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MINUTES OF THE TWENTY-EIGHTH MEETING OF THE PURCHASE COMMITTEE HELD ON DECEMBER 20, 2002 AT 4.00 P.M. IN THE BOARD ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI - 110 068.

The following were present:

1. Prof. H.P. Dikshit, Vice-Chancellor - Chairman
2. Shri D.C. Pant, Pro Vice-Chancellor - Member
3. Prof. Kapil Kumar - Member
4. Prof. B.S. Saraswat - Member
5. Prof. B.B. Khanna - Member

Shri L.N. Jhunjhunwala and Shri Vikram Chandra, Finance Officer/Registrar (Member-Secretary) could not attend the meeting.

Prof. S.C. Garg, Pro Vice-Chancellor, Dr. R. Sreedher, Director, EMPC and Dr. V.S.P. Srivastava, Joint Director, Computer Division attended the meeting as Special Invitees.

Shri R. P. D. Singh, Assistant Registrar (Governance) was present to assist the Committee.

The following items were considered:

ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 27TH MEETING OF THE PURCHASE COMMITTEE HELD ON NOVEMBER 22ND, 2002

PC 28.1.1 The Committee considered the Minutes of the 27th Meeting of the Purchase Committee held on November 22nd, 2002. Shri D.C. Pant, Pro Vice-Chancellor informed that the circulation of Minutes of the 27th Meeting of the Purchase Committee was withheld, owing to one of the bidders for supply of Transmitters for Gyan Vani Stations (Item No. 2) having gone to the Court and the matter having become sub-judice. He informed the Committee that the Minutes could be circulated on 12th December, 2002, after disposal of the writ by the Hon.'ble Court, dismissing the petition.

PC 28.1.2 The Committee noted these developments. The Minutes of the 27th Meeting of the Purchase Committee held on November 22, 2002 were confirmed.

The Committee desired that the issue involved in the proposal be re-looked into by a Joint Committee comprising Pro Vice-Chancellor (P) and the following members of Tender Evaluation Committee:

- (i) Prof. B.S. Saraswat, School of Sciences
- (ii) Prof. N. Narasimham, School of Management Studies
- (iii) Shri Vikram Chandra, Finance Officer
- (iv) Dr. R. Sreedher, Director, EMPC
- (v) Shri V. Rama Rao, Joint Director, EMPC

The Committee further decided that the approval of the Purchase Committee be obtained before placing the firm orders, on any of the suppliers.

ITEM NO. 2 TO CONSIDER THE PURCHASE OF 322 COMPUTERS AND 43 PRINTERS

PC 28.2.1 The item was taken up for discussion with a presentation by Shri D.C. Pant, Pro Vice-Chancellor. He informed the Committee that pursuant to the approval of the Purchase Committee in its 25th Meeting held on June 14th, 2002, for purchase of Computers and Printers centrally for two separate units, (i) Virtual Campus and North-East Projects and (ii) the EMPC, bids were invited for supply of total 456 Computers and 86 Printers. The bids received were evaluated by a duly constituted Committee which short-listed four bids as technically qualified. The offer of M/s. Samtech Infonet Ltd. was rated as the overall lowest under Tender-1, Packages I, II & III as under:

Package	No. of Computers	No. of Printers	Cost in Rupees
I	131	25	Rs.1,07,27,988.96
II	88	08	Rs.65,10,416.64
III	100	10	Rs.72,04,189.20

PC 28.2.2 The Item was discussed in detail. The Committee resolved to approve the proposal for purchase of Computers and Printers

at the total cost of Rs.2.51 Crores, subject to the following:

- (i) The purchase shall be restricted to the number excluding the three multi-media Computers for School of Computer and Information Sciences.
- (ii) As regards the multi-media computers, order be placed with the Firm M/s. PCS Industries Ltd., L/1 under Package IV in the Tender 1 for supply of three computers multi-media as per agreed configurations, at a total cost of Rs.6,61,553.60.
- (iii) While placing the supply orders on the Firms (L/1), i.e., M/s. Samtech Infonet Ltd. for packages I, II and III, it should be made mandatory that the delivery will be made at Maidan Garhi Campus, but after testing and inspection, the supplier shall lift the Computers and deliver/install the same at the designated destinations as per NIT, at his risk and cost.
- (iv) The orders may be placed on the above firms on the basis of availability of funds under respective heads.

PC 28.2.3

With regard to the requirements under Tender-2, the Purchase Committee noted that the Committee constituted for evaluation of bids under Tender-1, also evaluated the bids received under Tender-2, for purchases of 134 Computers and 43 Printers at a total cost of Rs.1.25 Crores. The Purchase Committee decided that the orders for supply of Computers / Printers under Tender-2 also be placed with the firm M/s. Samtech Infonet Ltd., L/1 approved for supply of Packages I, II and III against Tender-1. However, the purchase orders should be for staggered quantity of 90 Computers and 30 Printers, for the Radio Stations and 26 computers and 7 Printers for Electronic Media Production Centre. For further Gyan Vani requirements, the purchase orders may also be placed as per requirements.

PC 28.2.4

With regard to the audio cards for Gyan Vani Stations, the Committee desired that the prices be negotiated with the vendors for availing the educational discounts.

ITEM NO. 3 TO CONSIDER THE PURCHASE OF 600 LICENSES OF MS OFFICE XP AND 100 LICENCES OF MS PROJECT

PC 28.3.1 The Item was taken up for discussion with a brief presentation by Shri D.C. Pant, Pro Vice-Chancellor. He informed the Committee that the approval of the Purchase Committee was already obtained for purchase of 100 Licenses of MS Project and 600 Licenses of MS Office XP through fresh proposals. He further informed that the quotations were invited from 15 re-sellers / distributors of Microsoft for both the software with a view to have a competitive offer. The offer of M/s. IT Solutions Pvt. Ltd. was the lowest.

PC 28.3.2 The Purchase Committee considered and approved the proposal for purchase of 600 Licenses of MS Office XP and 100 Licenses of MS Project at a total cost of Rs.20.69 Lakhs and authorized that the orders be placed with M/s. IT Solutions Pvt. Ltd.

ITEM NO. 4 TO CONSIDER AND APPROVE PROCUREMENT OF CAPITAL ITEMS FOR EMPC

PC 28.4.1 Dr. R. Sreedhar, Director, Electronic Media Production Centre (EMPC), who was invited to present the item, gave a brief outline of the proposal. He explained that the capital items proposed to be procured were essential for smooth running of the production facilities at the Electronic Media Production Centre.

PC 28.4.2 The Item was considered. The Purchase Committee approved the proposal of procurement of Capital Items from the Firms, given in the **Appendix** at the revised prices as under:

- (i) US \$ 63,342.83
- (ii) EURO 3,857.04
- (iii) UK£ 19,332.00
- (iv) Japanese Yen 3,42,476.00
- (v) Indian Rupee 46,41,373.00

The Committee, however, noted that certain equipments were given on loan to certain outside agencies earlier by the EMPC. The Committee desired that an exhaustive list of such items, loaned out by EMPC to outside agencies may be prepared and submitted to the Chairman, Purchase Committee.

ITEM NO. 5 TO CONSIDER AND APPROVE SUPPLY AND INSTALLATION OF SATELLITE MODULATOR, MPEG – 2 ENCODER, MULTIPLEX ELEMENT MANAGER, MPEG VIDEO/AUDIO/DATA MULTIPLEXER FOR 5+1 MCPC SYSTEM

PC 28.5.1 The Item was taken up for discussion with a brief presentation by Shri D.C. Pant, Pro Vice-Chancellor.

PC 28.5.2 The Item was considered. The Committee resolved to approve the proposal of procurement of Satellite Modulator, MPEG-2, Encoder, Multiplex Element Manager and MPEG Video/Audio/Data Multiplexer for 5+1 MCPC System from M/s. Scopus at the cost of US \$ 1,57,870, FOB. The Committee desired that it should be ensured that the system is supplied and commissioned before 26th January, 2003 to be ready for the Republic Day celebrations.

ITEM NO. 6 TO CONSIDER OPENING OF L/C FOR THE BALANCE 6 TRANSMITTERS FROM M/S. IBERICA DE COMPONENT

PC 28.6.1 The Item was taken up for discussion with a brief presentation by Shri D.C. Pant, Pro Vice-Chancellor. He informed the Committee that approval of the Purchase Committee was obtained already for purchase of seven numbers FM Transmitters from M/s. Iberica de Components, in its 21st Meeting held on 25th February, 2002. The Firm had supplied and installed one Transmitter at Bhopal in September, 2002 and the supply order for the remaining six Transmitter was yet to be placed on them. He further informed that from the responses received for another tender notice for supply of 14 Transmitters for the remaining Gyan Vani Stations, it was revealed that the prices quoted by the bidders now are considerably lower in comparison to the rates of M/s. Ibericom, for same items (a difference of US \$ 30696 for six Transmitters) and therefore, it was considered necessary to review the propriety of the placing of the orders for supply of the remaining six Transmitters with M/s. Ibericom and obtain the specific approval of the Purchase Committee in the matter.

PC 28.6.2 The Item was discussed in detail. The Committee decided that the price difference may be brought to the notice of the Firm in the first instance. If the Firm agrees to supply the six Transmitters at the lower rates, i.e., the rates of lowest bidder among the present bidders, the L/C could be opened for them

for the balance six Transmitters, or else, they may be served with a proper notice for cancellation of purchase order by the University as well as opening of L/C for the remaining six Transmitters.

**ITEM NO. 7 TO CONSIDER PURCHASE OF 68 COLOUR TVs FOR
THE STATE OPEN UNIVERSITIES AND DISTANCE
EDUCATION INSTITUTIONS**

PC 28.7.1 The Item was taken up for discussion with a brief presentation by the Joint Director, Computer Division. The Committee resolved to approve the proposal of purchase of 68 colour Televisions of. Phillips make as per the proposal at a total cost of Rs.34,92,540/- from the two firms as under:

- (i) M/s. SVH - 34 Colour TVs for Rs.17,66,520/-
- (ii) M/s. Cosmic - 34 Colour TVs for Rs.17,26,020/-

The meeting ended with a vote of thanks to the Chair.

Registrar – Member Secretary

APPENDIX
(Source – Comparative Statement with the Agenda)

S.No.	Name of the Firm	Capital Items	Value in Rs/US\$/£/Yen/ Euro
1.	M/s.BEI	Tripod for 3(a)	Rs.1,41,787.00
2.	M/s.BEI	VDA(SAV) Frame	Rs.68,728.00
3.	M/s. Multivirt	Central Storage for Editing	Rs.15,54,800.00
4.	M/s. BEI	Logo Generator	Rs.6,52,423.00
5.	M/s. Deepjyoth	TV Set 34"	Rs.5,24,205.00
6.	M/s. Tropical	TV 14" Flat Colour TV	Rs.89,900.00
7.	M/s. Comcon	Telephone Hybrid Bridges	Rs.74,000.00
8.	M/s. Multivirt	Software for Computer Graphics	Rs.15,35,530.00
9.	M/s. Deepjyoth	DLP Projector	US\$ 10,771.20
10.	M/s. DBI	Plasma Screen	US\$ 9,400.00
11.	M/s. NVL	Digital Camera	US\$ 35,939.38
12.	M/s. Comcon	VDA Module	US\$ 1,776.00
13.	M/s. NVL	A/V Vertical Interval Switcher	US\$ 668.25
14.	M/s. AGIV	Adaptors for Cannon Lens	US\$ 620.00
15.	M/s. Deepjyoth	Video Marker	US\$ 4,168.00
16.	M/s. Deuro Broadcast	Tele-promoter	£ 9,300.00
17.	M/s. Deuro Broadcast	Spares for Giga wave Microwave Link	£ 10,032.00
18.	M/s. Setron	Digital Audio Switcher/ Mixer	Yen 3,42,476.00
19.	M/s. Deepjyoth	Wireless Microphone	Euro 2,728.44
20.	M/s. Deepjyoth	Wireless Headphone	Euro 1,128.60

Summary : Total Value : Rs.46,41,373.00
US\$ 63,342.83
UK£ 19,332.00
Yen 3,42,476.00
Euro 3,857.04

