



Programme Project Report – PPR
(To be annexed with Programme Development Form)
(Approval of the School Board and Academic Council)

Name of the School:

Name of the Programme:

| S.No. | Parameters | Details |
|-------|--|---------|
| a. | Programmes mission & objectives:: <i>(its alignment with industrial/ learner demands)</i> | |
| b. | Relevance of program with IGNOU's Mission & Goals: | |
| c. | Nature of prospective target group of learners : 1. Specify the target group: 2. Needs of the target group: <i>(Annex Report of Exploratory Expert Committee Meeting and Need Assessment Study)</i> | |
| d. | Appropriateness of program to be conducted in Open & Distance Learning (ODL) mode to acquire specific skills & competence : Specify the expected learning outcomes in terms of: 1. Knowledge attainment: 2. Transferable Skills and Competencies: 3. Reflection of academic, professional and occupational standards: | |
| e. | Instructional Design : 1. Curriculum design <i>(Outcome of Expert Committee meeting; Programme Structure: specify the theory, practical, fieldwork, project, etc components):</i> 2. Total Credit hours <i>(including course wise):</i> 3. Detailed syllabi: 4. Duration of the programme <i>(Minimum & Maximum):</i> 5. Medium of instruction: 6. Type of programme <i>(General/ Professional):</i> 7. Faculty and Support staff: 8. Instructional design & delivery mechanism <i>(Media to be used -print, audio, video, online, computer aided, web based, etc. (course wise)):</i> 9. Student Support Service system <i>(Specify the provisions to be made at HQs, Regional Centres, Learner Support Centres and Web based, etc):</i> | |

| S.No. | Parameters | Details |
|-------|---|---------|
| f. | <p>Procedure for admissions, curriculum transaction and evaluation:</p> <ol style="list-style-type: none"> 1. Define the admission policy (<i>including web based tools to be adopted</i>) : 2. Eligibility criteria: 3. Fee structure: 4. Financial assistance to learners (if any): 5. Activity planner of all academic activities of the academic session: 6. Policy for Evaluation of learner progress along with methods and tools: | |
| g. | <p>Requirement of the laboratory support and library resources:</p> <ol style="list-style-type: none"> 1. Laboratory support to the learners (<i>if any</i>): 2. Provision of Practical book for learners (<i>if any</i>): 3. Provision of Virtual Reality methods for Practicals in case of Online learning (<i>if any</i>): | |
| h. | <p>Cost estimate of the program and the provisions:</p> <ol style="list-style-type: none"> 1. Indicate the budgetary requirement for: <ol style="list-style-type: none"> 1. Programme Development 2. Delivery 3. Maintenance | |
| i. | <p>Quality assurance mechanism and expected program outcomes*:</p> <ol style="list-style-type: none"> 1. Define the review mechanism of the Programme for enhancing the standards of curriculum, instructional design relevant to professional requirements: 2. Define Programme benchmark statements: 3. Mechanism for monitoring the effectiveness of the programme: <p>*Minimum standards must adhere to UGC (ODL) Regulations, 2017 and directions of the Statutory Bodies of the University</p> | |

Name & Signature of Programme Coordinator(s)

Name & Signature of the Director of the School of Studies with seal

Enclosure:

1. Report of Exploratory Expert Committee Meeting
2. Need Assessment Report