



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Dated , 2016

Sub. : Re-Registration July, 2016 – MAEDS Second Year

Dear Student,

You must be busy with your studies of the first year of MAEDS. Now, it is the time for re-registration for the second year of MAEDS.

The Re-Registration form is enclosed along with this letter. You are required to fill-in the same irrespective of whether you have appeared/not appeared in the Term-End Examination for the courses registered earlier for MAEDS. For registration to the second year MAEDS, following action is required at your end:

- (1) Fill in the enclosed Re-Registration Form.
- (2) Remit Re-Registration fee of Rs. 4500/-. Please read IMPORTANT NOTES for the mode of payment.
- (3) The filed-in application along with the Demand Draft towards the Programme fee for the second year should be sent to the Regional Centre so as to reach there on 1st February, 2016 to 31st March, 2016.
- (4) The last date for submitting the Re-Registration form with a late fee is as per schedule:

For July 2016 session		Late Fee
01.02.2016 to 31.03.2016	-	without late fee
01.04.2016 to 30.04.2016	-	Rs.200/-
01.05.2016 to 31.05.2016	-	Rs.500/-
01.06.2016 to 20.06.2016	-	Rs.1000/-

The Re-Registration Forms received after the due date will be summarily rejected. The envelope containing the Course Registration Form and Demand Draft should be super-scribed with the words '**RE-REGISTRATION FORM – MAEDS (Second year), July, 2016**' at the top left corner of the envelope.

With best wishes,

Encl.: Re-Registration Form

Yours sincerely,

Regional Director

Some Useful Information

- 1) The Programme fee (Rs.4500 /- + late fee, as admissible) should be paid in lump sum by way of a Bank Draft drawn from any one of the scheduled banks, **in favour of IGNOU and payable at the city where your Regional Centre is situated along with Re- Registration Form.** Please write your name, Programme Code and Enrolment Number on the back of the Bank Draft to ensure proper credit to your fee account.
- 2) The envelope containing the Re- Registration Form should be super scribed with the words **"RE-REGISTRATION – MAEDS (2nd Year) July 2016."**
- 3) **The last date for submitting the Re-Registration Form is 31st March 2016.**
- 4) **Change of Region**
When a student wants transfer from one Region to another, he/she has to write to that effect to the Regional Centre from where he/she is seeking transfer marking copies to the Regional Centre where he/she would like to be transferred to. Further he/she has to obtain a certificate from the Coordinator of the Study Centre from where he/she is seeking transfer regarding the number of the assignments submitted. The Regional Director from where the student is seeking the transfer will transfer all records and the status of the programme fee paid by the student to the Regional Centre where the student is going, under intimation to the Registrar, Student Registration Division, IGNOU, Maidan Garhi, New Delhi - 110 068 and the student.
- 5) **Change/Correction of address:** There is a printed form for change/correction of address in the IGNOU website. In case there is any need, the students are directed to make use of the printed form, addressed it to the Regional Director concerned who will send the same after verification of students signature to the Registrar, SRD, IGNOU, Maidan Garhi, New Delhi - 110 068. **Students are advised not to write letters to any other officer in this regard.** Normally, it takes 4-6 weeks to effect the change. Therefore, the students are advised to make their own arrangements to collect the mail from the old address during this period.
- 6) To avoid delay in despatch/wrong despatch of material, etc. students are advised to read the instructions carefully and fill up the Re-Registration Form properly.
- 7) **Identity Card:** Identity Card was issued in your first year by the concerned Regional Centre. In case of loss, the students may get duplicate Identity Card on payment of Rs.200/- by means of Demand Draft, drawn on IGNOU and payable at the place of Regional Centre.
- 8) **Re-evaluation of Answer sheet:** A student can make a request for re-evaluation of answer sheet by 31st March for December TEE and 30th September for June TEE or within one month of declaration of result whichever is later. The date of declaration of results will be calculated from the date on which the results are placed on the IGNOU website. Re-evaluation is not permissible for the Projects, Practical, Assignments, and Seminar etc. For details please visit IGNOU website at www.ignou.ac.in.



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Re- Registration Form MAEDS Second Year July 2016
(M.A. in Extension and Development Studies)

Dear Sir / Madam,

I hereby submit my Re-Registration Form for MAEDS II nd Year, along with a demand draft/challan form for the requisite amount towards the programme fee for the 2nd year as per details given below :-

1. Programme Code: _____ 2. Study Centre Code : _____
3. Name of the student: _____
4. Enrolment No. : _____
5. Details of Re-Registration fee: _____

Details of the Demand Draft/Cash Order

- a) Name of Bank _____ Name of Branch _____
- b) Amount **Rs. 4500/- + late fee, if admissible.**
- c) Demand Draft/ Cash Order No. _____ Dated _____ Amount _____

6. Details of Course(s): (All Courses are Compulsory)

S. No.	Course Code	Title of the Courses	Credits
1	MEDS 008	Extension Communication and Diffusion of Innovations for Development	4
2	MEDS 009	Development in India – Pre and Post Liberalization Period	6
3	MEDS 010	Training for Development	4
4	MEDS 011	Local Self Governance	4
5	MEDSE 015	Family Healthcare Education	4
6	MEDSP 017	Dissertation	10
		Total	32 Credits

Mail this “Re-Registration form” along with DD/Challan Form to your Regional Centre as per schedule given in the covering letter.

Yours faithfully,

(Signature of the student)
Name of the Student _____
Address: _____

Email ID _____
Mobile No. _____

Date: -----
Place: -----

