

Indira Gandhi National Open University
Electronic Media Production Centre

F.No.IG/EMPC/Pur/360/18-Vol-II/744
Date: 12/09/2024

Sub: Procurement of 50 GB Professional Disc Double Sided Single Layer-reg.

Dear Sir/Madam,

Sealed quotations are hereby invited from the local vendors for the procurement of following items.

S.No.	Item	Qty.
1.	Procurement of 50 GB Professional Disc Double Sided Single Layer with following specifications: 1. Storage Capacity – 50GB 2. Disc Diameter – 12 CM 3. Data Transfer Rate - 86000	100 Nos.

Terms & Conditions:

1. The service tax & transportation charges on site should be included in the rates.
2. Payment shall be made on satisfactory completion of work and on submission of final bill

Sealed quotations should be addressed to the Director, Electronic Media Production Centre, IGNOU, Maidan Garhi, New Delhi – 110068 and it must be reach on or before 5:00 p.m. on 26/09/2024 which shall be opened on the next day.

The envelop may be superscribed as **“Quotation for supply of 50GB Professional Disc Double Sided Single Layer**

Yours sincerely


(Asstt. Registrar)