

IGNOU

MINUTES OF THE 58TH MEETING OF THE PURCHASE COMMITTEE HELD ON MAY 18, 2011 AT 2.30 P.M. IN THE BOARD ROOM, BLOCK- 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068

The following were present:

1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor - Chairman
2. Prof. B.K. Pattanaik, Director, SOEDS - Member
3. Prof. A.K. Jha, Director, P&DD - Member
4. Prof. K. Elumalai, Director, SOL - Member
5. Shri Abdul Samad Ibrahim, Dy. Director, EMPC - Member
6. Sh. Lalit Mohan Pandey, Finance Officer - Member
7. Shri Udai Singh Tolia, Registrar (Admn) - Member-Secretary

Prof. P.R. Ramanujam, PVC/Member, Purchase Committee could not attend the meeting.

At the outset, the Chairman welcomed the members to the 58th Meeting of the Purchase Committee, a Standing Committee of the Board of Management. The Chairman informed the Committee that the stock of printing paper in the University has almost depleted and some problems in procurement of further supply are being faced due to the revision of the rates of central excise of 1.03% over the rates applicable in the previous financial year. This has resulted in the additional demand by the firms to the tune of Rs. 20 lacs approx. The delay in supply of the paper is resulting in the delay in printing of the course materials and its further delivery to the students of the University. The matter was also placed before the 108th Meeting of the Board of Management and the Board shared the concern of the University. The Vice-Chancellor requested the Members of the Purchase Committee to deliberate on the issue and recommend appropriate course of action which could be followed to overcome the stalemate.

The Registrar, MPDD who was also invited to apprise the Purchase Committee of the present status/development in the matter informed that since the tenders were finalized in the previous financial year and the supply orders for 1000 MT printing paper were also placed on the supplier M/s Hindustan Paper Ltd., there was no justification for the demand of additional amount of Rs.20 lacs raised by the firms. She further informed the Committee that the firm has dispatched 500 MT papers with HPC logo against the supply order for 1000 MT. However, they are still insisting on revision of their rates.

The matter was discussed in detail. The Purchase Committee agreed that since tenders were finalized during the previous year and the orders were also placed on the firm during the financial year itself, the demand of the firm for additional amount may not be agreed to. The Purchase Committee directed that the representatives of HPCL may be invited for a discussion with the Committee of officers of IGNOU to resolve the issue.

As regards the adoption of the logo of the University, it was agreed that the same may take sometime. Therefore, the present supply as per the purchase order may be accepted with the HPC water-marks and the balance quantity may be accepted with the IGNOU water-mark only.

Thereafter, the following items on the agenda were taken up for consideration:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 57TH MEETING OF THE PURCHASE COMMITTEE HELD ON MARCH 04, 2011

PC 58.1.1 Registrar informed that the Minutes of the 57th Meeting of the Purchase Committee were placed before the Board of Management at its 107th meeting held on 11.4.2011 and were approved. The Action Taken Report on the various decisions of the Purchase Committee was also placed before the Committee. He proposed that the Minutes of the 57th meeting of the Standing Committee may be confirmed.

PC 58.1.12 The Purchase Committee noted that the Minutes of its previous meeting have been approved by the 107th Board. The Committee further noted the Action Taken Report on the Minutes of the previous meeting and confirmed the Minutes.

ITEM NO.2 TO REPORT THE STATUS IN THE MATTER OF THE UIDAI 'AADHAR' PROJECT

PC 58.2.1 The Purchase Committee approved the proposal regarding engagement of M/s Ernst & Young Pvt. Ltd as the programme manager for the work relating to consultancy services for the University including the identification, selection & monitoring of enrolment agencies for timely creation of IDs of our students, staff members & others for successful implementation of AADHAR Project of IGNOU, as per the MOU signed with UIDAI authority as well as such other aspects like resource allocation, training schedule, arrangement of workshops and so

on. The Committee further noted that the Letter of Intent (LOI) has been issued to the firm following the codal provisions and the firm has given its formal acceptance of the terms & conditions, as per the LOI. A copy each of the LOI issued by the University and the acceptance letter of the firm is placed at **Appendix-1 & 2**. The total financial implication as per the agreed rates works out to Rs.75 lakhs, to cover data generation of 15 lakh students, staff & family members in a period of six months or earlier, as the case may be. As per the techno commercial proposal of the firm an amount of Rs.7.5 lakhs i.e. equal to 10% of the Project cost shall be released to the firm by the University towards mobilization advance from the head 'New National Initiative' (code No.E030098) under the P&DD. A detailed Agreement will be signed with the firm after necessary legal vetting. (A copy of the detailed proposal from the firm & related papers is placed as **Annexure**.)

ITEM NO. 3 TO CONSIDER AND APPROVE THE PROPOSAL FOR SUPPLY/INSTALLATION OF FIRE SAFETY SYSTEM AT CONVENTION CENTRE, IGNOU

PC 58.3.1 The Purchase Committee approved the proposal for procurement & installation of Fire Safety System at the Convention Centre, IGNOU at the cost of Rs.20 lakhs (approx.), as per the proposal.

ITEM NO.4 TO REPORT THE PROCUREMENT/INSTALLATION OF CCTV SYSTEMS IN NEWLY CONSTRUCTED OFFICE OF THE VICE-CHANCELLOR

PC 58.4.1 The Purchase Committee noted the procurement and installation of CCTV Systems in newly constructed office blocks for the Vice-Chancellor & Pro-Vice Chancellors at a total cost of Rs.10,74,842/-.

ITEM NO.5 TO CONSIDER THE STATUS REPORT ON THE GOVT. OF BIHAR SPONSORED PROJECT 'SAMARTH'

PC 58.5.1 The Purchase Committee noted that the Board at its 97th Meeting had approved the proposal of the University to undertake the Govt. of Bihar sponsored project 'SAMARTH' for skill upgradation & professional competency development of the primary school teachers, anganwadi workers & the Govt. employees of the State. The Committee further noted that the University had invited RFP bids, against which three firms namely M/s KPMG, M/s Pricewaterhouse Coopers Pvt. Ltd. &

M/s Ernst & Young Pvt. Ltd. had responded. All the three bids were evaluated by the Steering Committee which recommended for acceptance of the offer of M/s Ernst & Young Pvt. Ltd. for Rs.6,59,25,000/- being L-1 firm valid for a period of six years. A brief Overview of Project SAMARTH giving the salient details and also the present status is placed as **Appendix-3**.

The payment to the firm shall be regulated as per the 3 phased performance appraisal & milestones given in the Table at **Appendix-4**. The Committee noted that the Project SAMARTH is to be financed by the Govt. of Bihar, for which substantial funds have been provided in the State budget. The expenditure shall be met from the budget head 'New National Initiatives' (code E0310098) under the P&DD of the University, initially which will be recouped finally on receipt of the funds from Bihar Govt. The proposal has been concurred by the Finance & Accounts Division.

PC 58.5.2 The Purchase Committee approved the proposal of the University for acceptance of the offer of M/s Ernst & Young amounting to Rs.6,59,25,000/- for implementation of the Govt. of Bihar sponsored project SAMARTH.

ITEM NO.6 TO REPORT THE AWARD OF CONTRACT FOR ANNUAL SOFTWARE SUPPORT AND RE-INSTALLATION OF SOFTWARE FOR VIDEO SERVER TO M/S SHAF BROADCAST PVT. LTD.

PC 58.6.1 The Purchase Committee noted the action taken by the University for awarding the contract for annual software support and re-installation of software for video server to M/s Shaft Broadcast Pvt. Ltd. valid for a period of two years @ Rs.11,75,000/- per annum plus service tax/VAT.

ITEM NO.7 TO CONSIDER AND APPROVE THE PROPOSAL FOR THE PROCUREMENT OF 11 NOS. OF AUDIO PROCESSORS FOR 11 GYAN VANI SITES OF IGNOU

PC 58.7.1 The Purchase Committee approved the proposal for procurement of 11 nos. of Audio Processors for 11 Gyan Vani sites of IGNOU from M/s Falcon Technologies at the total cost of Rs.24,25,364/- inclusive of VAT.

ITEM NO.8 TO CONSIDER AND APPROVE EXTENSION OF HIRING OF HPA & TWO ENCODERS FROM M/S ESSEL SHYAM COMMUNICATION LTD.

PC 58.8.1 The Purchase Committee approved the proposal for extension of hiring of HPA & two Encoders from M/s Essel Shyam Communication Pvt. Ltd. at the total cost of Rs.6,12,000/- plus taxes, as per the proposal.

The Meeting ended with a vote of thanks to the Chair.

(U.S. TOLIA)
Member-Secretary