



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**

Dated: , 2016

**Sub. : Re-Registration Form July, 2016 - MTM Second Year**

Dear Student,

Please find enclosed herewith a Re-Registration Form, for **MTM - 2<sup>nd</sup> Year**. The **last date for the same is 31 March 2016**. You may fill in the Re-registration Form irrespective of whether you have appeared or not appeared in the Term -End Examination for the courses registered in the First Year.

Please remember that you have to send a Demand Draft/ Pay Order of **Rs. 4,500/- + late fee, if admissible**, in favour of IGNOU payable at the city where your Regional Centre is situated.

With best wishes,

Yours faithfully,

**Regional Director**

Enclosure: Re-Registration Form



**Schedule for submission of Re-registration Form**

01.02.2016 to 31.03.2016		without late fee
<b>With Late Fee from</b>		
01.04.2016 to 30.04.2016	-	Late Fee of Rs.200/-
01.05.2016 to 30.05.2016	-	Late Fee of Rs.500/-
01.06.2016 to 20.06.2016	-	Late Fee of Rs.1000/-

## IMPORTANT NOTES

- (1) Please write your Name, Programme Code and Enrolment Number on the back of the Bank Draft to ensure proper credit to your fee account.
- (2) Programme fee for the 2<sup>nd</sup> year is to be paid by means of a Bank Draft/Pay Order obtained from any of the nationalised/Scheduled Bank favour of IGNOU payable at the city where your Regional Centre is situated.
- (3) **Change/Correction of Address:** Students are advised to make use of proforma provided in the Programme guide and send it to the Regional Director concerned who will forward the request after verifying the student's signature to Student Registration Division, Maidan Garhi New Delhi-110 068. Students are advised to make their own arrangements to collect the mail from the old address as it takes 4-6 weeks to effect the change.
- (4) **Non-receipt of Study Materials:** In case of non-receipt of study material and current assignments you may contact the concerned Regional Centre.
- (5) **Identity Card:** Identity Cards are issued by the concerned Regional Centre. In case of loss, the student may get **duplicate Identity Card on payment of Rs. 200/-** by means of demand draft drawn in favour of IGNOU and payable at the place of your Regional Centre.
- (6) **Re-evaluation of Answer sheet:** A student can make a request for re-evaluation of answer sheet, before 31<sup>st</sup> March for December TEE and 30<sup>th</sup> September for June TEE or within one month of declaration of result whichever is later. The date of declaration of results will be calculated from the date on which the results are placed on the IGNOU website. Re-evaluation is not permissible for the Projects, Practicals, Assignments, Seminar etc. For detail please visit IGNOU website at [www.ignou.ac.in](http://www.ignou.ac.in).
- (7) **Improvement in Division/Class:** The improvement in marks/grades is applicable only for the Bachelor's/Master's Degree Programme for students, who fall short of 2% marks for securing 1<sup>st</sup> Division or 2<sup>nd</sup> Division only. For further details please visit IGNOU website at [www.ignou.ac.in](http://www.ignou.ac.in)
- (8) For any other problem, please write to the Regional Director.



**INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
MASTER IN TOURISM MANAGEMENT**

**Re- Registration Form MTM 2<sup>nd</sup> Year – July, 2016**

Dear Sir/Madam,

I hereby submit my Re-Registration Form for MTM **Second Year**, along with a Demand Draft/Pay Order of Rs. 4,500/- (in favour of IGNOU) payable at the city where your Regional Centre is situated towards the programme fee as per the details given below:-

**For Demand Draft**

(a) Name of Bank.....Branch (Place).....  
**Amount Rs. 4,500/- + late fee, as admissible.**

(b) Demand Draft No.....Dated..... Amount .....

Payable at (the city where the Regional Centre is located)

I hereby accept the following courses which are **compulsory** for MTM students:

Category 1 and 2 Students			
S. No.	Course Code	Title of the Courses	Credits
1	MTM9	Understanding Tourism Markets	4 credits
2	MTM10	Tourism Impacts	4 credits
3	MTM11	Tourism Planning and Development	4 credits
4	MTM16	Dissertation	8 credits
5	MTM12	Tourism Products: Design and Development	4 credits
6	MTM13	Tourism Operations	4 credits
7	MTM14	Tourist Transport Management (Road Transport)	4 credits
8	MTM15	Meetings, Incentives, Conference and Expositions (MICE)	4 credits
		Total	36 credits

Yours faithfully

Enrolment Number

**(Signature of the Student)**

**Date:**

Study Centre Code

Name of the Student.....

Regional Centre Code

Address: .....

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Mob.No

Email

<p>Mail this "Re-Registration form" along with DD/Challan Form to your Regional Centre as per schedule given in the covering letter.</p>
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