



Indira Gandhi National Open University

Regional Centre , 293, 39TH Cross, 8th Block, Jayanagar, Bangalore – 560 070
Phone: 080 -26654747/ 080-26657376, Fax- 080-2664 4848, Email: rcbangalore@ignou.ac.in

Date: 15.02.2019

TENDER FOR HIRING OF OFFICE PREMISES

Sealed Tenders are invited in a two bid system by Indira Gandhi National Open University (IGNOU) in the prescribed proforma along with other details available on the website at www.ignourcblr.in/www.ignou.ac.in for hiring of office premises for its **Regional Centre Bangalore with an approximate area of 4000 to 6000 Sq.ft.** The building should be in Bangalore Municipal Corporation limits and **preferably within a radius of 05-10 kilometers from City Railway Station and be easily approachable by Public Transport.** The premises is required on hire (rental) for three years initially. The applicant should possess all the legal documents of ownership and approvals for construction. The building offered for hire should be complete and ready for immediate occupation. The proposed office should be well ventilated, disable-friendly and should have basic amenities like electricity , drinking water & water for other use. Separate wash rooms for male and female and for physically challenged along with ample parking space should be available.

The University shall place its Regional Centre and if necessary a Study Centre for students and Gyan Vani FM Station, etc in the proposed building.

Interested parties/organizations may download the Tender documents from the IGNOU, Regional Centre website www.ignourcblr.in or www.ignou.ac.in . The SEALED TENDER should be submitted along with the Demand Draft of Rs.500/- in favour of IGNOU payable at Bangalore on or before **14.03.2019** by **11.00 A.M.**

Interested parties should submit their bids in TWO separate envelopes (**Technical Bid** in one envelope and **Financial Bid** in another envelope) at the Regional Centre, Bangalore on or before **14.03.2019** by **11.00 a.m.** **The Technical Bids shall be opened in the presence of the tenderers who are present on 14th March, 2019 at 2.00 P.M.**

IGNOU reserves its right to accept or reject any or all the offers without assigning any reason thereof.

Regional Director