Dear Internet User,

Greetings!

Hope, you are using Internet to access Social Media, Email, Citizen Services, paying Utility Bills Online and also E-Commerce Portals.

One must appreciate the Information & Communication Technologies (ICTs) for experiencing the Power of ICT.

But, it is the time to have Self-Awareness and Alertness too in usage of Internet for various purposes in Everyday Life.

<u>Some Best Practices to be Followed</u>

    i.   Set Strong Passwords atleast 8 to 10 characters length (mix of Alphabets (lower-case and upper-case), Numerals and Special Characters (!,@,#,$,%, etc) in all Online Portals/Websites, which are sensitive like Internet Banking, Email and Others such.

    ii.   Don't save such Passwords in any handheld Electronic Devices like Mobile Phones, Desktop Computers, Laptops, Tablet PCs, etc.

    iii.   Set all Financial Limits at Minimum, while using Internet Banking. Can change limits on demand, when needed.

    iv.   Avoid use of Credit/Debit cards for payment of smaller amounts; instead use Cash

    v.   Avoid use of Public/Free WiFi Networks for Financial or any other Online Transactions, which are Sensitive.

    vi.   Avoid Downloading of Mobile Apps from unauthorized Websites and use minimum essential Mobile Apps.

    vii.   Don't open Emails, which are suspicious; instead simply delete. Keep it in mind that nothing is free.

    viii.   Avoid sharing of sensitive personal information through insecure Websites (doesn't have HTTPS Protocol. For Ex a secure Website address is like : https://website-address).

    ix.   Avoid sharing of any Text/Audio/Video clips, which are controversial over Social Media or any other Networks. Identity is well captured.

    x.   Minimize use of Smart Electronic Devices, else they will take away your Smartness and made more dependent.

xi.   Report a Cyber Crime Complaint, if any on 'National Cyber Crime Reporting Portal' (https://www.cybercrime.gov.in/), Govt. of India.

At Last, but not Least

"Controlled, Cautious and Conscious Digital Access Leads Life Comfortable"

Chief Information Security Officer