

MINUTES OF THE EIGHTEENTH MEETING OF THE ACADEMIC COUNCIL OF THE INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON TUESDAY, FEBRUARY 3, 1998, AT 11.00 HRS. IN THE CONFERENCE ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI 110 068.

The following were present:

1. Prof R.G. Takwale, Vice-Chancellor - Chairman
2. Dr S.K. Gandhe
3. Prof Kapil Kumar
4. Prof B.S. Saraswat
5. Prof Prabha Chawla
6. Prof V.V. Mandke
7. Prof Madhulika Kaushik
8. Prof A.K. Agarwal
9. Prof M.M. Pant
10. Prof V.R. Jagannathan
11. Prof Pandav Nayak
12. Prof Pardeep Sahni
13. Dr G. Thomas
14. Dr N.V. Narasimham
15. Dr Parvin Sinclair
16. Ms Pity Koul
17. Dr Neela Jagannathan
18. Shri D.C. Pant
19. Dr N.S. Rame Gowda
20. Prof C.D. Narasimhaiah
21. Prof. D.K. Dasgupta
22. Dr N.H. Antia
23. Dr J.S. Yadava
24. Prof D.C. Surana
25. Shri P.R. Swarup
26. Shri K.K. Muthu
27. Dr C.K. Ghosh
28. Dr Asad Nizam
29. Shri K.J.S. Prasada Rao, Registrar - Member-Secretary

Prof. Janaradan Jha, Pro Vice-Chancellor, Prof. Asha S. Kanwar, Prof. S.B. Menon, Mr. D.W.F. Raja Singh, Prof. K.N. Panicker, Ms. Kumud Sharma, Prof. P.V. Indiresan, Dr. S. Ramani, Dr. Gerson D' Cunha and Prof. Krishna Kumar could not attend the meeting.

Shri C.R. Pillai, Adviser to Vice-Chancellor on Planning and Development attended the meeting as a Special Invitee.

Shri D. Deb, Assistant Registrar (Governance) was present to assist the Member-Secretary.

Before the items of agenda were taken up, the Vice-Chancellor extended a cordial welcome to the following new Members:

1. Prof. C.D. Narasimhaiah
2. Prof. Krishna Kumar
3. Prof. K N Panicker
4. Ms. Kumud Sharma
5. Prof. D K Dasgupta
6. Prof. P V Indiresan
7. Dr S. Ramani
8. Dr N H Antia
9. Dr J S Yadava
10. Prof. D.C. Surana
11. Dr. Gerson D' Cunha
12. Sh P.R. Swarup
13. Sh K K Muthu
14. Prof. Pardeep Sahni
15. Dr Parvin Sinclair

The Council placed on record its appreciation to the following members who retired from the membership of the Academic Council:

1. Prof. A. K Sharma
2. Prof. R K Bose
3. Prof. Rakesh Khurana
4. Ms. Jai Chandiram
5. Dr P R Ramanujam

The following items were considered:

- ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 17TH MEETING OF THE ACADEMIC COUNCIL HELD ON JULY 24, 1997 AND TO NOTE THE ACTION TAKEN THEREON.**
- AC 18.1.1 The Academic Council considered the confirmation of the Minutes of the last meeting. Comments were received on Item No.11 suggesting modifications in Appendix - 4 to Resolution No.AC 17.11.4(i) the Minutes. The Council agreed to the suggested modifications and the revised Appendix is attached to these Minutes as **Appendix - 1.**
- AC 18.1.2 The Council, with the above modification in the Appendix, confirmed the Minutes of its 17th Meeting held on July 24, 1997. The Academic Council also noted the action taken on the Minutes.

- ITEM NO. 2** TO CONSIDER AND APPROVE THE PROPOSAL TO TREAT BACHELORS PREPARATORY PROGRAMME (BPP) EQUIVALENT TO 10+2 QUALIFICATION FOR COURSES LIKE BTS, DTS, CES, ETC.
- AC 18.2.1 The proposal was considered and it was agreed that-
- a) equivalence of Bachelors Preparatory Programme (BPP) should be course specific;
 - b) separate Certificate cannot be awarded after qualifying in BPP; and
 - c) Every School should come up with its own proposals of equivalence of BPP in respect of the programmes being offered by the respective Schools.
- AC 18.2.2 With the above observations, the Council approved the proposal to treat the Bachelors Preparatory Programme equivalent to 10+2 qualification for Programmes of Bachelor of Tourism Studies (BTS), Diploma in Tourism Studies (DTS) and Certificate in Environmental Studies (CES).
- ITEM NO. 3** TO CONSIDER AND APPROVE THE REVISED EVALUATION METHODOLOGY OF BLISc AND MLISc PROGRAMME FOR THE STUDENTS ENROLLED UPTO 1997 BATCH IN BLISc AND 1994 BATCH IN MLISc.
- AC 18.3.1 The matter was considered at some length. Taking into account the provisions in the Ordinance, the Council decided that the University needs to continue with the existing pattern of evaluation methodology. However, One of the members expressed his reservations to the above decision pointing out that the Programme Guides printed upto 1997 differ with the methodology provided in the Ordinance.
- ITEM NO. 4** TO CONSIDER AND APPROVE THE REVISED CURRICULUM OF BLISc PROGRAMME.
- AC 18.4.1 The Council considered and approved the revised curriculum of BLISc Programme with the following observations:
- (i) that the revised syllabus will be effective after it has been notified;
 - (ii) that Phase III Form will be brought before the Academic Council before the launch of the Programme; and

(iii) that details of revision in respect of practicals will be taken up by the School before launching the programme.

ITEM NO. 5 TO CONSIDER AND APPROVE THE PROPOSAL FOR PERMITTING MLISC STUDENTS TO WRITE THEIR ASSIGNMENTS IN HINDI MEDIUM.

AC 18.5.1 The Council considered and approved the proposal for permitting MLISC Students to write their assignments in Hindi medium.

ITEM NO. 6 TO CONSIDER AND APPROVE THE PROPOSAL ON LAUNCHING OF THE BLISC AND MLISC PROGRAMME IN HINDI MEDIUM.

AC 18.6.1 The Council considered and approved the proposal on launching of the BLISC and MLISC Programmes in Hindi medium with the proviso that all materials in Hindi should be ready before launching of the Programme.

ITEM NO. 7 TO CONSIDER AND APPROVE THE PROPOSAL FOR SIMULTANEOUS REGISTRATION IN CERTIFICATE IN ENVIRONMENTAL STUDIES (CES) BY THOSE STUDENTS WHO ARE ALREADY REGISTERED FOR ANOTHER PROGRAMME IN THE UNIVERSITY.

AC 18.7.1 While considering the proposal for simultaneous registration in Certificate in Environmental Studies (CES), the issues that emerged were -

- (a) whether registration to such awareness programmes should be limited to students of IGNOU or open to students belonging to other universities also.
- (b) whether such awareness programme should carry credits.

AC 18.7.2 The Council, while giving its approval to simultaneous registration for Certificate in Environmental Studies, decided that the Item should be brought before the next meeting with a detailed note with regard to other programmes after examining the above points.

- ITEM NO. 8** **TO CONSIDER AND APPROVE THE "APPLIED RESEARCH METHODOLOGY" - COURSE FOR Ph.D PROGRAMME.**
- AC 18.8.1 The Academic Council considered the Course Outline for MS 101 on "Applied Research Methodology" for Ph.D Programme proposed by the School of Management Studies. The Council approved the "Applied Research Methodology" - Course for Ph.D Programme (Appendix - 2).
- ITEM NO. 9** **TO CONSIDER AND APPROVE THE DETAILED PROGRAMME REPORT (DPR) - (PHASE - 3) FOR THE POST GRADUATE DIPLOMA IN BUSINESS OPERATIONS (PGDIBO).**
- AC 18.9.1 The Council considered and approved the Detailed Programme Report (DPR - Phase-3) for the Post Graduate Diploma in Business Operations (PGDIBO). However, the Council desired that all aspects relating to enrolment/Academic Counsellors/delivery mechanisms/Study Centres, etc. may be carefully looked into for smooth operationalisation before launching the Programme.
- AC 18.9.2 Further, it was decided that Computer Internet be included in IBO-01 in future.
- ITEM NO. 10** **TO CONSIDER AND APPROVE THE DETAILED PROGRAMME REPORT (DPR) - (PHASE - 3) FOR THE BACHELORS OF BUSINESS ADMINISTRATION (BBA).**
- AC 18.10.1 The Council considered and approved the Detailed Programme Report (DPR - Phase-3) for the Programme of Bachelor of Business Administration (BBA).
- ITEM NO. 11** **TO CONSIDER AND APPROVE THE DETAILED PROGRAMME REPORT (DPR)-(PHASE-3) FOR THE CERTIFICATE IN RURAL SURGERY.**
- AC 18.11.1 The Council considered and approved the Detailed Programme Report Form (DPR) - (Phase-3) for the Certificate in Rural Surgery.
- ITEM NO. 12** **TO CONSIDER AND APPROVE THE PROPOSAL TO OPEN ADMISSION TO STUDENTS OF INTEGRATED B.A. + B.Ed. PROGRAMMES.**
- AC 18.12.1 The Item was deferred.

ITEM NO. 13 TO CONSIDER AND APPROVE THE DETAILED PROGRAMME REPORT (DPR) - (PHASE-3) FOR THE CERTIFICATE IN COPY EDITING AND PROOF READING.

AC 18.13.1 The Council considered and approved the detailed Programme Report (DPR) -(Phase-3) for the Certificate in Copy Editing and Proof Reading.

ITEM NO. 14 TO CONSIDER AND APPROVE THE DETAILED PROGRAMME REPORT (DPR) - (PHASE 3) FOR THE POST GRADUATE DIPLOMA IN WRITING FOR RADIO AND TELEVISION.

AC 18.14.1 The Council considered and approved the detailed Programme Report (DPR) -(Phase-3) for the Post Graduate Diploma in Writing for Radio and Television.

ITEM NO. 15 TO CONSIDER AND APPROVE THE RESERVATION OF 5% SEATS FOR WAR WIDOWS/WARDS/EX-SERVICEMEN.

AC 18.15.1 The Council considered and approved the reservation of 5% seats to those programmes of the University where seats are limited from 1999 session onwards for the following personnel:

Priority - I Widows/Wards of defence personnel killed in action.

Priority - II Wards of serving personnel and ex-servicemen disabled in action.

Priority - III Widows/Wards of Defence personnel who died in peace time with death attributed to Military Service.

Priority - IV Wards of Defence Personnel disabled in peace time with Disability attributable to military Service.

Priority - V Wards of Ex-Servicemen personnel and serving personnel who are in receipt of Gallantry Awards.

- a. Param Vir Chakra
- b. Ashok Chakra
- c. Sarvottam Yudh Seva Medal
- d. Maha Vir Chakra
- e. Kirti Chakra
- f. Uttam Yudh Seva Medal
- g. Vir Chakra
- h. Shaurya Chakra
- i. Yudh Seva Medal
- j. Sena, Nau Sena, Vayu Sena Medal
- k. Mention-in-Despatches

Priority - VI Wards of Ex-servicemen

Priority - VII Wards of Serving Personnel

AC 18.15.2 It was decided that information about the above reservation needs to be made in the Handbook/Prospectus for the Academic Session 1999.

ITEM NO. 16 TO CONSIDER AND APPROVE A SCHEME FOR CENTRAL ASSESSMENT PROGRAMME.

AC 18.16.1 The Council considered the Scheme and it was agreed that Students Registration and Evaluation Division will examine the proposal concerning all aspects particularly its financial and administrative implications and place it before the Council at the next meeting.

ITEM NO. 17 TO REPORT THE ACTION TAKEN BY THE VICE-CHANCELLOR IN GRANTING RELAXATION IN AGE LIMIT FOR ADMISSION TO BACHELORS PREPATORY PROGRAMME.

AC 18.17.1 The Council noted and ratified the action taken by the Vice-Chancellor in granting relaxation in age limit for admission to the Bachelors Preparatory Programme taking into account the notification issued by the University Grants Commission prescribing the age as 18 years.

ITEM NO. 18 TO CONSIDER THE FOLLOWING PROPOSALS RELATING TO RE-REGISTRATION OF STUDENTS TO VARIOUS PROGRAMMES.

AC 18.18.1 The Council considered the proposals relating to re-registration of students to various programmes. Considering the problems encountered in the operationalisation of the re-registration of students, the Council approved the following procedures for streamlining the process:

- (i) The University may charge a pro-rata fee on re-admission. At present for 8 credit course fee works out to Rs. 225/- per course (2700,12). The fee for BDP course may, therefore, be Rs. 250/- per course per 8 credit course or part thereof. The fee for other programmes will also be charged on pro-rata basis.

(ii) Re-admission shall be done by the SRE Division at the HQs for all the programmes as soon as the students apply for it so that they continue studies as per their convenience. The period for re-admission will be counted from 1st January of the academic session in the year in which re-admission is sought by the students.

(iii) If it is approved, the decision will be applicable to all the students of all the programmes from the date of the approval of the Academic Council. Cases already decided will not be reopened.

ITEM NO. 19

TO APPROVE THE EVALUATION METHODOLOGY FOR DIPLOMA IN TOURISM STUDIES (DTS) PROGRAMME UNDER SCHOOL OF SOCIAL SCIENCES.

AC 18.19.1

The Council considered and approved in principle the evaluation methodology proposed for the Diploma Programme in Tourism Studies with the proviso that corresponding changes in grades/conversions be resolved with due consultations between the Student Registration and Evaluation Division and the School of Social Sciences before its final implementation.

ITEM NO. 20

TO INFORM THE ACADEMIC COUNCIL ABOUT THE HOLDING OF 9TH CONVOCATION ON SATURDAY, MARCH 7, 1998.

AC 18.20.1

The Council noted the holding of the 9th Convocation on Saturday, March 7, 1998 at IGNOU Campus, Maidan Garhi, New Delhi, as well as at the Regional Centres simultaneously through the tele-conferencing mode for awarding gold medals and Degrees/Diplomas to the candidates who have qualified for the following examinations:

December, 1996

MBA, PGDIM/ADIM, DFM/PGDFM, DMM/PGDMM, DOM/PGDOM, DHRM/PGDHRM, DIM

June, 1997

MADE, DDE/PGDDE, ADCA, PGDCA, DCO, MLIS, BLIS, DCE, DCH, DECE, DNHE, RD, DHE/PGDHE, PGJMC, DTS, B.A., B.COM., B.SC.

AC 18.20.2 The number of students (programmewise) who have been found eligible as on date is appended at **Appendix - 3**. Any further additions to the list will be reported at the next meeting.

ITEM NO. 21 TO CONSIDER THE PROPOSAL FOR ENHANCEMENT IN THE RATE OF FEE CHARGABLE FROM STUDENTS FOR ISSUANCE OF DUPLICATE GRADE CARD AND RE-CHECKING OF ANSWER BOOKS.

AC 18.21.1 The Council considered and approved the proposal for enhancement in the rate of fee chargeable from students as follows:

Duplicate Grade Card:

Existing Rate

Rs. 10/-

Proposed Rate

Rs.25/-

Re-Checking of Answer Books:

Existing Rate

Rs. 20/- per Course

Proposed Rate

Rs.100/- per course

ITEM NO. 22 TO CONSIDER A NOTE ON THE EXPANSION OF THE OPEN EDUCATION NETWORK (OPENET).

AC 18.22.1 The Item was deferred.

ITEM NO. 23 TO CONSIDER AND APPROVE PROPOSAL REGARDING B.TECH. ELECTRICAL & ELECTRONICS ENGINEERING AND THE DETAILED PROGRAMME REPORT (DPR) - (PHASE-3) ON THE PROPOSAL.

AC 18.23.1 The Council considered the Detailed Programme Report From (DPR) (Phase-3). In the Course of the discussion, the following views were expressed:

- (i) Whenever a new programme is proposed by a School, it may be necessary to make a report on the assessment of previous programmes launched by the School.
- (ii) University's efforts to provide facilities for Certification to Work force who do not have formal qualification must be strengthened.

(iii) While commending the University's liaison with the Construction Industry Development Council, Members opined that University may also establish links with the Confederation of Indian Industry.

(iv) Since the proposed programme is to be launched after a few years, the proposal may be brought before the next meeting as members would get time to go through the proposal.

AC 18.23.2 Taking into account the discussions held on the subject and also considering the need to clarify certain key issues relating to course module, design, credits and structure, of the programme, the Council decided that the matter may be brought before it after the Expert Committee had deliberated on the issues raised.

AC 18.23.3 It was also decided that Prof. D.C. Surana, Shri K.K. Muthu and Dr. N.H. Antia (members of the Academic Council) may be associated with the Expert Committee.

ITEM NO. 24 TO CONSIDER A CONCEPT NOTE ON EXTENSION ACTIVISITS AT IGNOU [A CONCEPT NOTE].

AC 18.24.1 The Council considered and approved the Concept Note on extension activities. Further, it was agreed that agricultural extension programme with emphasis on rural development with focus on development education be included in the extension activities.

ITEM NO. 25 TO CONSIDER AND APPROVE A PROPOSAL FOR THE CERTIFIED ASSOCIATE OF THE INDIAN INSTITUTE OF BANKERS (CAIIB) LINKED MBA BANKING PROGRAMME.

AC 18.25.1 The Council considered the proposal on the Certified Associate of the Indian Institute of Bankers (CAIIB) linked MBA Banking Programme. It was stated that the programme was to be a collabrative venture between School of Management Studies (SOMS), IGNOU and the Indian Institute of Bankers (IIB). The Minutes of the Meeting between the IIB and the SOMS, which give the details, is annexed at **Appendix - 4**. A suggestion was made that Rural Banking may be included in the Courses to be offered and that the title for MS-2 under Compulsory Courses be changed to "Managing People" instead of "Managing Men".

AC 18.25.2 While approving the proposal in principle, the Academic Council decided that the Detail Programme Report Form (DPR) - (Phase-3) be brought before the Council for consideration.

Before the meeting concluded, a suggestion was made that Director (Planning & Development) and Director (Academic Coordination) may be invited to the meetings of the Academic Council in future as special invitees. The Vice-Chancellor said that he will consider the suggestion.

The meeting ended with a vote of thanks to the Chair.



Vice-Chancellor