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MINUTES OF THE SIXTEENTH MEETING OF THE ACADEMIC COUNCIL OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON FRIDAY, FEBRUARY 28, 1997, AT 1100 HOURS IN THE CONFERENCE ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI 110 068.

The following were present:

1. Prof R.G. Takwale, Vice-Chancellor, Chairman
2. Dr S.K. Gandhe
3. Prof Rakesh Khurana
4. Prof Janaradan Jha
5. Prof V.V. Mandke
6. Prof S.K. Singh
7. Prof A.K. Agarwal
8. Prof M.M. Pant
9. Prof B.S. Saraswat
10. Prof Madhulika Kaushik
11. Prof Prabha Chawla
12. Prof S.B. Menon
13. Dr Geeta Kaicker
14. Dr Ravindra Kumar
15. Dr Neela Jagannathan
16. Prof P.S. Deodhar
17. Dr Tilak R Kem, Member-Secretary

Shri D.K. Modi, Dr. Arun Guha, Prof Namvar Singh, Dr. V.G. Kulkarni, Prof A.K. Sharma, Shri B.S. Bhatia, Prof Tushaar Shah, Prof U.R. Anantha Murthy, Dr. K. Subramanian, Prof Asha Kanwar and Shri Akshay Kumar could not attend the meeting.

Prof V.R. Jagannathan, Prof R.K. Grover, Shri D.C. Pant, Director (SRED) and Shri C.R. Pillai, Advisor to Vice-Chancellor on Planning & Development attended the meeting as a Special Invitees.

Shri K.J.S. Prasada Rao, Dy. Registrar (Governance), was present to assist the Council.

Before the items of agenda were taken up, the Vice-Chancellor extended a cordial welcome to the new member, Prof S.B. Menon, Director, School of Education.

The Academic Council placed on record its appreciation to Shri C.R. Pillai, who retired from the membership of the Council on 30-9-1996 for the contributions made by him to the deliberations in the meetings of the Academic Council.

The following items were considered:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 15TH MEETING OF THE ACADEMIC COUNCIL HELD AUGUST 19, 1996 AND TO NOTE THE ACTION TAKEN THEREON.

AC 16.1.1 It was reported that no comments have been received from any member. The Academic Council confirmed the Minutes of its 15th Meeting held on August 19, 1996. The Academic Council also noted the action taken on the Minutes.

ITEM NO. 2 TO CONSIDER AND APPROVE THE REVISED REGULATIONS FOR CONVOCATION AT HEADQUARTERS.

AC 16.2.1 The Academic Council considered the proposed revised Regulations for Convocation at Headquarters. It was stated that the proposed amendments were needed to streamline the procedures with regard to the order of academic procession, seating arrangements of the persons forming the academic procession, etc.

AC 16.2.2 The Academic Council approved the revised Regulations for Convocation at Headquarters (Appendix - 1).

ITEM NO. 3 TO CONSIDER AND APPROVE THE PROGRAMME STRUCTURE OF BACHELOR DEGREE IN BUSINESS ECONOMICS TO BE LAUNCHED BY THE SCHOOL OF SOCIAL SCIENCES.

AC 16.3.1 On a request from the Vice-Chancellor, Prof. S.K. Singh, Director, School of Social Sciences, briefly explained the salient features of the proposal. It was stated that the proposed Programme was devised to meet the current trend of demand for professional education. The Programme is expected to equip the learners with skills required in business, industry and financial institutions. The Programme consists of 96 credits out of which 48 credits have been adopted from the existing programmes of Economics and Commerce. It was further stated that the proposal was approved by the School Board of the School of Social Sciences as well as the Planning Board.

AC 16.3.2 In the discussion that followed, the following views were expressed:

- (i) It was stated that with the increase in the number of Courses and Programmes, the Course Codes with prefixed alphabets were



creating confusion. It was suggested that the Directors of Schools may discuss the matter for rationalisation of Course Codes.

- (ii) With globalisation of Economy, care should be taken that the Programme content meets the Indian conditions and for this purpose, if considered necessary, industrial houses may be contacted to make an assessment of the type of programmes required to suit Indian Economy.
- (iii) The proposed Bachelor of Business Economics draws courses worth 48 credits from the existing BDP Programme and another 24 credits from the foundation courses; thus, only courses worth 24 credits are the new component. Under these circumstances would it not have been alright, it was opined, if the Programme designated as BA (Business Economics) as is with other BDP Programmes like BA (History), BA (Political Science), etc. It was clarified that Business Economics being an emerging field, a Bachelor's degree in the discipline with a distinct identity of its own would be desirable.

AC 16.3.3

The Academic Council, while according its approval to the proposal, decided that its approval for this Programme, or for other proposals of Detailed Programme Report Forms to be considered hereinafter, is subject to the following conditions:

- (i) The Detailed Programme Report Form which is a fulfilment of Phase III, should be complete in all respects before it is brought before the Academic Council.
- (ii) If any lacunae is noticed in the Detailed Programme Report Form, or if information is incomplete in any aspect, the proposal should come up before the Academic Council once again after corrective steps are taken by the concerned School.
- (iii) In every case, the Programme should be launched only after Phase IV is completed, i.e., after the clearance by the Coordination Committee.

ITEM NO. 4 TO CONSIDER AND APPROVE THE COURSE STRUCTURE FOR THE CERTIFICATE PROGRAMME ON DISASTER MANAGEMENT.

AC 16.4.1 Prof. S.K. Singh briefly explained the salient features of the proposal.

AC 16.4.2 The Academic Council approved the proposal subject to the fulfilment of the conditions laid down in its Resolution No.AC 16.3.3.

ITEM NO. 5 TO CONSIDER AND APPROVE THE DECENTRALISED MODE OF IMPLEMENTATION OF POST GRADUATE DIPLOMA IN MATERNAL AND CHILD HEALTH (PGDMCH) PROGRAMME.

AC 16.5.1 On a request from the Vice-Chancellor, Prof. A.K. Aggarwal briefly explained the details of the decentralised mode of implementation of Post Graduate Diploma in Maternal and Child Health (PGDIMCH) Programme.

AC 16.5.2 The Academic Council considered the proposal and approved it with the following observations:

(i) that it conforms to the provisions of the Ordinance; and

(ii) that the expenditure on secretarial assistance to a Programme Centre be fixed at Rs.5,000 per annum.

ITEM NO. 6 TO CONSIDER AND APPROVE THE CERTIFICATE PROGRAMME IN ENVIRONMENTAL STUDIES.

AC 16.6.1 Prof. S.K. Singh briefly explained the proposal. Prof. B.S. Saraswat, Director, School of Sciences, made a reference to a suggestion made earlier that the School of Social Sciences would hold consultations with the School of Sciences before the Programme is finalised but no such consultation was held. It was clarified that a Coordinator of the School of Sciences will be associated with the Programme.

AC 16.6.2 The Academic Council approved the proposed Certificate Programme in Environmental Studies subject to fulfilment of the conditions in Resolution No.AC 16.3.3. It was further decided that the Programme will have two Coordinators, one from the School of Sciences and the other from the School of Social Sciences.



**ITEM NO. 7 TO CONSIDER AND APPROVE THE ADVANCED DIPLOMA IN TOURISM STUDIES (ADTS).**

AC 16.7.1 The Academic Council considered the proposal on the Advanced Diploma in Tourism Studies (ADTS). It was stated that the suggested Advanced Diploma in Tourism Studies is actually repackaged as a 32 credit programme drawing from the existing courses from the programmes of Certificate in Tourism Studies, Diploma in Tourism Studies and the Bachelor in Tourism Studies. It is envisaged that employability of students doing this course will be better with this two year course which is the eligibility for certain jobs in tourism sector.

AC 16.7.2 The Academic Council approved the programme of Advanced Diploma in Tourism Studies (ADTS) subject to the fulfilment of the conditions specified in Resolution No.AC 16.3.3.

**ITEM NO. 8 TO CONSIDER AND APPROVE THE PROGRAMME STRUCTURE FOR THE Ph.D. PROGRAMME IN EDUCATION.**

AC 16.8.1 On a request from the Vice-Chancellor, Prof S.B. Menon, Director, School of Education presented the salient features of the proposal. It was stated that the proposed Ph.D programme structure in Education is in conformity with the provisions of the Ordinance on Research Degree Programmes. During the course of the discussion, a view was expressed as to whether more flexibility in choice of subjects should be given as the present proposal is very restrictive.

AC 16.8.2 While the Academic Council was generally in agreement with the proposed Ph.D. Programme in Education, it was decided that the Vice-Chancellor may appoint a small Committee to examine all the issues involved and submit its Report for the consideration of the Academic Council.

**ITEM NO. 9 TO CONSIDER AND APPROVE THE COURSE OUTLINES OF THE COURSES WITHIN THE B.Ed. PROGRAMME.**

AC 16.9.1 The Academic Council considered the course outlines of the courses within the B.Ed Programme. It was noted that, while the content outline of 4 courses and 2 content based methodology courses within the B.Ed. Programme have been approved at its meeting held on April 17, 1995 by the Academic Council, the content outline of 3 more content based methodology courses, namely, Teaching of Social Studies, Teaching of Hindi and Teaching of

English and 4 optional courses - Educational Technology, Computer and Education, Distance Education and Guidance and Counselling, are brought before the Academic Council for its consideration and approval.

AC 16.9.2

The Academic Council considered and approved the following three more content based methodology courses and four optional courses indicated below:

**Content based methodology Courses:**

Teaching of Social Sciences  
Teaching of Hindi  
Teaching of English

**Optional Courses:**

Educational Technology  
Computer and Education  
Distance Education  
Guidance and Counselling

ITEM NO. 10

**TO CONSIDER AND APPROVE THE STANDARDISATION OF THE GRADING AND CREDIT SYSTEM OF VARIOUS PROGRAMMES.**

AC 16.10.1

The matter was considered. In the course of the discussion, the following views were expressed:

- (i) The accepted norm at present is to have a minimum of 16 credits for a Certificate with a duration of a minimum period of six months, 32 credits for a Diploma with a minimum duration of one year and 96 credits for a Bachelors' Degree with a minimum duration of three years. The suggested certification now for 4 credits for a Certificate, 16 credits for a Diploma, may create problems in their acceptability by other universities.
- (ii) A clear distinction needs to be made between "certification of completion" and issuance of a 'Certificate at the successful completion' of a designated Certificate level programme to avoid confusion. The Certificate issued by IGNOU should favourably compare in terms of course content and credit rating to find acceptability in the user organisations like industry, etc.

AC 16.10.2

It was decided that a Committee may be appointed



by the Vice-Chancellor to examine the issues raised above as well as any other relevant issue. The Committee's Report be brought before the Academic Council for consideration.

ITEM NO. 11 TO CONSIDER AND APPROVE THE AWARD OF DEGREES/DIPLOMAS AND GOLD MEDALS AT THE 8TH CONVOCATION TO BE HELD ON MARCH 8, 1997.

AC 16.11.1 The Academic Council considered and approved the award of Degrees/Diplomas and Gold Medals at the 8th Convocation to be held on March 8, 1997. A Statement showing the number of students eligible for the award of degrees/diplomas and the list of students eligible for the award of university gold medals in different programmes is given at Appendix - 2 and Appendix - 3 respectively. Additions, if any, will be reported at the next meeting of the Academic Council.

ITEM NO. 12 TO CONSIDER AND APPROVE A PROPOSAL FOR HOLDING TERM-END EXAMINATION IN CERTIFICATE PROGRAMMES IN DECEMBER IN ADDITION TO TERM-END EXAMINATION IN JUNE.

AC 16.12.1 The Academic Council considered and approved the proposal for holding term-end examinations in certificate programmes in June as well as in December. In case of other programmes where number of students taking examination is very small, examination be held at limited Centres (Regional Centre towns) only. Consequently, the decision of the Academic Council taken at its meeting held on April 17, 1995, on this subject will stand suitably modified.

ITEM NO. 13 TO CONSIDER AND APPROVE THE CREATION OF MODERATION BOARD FOR MODERATING THE RESULTS.

AC 16.13.1 The Academic Council considered and approved the proposal for the creation of a Moderation Board for the moderation of results. The Council suggested that the membership of the Moderation Board may be as indicated below with a two year's term:

- (i) Pro Vice-Chancellor  
Incharge of the SR&E  
Division, Chairman
- (ii) Director(s) of concerned School(s)
- (iii) Director, SR&E Division

AC 16.13.2 The composition and functions of the Moderation Board for moderating results shall be as indicated

in **Appendix - 4**. Suitable amendments may be made in the concerned Ordinance.

**ITEM NO. 14 TO CONSIDER AND APPROVE THE RULES REGARDING RE-ADMISSION OF THE STUDENTS.**

AC 16.14.1 The Council considered and approved the Rules regarding re-admission of students. The approved Rules are given in **Appendix - 5**.

**ITEM NO. 15 TO CONSIDER THE PROPOSAL ON MASTERS DEGREE PROGRAMMES IN HINDI AND ENGLISH.**

AC 16.15.1 The Academic Council considered the proposal on Masters' Degree Programmes in Hindi and English and approved the proposal in principle. However, the Council's approval is subject to:

- (i) the decision of the Academic Council at Resolution No.AC 16.3.3; and
- (ii) that the objectives of the Programme be stated in more detail.

**ITEM NO. 16 TO CONSIDER THE DETAILED PROJECT REPORT (PHASE III) IN RESPECT OF THE PROGRAMME : CERTIFICATE IN PARTICIPATORY FOREST MANAGEMENT.**

AC 16.16.1 The Council, while giving its approval in principle to the Certificate Programme in Participatory Forest Management, decided that the conditions at Resolution No.AC 16.3.3 would also apply in this case.

**ITEM NO. 17 TO CONSIDER ADMISSION POLICY, FEES AND SUPPORT SERVICES FOR DIPLOMA IN CREATIVE WRITING IN ENGLISH (DCE) AND DIPLOMA IN CREATIVE WRITING IN HINDI (DCH).**

AC 16.17.1 The Academic Council considered and approved the Admission Policy, Fees and Support Services for the Programmes of Diploma in Creative Writing in English (DCE) and Diploma in Creative Writing in Hindi (DCH). A Statement indicating the details of the proposal is given at **Appendix - 6**.

**ITEM NO. 18 TO CONSIDER THE PROPOSAL ON OPERATIONAL FLEXIBILITY FOR THE STUDENTS ADVANCING FROM ADVANCED DIPLOMA IN CONSTRUCTION MANAGEMENT (ADCM) AND ADVANCED DIPLOMA IN WATER RESOURCES ENGINEERING (ADWRE) MODULES TO B.TECH CIVIL DEGREE MODULES.**

AC 16.18.1 The Academic Council considered the proposal recommended by the School Board and approved the



suggested operational flexibility as indicated below:

"All those students who have completed minimum of 32 credits from Advanced Diploma modules and have been registered for remaining credits during the year under consideration, may be permitted to register for the Post-Advanced Diploma modules of B.Tech. Civil Degree."

ITEM NO. 19 TO CONSIDER THE PROPOSAL OF SCHOOL OF ENGINEERING AND TECHNOLOGY FOR EVALUATION SCHEME OF LABORATORY COURSES FOR THE PROGRAMMES IN ENGINEERING AND TECHNOLOGY.

AC 16.19.1 The Academic Council considered and approved the proposal on Evaluation Scheme of Laboratory Courses for the programmes in Engineering and Technology. The method for evaluation is as indicated in Appendix - 7.

ITEM NO. 20 TO CONSIDER METHODOLOGY FOR PROCESSING THE RESULT OF PROJECT WORK AND FOR EXAMINING THE PROJECT WORK FOR ENSURING QUALITY AND RELIABILITY IN ASSESSMENT.

AC 16.20.1 The Academic Council considered the proposal on the fixation of remuneration to the Supervisors/Examiners as indicated below:

Credit Weightage	For Supervisor	For Evaluation
2 Credits *	Nil	Rs.050.00
4 - 6 Credits	Rs.100.00	Rs.100.00
8 Credits	Rs.100.00	Rs.150.00
12 Credits	Rs.300.00	Rs.200.00

AC 16.20.2 It was stated that the Vice-Chancellor had approved the above rates in principle. While approving the rates indicated above, the Academic Council decided that a comprehensive review of the fee structure may be made and brought before the Academic Council for consideration.

ITEM NO. 21 TO CONSIDER THE PROPOSAL ON CERTIFICATE PROGRAMME IN HUMAN RIGHTS.

AC 16.21.1 The Academic Council noted that there were certain gaps in the detailed Programme Report Form and reiterated its decision on fulfilling all the conditions stipulated in Resolution No.AC 16.3.3. The Council decided that the Detailed Programme Report Form be completed in all respects and then brought before the Academic Council for consideration.

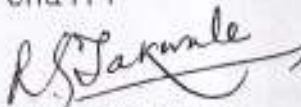
ITEM NO. 22 TO CONSIDER THE PROPOSAL ON THE CONCEPT OF ASSOCIATE STUDENTSHIP IN IGNOU.

AC 16.22.1 The matter was considered by the Academic Council. In this connection a point was raised that since the University already follows the course-wise registration, whether there is any need for creating another channel of "Associate Studentship". Considering the flexibility envisaged in "Associate Studentship", it was felt that it may be worthwhile to try it in project mode initially in the Student Registration and Evaluation Division. However, taking into account the views expressed in the meeting, the Academic Council, while agreeing to the proposal desired that the Schools may incorporate the scheme for their programmes wherever feasible with such modification as they deem fit. a copy of the scheme is placed at Appendix - 8.

ITEM NO. 23 TO RECEIVE THE DOCUMENT 'DISTANCE EDUCATION : VISION AND STRATEGIES'.

AC 16.23.1 The Academic Council was informed that the Board of Management and the Planning Board have earlier considered and approved the document "Distance Education : Vision and Strategies". The Academic Council endorsed the document: "Distance Education : Vision and Strategies" which outlines IGNOU's strategy and development plan for the period 1997-2002.

The meeting ended with a vote of thanks to the Chair.

  
(R.G. TAKWALE)  
Vice-Chancellor