

MINUTES
of the
FORTY EIGHT MEETING
of the
ACADEMIC COUNCIL

held on

24TH April 2009



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
MAIDAN GARHI, NEW DELHI-110068

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MINUTES OF THE FORTY EIGHTH MEETING OF THE ACADEMIC COUNCIL
HELD ON APRIL 24, 2009 AT 02.00 P.M. IN THE CONFERENCE ROOM, BLOCK-
8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI-110 068.

The following were present:

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| 1. | Prof. V. N. Rajasekharan Pillai, Vice-Chancellor | - | Ex-officio Chairman |
| 2. | Prof. Omprakash Mishra, PVC | - | Ex-officio Member |
| 3. | Prof. Parvin Sinclair, PVC | - | Ex-officio Member |
| 4. | Dr. D. K. Chaudhry, PVC | - | Ex-officio Member |
| 5. | Prof. Renu Bhardwaj, Director, SOH | - | Ex-officio Member |
| 6. | Prof. Uma Kanjilal, Director, SOSS | - | Ex-officio Member |
| 7. | Prof. Sunita Malhotra, Director, SOS | - | Ex-officio Member |
| 8. | Prof. M. Aslam, Director, SOCE | - | Ex-officio Member |
| 9. | Prof. Bimla Kapoor, Director, SOHS | - | Ex-officio Member |
| 10. | Prof. G. Subbayamma, Director, SOMS | - | Ex-officio Member |
| 11. | Prof. Manohar Lal, Director, SOCIS | - | Ex-officio Member |
| 12. | Prof. Ajit Kumar, Director, SOET | - | Ex-officio Member |
| 13. | Prof. Srikrishnadeva Rao, Director, SOL | - | Ex-officio Member |
| 14. | Prof. B.S. Hansra, Director, SOA | - | Ex-officio Member |
| 15. | Prof. C. G. Naidu, Director, SOVET | - | Ex-officio Member |
| 16. | Prof. Shambhu Nath Singh, Director, SOJNMS | - | Ex-officio Member |
| 17. | Prof. Gracious Thomas, Director, SOSW | - | Ex-officio Member |
| 18. | Prof. B. K. Pattanaik, Director, SOEDS | - | Ex-officio Member |
| 19. | Prof. Sunil Kumar, Director, SOPVA | - | Ex-officio Member |
| 20. | Dr. Deo Shankar Navin, Director (I/c), SOTST | - | Ex-officio Member |
| 21. | Dr. Babu P. Ramesh, Director (I/c), SOIDTDS | - | Ex-officio Member |
| 22. | Prof. B. B. Khanna, SOMS | - | Member |
| 23. | Prof. Subhasis Majhi, SOET | - | Member |
| 24. | Dr. Neerja Chadha, Reader, SOCE | - | Member |
| 25. | Dr. S. K. Yadav, Reader, SOA | - | Member |
| 26. | Dr. Jaswant Sokhi, Reader, SOS | - | Member |
| 27. | Shri Z. Yanthan, Lecturer, SOSS | - | Member |
| 28. | Sh. V. V. Subrahmanyam, Lecturer, SOCIS | - | Member |
| 29. | Dr. O. P. Sharma, Director (I/c), NCIDE | - | Member |
| 30. | Prof. Madhu Prahar, Director (I/c), IUC | - | Member |
| 31. | Prof. K. P. Singh | - | Member |
| 32. | Prof. Mohammad Miyan | - | Member |
| 33. | Dr. K. V. Peter | - | Member |
| 34. | Prof. L. Venugopal Reddy | - | Member |
| 35. | Prof. Ram Mohan Rao | - | Member |
| 36. | Shri. Ravi Kanth | - | Member |
| 37. | Dr. Srikant Mohapatra, Registrar, SED | - | Member |
| 38. | Shri K. Laxman, OSD, SRD | - | Member |
| 39. | Prof. N. V. Narasimham, Director, ACD | - | Member Secretary |

Shri K. D. Sharma, Assistant Registrar, ACD was present to assist the Member-Secretary.

Dr. Latha Pillai, PVC, Prof. K. R. Srivasthan, PVC, Prof. M. L. Koul, Prof. Pitty Koul, Dr. Sutapa Bose, Lecturer, SOE, Shri M. P. Mishra, Lecturer, Dr. S. K. Arora, Librarian, Prof. N. Mukunda, Prof. Mahendra Dev, Prof. George Mathew, Prof. N. K. Jain, Prof. Uma Alladi, Prof. S. N. Maheshwari, Dr. D. K. Dutta Majumdar, Prof. Khannan Moudgalya, Prof. Devi Singh and Dr. V. Vennugopal Reddy could not attend the meeting.

Prof. Annu J. Thomas, Dr. Sonia Sharma, Dr. Vikas Singh attended the meeting as representatives of the Directors of SOGDS, SOTHSM and SOFL.

At the outset, the Chairman extended warm welcome to the members to the 48th Special Meeting of the Academic Council convened for considering new initiatives of the New Schools. He welcomed the new member Dr. Jaswant Sokhi, Reader, SOS. He also welcomed and introduced Prof. K.V. Peter, Prof. L. Venugopal Reddy and Prof. Ram Mohan Rao who are attending the meeting for the first time.

The Chairman informed the Members that the ten new Schools had started functioning with the initially appointed core faculty. These Schools have submitted a set of new initiatives. This Special Meeting of the Academic Council is called for to discuss these proposals. Particularly, the proposals to start Post Graduate programmes on campus full-time, a new dimension in the academic activities of the university, needs a thorough discussion by the Academic Council. It was noted in this connection that even though offering full-time regular programmes on the main campus is a new initiative, IGNOU has been conducting several face-to-face under-graduate and post-graduate programmes in specialized areas in collaboration with Government Agencies and National Laboratories. These include B. Sc in Nautical Science, Integrated M. Sc. in Physics, M. Sc in Dietetics and Food Services Management, B. Sc. in Hospitality and Hotel Management (BHM), B.A. in International Administration and all the post-graduate programmes in Medicine from the School of Health Sciences.

There are numerous enquiries from industry, corporates, research institutions and Governmental agencies to offer direct teaching programmes with openness and flexibility of ODL system by making use of their experimental facilities and physical infrastructure. The best of experts from professional bodies and research institutions also expressed their desire to participate in teaching and research activities of the University. Therefore, the University may explore the scope for networking and collaboration with such institutions to cater to the educational needs of diverse groups of the population.

Conventional Universities became dual mode universities by launching distance mode programmes. Similarly, the major Open Universities including the U.K. Open University, Hong Kong Open University, and Open University of Canada are conducting full-time post-graduate courses and research programmes by creating state-of-the-art laboratories and through collaboration with industrial and national research establishments.

The proposals for starting specialized post-graduate programmes in selected areas were considered in detail. The Academic Council emphasized the need of providing adequate space, infrastructure, laboratory and library facilities, and the required number of teachers to teach all the subjects. The Vice-Chancellor ensured that the Schools will be provided with sufficient number of teachers in conformity with the national norms for post-graduate teaching departments in any conventional University. In this context, it was noted that each of the Schools and major disciplines in the University have more than 7 Professors/Associate Professors/Assistants Professors, several full-time Consultants, and dozens of full-time Post-Graduate Research and Teaching Assistantships (RTAs) whose teaching capabilities can be effectively made use of for offering these programmes. It was also resolved to offer a specific number of merit scholarships to the PG full-time students.

The Academic Council after detailed deliberations approved the initiative of the University to offer Campus-based full-time programmes from July, 2009 session onwards.

Then the Chairman asked the Member Secretary to present the agenda. The following agenda were taken up:

ITEM NO. 1 Ratification of approval by Vice-Chancellor of proposal to offer M.A. in Gender and Development Studies (With exit point for PG Diploma in Gender and Development Studies) in the face-to-face mode.

AC 48.1.1 The Member Secretary presented that the School of Gender and Development Studies proposed to offer Master of Arts in Gender & Development Studies in the face-to-face mode from July, 2009. The School proposed a modular programme with a PG Diploma in Gender & Development Studies after completion of the 1st year of study and Master Degree after completion of 2 years of study. The School Board of the School of Gender and Development Studies approved the proposal in its meeting held on April 6, 2009.

AC 48.1.2 Prof. Anu J. Thomas, SOGDS presented that the 1st year of study shall comprise of compulsory courses and choice based elective courses in the 2nd year of study. Wherever possible, existing courses will be packaged in the programme.

AC 48.1.3 During discussion, members expressed the view that in face-to-face mode normally there is no maximum period beyond the actual duration of the programme. In this case, minimum period of two years and maximum period of five years prescribed. The issue related to number of students to be admitted has also been discussed. The members desired to know the details of the curriculum.

AC 48.1.4 It was clarified by the Chairman that maximum of 20 students will be admitted in the first batch. All the details of the curriculum and the programme structure will be worked out by the faculty in consultation with the experts and will be finalized by the School Board. He clarified that there is no need of approval of phase-to-phase proposals in case of face-to-face programmes, as is done for distance mode programmes. The detailed syllabus and examination procedures need to be finalized by the School Board and approved by the Academic Council.

AC 48.1.5 The Academic Council approved the proposal to launch M.A. in Gender & Development Studies by the SOGDS in modular approach by offering PG Diploma in Gender & Development Studies after completion of the 1st year of study and Master Degree after completion of 2 years of study.

ITEM NO. 2 To consider and approve the Phase-3 Form for the Diploma in Modern Office Practices.

AC 48.2.1 It was presented that the School of Vocational Education and Training submitted Phase-3 Form for Diploma in Modern Office Practices. The same was approved by the 5th meeting of the School Board of the SOVET held on December 17, 2008.

AC 48.2.2 Mr. Sunil Kumar, P&DD, who is the Programme Coordinator, presented details of the programme. Members expressed the view that, in view of the decision of the 46th meeting of the Academic Council, Phase-3 Form need not be presented for its approval. The School Board concerned shall approve the Phase-3 Form and report to the AC before launching the programme.

AC 48.2.3 The Academic Council considered and approved the Phase-3 Form for the Diploma in Modern Office Practices.

ITEM NO. 3 To consider and approve the Master of Arts in Translation Studies.

AC 48.3.1 It was presented that the School of Translation Studies proposes to launch Master of Arts in Translation Studies from July, 2009 in the face-to-face mode. This was decided by the faculty in a meeting with the Vice-Chancellor, held on 9th April, 2009.

AC 48.3.2 Dr. Deo Shankar Navin, Director (I/c), SOTS presented that the School proposes to admit 20 students and the programme shall be offered in semester system. He informed that an Expert Committee will develop the details of the curriculum and programme structure. He sought the approval of the Academic Council to launch the programme from July, 2009.

AC 48.3.3 The Academic Council considered and approved the launching of MA in Translation Studies in face-to-face mode from July, 2009. The detailed programme structure shall be worked out by an Expert Committee and approved by the School Board.

ITEM NO. 4 To consider and approve Master of Arts in Extension and Development Studies.

AC 48.4.1 It was presented that the School of Extension & Development Studies proposed to launch Master of Arts in Extension and Development Studies in face-to-face mode from July, 2009. The School sought in principle approval of the Academic Council.

AC 48.4.2 Prof. B.K. Pattanaik, Director, SOEDS shared the views of the faculty regarding the proposed programme. Prof. K.P. Singh asked clarification regarding the target group and the prior knowledge of the students who join the programme. Prof. Pattanaik clarified that the School proposes to offer the programme with the basic objective of covering all types of extension activities relevant to development. Therefore, graduates in selected disciplines shall be eligible for admission. It was further clarified that an expert committee will decide the detailed programme structure and the curriculum, and all the issues raised by the members will be deliberated by the Expert Committee while designing the programme. The Vice-Chancellor suggested that Prof. K.P. Singh may also be included in the Expert Committee to design the programme.

AC 48.4.3 The Academic Council considered and approved launching of Master of Arts in Extension and Development Studies in face-to-face mode from July, 2009.

ITEM NO. 5 To consider and approve the proposal to place the Discipline of Sustainable Development under the School of Interdisciplinary and Trans-disciplinary Studies.

AC 48.5.1 It was presented that the Chair for Sustainable is a University level Chair, cutting across disciplines and Schools. The Chair is promoting research and education in environmental, economic, technological and social components of development programmes and policies which is the need of the hour. The eminent agriculture scientist Prof. M.S. Swaminathan is the Honorary Chair. It is proposed to create a Discipline of Sustainable Development in the School of Interdisciplinary and Trans-disciplinary Studies.

AC 48.5.2 During the discussion, it was pointed out that the School is basically interdisciplinary and trans-disciplinary, therefore, can very much cover any discipline, including sustainable development. The need to create a new discipline of Sustainable Development in the School of Interdisciplinary and Trans-disciplinary Studies was deliberated upon.

AC 48.5.3 The Academic Council opined that there is no need to create a new discipline of 'Sustainable Development'.

TABLED ITEMS

ITEM NO. 6 To report the Phase 3 Form for Diploma in Vocational Teacher Education

AC 48.6.1 It was presented that the School of Vocational Education and Training (SOVET) submitted the Phase3 Form for Diploma in Vocational Teacher Education. The basic objectives of the programme are to develop pedagogical competencies of vocational and technical teachers, inculcate positive attitude towards vocational teaching and develop skills and competencies essential for transacting vocational curriculum effectively. The Phase 3 Form was approved by the School Board at its 7th Meeting held on April 22, 2009. Dr. Ashok Gaba, Reader, SOVET is the programme coordinator.

AC 48.6.2 Prof. C. G. Naidu, Director, SOVET explained the features of the programme in detail. During the discussion, it was pointed out by members that, as per the decision of the 46th Meeting of the Academic Council, there is no need to present the Phase 3 Form to the Academic Council for approval. The School Board concerned is empowered to approve the Phase 3 Form and report to the AC at the time of final launch of the programme.

AC 48.6.3 The Academic Council considered and approved the Phase 3 Form for Diploma in Vocational Teacher Education (**Annexure -1**).

ITEM NO.7 To report the Phase 3 form for PG Certificate in Information and Assistive Technologies for Instructors of Visually Impaired

AND

ITEM No.8 To report the Phase 3 form for Diploma in Information and Assistive Technologies for Visually Impaired

AC 48.7&8.1 It was presented that the School of Vocational Education and Training (SOVET) submitted Phase 3 forms for 'PG Certificate in Information and Assistive Technologies for Instructors of Visually Impaired' and 'Diploma in Information and Assistive Technologies for Visually Impaired'. The basic objective of these programmes is to provide education and training opportunities in information technology area to visually impaired persons as well as the people working with visually impaired persons. The Phase 3 Forms for these programmes were approved by the School Board at its 7th Meeting held on April 22, 2009. Both these programmes are likely to be launched in January 2010. Prof Vibha Joshi, SOE and Dr. Hemlata, NCDS are the joint coordinators of these programmes.

AC.48.7&8.2 Prof. C.G. Naidu explained the salient features of both the programmes. These programmes being developed in collaboration with Rehabilitation Council of India (RCI) and Pandit Sundar Lal Central Institute of Vocational Education. Dr. D. K. Chaudhry, PVC pointed out that the details such as programme fees, detailed course contents, audio/video components, etc are not presented in the Form. The Chairman suggested the Director, SOVET to complete the details in consultation with Dr. D. K. Chaudhry who is also the PVC of the SOVET.

AC.48.7&8.3 The Academic Council considered and approved the Phase 3 form for 'PG Certificate in Information and Assistive Technologies for Instructors of Visually Impaired' and 'Diploma in Information and Assistive Technologies for Visually Impaired'.

ITEM NO. 9 To report the Phase 3 form for Certificate and Diploma Programmes in Entrepreneurship and Skill Development.

AC 48.9.1 It was presented that the School of Vocational Education and Training had submitted Phase 3 Form for 'Certificate in Entrepreneurship and Skill Development' and 'Diploma in Entrepreneurship and Skill Development'. The certificate programme consists of three theory courses of 4 credits each and a project course of 4 credits. Similarly, diploma programme consists of three theory courses of 4 credits each, field training of 8 credits and project course of 8 credits. The Phase 3 Form for these programmes was approved by the School Board at its 7th Meeting held on April 22, 2009. Prof. C. G. Naidu, SOVET and Dr. Ram Chandra, RD are the coordinators of the programmes.

AC 48.9.2 Prof. C.G. Naidu explained the salient features and course structures of these certificate and diploma programs, and also informed that they are being developed as per the MoU signed between IGNOU and Alliance College of Management and Technology.

- AC 48.9.3 The Academic Council considered and approved the Phase 3 Form for 'Certificate in Entrepreneurship and Skill Development' and 'Diploma in Entrepreneurship and Skill Development' (**Annexure -2**).

ITEM NO.10 To report the Phase 3 form for Certificate in Hospital Administrative Assistantship.

- AC 48.10.1. It was presented that the School of Vocational Education and Training had submitted Phase 3 Form for Certificate in Hospital Administrative Assistantship. This certificate consists of 8 credits of theory and 8 credits of practice. The Phase 3 form has been approved by the School Board at its 7th Meeting held on April 22, 2009.

- AC 48.10.2 Prof. C.G. Naidu explained that the basic objective of this programme is to train manpower for jobs like ward secretary, front office staff, patient care executive, etc in hospitals and health care organizations. This programme is being offered under the MoU signed between IGNOU and Apollo Hospitals. The theory classes as well as practicals/hands on training will be conducted at selected branches of the Apollo Hospitals. The programme is likely to be launched in July 2009 in face-to-face mode. He clarified that the programme fee is slightly on higher side because of the 50% practical component.

- AC 48.10.3 The Academic Council considered and approved the Phase 3 Form for 'Certificate in Hospital Administrative Assistantship' (**Annexure -3**).

ITEM NO.11 To report the Phase 3 form for Bachelor of Vocational Education and Training (B.VET.)

- AC 48.11.1 It was presented that the School of Vocational Education and Training had submitted Phase 3 Form for Bachelor of Vocational Education and Training (B.VET). This programme consists of 7 courses (48 credits) with 50% weightage for practical components. The Phase 3 Form was approved by the School Board at its 7th Meeting held on April 22, 2009. Prof. Vibha Joshi, SOE and Prof. Pandav Nayak, SOSS are the coordinators of the programme.

- AC 48.11.2 Prof. C.G. Naidu, Director, SOVET explained the salient features of the programme and informed that it is being developed in collaboration with Pandit Sundar Lal Sharma Central Institute of Vocational Education. The objective of the programme is capacity building of teachers and instructors in vocational and technical education or who want to work as teachers/trainers in vocational/technical education. The programme is likely to be launched in July 2010.

During discussion it was pointed that the total credit weight of the programme is 48 credits as against the University norm of 96 credits for BDP. It was clarified that the eligibility for admission is minimum graduation, and it is to some extent similar to B.Ed programme.

Dr. D. K. Chaudhry, PVC pointed out that the details such as programme fees, detailed course contents, course delivery, audio/video components, etc are not presented. The Chairman suggested the Director, SOVET to complete the details in consultation with Dr. D. K. Chaudhry who is also the PVC of the SOVET.

AC 48.11.3 The Academic Council considered and approved the Phase 3 Form for Bachelor of Vocational Education and Training (B.VET) (**Annexure-4**).

ITEM NO.12 To consider the proposal for launching M.Sc. in Actuarial Science in Face to Face Class Room Based mode from July 2009.

AC 48.12.1 It was presented that the School of Vocational Education and Training submitted proposal for launching M.Sc. in Actuarial Science in Face-to-Face mode from July 2009. The programme consists of 72 credits spread over four semesters. Proposed fee is Rs. 5000 per semester. The proposal was approved by the School Board at its 7th Meeting held on April 22, 2009.

AC 48.12.2 Prof. C.G. Naidu explained that, in response to the Vice-Chancellor's suggestion to the new schools to launch at least one Master's level programme in Face-to-Face mode from July 2009, the faculty of SOVET proposed this programme. He also explained in detail the objectives of the programme, eligibility, fees, etc.

AC 48.12.3 The Academic Council considered and approved the proposal for launching M.Sc. in Actuarial Science in face-to-Face mode from July 2009 (**Annexure - 5**).

ITEM NO.13 To consider and approve the proposal for Certificate in Digital Film Making, Diploma in Computer Generated Imagery and B.A. in 3D Animation and Visual Effects.

AC 48.13.1 It was presented that the School of Journalism and New Media Studies submitted the proposal for launching the following three programmes in collaboration with M/s. Maya Academy, Mumbai in face-to-face mode as well as distance teaching mode:

1. Certificate in Digital Film Making
2. Diploma in Computer Generated Imagery
3. B.A. in 3D Animation and Visual Effects

AC 48.13.2 Prof. Shambhu Nath Singh, Director, SOJNMS explained details of the programmes. He informed that practical component is given more weightage in all these programmes.

AC 48.13.3 The Academic Council considered and approved the proposal for launching (a) Certificate in Digital Film Making, (b) Diploma in Computer Generated Imagery and (c) B.A. in 3D Animation and Visual Effects by SOJNMS in face-to-face mode as well as distance mode (**Annexure - 6**).

ITEM NO.14 To consider and approve the proposal for offering M.A. in Journalism and Mass Communication in face-to-face mixed mode.

AC 48.14.1 It was presented that the School of Journalism and New Media Studies submitted proposal for launching M.A. in Journalism and Mass Communication in face-to-face mixed mode from July 2009.

AC 48.14.2 Prof. Shambhu Nath Singh, Director, SOJNMS informed that the School Board at its 4th Meeting approved integration of revised structure of PG Diploma in Journalism and Mass Communication in the first year of M.A. in Journalism and Mass Communication. It was further informed that the 4th meeting of the School Board held on 20th April approved the proposal for offering M.A. in Journalism and Mass Communication as a full time face-to-face mixed mode from July 2009.

AC 48.14.3 The Academic Council considered and approved the proposal for offering M.A. in Journalism and Mass Communication in face to face mixed mode (**Annexure - 7**).

ITEM NO.15 To consider and approve the proposal for offering M.A. in Electronic Media: Production and Management in face-to-face mixed mode.

AC 48.15.1 It was presented that the School of Journalism and New Media Studies submitted the proposal for launching 'M.A. in Electronic Media: Production and Management' in face-to-face mixed mode from July 2009. The School Board approved the proposal at its 4th Meeting held on 20th April, 2009.

AC 48.15.2 Prof. Shambhu Nath Singh, Director, SOJNMS explained the main features of the programme. The programme is likely to be launched in July, 2009 on pilot basis and as regular programme from January 2011. The programme will consist of four certificate programmes (16 credits each) of 6 months duration. Students will have the flexible option to complete each certificate in modular form leading to Masters Degree.

AC 48.15.3 The Academic Council considered and approved the proposal for offering M.A. in Electronic Media: Production and Management in face-to-face mixed mode (**Annexure - 8**).

ITEM NO.16 To consider and approve the proposal for starting of One-Year Diploma Programme in Corporate Governance.

AC 48.16.1 It was presented that the Centre for Corporate Education, Training and Consultancy proposed to launch one year Diploma in Corporate Governance from the ensuing academic year.

AC 48.16.2 Brief concept note of the programme along with statement of activities undertaken by the Centre since its inception in December 2008 is presented (**Annexure - 9**). The proposed diploma programme comprises five courses, which include three theory courses, one practical training and one project work.

AC 48.16.3 The Academic Council considered and approved the one year Diploma in Corporate Governance.

ITEM NO.17 To consider and approve the Phase 3 forms for MPSTC Programmes (3 Programmes)

AC 48.17.1 It was presented that the School of Tourism & Hospitality Services Management had submitted Phase 3 forms for the following three certificate programmes being offered in pursuance of the MoU between IGNOU and Madhya Pradesh State Tourism Corporation (MPSTC).

1. Certificate in House Keeping Operations
2. Certificate in Front Office Operations
3. Certificate in F&V Services Operations

These programmes were approved by the School Board at its 3rd Meeting held on April 21, 2009. Dr. Harkirat Bains, Reader, SOTHSM is the coordinator for all these three programmes.

AC 48.17.2 Dr. Sonia Sharma Director (I/c) explained the salient features of the three certificate programmes. Each of these programmes comprise of 10 credits of theory courses (3 courses), 6 credits practical training and 2 credits project work. In addition, there is an optional non-credit course. The detailed course structures of these programmes are placed at **(Annexure - 10)**.

AC 48.17.3 The Academic Council considered and approved the Phase 3 Forms for three certificate programmes viz., (1) Certificate in House Keeping Operations, (2) Certificate in Front Office Operations, and (3) Certificate in F&V Services Operations, in collaboration with the Madhya Pradesh State Tourism Corporation (MPSTC).

ITEM NO.18 To report on B.Sc. in Hospitality and Hotel Administration (BHM) - change from annual system to semester system.

AC 48.18.1 It was presented that the School of Tourism & Hospitality Services Management proposed to change from annual system to semester system from 2009-10 academic session for B.Sc. in Hospitality and Hotel Administration (BHM), which is being jointly offered full-time in collaboration with the National Council for Hotel Management. The same was approved by the School Board at its 3rd Meeting held on April 21, 2009.

AC 48.18.2 Dr. Sonia Sharma, SOTHSM informed that the programme is on offer on annual basis. Now the National Council for Hotel Management, the collaborating institute, had proposed to change to semester system from 2009-10 academic session, which is in line with the semester system being followed in the University. It is further proposed to offer semester system with specialization in 7 centres and a generic semester programme in the remaining centres. Accordingly, semester-wise detailed programme structure for specialization stream as well as generic stream are prepared and presented to the Academic Council.

AC 48.18.3 The Academic Council considered and approved the change over from annual system to semester system for B.Sc. in Hospitality and Hotel Administration (BHM) from 2009-10 academic session, and also approved the semester-wise course structure for specialization stream as well as generic stream (**Annexure - 11**).

ITEM N O.19 To consider and approve the Phase 3 Form for B.Sc. (Hons.) in International Hospitality Administration programme.

AC 48.19.1 It was presented that the School of Tourism & Hospitality Services Management had submitted Phase 3 Form for B.Sc. (Hons.) in International Hospitality Administration Programme. This programme is being offered as per the MoU between IGNOU and Federation of Hotel and Restaurant Association of India – Educational Trust (FHRAI-ET). The same was approved by the School Board at its 3rd meeting held on April 21, 2009.

AC 48.19.2 Dr. Sonia Sharma, SOTHSM presented the salient features of the programme. The School Board recommended to constitute an expert committee to frame the final syllabus structure after taking into account the syllabus structure proposed by FHRAI-ET.

AC 48.19.3 The Academic Council considered and approved the Phase 3 Form (**Annexure -12**) for B.Sc. (Hons.) International Hospitality Administration programme.

ITEM NO.20 To report on Bachelor of Arts in International Hospitality Administration

AC 48.20.1 It was presented that the School of Tourism & Hospitality Services Management had submitted the proposal to launch Bachelor of Arts in International Hospitality Administration programme internationally through the partner institutions abroad. The proposal was approved by the School Board at its 3rd Meeting held on April 21, 2009.

AC 48.20.2 Dr. Sonia Sharma, SOTHSM explained that this programme was launched in 2008 in collaboration with American Hotel and Lodging Educational Institute (AH&LEI).

AC 48.20.3 The Academic Council considered and approved launch of Bachelor of Arts in International Hospitality Administration programme internationally through the partner institutions.

ITEM NO.21 To consider and approve the launching of MSW (with specialization in Philanthropy) in face-to-face mode and ODL System.

AC 48.21.1 It was presented that the School of Social Work had submitted the proposal for launching the 'Master of Social Work (MSW) with specialization in Philanthropy' in Face-to-Face mode as well as ODL system.

AC 48 .21.2 Prof. Gracious Thomas explained the proposal in detailed and informed that the programme would be offered on a face to face mode in July 2009 and subsequently it will be offered under ODL system. The first year courses are the same as the existing first year MSW/PGDSW, while the second year comprises of five theory courses (4 credits each) and 10 credits practicum. Proposed fee is Rs. 12,000 p.a. for face-to-face programme and Rs. 2,500 p.a. for ODL programme.

AC 48 .21.3 The Academic Council considered and approved the proposal for launching of 'Master of Social Work (MSW) with specialization in Philanthropy' in face-to-face mode from July 2009 and ODL System subsequently. The detailed programme structure and syllabus were also approved (**Annexure - 13**).

ITEM NO.22 To consider and approve the proposal for launching the PG Diploma in Counseling (PGDC)

AC 48.22.1 It was presented that the School of Social Work had submitted the proposal for PG Diploma in Counseling (PGDC) as a stand alone programme, as well as part of MSW second year specialization in Counselling. The proposal was approved by the School Board at its 2nd meeting held on April 11, 2008.

AC 48.22.2 Prof. G. Thomas, Director, SOSW explained the objectives and structure of the Diploma programme. During the discussion it was mentioned that the existing MSW is a generic programme. The School is in the process of developing specializations to be offered in the second year of study of MSW. PG Diploma in Counselling will also constitute as second year of study of MSW. Therefore, a student who pass the existing 1st year MSW and PG Diploma in Counselling will be awarded MSW with specialization in Counselling.

AC 48.22.3 The Academic Council considered and approved the proposal for 'PG Diploma in Counseling' as a standalone diploma programme as well as specialization module in 2nd year MSW with specialization in Counselling.

ITEM NO.23 To consider and approve the proposal for launching the 'Post Graduate Diploma in Social Work among Tribals'

AC 48.23.1 It was presented that the School of Social Work proposed to offer 'Post Graduate Diploma in Social Work among Tribals'. As a stand alone programme as well as 2nd year specialization module of 'MSW with

specialization in Social Work among Tribals.’ The same was approved by the School Board of School of Social Work at its 3rd meeting held on March 13, 2009.

AC 48.23.2 Prof. G. Thomas explained the objectives of the ‘Post Graduate Diploma in Social Work among Tribals’. Further it is explained that the existing MSW is a generic in nature. The School is in the process of developing specialization streams in different areas to be offered during the 2nd year of study. This Diploma is, thus, a standalone Diploma as well as to constitute 2nd year of ‘MSW with Specialization in Social Work among Tribals’. During the discussion it was pointed out that the SOCE is already offering a PG diploma programme in Counseling. Therefore, it is suggested to avoid any duplication in the nomenclature, if any, with the existing programmes of the University.

AC 48.23.3 The Academic Council considered and approved the ‘PG Diploma in Social Work among Tribals’ as standalone diploma as well as to constitute 2nd year ‘MSW with Specialization in Social Work among Tribals’. The AC further suggested Prof. Gracious Thomas to avoid any duplication in the nomenclature, if any, with the existing programmes of the University.

ITEM NO.24 To consider and approve the proposal for launching M.Phil. in Social Work.

AC 48.24.1 It was presented that the School of Social Work proposed to launch M.Phil. in Social Work with effect from July 2010. The proposal was approved by the School Board at its 3rd Meeting held on March 13, 2009.

AC 48.24.2 Prof. G. Thomas, Director, SOSW briefly stated the details of the programme. The programme consists of 32 credits course work (20 credits theory and 12 credits practicum) and 16 credits dissertation. The courses prepared for M.Phil. programme will also be recommended to the Ph.D. candidates who do not have M.Phil. Degree. The Doctoral Committee would suggest appropriate courses for each Ph.D. candidate depending upon one’s academic background.

AC 48.24.3 The Academic Council considered and approved the proposal for launching M. Phil in Social Work (**Annexure - 14**).

ITEM NO.25 To consider and approve the proposal to offer a course on “Life Skills and Adolescents” for MSW as an Elective

AC 48.25.1 It was presented that the School of Social Work proposed to offer a 4 credit course entitled ‘Life skills and Adolescents’, as an optional elective course in 2nd year of MSW programme. The same was approved by the School Board of School of Social Work at its 3rd Meeting held on March 13, 2009.

AC 48.25.2 Prof. Bimla Kapoor, Director, SOHS pointed out that a course offered by SOHS is relevant and may be examined for adaptation. Prof. Gracious Thomas, Director, SOSW is advised to examine the course offered by SOHS and avoid duplication of efforts.

AC 48.25.3 The Academic Council considered and approved the four credit course entitled “Life skills and Adolescents”, as an optional elective course in the 2nd year of MSW programme.

ITEM NO.26 To consider and approve the proposal to provide admission to MPhil/Ph.D.in Social Work to students having a PG Degree from any other discipline and PGDSW of IGNOU.

AC 48.26.1 It was presented that the School of Social Work proposed to provide admission to MPhil/Ph.D. in Social Work to Post Graduates in any discipline having PGDSW of IGNOU. The same was approved by the School Board of School of Social Work at its 3rd Meeting held on March 13, 2009.

AC 48.26.2 Prof. Gracious Thomas informed that a student having a Masters Degree in any discipline is admitted to PG Diploma in Social Work (PGDSW) of IGNOU, which is the same as MSW first year. It is proposed that a student having Master Degree with 55% (50% for SC/ST/PWD) in any discipline with PG Diploma in Social Work (PGDSW) of IGNOU be admitted to M.Phil./Ph.D. in Social Work programmes.

AC 48.26.3 The Academic Council considered and approved that a Master Degree holder with 55% (50% for SC/ST/PWD) in any discipline having PG Diploma in Social Work (PGDSW) of IGNOU be admitted to M.Phil./Ph.D. in Social Work programmes.

ITEM NO.27 To consider the issue of updating Ordinance 7 on Degrees/Diploma and Certificates under Section 5(1)(iii) of the Act.

AC 48.27.1 It was presented that the Clause 1 in Ordinance 7 under Section 5(1)(iii) of the Act listing all the degrees, diplomas and certificate programmes being offered by the University was approved by the Board of Management at its 27th meeting held on February 8, 1992. Since then, though the University introduced several new programmes and dropped a few from time to time, the Ordinance was not modified. Therefore, the Ordinance needs to be updated to reflect actual position regarding academic programmes offered by the University.

AC 48.27.2 The AC Division had updated the Ordinance (**Annexure - 15**) on the basis of the advertisement being released by the SRD for admission to 2009-10 academic sessions.

The Chairman asked the members to examine the modified ordinance circulated in the meeting to see whether all the programmes offered by their School/Division concerned are included or not. Accordingly, suggestions, if any, may be passed on to the Member Secretary to finalize the ordinance.

AC 48.27.3 The Academic Council considered and approved the modifications to Clause 1 of Ordinance 7 under Section 5(1)(iii) of the Act updating the programmes being offered by the University currently.

ITEM NO.28 To consider and approve the recommendations of the Expert Committee for full time M.Sc. Programme in Chemistry (face-to-face mode).

AC 48.28.1 It was presented that the School of Sciences proposed to offer full time M.Sc. in Chemistry in face-to-face mode from July 2009 session. An Expert Committee constituted by the Vice Chancellor met on 21st and 22nd April, 2009 deliberated on various aspects of the programme and worked out the broad details of the programme.

AC 48.28.2 Prof. Sunita Malhotra, Director, SOS, explained broad features of the programme as recommended by the Expert Committee. The programme comprises 72 credits spread in 4 semesters, common curriculum in the first three semesters and specialization in four streams viz., analytical, organic, inorganic and physical chemistry in the fourth semester. Each semester consists of 12 credits of theory and six credits of practical/project work. Around 20 students will be admitted in the first cycle and Rs. 5,000 per semester is the fee proposed. Detailed list of courses semester wise and detailed syllabus of the first semester courses were presented. Minutes of the Expert Committee along with programme structure and detailed syllabi of first semester are placed at **Annexure -16**.

AC 48.28.3 The Academic Council considered and approved the proposal to offer full time M.Sc. in Chemistry in face-to-face mode from July, 2009 session.

ITEM NO.29 To consider and approve the proposal for the offering M.A (Labour and Development) and M.A (Ancient Indian History and Social Anthropology).

AC 48.29.1 It was presented that the School of Interdisciplinary and Trans-disciplinary Studies proposed to offer two full time programmes viz., (1) M.A. in Labour and Development and (2) M.A. in Ancient Indian History and Social Anthropology in face-to-face mode from July 2009 session.

AC 48.29.2 Dr. Babu P. Ramesh, SOITS explained the features of both the programmes and explained that an expert committee will prepare all the details and curriculum of the programmes. During the discussion clarifications were sought regarding the objectives and coverage of the second programme i.e., M.A. in Ancient Indian History and Social Anthropology. It was pointed out that M.A (History) and M.A (Sociology) offered by SOSS cover the subject matter proposed in the new programme. Unless it is specially focused, the proposed programme may simply duplicate the M. A (History) and M. A (Sociology).

AC 48.29.3 The Academic Council considered and approved the proposal to offer full time M.A. in Labour and Development by the School of Interdisciplinary and Trans-disciplinary Studies in face-to-face mode from July, 2009 session. The proposal to offer M.A. in Ancient Indian History and Social Anthropology will be reviewed when the School present detailed objectives and curriculum of the programme, therefore, it is deferred. It was suggested that this programme can be M.A. in Social Anthropology.

The meeting ended with a vote of thanks to the Chair.

(V.N.Rajasekharan Pillai)
Chairman