

**Report on Training Programmes organized for Non-academic Staff for the Academic Year 2017-2018.**

IGNOU had organised four Training Programmes for non-teaching staff of IGNOU during the academic year of 2017-2018. The programmes were mainly workshops and training on procedural functions, audit processes and procedures and reservation in services for SC/ST/OBC & PWD. There were around 100 participants in these programmes. The details of these programmes are given below:

Sr No.	Date of Training Programme	Duration of Programme	Title of the Training Programme
1.	August 9-11, 2017	Three day	Training-cum-Workshop for Executive Assistant of IGNOU
2.	August 21-23, 2017	Three days	Workshop on "Audit Processes and Procedures" for Officers of IGNOU, STRIDE, New Delhi
3.	September 26 - 27, 2017	Two days	Training cum workshop on Reservation in Services for SC/ST/OBC & PWD, STRIDE New Delhi
4.	March 20, 2018	One day	STRIDE Workshop on Right to Information Management Information System (RTI-MIS) On-line portal for CPIOs of IGNOU

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