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MINUTES OF THE NINTH MEETING OF THE ACADEMIC COUNCIL OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD IN THE UNIVERSITY OFFICE AT MAIDAN GARHI, NEW DELHI-110 068 ON TUESDAY, NOVEMBER 16, 1993 AT 1100 HOURS.

The following were present :

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| 1. Prof. V.C. Kulandai Swamy, Vice-Chancellor | Chairman |
| 2. Dr S.K. Gandhe | |
| 3. Prof. C.L. Anand | |
| 4. Prof. G.S. Rao | |
| 5. Prof. M.B. Menon | |
| 6. Prof. V.V. Mandke | |
| 7. Dr R.K. Bose | |
| 8. Prof. Pandav Nayak | |
| 9. Prof. M.M. Pant | |
| 10. Dr R. Satvanaravana | |
| 11. Dr V.D. Madan | |
| 12. Dr (Mrs) Shobhita Jain | |
| 13. Dr S.P. Parashar | |
| 14. Shri S. Peppin | |
| 15. Prof. B.N. Koul | |
| 16. Dr (Mrs) Sushila Kaushik | |
| 17. Dr K. Gopalan | |
| 18. Prof. M.V. Pylee | |
| 19. Prof. D.K. Sharma | |
| 20. Prof. S. Bashiruddin | |
| 21. Shri K. Narayanan, Registrar | Member-Secretary |

Prof. H.P. Dikshit, Prof. R.K. Grover, Prof. A.B. Bose, Prof. Col. P.K. Dutta, Dr Harcharan Singh, Shri Tarun Dass, Shri I.P. Anand, and Prof. M. Shanmugham could not attend the meeting.

Shri D.C. Pant, Director (Evaluation), Shri C.R. Pillai, Director (P&TA), Prof. Devesh Kishore, Director, (Communication Division), and Prof. A.A. Shamim, Director (Computer Division), were present by special invitation.

Shri K.J.S. Prasada Rao, Deputy Registrar (Governance) was present to assist the Member-Secretary.

The following items were considered:

ITEM NO.1 TO CONFIRM THE MINUTES OF THE EIGHTH MEETING OF THE ACADEMIC COUNCIL HELD ON MARCH 4, 1993.

AC 9.1.1 The Academic Council was informed that a member has suggested deletion of the words "B.Com/B.Sc" appearing in Resolution No.8.4.1 (i) and the words

"Commerce and Science as the case may be" appearing in Resolution No.8.4.1 (ii) of the minutes of the 8th meeting of the Academic Council held on March 4, 1993.

AC 9.1.2 The Academic Council approved the minutes of the 8th meeting with the above amendment.

ITEM NO.2 TO CONSIDER THE COOPTION OF A MEMBER TO THE ACADEMIC COUNCIL UNDER SUB-CLAUSE (viii) OF CLAUSE (1) OF STATUTE 9 IN PLACE OF SHRI S.S. KALBAG.

AC 9.2.1 The Academic Council decided that Prof. T.N. Dhar, formerly Joint Director, NCERT, may be coopted as a member of the Academic Council under sub-clause (viii) of clause (1) of statute 9 in place of Shri S.S. Kalbag. The Academic Council placed on record its appreciation of the contributions made by Shri Kalbag as a member of the Academic Council.

ITEM NO.3 TO CONSIDER MODIFICATION IN THE PROGRAMME STRUCTURE OF POST-GRADUATE DIPLOMA IN HIGHER EDUCATION BY ASSIGNING SEPARATE CREDITS FOR THE EXTENDED CONTACT PROGRAMME.

AC 9.3.1 The Academic Council considered the matter. During the course of discussions, the following points were made:

- (i) The Extended Contact Programme (ECP) will be a full-time activity extending over 10 days and 8 hrs/day. Teachers who have enrolled in the programme will therefore have to take leave from their institutions to participate in the programme. If credits have to be assigned to this programme as proposed it is to be ensured that all students are also enabled to participate in the programme.
- (ii) It was pointed out that the UGC has recognised this programme in lieu of the Orientation Programme for University and college teachers. It would therefore be possible to persuade institutions to relieve them for a short period to participate in the ECP.
- (iii) While submission of documents during the ECP could be assigned on an objective basis, the judgement on the learner's involvement in the programme could be subjective. It might be necessary to ensure that the subjective element does not unduly influence the evaluation.

AC 9.3.2 The Academic Council approved the proposal to assign 4 credits to the Extended Contact Programme and suggested that the views mentioned above may be taken into account while implementing the decision. The Council also noted that with this modification, the programme will have 34 credits and that the weightage for the term end examinations and continuous assessment will be modified to 70% and 30% respectively.

ITEM NO.4 TO CONSIDER THE PROGRAMME STRUCTURE FOR DIPLOMA IN PRIMARY EDUCATION.

AC 9.4.1 The Academic Council was informed that the programme is being designed in consultation with the NCERT and would be launched initially for the teachers in the North-eastern states. Later it would be translated into Hindi and offered to teachers in Hindi speaking states. The programme envisages an internship which will be organised in the same Schools in which teachers enrolled in this programme are working.

AC 9.4.2 The Academic Council considered the matter. During the discussions, the following points were made:

- (i) Since the programme is addressed to the primary school teachers, it should highlight the values to be imbibed by the children especially those relating to socialisation process, national integration, national unity, etc.
- ii) The NCERT has done considerable work in the area of value education. The learning packages for this programme should incorporate some components of value education.
- iii) In order to facilitate the conduct of term-end examinations, courses of 4 credits should be combined to bring to 8 credits.

AC 9.4.3 The Academic Council approved the proposal with the suggestion that the views expressed in the meeting may be taken into account while finalising the programme.

ITEM NO.5 TO CONSIDER THE MINUTES OF THE EQUIVALENCE COMMITTEE

AC 9.5.1 The Academic Council approved the minutes of the meeting of the Equivalence Committee held on

August 24, 1993.

ITEM NO.6

TO CONSIDER THE RECOMMENDATIONS OF THE COMMITTEE APPOINTED TO IDENTIFY THE TOPPERS SO AS TO ENABLE THE UNIVERSITY TO AWARD GOLD MEDALS.

AC 9.6.1

The Academic Council considered the matter. It was pointed out that the Open University programmes permit considerable flexibility in the duration and that students could pace their study according to their convenience. It would not therefore be appropriate to insist that for the purpose of identifying toppers, completion of a programme within the minimum period prescribed should be insisted upon.

AC 9.6.2

After some discussion, the Academic Council resolved as follows:

- (i) that gold medals may be instituted for toppers in each programme offered by the University.
- (ii) For this purpose, toppers would be those who have secured the highest aggregate marks in the programme in which they are awarded the qualifications.
- (iii) The candidate should not have repeated any course for achieving the highest aggregate and has not been punished for use of unfair means during the course of his studies.
- (iv) The gold medals may be instituted for programmes leading to the award of degrees/diplomas only.
- v) There should be only one gold medal for a programme even though the programme concerned is offered through more than one language.

AC 9.6.3

The Academic Council also approved the methodology for arriving at the highest grade point average which was tabled at the meeting.

ITEM NO.7

TO CONSIDER THE EVALUATION METHODOLOGY FOR CERTIFICATE COURSES.

AC 9.7.1

The Academic Council noted the following corrections in the Table in para 1 on page 7/2 of the agenda note:

(i) The entry in column 3 against 'Very Good' should read as 65%

(ii) The entry in column 2 against D should read as "satisfactory."

AC 9.7.2

The Council approved the methodology proposed for the determination of awards to students for the Certificate Programmes.

ITEM NO.8

TO CONSIDER THE PROPOSAL CONCERNING COUNSELLING SESSIONS; PRACTICAL AND THEORY NORMS AND FEE STRUCTURE FOR THE PROGRAMMES OF DIPLOMA IN CONSTRUCTION/WATER RESOURCES MANAGEMENT, B.SC. (NURSING) 1ST YEAR AND PG DIPLOMA IN COMPUTER APPLICATIONS.

AC 9.8.1

The Academic Council considered the matter. During the discussions on this item, the following views were expressed:

- i) The proposed fee for the PG Diploma in Computer Applications appears to be heavy which students belonging to economically weaker sections may not be able to pay.
- ii) Fees for programmes of technical and professional education are being increased all over the country including Government. The fees proposed by the University for professional education programmes compare very favourably for the students with the fee being charged by other institutions in the country for similar programmes.
- iii) In determining the fee, the University does not charge the students the cost of developing the programmes or overhead expenditure. The fees charged is mainly to meet the expenditure on account of the delivery of the programmes.

AC 9.8.2

The Academic Council approved the fees for the following programmes:

- (i) PG Diploma in Computer Applications - Rs.6,500 per year
- (ii) Advanced Diplomas in Construction Management and Water Resources Engineering. - Rs.4,400 to 4,700 per year
- (iii) B.Sc. (Nursing) first year - Rs.3,000

- AC 9.8.3 Fees for the second and third year of the BSc (Nursing) programme may be worked out by the School of Health Sciences after considering the cost of delivery, especially the expenditure on practicals, etc.
- AC 9.8.4 The Academic Council also approved the number of counselling sessions and the duration of each session proposed for the above programmes.
- ITEM NO.9 TO CONSIDER THE REGULATIONS FOR THE MEETINGS OF THE ACADEMIC COUNCIL.
- AC 9.9.1 The Academic Council approved the regulations for its meetings. A copy of the regulations is at Appendix-1.
- ITEM NO.10 TO CONSIDER THE RESTRUCTURING THE DIPLOMA IN DISTANCE EDUCATION PROGRAMME.
- AC 9.10.1 The Academic Council noted that it had approved a proposal earlier to rename the existing Diploma Programme in Distance Education as Post-graduate Diploma in Distance Education. The Council also noted that the changes now proposed in the content of the programme are in consequence of this restructuring and approved the restructured programme.
- ITEM NO.11 TO CONSIDER MUTUAL RECOGNITION OF DEGREES AWARDED BY OTHER UNIVERSITIES.
- AC 9.11.1 The Academic Council noted the recognition accorded to its degrees/diplomas by 14 Universities mentioned in the agenda on reciprocal basis.
- ITEM NO.12 TO CONSIDER THE CONVERSION FORMULA OF NUMERICAL MARKS INTO LETTER GRADES OF BACHELOR'S DEGREE PROGRAMME IN LIBRARY AND INFORMATION SCIENCE.
- AC 9.12.1 The Academic Council approved the following evaluation formula for finalising the result of internal assessment and term-end examinations for the Bachelors Degree in Library and Information Sciences:

Letter Grade	Qualitative Level	Conversion of letter grades into percentage of marks
A	Excellent	80% and above
B	Very Good	60% but below 80%
C	Good	40% but below 60%
D	Unsatisfactory	20% but below 40%
E	Unsatisfactory	Below 20%

ITEM NO.13 TO CONSIDER THE COURSE STRUCTURE FOR THE CERTIFICATE PROGRAMME IN TOURISM STUDIES.

AC 9.13.1 The Council considered the proposal. During the course of discussions, following points were made:

- (i) The course load appears to be heavy for a six-month Certificate Programme.
- (ii) Since the programme is proposed to be launched in July, 1974, the time available for preparation of learning packages is too short.
- (iii) Although work relating to course development and preparation normally starts only after the Academic Council approves the structure and content of a programme, in some cases, work on preparation of materials is initiated pending approval of the Academic Council. In case the Academic Council makes any suggestion for incorporation of any components in the course material, the School concerned can take such suggestions into consideration before finalising the materials.
- (iv) There does not appear to be any uniformity in the pattern of assigning credits to various courses. The assignment of credit values will require some rationalisation keeping in view the content of the course in terms of print material, audio-video support, counselling sessions, assignment of project work, etc.

- (v) The Council noted that remuneration to counsellors is not within the purview of the Council's jurisdiction, and approval of the appropriate authority has to be separately sought.

AC 9.13.2 The Academic Council approved the Certificate Programme in Tourism Studies proposed by the School of Social Sciences with the suggestion that the views expressed at the meeting should be taken into account before finalising the programme.

ITEM NO.14 TO CONSIDER THE PROGRAMME STRUCTURE AND COURSE CONTENT OF THE CERTIFICATE PROGRAMME IN TEACHING OF ENGLISH.

AC 9.14.1 The Council was informed that the duration of the programme will be a minimum of six months and a maximum of 2 years.

AC 9.14.2 The Council approved the proposed structure and content of the Certificate programme in Teaching of English.

ITEM NO.15 TO CONSIDER PROGRAMME STRUCTURE AND COURSE CONTENT FOR THE PG DIPLOMA IN TRANSLATION.

AC 9.15.1 The Academic Council considered the proposal. During the discussions, the following points were made:

- (i) The School of Humanities has been suggesting a Certificate Programme in Translation and also a Diploma Programme in Translation. The Planning Board has suggested that the Certificate Programme should, if possible, be a module of the Diploma. The proposal now placed before the Academic Council does not envisage any module leading to a Certificate.
- (ii) The Diploma Programme now proposed is to be offered through Hindi medium.
- (iii) The entry qualifications for admission to the programme is Graduation with a provision for relaxation. Since such relaxation of minimum qualifications is likely to lead to administrative and legal difficulties, this provision may be dropped.
- (iv) Employment opportunities in this field are largely in the industrial sector. Since the organised sector prefers Diploma holders for employment, the proposal to launch a Diploma

Programme is appropriate.

AC 9.15.2 The Academic Council approved the proposal to launch a Post-Graduate Diploma in Translation through the medium of Hindi.

ITEM NO.16 TO CONSIDER THE PROGRAMME STRUCTURE AND COURSE CONTENT FOR THE PG DIPLOMA IN COMPUTER APPLICATIONS.

AC 9.16.1 The Council considered the matter. During discussions, members expressed the point of view that Mathematics, atleast at the 10 + 2 level, should be necessary for admission to this programme. It was clarified that the programme was in the area of computer applications and that Science or Mathematics degree is not an essential requirement to pursue it. However, a background of Mathematics is necessary.

AC 9.16.2 The Academic Council approved the programme structure and course content of the PG Diploma in Computer Applications as proposed with the condition that one should have at least 10+2 level Mathematics education..

ITEM NO.17 TO REPORT THE SIGNING OF MEMORANDUM OF UNDERSTANDING WITH THE NATIONAL INSTITUTE OF RURAL DEVELOPMENT (NIRD).

AC 9.17.1 The Academic Council noted the signing of the Memorandum of Understanding with the NIRD.

ITEM NO.18 TO CONSIDER CHANGE OF NAME OF CERTIFICATE IN GUIDANCE (CIG) TO CERTIFICATE IN GUIDING CHILDREN.

AC 9.18.1 The Academic Council decided that the programme may continue to be named Certificate in Guidance. The information and publicity material for this programme may indicate that its focus is on primary school children.

ITEM NO.19 TO CONSIDER PROPOSALS CONCERNING THE ADVANCED DIPLOMAS IN WATER RESOURCES & CONSTRUCTION MANAGEMENT FROM SCHOOL OF ENGINEERING & TECHNOLOGY.

AC 9.19.1 The Academic Council noted that the programme structure, content of courses and other details relating to the Advanced Diploma Programmes in Construction Management and Water Resources Engineering have already been approved by it. On a request from the Chairman, the Director of the School of Engineering & Technology, Prof. V.V.

Mandke briefly explained that the proposals now presented before the Council involved only some modifications in the names of the programme and the courses, the adjustments of credit duration, registration procedures and the evaluation system. While on the subject, the Director also pointed out the following corrections in the agenda note which were noted:

(i) Page 10

- The words 'credit-wise' in the last line of para (v) be read as 'unit-wise'.
- The word 'Minimum' be prefixed against the percentages indicated in the table under para (vi).

(ii) Page 11

- The last line of first para be replaced with the following:

"For successful completion of an advanced Diploma, student should clear each course-topic under a course by getting minimum 'D' grade in the course-topic and have CPT ≥ 2.0 ".

- The word 'courses' appearing in the second line of 3rd para under (viii) be replaced with the word 'course-topics'.

(iii) Page 12

- The word 'distinction' appearing immediately below the second para of (ix) be corrected to read: 'First Division with Distinction'.

AC 9.19.2

The Academic Council approved the proposals indicated below:

- (A) The nomenclature 'Advanced Diploma in Water Resources' be changed to 'Advanced Diploma in Water Resources Engineering'.
- (B) Changes proposed in the course and course-topic nomenclatures and replacing the two courses of ET-301 and ET 534 by one course ET-534 with 8 credits. Minor changes suggested in block and unit titles for the 1st year courses under Advanced Diploma

programmes.

- (C) Minor changes proposed in programme and course credits for Advanced Diploma in Water Resources (now Advanced Diploma in Water Resources Engineering).
- (D) Minimum programme duration of 3 years with maximum duration of 5 years for the Advanced Diploma programmes.
- (E) Registration and Re-registration procedures.
- (F) Fee structure covering various requirements of student registration and re-registration.
- (G) The evaluation system proposed in the agenda note.

ITEM NO.20 TO REPORT ON THE CREATION OF 100 SCHOLARSHIPS IN IGNOU FOR ENABLING CANDIDATES FROM DEVELOPING COUNTRIES TO REGISTER FOR IGNOU COURSES.


AC 9.20.1 The Council noted the institution of scholarships in IGNOU by the COL for candidates from the developing countries, in collaboration with the Rajiv Gandhi Foundation.

ITEM NO.21 TO REPORT ON THE FIFTH CONVOCATION OF THE UNIVERSITY.

AC 9.21.1 The Council noted that the 5th convocation of the University is proposed to be held on April 16, 1994.

AC 9.21.2 The Vice-Chancellor informed the Council that he had invited Prof. James A Maraj, President, COL, to be the Chief Guest at the 5th Convocation and that he has accepted the invitation. The Vice-Chancellor also suggested that the University may confer on him an Honorary Doctorate on the occasion of the 5th convocation. The proposal was unanimously endorsed by the Academic Council.

The meeting ended with a vote of thanks to the Chair.



V.C. Kulandai Swamy
Vice-Chancellor

APPENDIX - 1
(To Resolution No.AC 9.9.1)

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
NEW DELHI

Regulations for the meetings of the Academic Council

(Section 27 of the IGNOU Act)

1. These regulations may be called "Regulations for the meetings of the Academic Council" and these shall come into force on the date they are notified by the University.

2. The date for a meeting of the Academic Council hereinafter referred to as "Council" shall be fixed by the Vice-Chancellor, who is the Chairman of the Council.

3. The notice for a meeting of the Council shall be issued by the Registrar designated by the Board of Management as its Member-Secretary.

4. Ordinarily, a notice in writing of 21 days shall be given for a meeting of the Council. Provided that an urgent meeting of the Council may be convened by giving a shorter notice for reasons to be recorded in writing by the Vice-Chancellor.

5. The Registrar, designated by the Board of Management as its Member-Secretary shall circulate, at least 7 days before the meeting, the notes on the items of the agenda to be considered at a meeting. Provided that it shall be open to the Chairman, at his discretion, to bring up such items which are urgent and important in nature for consideration at the meeting itself.

6. A special meeting of the Council may be convened by the Registrar, designated by the Board of Management as its Member-Secretary, if a request to this effect is received in writing from not less than 1/3rd of the total number of members of the Council on a day to be fixed in consultation with the Vice-Chancellor. Members requisitioning such a special meeting should indicate the agenda item(s) which they propose to discuss at the meeting and the special meeting shall consider only those items. Provided that a special meeting shall not be held unless all the members who requisitioned such a meeting are present provided further that the requisition shall be deemed to have been cancelled if there is no quorum at such a meeting.

7. Where a meeting of the Council has been duly convened and no quorum is present within half an hour of the time appointed for the meeting, the meeting will be adjourned to the same day and time in the next week or to such other day and at such other time and place, as the members of the Council may decide, and notice for the adjourned meeting shall be sent to all the members of the Council. If no quorum is present at an adjourned meeting within half an hour of the appointed time, the members present shall constitute the quorum.

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