

## IGNOU

MINUTES OF THE NINETEENTH MEETING OF THE ACADEMIC COUNCIL OF THE  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY HELD ON MONDAY,  
OCTOBER 12, 1998 AT 11.00 HRS. IN THE CONFERENCE ROOM,  
BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068.

The following were present:

1. Prof. Abdul W. Khan - Chairman  
Vice-Chancellor
2. Prof. V.V. Mandke
3. Prof. B.S. Saraswat
4. Prof. Madhulika Kaushik
5. Prof. M. Aslam
6. Prof. Shobita Jain
7. Prof. M.M. Pant
8. Prof. V.R. Jagannathan
9. Prof. Pandav Nayak
10. Dr. G. Thomas
11. Dr. Neela Jagannathan
12. Shri D.C. Pant
13. Dr. P.K. Mehta
14. Dr. C.K. Ghosh
15. Shri Asad Nizam
16. Dr. B.B. Khanna
17. Prof. C.D. Narasimhaiah
18. Prof. K.N. Panikkar
19. Prof. D.K. Dasgupta
20. Ms. Kumud Sharma
21. Dr. N.H. Antia
22. Dr. J.S. Yadava
23. Prof. D.C. Surana
24. Dr. Gerson Da Cunha
25. Shri K.K. Muthu
26. Prof. Pradeep Sahni
27. Dr. S. Kannan
28. Ms. Poonam Bhushan
29. Dr. Ram Pratap
30. Shri K.J.S. Prasada Rao - Member Secretary

Prof. Janardan Jha, Pro Vice-Chancellor, Prof. A.K. Agarwal,  
Prof. Asha S. Kanwar, Shri D.W.F. Raja Singh, Ms. Rita Sarkar,  
Prof. P.V. Indiresan, Dr. S. Ramani, Shri P.R. Swarup and Prof.  
Krishna Kumar could not attend the meeting.

At the outset, the Vice-Chancellor extended a cordial welcome  
to the following new members of the Academic Council:

- (1) Prof. M. Aslam
- (2) Prof. Shobita Jain
- (3) Dr. S. Kannan
- (4) Ms. Rita Sarkar
- (5) Ms. Poonam Bhushan

The Council placed on record its appreciation to the following outgoing members:

- (1) Prof. Prabha Chawla
- (2) Prof. Kapil Kumar
- (3) Mrs. Pity Kaul
- (4) Dr. (Ms). Parvin Sinclair

The Vice-Chancellor, in his introductory remarks, assured the members that he will carry on the academic traditions of the University. He mentioned that he considers it his privilege to take on the responsibilities of this great institution. He briefly mentioned about the progress and developments that have taken place in the last four months. He said that at a recently held meeting organised by Department of Electronics, he was happy to find that there is an overall acceptance/recognition of the IGNOU as a premier institution having tremendous potentialities in the field of distance education. The Secretary, Department of Electronics, expressed his willingness for opening up partnership with IGNOU in developing programmes for the taining of IT professional for international market.

He informed the members that he has visited some of the Regional Centres/Study Centres of IGNOU. There is a lot of demand everywhere for education and training. So far as the quality of IGNOU study materials is concerned, there has been no complaint by anyone. The fact that the sale of IGNOU study materials stands to the tune of Rs.1 Crore is an indication that the material is generally of very high quality.

The Vice-Chancellor, however, was concerned with the fact that the benefits of IGNOU Programmes have not fully reached the disadvantaged groups of the society. In this connection, he has constituted a Task Force with the objectives of identifying programmes for improving the needs of the socially, economically, physically and geographically disadvantaged sections. He also informed that there is a continuous monitoring of the Student Support Services by a Task Force.

With the above introductory remarks the following agenda items were taken up for consideration.

**ITEM NO. 1** TO CONFIRM THE MINUTES OF THE 18TH MEETING OF THE ACADEMIC COUNCIL HELD ON 3-2-98 AND TO NOTE THE ACTION TAKEN THEREON.

AC 19.1.1 The Academic Council considered the confirmation of the minutes of the 18th meeting of the Academic Council held on February 3, 1998. Comments were received on Item No.12 clarifying that the proposal was from the School of Humanities and not from the School of Education. Comments were also received on Item No.16 suggesting modification to

Resolution No. AC 18.16.1 as indicated below:

"The Council considered the Scheme and approved it in principle, to be run on a pilot basis for a few courses with large registrations and further decided that Director, SR&E will put up a concrete proposal in the next Academic Council meeting to implement the Scheme."

The Council agreed to the suggested modifications.

AC 19.1.2 With the above modifications, the Academic Council confirmed the Minutes of its 18th meeting held on February 3, 1998. The Council also noted the action taken on the Minutes.

ITEM NO. 2 TO CONSIDER AND APPROVE THE AMENDMENT TO CLAUSE 1(3) OF THE ORDINANCE ON ADMISSION, ELIGIBILITY, DURATION AND STRUCTURE OF VARIOUS DEGREE/DIPLOMA AND CERTIFICATE PROGRAMMES AND COURSES.

AC 19.2.1 The Director, Student Registration and Evaluation Division, IGNOU, explained briefly the background of the proposed amendment to Clause 1(3) of the Ordinance on Admission, Eligibility, Duration and Structure, etc. He also made a reference to the legal opinion of Shri W.C. Chopra, Legal Counsel, on the provisions of the Ordinance 1(3) for outsourcing the Entrance Tests to outside agencies.

AC 19.2.2 The Council approved the proposed amendment (Appendix-1) to Clause 1(3) of the Ordinance on Admission, Eligibility, Duration and Structure of various Degree/Diploma and Certificate Programmes/Courses.

ITEM NO. 3 TO CONSIDER AND APPROVE THE PROPOSAL TO OPEN ADMISSION FOR CERTIFICATE IN TEACHING ENGLISH (CTE) PROGRAMME FOR TEACHERS WHO HAVE SUCCESSFULLY COMPLETED BACHELOR OF ELEMENTARY EDUCATION (B.El.Ed), PRIMARY TEACHERS TRAINING (PTT) AND ELEMENTARY TEACHERS TRAINING (ETT).

AC 19.3.1 While considering the proposal, the following observations were made:

- (i) The admission should not be restricted to Teachers with Primary Teachers Training only.
- (ii) There is a qualitative difference between graduates and non-graduates so far

admission at the entry level is concerned.

- (iii) The basic eligibility criteria need not be examined de novo.

AC 19.3.2

The Council approved the proposal to open admission for Certificate in Teaching of English (CTE) programme with the following modifications:

- (i) B.El.Ed. being a four year degree programme combining graduate Course and B.Ed. courses, students should be eligible after completion of -

- (a) Bachelor of Elementary Education, or,

- (b) Atleast three years of B.El.Ed with a completion Certificate from the College authority concerned.

- (ii) Teachers who have successfully completed Two year Primary Teacher Training and Elementary Teacher Training of two years duration after 10+2 run by any State Government.

ITEM NO. 4

**TO CONSIDER AND APPROVE THE PROPOSAL OF AWARDING A CERTIFICATE IN RURAL DEVELOPMENT TO A LEARNER WHO SUCCESSFULLY COMPLETES RDD-1, RDD-2 & RDD-3.**

AC 19.4.1

The Council considered the proposal at length regarding the rationale of offering a Certificate in Rural Development. The Director, School of Continuing Education, a member of the Council, outlined the need, urgency and the background of the Programme in Rural Development. He informed that initially a Diploma Programme in Rural Development has been launched. As the School gained more experience in implementing the Programme, it has been observed that some students could not complete the Diploma Programme for some reasons or the other. Consequently, the School Board identified three compulsory courses RDD-1, RDD-2 and RDD-3 with six credits each for awarding a Certificate to those who successfully complete these three courses. On a demand from members for more information, the Director, School of Continuing Education provided additional information in the course of the meeting pertaining to the syllabus of the Rural Development Programme for facilitating the understanding of the rationale of this proposal.

AC 19.4.2 The Council approved the proposal of awarding Certificate in Rural Development to a learner who successfully completes three compulsory courses of the Diploma in Rural Development, namely, Rural Development : Indian Context (RDD-1), Rural Development Programmes (RDD-2) and Rural Development Planning and Management (RDD-3) with each course having six credits.

ITEM NO. 5 TO REPORT CERTIFICATION OF CONSTRUCTION TRADESMEN AND SUPERVISORS THROUGH IGNOU/CIDC COLLABORATION PROJECT UNDER CONSTRUCTION WORKER VOCATIONAL QUALIFICATION (CWWQ) PROGRAMME.

AC 19.5.1 A modified note on the subject was tabled at the meeting which was considered by the Academic Council. While considering this Report, the following issues were raised:

- (i) What is the status of the Certificate issued for the Programme?
- (ii) Since the Student Registration & Evaluation (SR&E) Division do not have record of the registration as also SR&E Division does not process the evaluation of the students under this Programme, whether the Registrar of the University can put his signature on the Certificate.
- (iii) Whether this Certificate Programme has gone through the normal channel of scrutiny and the approval of the concerned authority like the Academic Council, etc.
- (iv) Flexibility to cater to the disadvantaged groups in the area of extension programmes.

AC 19.5.2 The Director, School of Engineering and Technology informed that this Programme is an extension of the IGNOU-CIDC Partnership Project within the framework of MoU signed between IGNOU and CIDC for skill development of construction workers. The Board of Management had approved the MoU signed between the IGNOU and the CIDC in its meeting held on January 19, 1998. The Director, further, informed that this proposal has gone through the bodies like the School Board of the School of Engineering and Technology, which approved the Project Proposal on January 9, 1998 and Extension Council. The Academic Council held on February 3, 1998 approved the concept of Extension Education activities as part of School activities. The

Director also informed that this Project Proposal is a result of detailed study and deliberations after which the Programme has been remodelled in terms of the requirements such as basic competency, performance criteria, performance evidences, supplementary evidences, prior achievement evidences and assessment and certification mechanism, etc.

AC 19.5.3 The Council, after examining the various aspects of the proposal decided (i) That the Vice Chancellor may appoint a small group to look into various issues involved in awarding competency based certification and other issues relating to extension programmes; and (ii) noted and accepted the Report on Certificate of Construction Tradesmen and Supervisors through IGNOU-CIDC Collaborative Project under Construction Worker Vocational Qualification (CWVQ) Programme.

**ITEM NO. 6 TO CONSIDER AND APPROVE THE PROPOSAL OF MBA (BANKING AND FINANCIAL SERVICES) PROGRAMMES IN COLLABORATION WITH INDIAN INSTITUTE OF BANKERS, MUMBAI.**

AC 19.6.1 The Director, School of Management Studies, informed the Members that the programme structure for the above Programme has already been approved by the Academic Council in its 18th Meeting held on February 3, 1998. The MoU between IGNOU and Indian Institute of Bankers, Mumbai has been signed by the Vice-Chancellor, IGNOU and the Governor, Reserve Bank of India on September 21, 1998. The launch of this Programme has been proposed in June 1999.

AC 19.6.2 The Council considered and approved the proposal as made in the Agenda Note relating to MBA (Banking and Financial Services) Programme in collaboration with the Indian Institute of Bankers, Mumbai.

**ITEM NO. 7 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ALLOWING SECOND CYCLE OF ADMISSION IN CERTIFICATE PROGRAMMES IN COMPUTING & BACHELOR PREPARATORY PROGRAMMES COMMENCING JULY, 1998.**

AC 19.7.1 The Director, School of Computer & Information Science, informed the members that in pursuance of the decision taken by the Coordination Committee in its meeting held on December 9, 1997 and with the approval of the Vice-Chancellor, admissions for Certificate Programme in Computing and

Bachelor Preparatory Programmes, where the enrolment was more than 1,000 candidates in the first cycle of admission, were finalised in the first week of June, 1998. The session commenced from July, 1998 and the candidates registered for these programmes will take their term-end examination in December, 1998. He further informed that in future second cycle of admission process will be done from February 1 - April 30 for all Certificate Programmes where the enrolment exceeds 1,000 candidates in a year.

AC 19.7.2 The Council ratified the action taken by the Vice-Chancellor in allowing the Second Cycle of Admission in Certificate Programmes in Computing & Bachelor Preparatory Programmes commencing in July, 1998.

ITEM NO. 8 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ALLOWING THE SECOND CYCLE OF ADMISSION FOR ALL THE COMPUTER PROGRAMMES THROUGH INTERNET MODE.

AC 19.8.1 The Director, School of Computer & Information Sciences, briefly informed the members about the background relating to the second cycle of admission for Computer programmes through internet mode from July, 1998.

AC 19.8.2 Some members expressed concern regarding the delivery mechanism in this type of programmes which are done through electronically. There was also queries regarding the E-Commerce (Electronic Commerce) which is in demand by many business houses. Members also wanted to know in what way the internal assessment system of this Programme has been done.

AC 19.8.3 After some discussion, the Council decided to constitute a Committee to go into all the details to consider the following issues:

- (i) The fee structure for INTERNET students.
- (ii) Online testing programme.
- (iii) Making a suitable Ordinance concerning the examination system for the programmes.

AC 19.8.4

The composition of the above Committee would be as under:

- (i) Director - Convener  
Regional Services Division
- (ii) Director - Member  
of the School concerned
- (iii) Director, - Member  
Student Registration &  
Evaluation Division.

ITEM NO. 9

**TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN ALLOWING SECOND CYCLE OF ADMISSION THROUGH PARTNER INSTITUTIONS FOR BACHELOR DEGREE PROGRAMMES IN COMPUTER APPLICATION.**

AC 19.9.1

The Director, School of Computer and Information Sciences informed the members that, since the internet facilities are still not available everywhere in the country and there is heavy demand for computer programmes, requests have been received from Partner Institutions of the University and the students to offer admission by starting second cycle in traditional mode through Partner Institutions. Keeping in view the fact that most of the candidates across the country will get their result of 10+2 in April-June and would be eager to enrol for IGNOU Programmes immediately after the declaration of result like other conventional universities, it would be desirable to open admission by starting a second cycle. In view of this background, the Vice-Chancellor took the following decisions:

- (a) The University may start a second cycle of admission for Bachelor degree programme in Computer Application (BCA) through Partner Institutions with immediate effect lest we loose a year again.
- (b) This year, the admission would be deemed to be w.e.f. 1st July, 1998 and the term-end examinations will be held in June and December as hithertofore.
- (c) Admission may be offered to all the candidates through Partner Institutions also and the prospectus now on sale may be utilised for admission through second cycle by the university as well as the partner institutions.



(d) The admissions should be finalised by Partner Institutions and study materials despatched by the Partner Institutions direct to the registered students.

(e) The admission data be made available to Student Registration & Evaluation Division by the Partner Institutions one month before commencement of the session.

The decision of the Vice-chancellor on the above points has been notified for implementation.

AC 19.9.2 The Council ratified the action taken by the Vice-Chancellor in allowing the Second Cycle of Admission through Partner Institutions for Bachelor Degree Programmes in Computer Application.

ITEM NO. 10 TO CONSIDER AND APPROVE THE GRANT OF SCHOLARSHIP TO DISABLED PERSONS BY NATIONAL CENTRE FOR PROMOTION OF EMPLOYMENT OF DISABLED PEOPLE & RESERVATION OF SEATS FOR DISABLED PERSONS FOR ADMISSION.

AC 19.10.1 While considering the subject, the Vice-Chancellor informed the members that as a part of the responsibility of the educational institution, there is a need for flexibility in matters of admission, etc. in extending the programmes to the disabled groups. In this context, he informed the members the steps taken by the University in constituting a Task Force for the disadvantaged groups. The Members were informed that the Rehabilitation Council of India has proposed to support such programmes meant for the disabled and the disadvantaged groups. The Vice-Chancellor informed the members that various Non-Governmental Organisations (NGOs) and voluntary organisations have been doing good work for these groups and meaningful cooperation is needed between Universities and NGOs.

AC 19.10.2 With the above observations, the Council approved:

1. Reservation of 3% seats for persons with disabilities as per clause 39 of The Persons With Disabilities (Equal Opportunity, Protection of Rights and Full Participation) Act 1995 for admission in various programmes of the university.

2. Adopt scholarship scheme of National Centre for Promotion of Employment of Disabled People (NCPEDP) for Post Graduate level programmes as detailed in Appendix - 2.

**ITEM NO. 11 TO CONSIDER AND APPROVE**

- i) A PROPOSAL FOR ENTRANCE TEST FOR THE B.SC.(NURSING) PROGRAMME, AND
- ii) TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN APPROVING THE GRADING FOR HSIT4.

AC 19.11.1 The Council considered and approved :

- (i) the proposal for Entrance Test for the B.Sc.(Nursing) Programme; and
- (ii) ratified the action taken by the Vice-Chancellor in approving the grading for HSIT4 (English) as under:

A	80% and above	Outstanding	5	Distinction
B	70-79%	Very Good	4	1st Division
C	60-69%	Good	3	2nd Division
D	40-49.9%	Satisfactory	2	Pass
E	Less than 40%	Unsatisfactory	1	--

**ITEM NO. 12 TO CONSIDER AND APPROVE THE DETAILED PROGRAMME REPORT FORM (DPR) FOR THE CERTIFICATE PROGRAMME IN LABOUR IN DEVELOPMENT.**

AC 19.12.1 While considering the proposal the members raised queries with regard to the nomenclature, Type and the level of the Programme.

AC 19.12.2 The Programme Coordinator clarified that the nomenclature is "Certificate in Labour in Development". The Programme is a general programme at the Certificate level instead of professional programme at the under graduate level as earlier proposed.

AC 19.12.3 Noting the above observations, the Council approved the Detailed Programme Report (DPR-3) Form as made in the Agenda Note for the Certificate Programme in Labour in Development.

ITEM NO. 13 TO CONSIDER AND APPROVE AN AMENDMENT TO THE ORDINANCE ON CONDUCT OF EXAMINATIONS AND EVALUATION OF STUDENT PERFORMANCE WITH REGARD TO THE MODERATION BOARD FOR MODERATION OF QUESTION PAPERS.

AC 19.13.1 The Board considered and approved the amendment to the Ordinance as under:

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Existing provision

Proposed amendment

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Clause 7(A)(1)

Clause 7(A)(1)

c) Three experts in the discipline/ specialisation nominated by the Vice-chancellor of whom two shall be external and one internal

c) Two experts in the discipline/ specialisation to be nominated by the Vice-Chancellor of whom one shall be external and one, internal.

Members

Members

Provided that Director of the School Concerned may co-opt or associate any other expert(s), if required.

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AC 19.13.1 Further, the Council also approved the proposed new Sub-Clause (d) under Clause 7(A)(1) to provide for quorum for meetings of the Moderation Board as given below:

d) Three members shall constitute the quorum for meetings. "

ITEM NO. 14 TO CONSIDER AND APPROVE THE DETAILED PROGRAMME REPORT FORM (DPR - 3) FOR THE CERTIFICATE PROGRAMME IN HUMAN RIGHTS.

AC 19.14.1 While considering the Detailed Programme Report (DPR-3) Form for the Certificate Programme in Human Rights, the members sought clarifications with regard to the credits for the course, contents of theory and practicals and fees. After considering the rationale outlined by the Project

Director of the Programme, the members suggested that the credit counts and the other components should be divided in a way which is permissible within the approved credit structure of the University. Regarding the fee structure and evaluation, it was agreed that these matters be finalised in consultation with the SR&E Division.

AC 19.14.2 With the above observations, the Council approved the Detailed Programme Report (DPR-3) Form as made in the Agenda Note for the Certificate Programme in Human Rights.

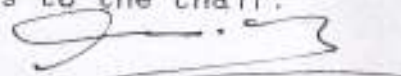
**ITEM NO. 15 TO CONSIDER AND APPROVE PROPOSAL REGARDING B.TECH. (ELECTRICAL & ELECTRONICS ENGINEERING) AND THE DETAILED PROGRAMME REPORT (DPR) PHASE-3 ON THE PROPOSAL.**

AC 19.15.1 The proposal on B.Tech (Electronic and Electronics Engineering) and the Detailed Programme Report (DPR-3) Form was considered. The Director, School of Engineering and Technology, informed that the proposal has been brought before the Council in view of the decisions taken by the Academic Council in its 18th Meeting held on February 3, 1998 regarding certain key issues relating to course module, design, credits and structure of the programme. It was also informed that the Expert Committee considered the proposal in its meeting held on August 5, 1998.

AC 19.15.2 The Council considered and approved the Detailed Programme Report (DPR-3) Form as made in Agenda Note for the B.Tech (Electrical & Electronics Engineering).

At the close of the deliberations, some members suggested that the number of Agenda items of Academic Council meetings be kept at the minimum and frequency of the Academic Council meetings be increased so as to give enough time for discussion. Members also desired that realistic feedback from people associated with IGNOU programmes be made available to them periodically. Another member observed that a group of persons be set up to look into marketing aspect of the IGNOU programmes and that an Agenda item relating to IGNOU's perspectives of future be included in the next meeting of the Academic Council.

The meeting ended with a vote of thanks to the chair.

  
(ABDÜL W. KHAN)  
Vice-Chancellor