



**Indira Gandhi National Open University
Campus Placement Cell
Maidan Garhi, New Delhi-110068**

**Campus Placement Drive for “Magic-Pin” at Convention
Centre, IGNOU Campus, on January 16, 2019 at 10.00 am.**

Job Description

Position

Vendor Coordination & Up-selling of the Coupons.

Nature of Employment

Permanent

Number of Vacancies

150 Positions

Key Responsibilities

Coordination with the existing vendors for up-selling of the coupons

On boarding of new vendors in the business and up-sell the product through them

Increase the revenue through existing and new vendors

Key Skills

Candidate must:

- good communication skills
- good listening & convincing skills
- be confident and willing to learn while learning

Salary & Incentives

CTC Range – 1.6 LPA - 2.71 LPA + Medical Insurance (2 L) + Incentive

Work Experience

Fresher or experienced both are eligible

Academic Qualification

Students having Bachelor Degree/Pursuing final year of Bachelor Degree and pursuing Master Programmes are eligible

Age Criteria

Age limit between 18 to 25 Years

Posting Location

Ghitorni - Delhi

Career Path

If candidate performs well can be promoted as Team Leader in next 6 months. If continues performing well can become manager within very short span.

Selection Process

Written Test and Face to Face Interview

IMPORTANT NOTE:

A brief introductory session of the company highlighting company profile, job requirements, CTC etc. will be conducted before the placement drive.

The students are required to join immediately, as these are urgent openings. Students are required to carry **two copies of their resume** at the time of interview

For further information, please contact:

(i) Mr. Harsh Rawat at.9810336828 from company side

And/or

(ii) Director's Office, CPC, IGNOU at 29571114

(Prof. B. B. Khanna)
Director (Campus Placement Cell)