

## IGNOU

### **MINUTES OF THE 47<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON NOVEMBER 21, 2007 AT 10.00 A.M. IN THE BOARD ROOM, BLOCK - 8, IGNOU CAMPUS, MAIDAN GARHI, NEW DELHI – 110 068**

The following were present:

1. Prof. V.N. Rajasekharan Pillai, Vice-Chancellor - Chairman
2. Prof. C.L. Anand - Member
3. Prof. Manohar Lal - Member
4. Shri R. Chauhan, Finance Officer - Member
5. Shri K. Laxman, Registrar - Member-Secretary

Prof. Basir Ahmad Khan, PVC, Prof. B.S. Saraswat and Prof. N.V.Narasimham, Members could not attend the meeting.

At the outset, the Chairman welcomed the members to the 47<sup>th</sup> Meeting of the Purchase Committee, a Standing Committee of the Board of Management. He welcomed the new member, Prof. Manohar Lal to the Purchase Committee. The Chairman on behalf of the Purchase Committee placed on record the valuable contributions made by the outgoing member, Prof. J.M. Parakh whose term expired as member on Purchase Committee on 01-9-2007. The Chairman then requested the Member-Secretary to present the items on the agenda.

The following items on the agenda were taken up for consideration, ad seriatim:

**ITEM NO. 1 TO CONFIRM THE MINUTES OF THE 46<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE HELD ON AUGUST 20, 2007 AND TO NOTE THE ACTION TAKEN THEREON**

**PC 47.1.1** The Member-Secretary informed the Committee that the Minutes of the 46<sup>th</sup> Meeting of the Purchase Committee held on 20<sup>th</sup> August, 2007 were circulated to the members

and no comments have been received on these minutes. The Minutes were also placed before the Board of Management at its 92<sup>nd</sup> Meeting held on 29<sup>th</sup> August, 2007 and were approved by the Board. He therefore, proposed that the Minutes of the 47<sup>th</sup> Meeting of the Purchase Committee may be confirmed.

**PC 47.1.2**

The Purchase Committee noted that the recommendations made at its 46<sup>th</sup> meeting have been approved by the Board. The Committee also noted the action taken on the various recommendations of the 46<sup>th</sup> Meeting of the Purchase Committee. The Committee particularly noted the clarifications furnished by the EMPC with regard to Item No.2 of the 46<sup>th</sup> meeting i.e. hiring of webcast facility for Gyan Dharshan Channel and confirm the Minutes.

**ITEM NO. 2 TO CONSIDER THE PROVISION OF 11 NOS. OF 10 KW FM TRANSMITTERS.**

**PC 47.2.1**

The item was taken up for consideration. Sh. V.K. Arora, Director, EMPC who was called in to present the item, explained that for supply and installation of 11 nos of 10 KW FM Transmitters, the University published the Notice Inviting Tender (NIT) on March, 2007 with the date of submission of the bid as 20.4.2007. However, due to improvements in the technical specifications of the equipments and on the requests of the bidders, the last date of submission of the bids was extended till 21.5.2007. In response 6 bids were received, which were opened and evaluated on the same day, by the Technical Purchase Committee (TPC). On evaluation it was seen that only 3 firms namely M/s. RVR Electronica S.P.A., Italy, M/s Rodhe & Schwerz, New Delhi and M/s. BEL, Bangalore had offered the 3 years warranty required under the Tender documents. As per the advice of the legal expert, these 3 firms were finally recommended for Technical Evaluation. The Committee after detailed scrutiny of these bids finally recommended opening of commercial bids of 2 offers of, M/s Rodhe & Schwerz and M/s BEL Ltd. The Tender

Evaluation Committee at its meetings held on 6<sup>th</sup> and 9<sup>th</sup> Oct., 2007 examined the two bids in detail and finally recommended procurement of the 11 nos 10 KW FM Transmitters from M/s Rodhe and Schwarz, New Delhi at the total cost of Rs. 3,92,57,308/- being lower of the two bidders.

**PC 47.2.2**

The matter was discussed in details. The opinion given by Sh. Sandip Sethi, Legal Adviser vide his letters dated 01.8.2007 and 22.8.2007 was also read out. The Committee noted the opinion given by the Legal Adviser. that there was no hindrance in considering the bids, which conformed to the Tender specifications. The Committee, however, observed that full facts/details of the case should have been furnished to the Legal Adviser with a proper brief in the first instance. The Committee further noted that the offer of M/s Rodhe & Schwarz was lower of the two firms which were finally found eligible as per technical and financial criteria and approved the proposal for purchase of 11 nos 10 KW FM Transmitters from the L-1 firm M/s Rodhe & Schwarz, New Delhi for total amount of Rs.3,92,57,308/- (Rs. Three crores ninety two thousand lakhs fifty seven thousand three hundred & eight) only, excluding the local taxes etc.

**PC 47.2.3**

As regards the issue of Purchase Preference Policy in favour of M/s BEL Ltd., a Govt. of India Enterprise, the Committee noted the clarifications received from the Ministry of Commerce and Industries that the preference was applicable only in the case of purchases above Rs.5.00 crores and thus the same was, not applicable in this case.

**ITEM NO. 3**

**TO CONSIDER THE PROVISION FOR BETACAM TAPES, DVC-PRO AND MINI DV CASSETTES**

**PC 47.3.1**

The item was taken up for consideration. Sh. V.K. Arora, Director, EMPC explained that open tenders were invited for supply of Betacam Tapes, DVC-PRO and Mini DV Cassettes for use by the EMPC against which, three offers were received by the University. The bids were evaluated

by the Technical Purchase Committee, which recommended opening of the financial bids of these firms. The Technical Purchase Committee finally recommended the procurement of the equipments from M/s Nicetel Electronic Pvt. Ltd. and M/s Telerad, whose offers were lowest for respective items.

**PC 47.3.2**

The Purchase Committee considered the proposal and approved the purchase of Betacam Tapes, DVC-PRO and Mini DV Cassettes at the total cost of Rs. 6,71,832/- (Rs. Five lakhs seventy one thousand eight hundred thirty two) only, as per the details below:

Sl. No	Name of the Firm	Name of the Item	Qty.	Make/ Model	Cost
1.	M/s. Nicetel Electronic Pvt. Ltd.	Betacam Tapes (60 Minutes)	500 Nos.	Maxell	Rs. 264,680/-
2.	M/s. Nicetel Electronic Pvt. Ltd.	Betacam Tapes (90 Minutes)	200 Nos.	Maxell	Rs. 1,25,000/-
3.	M/s. Nicetel Electronic Pvt. Ltd.	DVC-PRO Tapes (60 Minutes – Large)		Maxell	Rs. 2,35,040/-
4.	M/s. Telerad	Mini DV Cassettes (60 Minutes)	500 Nos.	Sony	Rs. 47,112/-
<b>Total</b>					<b>Rs. 6,71,832/-</b>

**ITEM NO. 4 TO CONSIDER THE PROVISION FOR 01 (ONE) DIESEL GENERATOR SET FOR GV TRANSMITTER AT RAIPUR**

**PC 47.4.1**

The item was taken up for consideration. The Purchase Committee considered and approved the proposal for purchase of one Diesel Generator set for Gyan Vani Transmitter at Raipur at the total cost of Rs. 7.5 lakhs as a deposit work with the Prasar Bharti, All India Radio.

**ITEM NO. 5 TO CONSIDER PURCHASE AND INSTALLATION OF STACK RACKS FOR LIBRARY AND DOCUMENTATION DIVISION.**

**PC 47.5.1**

The item was taken up for consideration. It was explained that tenders were invited for supply/installation of Stack

Racks for Library and Documentation Division of the University. The purchase orders were also placed on the finally shortlisted firm, M/s Standard Stamping India. However, the sample of Stack Racks supplied by the firm were not found as per our specifications, and finally the purchase order placed with the firm had to be cancelled with the result, the library books worth crores of rupees are lying unused in the Library. The University also approached the L-2 firm which also declined to supply Stack Racks to our specifications. As the process of re-tendering would take a lot of time and the procurement/installation of Stack Racks could not be delayed further, it is proposed to procure 39 Main and 85 Add-on units of Stack Racks as the minimum requirement from M/s Godrej Boyce Manufacturing Ltd., which conform to our requirements.

**PC 47.5.2**

The Purchase Committee approved the proposal for purchase of 39 Main and 85 Add-on units of Stack Racks at the total cost of Rs.9,99,864/- (Rs. Nine lakhs ninety nine thousand eight hundred sixty four) only, including all taxes, from M/s Godrej Boyce Manufacturing Ltd., as per the details below:

S.No.	Item	Quantity	Rate (Rs.)	Total (Rs.)
1.	Main Unit	39	12,395.00	4,83,405.00
2.	Add-on Unit	85	7,383.00	6,27,555.00
			<b>Total</b>	<b>11,10,960.00</b>
			Less discount @ 10%	1,11,096.00
			<b>Net Cost</b>	<b>9,99,864.00</b> <b>(Inclusive of taxes)</b>

The Meeting ended with a vote of thanks to the Chair.

**(K. LAXMAN)**  
**Member-Secretary**