

### Programme Project Report – PPR

Name of the School: SCHOOL OF SOCIAL WORK

Name of the Programme: MASTER OF SOCIAL WORK – COUNSELLING (MSW-C)

S. No.	Name of Programme:	Master of Social Work – Counselling (MSW-C)
a.	Programmes mission & objective	To promote human resources aiming at improving the quality of life of poorest of the poor; to meet the growing demand for professionally trained social workers across the country; to provide social work education and training based on indigenous knowledge and uniform curriculum across the country; to help the learner acquire professional skills and knowledge to help the clients to deal with their emotional and psychological problems; to help the learner acquire professional skills and develop capacity in helping people to solve various social and economic problems; and to help the learner to develop required attitudes in understanding people's problem solving interventions.
b.	Relevance of programme with HEI's Mission & Goals:	Highly relevant in respect of mission and goals of the University to provide opportunities of higher education to larger segments of the society particularly to the disadvantaged sections.
c.	Nature of prospective target group of learners:	Candidates having interest in professional social work and possessing graduation degree from any discipline from a recognized University by UGC.
d.	Appropriateness of programme to be conducted in open & distance learning mode to acquire specific skills & competence:	Highly appropriate programme for ODL mode as it provides a unique opportunity for pursuing higher education in Social Science subjects to persons living in geographically remote areas of the country and also to those who could not pursue higher education for one reason or the other. Social Work is being offered through ODL mode all over the world by several eminent Universities. It is appropriate for the country to offer this programme through ODL mode also.
e.	Instruction Design:	The University has adopted a multiple-media approach for imparting instruction to its learners for its various programmes of study. The University follows the Systems approach to instructional design. The programme was designed after undertaking need analysis; identifying and defining the target group; selection of appropriate media; course design and development; pilot testing and launch of the programme; and periodic revision. The self instructional format is used for developing Self Learning Material (SLM) in print and multiple media. Print is the predominant mode of instruction supplemented with audio and video programmes; face to face counselling sessions; interactive radio counselling (IRC) (Gyan Vani); educational TV broadcasts (Gyan Darshan); web based counselling (Gyan Dhara). For

		practical based courses field work is conducted in face to face mode (which is compulsory component).
f.	Procedure for admissions, curriculum transaction and evaluation:	<p><b>Admissions:</b> Admission is mainly done online. To fulfill the mandate of inclusiveness there is a provision for submission of application offline as well.</p> <p><b>Curriculum Transaction:</b> Curriculum is transacted mainly through printed Self Learning Materials (SLMs), Face to face counselling sessions (theory/ practical), audio and video programmes, interactive radio counselling (IRC) (Gyan Vani), educational TV broadcasts (Gyan Darshan) and web based counselling (Gyan Dhara). For practical based courses field work is conducted in face to face mode (which is compulsory component).</p> <p><b>Evaluation:</b> The University uses formative/continuous and summative/ term end evaluation for assessing the progress of its learners and evaluation of their performance. Formative/ Continuous evaluation is conducted at two levels i.e. through self check exercises in-built into the SLMs; formative assessment through tutor marked assignments and internship. Summative / term end evaluation is through theory and practical based term end examinations.</p>
g.	Requirement of the laboratory support and library recourses:	<p><b>Lab support:</b> Nil</p> <p><b>Library resources:</b> Library facility is available at all Learner Support Centres; Regional Centres and Headquarters of the University.</p>
h.	Cost estimate of the programme and the provisions:	<p>Programme development is an ongoing process and the programme is already on offer. However, before development of the programme, cost analysis was done at the level of the School in coordination with Planning and Development Division (there is a dedicated full fledged Planning and Development Division for the policy planning of the University). The University has dedicated budgetary provisions for programme development at the level of School, Material Production and Distribution (there is a dedicated full- fledged Material Production and Distribution Division for material production and distribution) and Electronic Media Production Centre (there is a dedicated full- fledged Electronic Media Production Centre for electronic media production). Digital media production (there is a dedicated full- fledged Inter University Consortium for production of MOOCs and digital media)and delivery of the program through its dedicated Divisions namely Regional Services Division which oversees the operations of all Regional Centres and LSCs; E support Unit, Student Registration Division, Student Evaluation Division and Student Service Centre at the HQs.</p>
i.	Quality assurance mechanism and expected	<b>Quality Assurance mechanism:</b>

programme outcomes:

The University has its policies, procedures and mechanisms for quality and standards including the following methods adopted for quality assurance:

- Standard norms and procedures for establishment of study centers,
- Standard norms for appointment of academic counselors, evaluators;
- Taking help of external experts in maintaining quality of evaluation
- All Study centre and examination centers are regularly monitored by University.
- 2% assignment are being monitored by faculty of school to ensure the quality of continuous evaluation

The University has standardized its courseware based on the credit system. To further standardize its courses it has developed its own house style. There is a mechanism in place for continuous quality assessment for design, development and delivery of its academic programmes. The quality is assured at different phases by statutory bodies of the University namely: School Board of Studies, Academic Programme Committee, Planning Board and Academic Council. Programme evaluation is the norm before undertaking revision of the programme. The above mechanism has been followed for this programme also.

**Expected programme outcomes:** The programme outcome is to prepare human resources aiming at improving the quality of life of the poorest of the poor and to meet the growing demand for professionally trained social workers across the country.