND, KOZHICODE, MALAPPURAM, MAHE, (UNION TERRITORY OF PUDUCHERRY)
55.	VIJAYAWADA RC CODE: 33	REGIONAL DIRECTOR IGNOU REGIONALCENTRE. S.K.P.V.V HINDU HIGH SCHOOL PREMISES, KOTHAPET, VIJAYAWADA 520 001, ANDHRA PRADESH PH.OFF : 0866-2565253/2565959 FAX :NA E-MAIL : rcvijayawada@ignou.ac.in	STATE OF ANDHRA PRADESH (DISTRICTS: NTR, KRISHNA, PALNADU,GUNTUR, BAPATLA, PRAKASHAM,SRI POTTI SRIRAMULU NELLORE, NANDYAL,CHITTOOR,YSR KADAPA, ANNAMAYYA, TIRUPATI, KURNOOL, ANANTAPURAMU,SRI SATHYA SAI)
56.	VISAKHAPATNAM RC CODE: 84	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2 nd FLOOR,VUDA COMPLEX USHODAYA JUNCTION SECTOR-12, MVP COLONY VISAKHAPATNAM- 530017 ANDHRA PRADESH PH.OFF :0891-2511200 FAX : NA E-MAIL : rcvisakhapatnam@ignou.ac.in	STATE OF ANDHRA PRADESH COVERING (DISTRICTS : EAST GODAVARI, WEST GODAVARI, PARVATHIPURAM MANYAM,ALLURI SITHA RAMARAJU, ANAKAPALLI, KAKINADA, DR.AMBEDKAR KONASEEMA, WEST GODAVARI, VISAKHAPATNAM, VIZIANAGARAM & SRIKAKULAM, ELURU INCLUDING YANAM OF PUDUCHERRY)
57	ANGUL RC CODE: 89	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE	SAMBALPUR, SUNDARGARH BARGARH, DEOGARH, SONEPUR, BOUDH,

	PLOT NO 758/759 SIMILIPADA CHOWK NEAR PTC HIGH SCHOOL ANGUL ODISHA – 759122 PHONE: 06764-230016/230017 EMAIL: rcangul@ignou.ac.in		ANGUL
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IGNOU-Army, Assam Rifle, Navy Recognized Regional Centres

Sl. No.	RC Code	RC	Address	Operational Area	Coordinating Regional Centre
1	IAEP – KOLKATA	51	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, FORT WILLIAM HQ EASTERN COMMAND, C/O 99 APO 908542 KOLKATA- 700021 WEST BENGAL 033-22317556 rcarmy51@ignou.ac.in	EASTERN COMMAND AREA IAEP – 5	RC KOLKATA
2	IAEP – CHANDIMANDIR	52	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION (G.S. EDU. BRANCH) HQ WESTERN COMMAND CHANDIMANDIR- 134107 HARYANA 0172-2929232, (CIVIL) 2883(MILITARY) 0172-2589423, Mob. NO. 8284083573 rcarmy52@ignou.ac.in		RC CHANDIGARH
3	IAEP – LUCKNOW	53	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE IAEP HQ CENTRAL COMMAND-GS (EDN) LUCKNOW – 226002, UTTAR PRADESH 0522-2482968 (CIVIL); 2670 (MIL) rcarmy53@ignou.ac.in	CENTRAL COMMAND AREA	RC LUCKNOW
4	IAEP – PUNE	54	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION HQ SOUTHERN COMMAND GS (EDN) BRANCH, PIN-908541 C/O 56 APO 020-26331033 (CIVIL) 2437 (ARMY) rcarmy54@ignou.ac.in	SOUTHERN COMMAND AREA	RC PUNE
5	IAEP–UDHAMPUR	55	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION UTTAR KAMAN MUKHYALAYA 908545 C/O 56 APO, HQ NORTHERN COMMAND UDHAMPUR, JAMMU & KASHMIR 01992-242486 rcarmy55@ignou.ac.in	NORTHERN COMMAND AREA	RC JAMMU
6	IAEP – JAIPUR	56	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE EDUCATION BRANCH HQ SOUTHERN WESTERN COMMAND C/O 56 APO 908546 JAIPUR, RAJASTHAN 0141- 6640(MILITARY) rcarmy56@ignou.ac.in	SOUTH WESTERN COMMAND	RC JAIPUR

7	IAEP-NEW DELHI	57	IHQ of MoD (Army), Army Foreign Language School (AFLC), Delhi Cant-110011	NORTHERN COMMAND AREA	
8	IAREP – SHILLONG	81	REGIONAL DIRECTOR IGNOU ASSAM-RIFLES RECOG. R.C. DIRECTORATE GENERAL ASSAM RIFLES (DGAR), LAITUMKHRAH SHILLONG – 793 011 MEGHALAYA 0364-2705181 0364-2705184 iarrc81@ignou.ac.in	HQ ARUNACHAL & ASSAM RANGE	RC GUWAHATI
				HQ NAGALAND RANGE (NORTH)	RC KOHIMA
				HQ MANIPUR RANGE	RC IMPHAL
				HQ MIZORAM RANGE	RC AIZAWL
				HQ TRIPURA RANGE	RC AGARTALA
				Assam Rifles Training Centre & School	RC KOHIMA
9	INEP – NEW DELHI	71	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE DIRECTORATE OF NAVAL EDUCATION INTERATED HQS. MINISTRY OF DEF WEST BLOCK 5, RK PURAM, SECTOR-1, NEW DELHI – 110 066 DELHI 011-26178462 011-26185299 rcnavy71@ignou.ac.in	NAVAL HQS.	RC DELHI 1
10	INEP – MUMBAI	72	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH MARG MUMBAI – 400 023 MAHARASHTRA 022-22752245 022-22665458 rcnavy72@ignou.ac.in	HQ WESTERN NAVAL COMMAND	RC MUMBAI
11	INEP – VISAKHAPATNAM	73	REGIONAL DIRECTOR IGNOU NAVY RECOGREG CENTRE-73 HQ EASTERN NAVAL COMMAND VISAKHAPATNAM-530014 ANDHRA PRADESH 0891-2767881,FAX-2515834 rc73@ignou.ac.in rcnavy73@ignou.ac.in	HQ EASTREN NAVAL COMMAND	RC VISAKHAPATNAM
12	INEP – KOCHI	74	REGIONALDIRECTOR IGNOUY NAVY RECOG. REG. CENTRE NAVAL BASE HQ SOUTHERN NAVAL COMMAND KOCHI – 682 004 KERALA 0484-266210,2662515 0484-266194 rcnavy74@ignou.ac.in	HQ SOUTHERN NAVAL COMMAND	RC COCHIN

5.3 Grievance Rederessal – Whom to contact for what

IGNOU has a robust mechanism in place for redressal of student grievances. A Special Online Portal – IGNOU Grievance Redress and Management (iGRAM) has been developed for this purpose. Students can submit their grievances on iGRAM online and track the response. iGRAM can be accessed at <http://igram.ignou.ac.in/>.

A dedicated **Student Service Centre** has been set up at the HQ to respond to the queries and grievances of the students. The Student Service Centre can be contacted at the contact details provided below.

Contact Details of Student Service Centre		
1	General Enquiry (Student Support Services and Student Grievances, pre-admission Inquiry of various Programmes in IGNOU, etc)	Phone: 011-29572514, 29572513, 29572516
2.	Director, SSC, IGNOU, Maidan Garhi, New Delhi – 110068	Phone: 011-29572505 Email: directorssc@ignou.ac.in , ssc@ignou.ac.in

For specific queries related to Admission, Study Material, Assignment, Examination, Counselling etc. the students may contact the following:

Sl. No.	Issues	Authority to be contacted
1	Identity Card, Fee Receipt, Bonafide Certificate, Migration, Certificate, Scholarship Forms, change of name, correction of name/address	Concerned Regional Centre
2	Non-receipt of study material	Registrar (MPDD), IGNOU, Maidan Garhi, New Delhi-110068 mpdd@ignou.ac.in , Ph: 011-29572008, 29572012
3	Change of Elective/Medium/opting of left over electives/ Deletion of excess credits	Concerned Regional Centre
4	Credit Transfer	Student Registration Division, Block No. 1 & 3, IGNOU, Maidan Garhi, New Delhi-110068 Email: registrarsrd@ignou.ac.in
5	Purchase of Audio/Video CDs	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi-110068 Email: empcmktunit@ignou.ac.in
6	Academic Content	Director of the School concerned (www.ignou.ac.in)
7	Approval of a Project Synopsis	Project Co-ordinator in the Concerned School of Studies/ Regional Centres
8.	International Students residing in India should contact	Director, International Division, IGNOU, Block-15, Section K, Maidan Garhi, New Delhi. Tel. Nos. : 29533987; 29571681 E-mail : internationaldivision@ignou.ac.in

Sl. No.	Issues related	Contact No.	Controlling Officer & Telephone No.	E-mail ID
9	Issue of Degree/ Diploma Certificate/ Despatch of returned Degrees/ Verification of Degrees/Convocation	011-29572213 011-29535438	Asstt. Registrar 011-29572224	convocation@ignou.ac.in
10	Issue of Hall Ticket/ Correction in the hall ticket for handicapped student s/ Non-receipt of hall tickets for term-end- examination & Entrance Test/Entrance, Test Results/Queries related to dispatch of attendance, list of examinees etc./ Writer	011-29572209 011-29572202	Asstt. Registrar 011-29535064	bhavna@ignou.ac.in ssbhandari@ignou.ac.in examiii@ignouac.in
11	Declaration of results of Masters & Bachelors degree level programme/Issue of grade card and provisional certificate of Masters and Bachelors degree level prog./ Practical marks of all programmes	011-29572212	Section Officer 011-29536103	mdresult@ignou.ac.in mdresult@ignou.ac.in practicalsed@ignou.ac.in
12	Declaration of results of Masters, Bachelor and Diploma programme/Issue of grade card and provisional certificate of Masters, Bachelor and Diploma level Programme	011-29572211	Section Officer 011-29536743	bdresult@ignou.ac.in bdresult@ignou.ac.in bdresult@ignou.ac.in
13	Declaration of results of DPE and Certificate programme/ Issue of grade card and provisional certificate of DPE & Certificate level programme	011-29572208	Section Officer 011-29536405	cpresult@ignou.ac.in
14	Verification of genuineness of provisional certificate and grade card/ Issue of Transcript	011-29572210	Section Officer 011-29536405	gcverification@ignou.ac.in
15	Queries related to UFM cases	011-29572208 011-29576405	Section Officer	ufmgroup@ignou.ac.in
16	Status of Project Report of all Programmes/ Dissertation and Viva marks	011-29571324 011-29571321	Asstt.Registrar 011-29532294	projects@ignou.ac.in
17	Queries related to Assignment Marks	011-29571325 011-29571319	Asstt.Registrar 011-29571313	assignment@ignou.ac.in
18	Students general enquiries and grievances/ Issue of duplicate mark Sheet	011-29572218 011-29571313	Asstt. Registrar	sedgrievance@ignou.ac.in
29	Discrepancy in grade card, non updation of grade/marks in the grade card etc.	011-29572208 011-29572211 011-29572212	Dy. Director/ Asstt. Director	mdresult@ignou.ac.in bdresult@ignou.ac.in bdpresult@ignou.ac.in dpresult@ignou.ac.in cpresult@ignou.ac.in