

## IGNOU

### MINUTES OF THE TWENTY-NINTH MEETING OF THE PURCHASE COMMITTEE HELD ON JANUARY 08, 2003 AT 3.00 P.M. IN THE BOARD ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068.

The following were present:

1. Prof. H.P. Dikshit, Vice-Chancellor - Chairman
2. Shri D.C. Pant, Pro Vice-Chancellor - Member
3. Prof. Kapil Kumar - Member
4. Prof. B.S. Saraswat - Member
5. Prof. B.B. Khanna - Member
6. Shri Vikram Chandra - Member-Secretary  
Registrar/Finance Officer

Shri L.N. Jhunjhunwala could not attend the meeting.

Prof. S.C. Garg, Pro Vice-Chancellor and Dr. R. Sreedher, Director, EMPC attended the meeting as Special Invitees.

Shri R. P. D. Singh, Assistant Registrar (Governance) was present to assist the Committee.

The following items were considered:

**ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 28<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON DECEMBER 20, 2002**

**PC 29.1.1** The Committee considered the Minutes of the 28<sup>th</sup> Meeting of the Purchase Committee held on December 20, 2002. Shri D.C. Pant, Pro Vice-Chancellor informed the Committee that no comments have been received on the Minutes of the 28<sup>th</sup> Meeting of the Purchase Committee. However, in respect of Item No. 1 (Resolution No.28.1.2) of the Minutes *ibid*, the names of two members of the Evaluation Committee, viz., Shri V.K. Arora and Shri D.K. Khanna remained to be recorded in the Resolution, which needs to be included.

**PC 29.1.2** The Minutes of the 28<sup>th</sup> Meeting of the Purchase Committee held on December 20, 2002 were confirmed subject to the above inclusion.

**ITEM NO. 2 TO RATIFY THE ACTION TAKEN BY THE VICE-CHANCELLOR IN PURCHASING A MARUTI GYPSY EACH FOR SRE DIVISION AND MPD DIVISION**

**PC 29.2.1** The item was taken up for discussion. It was explained that vehicles attached with the SRE Division and MPDD were declared 'condemned' by the Transport Authority and therefore had to be replaced. Accordingly, the University had purchased, with the approval of the Vice-Chancellor, two Maruti Gypsies for use by SRE and MPD Divisions at a total cost of Rs.9,95,504/- at Rs.4,97,752/- each.

**PC 29.2.2** The Committee ratified the action taken by the University in purchasing the two vehicles at a total cost of Rs.9,95,504/-.

**ITEM NO. 3 TO CONSIDER RECOMMENDATIONS OF THE COMMITTEE REGARDING PROCUREMENT OF THE 14 TRANSMITTERS FOR GYAN VANI FM RADIO STATION**

**PC 29.3.1** The Item was taken up for discussion with a brief presentation by Shri D.C. Pant, Pro Vice-Chancellor. The Committee was informed that the issue relating to value addition as claimed by M/s. BEL was looked into by the Joint Committee constituted by the Purchase Committee vide Resolution No. PC 28.1.2 and the request of M/s. BEL was not acceded to.

**PC 29.3.2** Thereafter, the Tender Evaluation Committee compiled the Comparative Statement on the basis of the commercial bids opened by the Committee for M/s. Harris Corporation, M/s. Bharat Electronics (BEL), M/s. Broadcast Engineering Consultant India Ltd. (BECIL) and M/s. Thales, France.

**PC 29.3.3** The Purchase Committee was informed that as per the terms and conditions contained in the NIT, we have to convert the Foreign Exchange into Indian Rupees on the basis of the Exchange Rate of the date on which commercial bids were opened. In the instant case, the commercial bids were opened on October 22, 2002 and out of the above four firms, one firm had quoted rates in US dollars, another in Euro, whereas the other two firms had quoted their rates in US dollars as also in Indian Rupee. Accordingly, the Exchange Rate of Rs.48.63/- a US dollar, as the rate of the said date, prevailing on October 22, 2002, were taken for the purpose of calculating and arriving at the competitive rates.

**PC 29.3.4** It was also brought to the notice of the Purchase Committee that as per DGS&D guidelines, an addition of 10.25% to the rate quoted by the firms has to be done, if the said rates are FOB. Basing on these premises, the Tender Evaluation Committee tabulated the details relating to the bids and submitted them for consideration of the Purchase Committee as indicated in **Appendix – 1**. Since the offer of M/s. BEL was found to be the lowest, the Tender Evaluation Committee invited their representatives for negotiations. Based on the negotiations, the firm agreed to offer a rebate of US\$ 3,952 per unit. Thus, the total rebate in 14 Transmitter amounts to US\$ 55,328, which is equivalent to Indian Rs.26,90,600.64. A copy of the letter confirming the rebate and other terms, agreed as per the negotiations is placed at **Appendix – 2**.

**PC 29.3.5** The Purchase Committee after going through the details in the matter and all the records including the Tender Document, the Commercial Bids, the Comparative Statement and the negotiated rate/rebate reaffirmed its decision in 27<sup>th</sup> Meeting held on November 22, 2002 (Resolution No. PC 27.2.5) and approved the proposal for purchase of 14 Transmitters from M/s. BEL at a rate of Rs.41,22,995/- per Transmitters with 5% Custom Duty payable on Rs.39,20,000/- per Transmitter only.

**ITEM NO. 4 TO CONSIDER AND APPROVE PROCUREMENT OF DIGITAL AUDIO CODECS**

**PC 29.4.1** The Item was taken up for discussion with a brief presentation by Shri D.C. Pant, Pro Vice-Chancellor. He explained that a decision was taken to procure 20 numbers of ISDN Audio Codecs for use by the Gyan Vani Stations for providing inter-connectivity between the Studios and the Transmitters. The process of open tendering was observed and 7 offers were received. The offers were evaluated by the Tender Evaluation Committee (TEC) and the offers of five bidders were found to be technically qualified. On the basis of the commercial bids opened on February 24, 2002, the offer of M/s. MCBS, Ahmedabad has been found to be the lowest.

**PC 29.4.2** He also informed the Committee that further negotiations with the firm were held and the firm has agreed to supply 20 Codecs @ Rs.1,02,000/- (Net) per Codec inclusive of 5% Custom Duty and installation charges of Rs.3,000/- each.

**PC 29.4.3** The procurement of 20 Digital Audio Codecs @ Rs.1,02,000/- was approved by the Purchase Committee.

**ITEM NO. 5 TO CONSIDER AND APPROVE PROCUREMENT OF DIPLEXERS UNDER GYAN VANI PROJECT**

**PC 29.5.1**

The Item was taken up for discussion with a brief presentation by Prof. B.S. Saraswat, Member. He explained that for procurement of 10 Diplexers to be installed at various AIR Stations for co-siting of Gyan Vani Transmitters, tenders were floated on August 2, 2002. Bids received from five firms were opened on September 4, 2002, out of which the following four firms were found to be technically qualified by the Technical Evaluation Committee :

- (i) M/s. Allen Dick, UK
- (ii) M/s. Dielectric, USA
- (iii) M/s. Rymasa, Sapin
- (iv) M/s. Teracom, Sweden/USA

He further informed that for the purpose of evaluation of the offers, the Tender Evaluation Committee decided to cost the average requirement of the installation material per site and add this cost to the cost of equipment to arrive at the most favourable prices. As per this exercise, the offer of M/s. Teracom worked out to be the lowest, @ US\$ 37,500 FOB (revised) and US\$ 43,430 including the cost of installation material per Diplexer.

**PC 29.5.2**

The matter was discussed in detail. The Purchase Committee approved the proposal to purchase 10 Diplexers at the total cost of US\$ 4,34,300 (FOB) from M/s. Teracom.

**ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.**

**ITEM NO. 6 TO CONSIDER NETWORKING IN THE NEW ACADEMIC COMPLEX**  
**(Tabled)**

**PC 29.6.1**

The Item was tabled and taken up for discussion with the permission of the Chair with a brief presentation by Dr. V.S.P. Srivastava, Joint Director, Computer Division. He explained that the proposal for networking of the new Academic Blocks at an estimated cost of Rs.70 Lakhs was already approved by the Purchase Committee in its 25<sup>th</sup> Meeting held on June 14, 2002; and accordingly, the bids were invited on September 13, 2002. Of the 8 bids received in response to the tender notice,

following 4 firms were finally short-listed by the Tender Opening Committee as technically qualified for financial bids:

- (i) M/s. CDAC, New Delhi
- (ii) M/s. HCL Infosystems Ltd, Noida
- (iii) M/s. Wipro Infotech, New Delhi
- (iv) M/s. Larsen and Toubro Ltd., New Delhi

**PC 29.6.2** He further informed the Committee that the offer of M/s Larsen and Toubro was the lowest in respect of both the options; the firm has further agreed to carry out the work on a turn-key basis without any escalation. The firm has also agreed to extend the networking to the remaining Blocks 'A' and 'B' at the same terms and conditions as per NIT.

**PC 29.6.3** The item was discussed in detail. The Purchase Committee approved the proposal of networking of the Academic Blocks, 'C', 'D', 'F' and 'G' at a total cost of Rs.52.03 Lakhs as per NIT and further networking of Blocks 'A' and 'B' and to entrust the work to the lowest bidder, M/s. Larsen and Toubro Ltd., New Delhi.

The meeting ended with a vote of thanks to the Chair.

**Registrar – Member Secretary**

## IGNOU

### EXTRACTS OF THE MINUTES OF THE TWENTY-NINTH MEETING OF THE PURCHASE COMMITTEE HELD ON JANUARY 08, 2003

**ITEM NO. 6**                    **TO CONSIDER NETWORKING IN THE NEW**  
**(Tabled)**                    **ACADEMIC COMPLEX**

**PC 29.6.1**                    The Item was tabled and taken up for discussion with the permission of the Chair with a brief presentation by Dr. V.S.P. Srivastava, Joint Director, Computer Division. He explained that the proposal for networking of the new Academic Blocks at an estimated cost of Rs.70 Lakhs was already approved by the Purchase Committee in its 25<sup>th</sup> Meeting held on June 14, 2002; and accordingly, the bids were invited on September 13, 2002. Of the 8 bids received in response to the tender notice, following 4 firms were finally short-listed by the Tender Opening Committee as technically qualified for financial bids:

- (v)        M/s. CDAC, New Delhi
- (vi)       M/s. HCL Infosystems Ltd, Noida
- (vii)      M/s. Wipro Infotech, New Delhi
- (viii)     M/s. Larsen and Toubro Ltd., New Delhi

**PC 29.6.2**                    He further informed the Committee that the offer of M/s Larsen and Toubro was the lowest in respect of both the options; the firm has further agreed to carry out the work on a turn-key basis without any escalation. The firm has also agreed to extend the networking to the remaining Blocks 'A' and 'B' at the same terms and conditions as per NIT.

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