

1. Details of the Teacher/ Academic :

Name & Date of Birth:	Dr P.M.Sowjanya, 24.11.1973
Date of Joining in IGNOU:	10.07.2006
Current Designation:	Assistant Regional Director (Sr.Scale)
Pay Scale as on date :	AGP RS 7000
Qualifications :	MA(Department of Political Science, University of Mysore) M.Phil and Ph.D (University of Hyderabad)

2. Honour/Award/Fellowship/membership of Professional body/ Statutory body (internal/ external) received by the Teacher/ Academic:

Name of the recipient,	Honour /Award/ Fellowship name	Agency name /Name of statutory body/ institution/ Apex body	Period
Doctoral Fellowship	Fellowship(UGC) Special Assistance Programme	University of Hyderabad(UGC)	2003-2006

3. Books/Book Chapter:

- Co-author/co-editor if any, title, place of publication, publisher, Year, page (no) s, ISBN N

SNo .	Name of Author1/ Editor 1, & Co- author (s) / Co-editor (s) (if any)	Title of chapter/book	Place of publication	Publish er	Year	Total Pages	ISBN No.
1	Alkha Dhameja Contemporary Debates in Public Administration	Chapter title: From legal Rational to Moral Rational Authority—A case study of a Civil Servant	Delhi	Eastern, Economy, Edition	2003	15 pp	978-81-2032403-9
	K.B.Saxena &G.Haragopla “Marginalisation and Development”	Chapter name District Collector; Response to the Rights of the Marginalised	Delhi	Akhar	2013	51-77	

4. Research Articles/Publications:

SNo.	Author/ Co- author (if any)	Title	Name of Journal	Volume	page no. (s)	Year	ISSN No
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5. Policy Documents Reports/ Mimeos:

SNo.	Title	Institution/ Agency	Year
1	Report submitted on TEE online form Entry	Regional Centre Bangalore	March 2011
2	Report on need for Closure of a few Study Centres	Regional Centre Bangalore	July 2012 & 13
3	Report submitted during Convocation of the Regional Centre (partially)	Regional Centre Bangalore	2007,2010,2011,2012,2013,2014,2015 and 2016
4	Quarterly Report Submitted on the RTI response from Regional Centre	Regional Centre Panaji	2015& 2016
5	CASH committee Report submitted (Annually)	Regional Centre Panaji	2015 & 2016
6	Report on Annual Coordinators Meeting	Regional Centre Panaji	2014,2015 & 2016

6 . Book Review published :

SNo.	Author/ Co- author (if any)	Title	Name of Journal	Volume	page no. (s)	Year	ISSN No
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6. Presentation/Invited talk/Chair in National or International Seminar/Conference/ Workshops (Please do not mention if it is only participation without presentation)

Sl. No	Author/ Co author (if any)	Title of presentation, /Talk/Lecture	Name Organizing institute	Conference	City	Date and Year
1	Dr Sowjanya	a).Lecture on Importance/ role of Assignments in open Distance Learning b) Tutor Comments in Distance learning: a two way learning tool	Regional Centre	Orientation For newly appointed Academic Counsellors	Bengaluru	2007 &2008
2	Dr Sowjanya	Lecture on “How to conduct counselling sessions for Distance learners” Lecture on How to use “Self learning materials (SLM) for distance learners”	Regional Centre	Orientation Programe for Academic Counsellors of the Region	Bengaluru	2011
3	Dr Sowjanya	a) Lecture on “How to Evaluate Assignments in Distance Education: Significance of Tutor Marked comments” b) Lecture on:” Method Of Assessment need for Assessment in IGNOU	Regional Centre	Orientation programme for Academic Counsellors (School Wise)	Bengaluru	2012
4	Dr Sowjanya	Presentation on how to conduct IGNOUS TEE-- for Exam Superintendents’ of IGNOUs Exam Centres	Regional Centre	Orientation for Exam Superintendents(TEE)	Bengaluru	2011,12 ,13,14(twice a year)

5	Dr Sowjanya	Lecture on: How to maintain the LSC..Academic and Administrative Principles” rs Issues and concerns	Regional Centre: Bangalore: Panaji, and Hyderabad	Annual Coordinators Meeting	Benguluru , Panaji & Hyderabad	2008,7.11.12.13.14.15.16.17 & 18
6	Dr Sowjanya	a) Lecture on “Importance of assignments in ODL and the need for tutor marked comments”. b) Lecture on “How to conduct counselling session for Distance learners”	Regional Centre Bangalore & Panaji Respectively	Academic Counsellors Orientation (different Schools)	Benguluru	2013 & 2014 also
7	Dr Sowjanya	”Quest for Equity--Reclaiming Social justice,”- Revisiting Ambedkar	Government of Karnataka	International conference University of Agriculture Science Bengaluru	Benguluru	July 21-23 2017
8	Dr Sowjanya	Presentations made during Induction meeting for fresh learners	Regional centre Bangalore, Panaji, Vijayawada, and Hyderabad	Induction Meeting for Fresh learners (July, January batches)	Benguluru ,Panaji, Vijayawada Hyderabad	2011 to 2018(for both June & January sessions)
9	Dr Sowjanya	Lecture on “The design and Use of SLM” for Distance learners	Regional Centre, Bangalore & Vijayawada	For PGDHE	Benguluru and Vijayawada	2012 and 2017 in Bangalore and Vijayawada respectively

7. Study Tour Organised/ Participated/ Attachment Organized/Internship:

SNo.	Details of the tour	Name of coordinating body	Duration
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8. Consultancy assignment (if any):

SNo.	Organization/ agency	Cost, title of consultancy	Duration
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9. Details of Institution/ Government/ Industry / own Institution Sponsored Research Projects (including Programme Evaluation) and Amount (Both completed and ongoing):

SNo.	Agency	Amount	Duration with dates	Status i.e. ongoing/ completed
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10. Details of PhD and MPhil Scholars (including those awarded degree):

SNo.	Name and enrolment no:	Year of registration	Year of completion/ award
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11. Details of Programmes/ Courses coordinated/ written/ edited/ translated:

SNo.	Programme	Course	Unit (print)/ Audio/ Video/ eSLM	Coordinated/Written/ Edited (content/ language/ format)/ Translated	Period
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- Courses/ Units translated and period
- Audio programmes (title, Course, period)
- Video programmes(title and Course, period)

12. Training programmes designed and conducted, duration and dates

SNo.	Programme	Dates	Place	Number of Participants
1	Orientation programme for Newly appointed Academic Counsellor	2011.2012 & 2013	Bangalore Regional Centre	On an average 40 to 50

13. Details of Counselling sessions conducted:

SNo.	Programme	Course	Place	Dates	Duration	Mode (Specify- Face to Face Radio counselling Teleconferencing Web conferencing Any Other)
1	About IGNOUS School wise programmes--	--	Bangalore	2006	1.15 minutes	Radio counselling — Live Phone in Programme
2	Admission counselling		Bangalore	2011	1.15 minutes	Inter active radio counselling
3	Promotional Activity		Bangalore	2012	1.15 Minutes	Inter active radio counselling
4	About various programmes IGNOU offers		Bangalore	2013	1.15 Minutes	Presentation of programmes offered by IGNOU their usefulness(Cassette re

14. Details of Patents granted (if any):
15. Contribution to IGNOU's Corporate life:

SNo.	Chairperson/ Member of Committee	Name of the Committee	Date/ period
1	Member	Admission Committee(B.Ed)	2007 and 2010 , 2011 to 2014
	Member	General Admission committee,, Both sessions (January & June)	2011 to 2018(except for 2009 & 2010) 2011 to 2018

(Duly authenticated by the Director/ Head of School/ Division/ Unit/Centre / Cell)

	Member	TEE committee	(except 2009)
	Member	Purchase Committee	2010) 2011,12 ,13 and 2017
2	Chair Person	CASH Committee	2012 to 2014

16. Administrative position/s held in the University (even as in charge)

SNo.	Designation	Period
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!7. Any other contribution/information

- (a) In organising number of promotional activities at different places and institutions for every admission sessions **in** all the Regional Centres that I worked.
- (b). Interesting activities on different occasions were organised on important National occasions creating a collegiate atmosphere such as (Foundation Day, Independence Day, Republic day, National Voters Day, Womens Day, Teachers day, National Unity Day) ect.
- (c) Conducting competitions such as Essay writing, Elocutions, Debates among the staff and also at colleges where our Learner Support centres are establishes.
- (d). Instructional leaflets prepared for fresh learners to be given during the Induction Meeting which covered all the instructions related to successful completion of the programmes.
- (e) Handouts prepared for the orientation programme of newly appointed Academic counsellors for different programmes, this covered the

Signature of Teacher /Academic
Signature of Director/ Head